



Online User's Guide

DCP-L8630CDW

MFC-L8730CDW

MFC-L8930CDW

MFC-L8970CDW

Table of Contents

Before You Use Your Machine	1
Definitions of Notes	2
Trademarks	3
Open Source Licensing	4
Copyright and License	5
Important Notes.....	6
Introduction to Your Machine	7
Before Using Your Machine	8
Control Panel Overview	9
Touchscreen LCD Overview.....	11
How to Navigate the Touchscreen LCD	19
How to Enter Text on Your Machine	20
Set the Main Home Screen	21
Customisation of Your Machine	22
Access Brother Utilities (Windows)	23
Uninstall the Software and Drivers (Windows)	24
Access Brother iPrint&Scan (Windows/Mac)	25
Input/Output Port Locations on Your Machine	26
Paper Handling	27
Load Paper.....	28
Load Paper in the Paper Tray	29
Load Paper in the Multi-purpose Tray (MP Tray)	32
Load and Print Labels Using the MP Tray.....	35
Load and Print Envelopes Using the MP Tray.....	37
Paper Settings.....	39
Change the Paper Size and Paper Type.....	40
Select the Paper Tray For Printing	41
Change the Check Paper Setting.....	42
Load Documents	43
Load Documents in the Automatic Document Feeder (ADF)	44
Load Documents on the Scanner Glass.....	45
Unscannable and Unprintable Areas	46
Using Special Paper.....	47
Troubleshooting	48
Routine Maintenance	49
Replace Supplies	50
Replace the Toner Cartridge	53
Replace the Drum Unit	56
Replace the Belt Unit.....	60
Replace the Waste Toner Box	63
Replace the Fuser Unit.....	67
Replace the Paper Feeding Kit for the Multi-purpose (MP) Tray.....	70
Clean the Machine	74
Clean the Scanner.....	76








Clean the Touchscreen LCD	78
Clean the Corona Wires	79
Clean the Drum Unit	82
Clean the Paper Pick-up Rollers	87
Correct Colour Printing	89
Set the Auto Correction Function	90
Reset the Machine's Colour Correction Settings	91
Check the Remaining Part Life	92
Monitor Machine Status Using Brother iPrint&Scan (Windows/Mac)	93
Check the Machine Information	95
Update Your Machine's Firmware	96
Reset Your Machine	97
Reset Functions Overview	98
Reset Your Machine	99
Pack and Ship Your Machine	100
Machine Settings	103
Check Your Machine's Password	104
Change Machine Settings from the Control Panel	105
In the Event of Power Failure (Memory Storage)	106
General Settings	107
Save Your Favourite Settings as a Shortcut	121
Print Reports	126
Settings and Features Tables	129
Change Machine Settings Using Web Based Management	198
What is Web Based Management?	199
Access Web Based Management	200
Change the Login Password Using Web Based Management	202
Set Up Your Machine's Address Book Using Web Based Management	203
Appendix	204
Specifications	205
Supplies	213
Important Information About Toner Cartridge Life	215
Accessories	216
Brother Help and Customer Support	217

Before You Use Your Machine

- [Definitions of Notes](#)
- [Trademarks](#)
- [Open Source Licensing](#)
- [Copyright and License](#)
- [Important Notes](#)

Definitions of Notes

We use the following symbols and conventions throughout this User's Guide:

 WARNING	WARNING indicates a potentially hazardous situation which, if not avoided, could result in death or serious injuries.
 CAUTION	CAUTION indicates a potentially hazardous situation which, if not avoided, may result in minor or moderate injuries.
IMPORTANT	IMPORTANT indicates a potentially hazardous situation which, if not avoided, may result in damage to property or loss of product functionality.
NOTE	NOTE specifies the operating environment, conditions for installation, or special conditions of use.
	Tips icons indicate helpful hints and supplementary information.
	Electrical Hazard icons alert you to possible electrical shock.
	Fire Hazard icons alert you to the possibility of a fire.
	Hot Surface icons warn you not to touch hot machine parts.
	Prohibition icons indicate actions you must not perform.
Bold	Bold style identifies buttons on the machine's control panel or computer screen.
<i>Italics</i>	Italicised style emphasises an important point or refers you to a related topic.
Courier New	Courier New font identifies messages shown on the machine's LCD.

Related Information

- [Before You Use Your Machine](#)

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Related Information

- [Before You Use Your Machine](#)

Open Source Licensing

This product includes open source software.

To view Open Source Licensing Remarks and Copyright Information, go to your model's **Manuals** page at support.brother.com/manuals.



Related Information

- [Before You Use Your Machine](#)
-

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This product includes the "KASAGO TCP/IP" software developed by ZUKEN ELMIC, Inc.

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Related Information

- [Before You Use Your Machine](#)
-

Important Notes

- Check support.brother.com/downloads for Brother driver and software updates.
- To keep your machine performance up to date, check support.brother.com/downloads for the latest firmware upgrade. Otherwise, some of your machine's functions may not be available.
- Do not use this product outside the country of purchase as it may violate the wireless telecommunication and power regulations of that country.
- Not all models are available in all countries.
- Before giving your machine to anyone else, replacing it, or disposing of it, we strongly recommend resetting it to its factory settings to remove all personal information.
- Windows 10 in this document represents Windows 10 Home, Windows 10 Pro, Windows 10 Education, and Windows 10 Enterprise.
- Windows 11 in this document represents Windows 11 Home, Windows 11 Pro, Windows 11 Education, and Windows 11 Enterprise.
- For macOS v15 Users:
This machine supports macOS v15.
For machine setup and software installation instructions, see the *Quick Setup Guide* included in the carton.
All features in macOS v13 and macOS v14 are available in the macOS v15 environment and work in a similar way.
- In this User's Guide, the LCD messages of the MFC-L8730CDW/MFC-L8970CDW are used unless otherwise specified.
- In this User's Guide, the illustrations of the MFC-L8730CDW/MFC-L8970CDW are used unless otherwise specified.
- The screens or images in this User's Guide are for illustration purposes only and may differ from those of the actual products.
- The screens in this manual may differ from the screens on your computer depending on your operating system.
- The contents of this document and the specifications of this product are subject to change without notice.
- Not all features are available in countries subject to applicable export restrictions.



Related Information

- [Before You Use Your Machine](#)

Introduction to Your Machine

- [Before Using Your Machine](#)
- [Control Panel Overview](#)
- [Touchscreen LCD Overview](#)
- [How to Navigate the Touchscreen LCD](#)
- [How to Enter Text on Your Machine](#)
- [Set the Main Home Screen](#)
- [Customisation of Your Machine](#)
- [Access Brother Utilities \(Windows\)](#)
- [Access Brother iPrint&Scan \(Windows/Mac\)](#)
- [Input/Output Port Locations on Your Machine](#)

Before Using Your Machine

Before attempting any printing operation, confirm the following:

- Make sure you have installed the correct software and drivers for your machine.
- For USB or network cable users: Make sure the interface cable is physically secure.

Simultaneous printing, scanning, and faxing

Your machine can print from your computer while sending or receiving a fax into memory or while scanning a document into the computer. Fax sending will not be stopped during printing from your computer. However, when the machine is copying or receiving a fax on paper, it pauses the printing operation, and then continues printing when copying or fax receiving has finished.



DCP models do not support the fax feature.

Firewall (Windows)

If your computer is protected by a firewall and you are unable to network print, network scan, or PC-FAX, you may need to configure the firewall settings. If you are using the Windows Firewall and you installed the drivers using the steps in the installer, the necessary firewall settings have been already set. If you are using any other personal firewall software, see the User's Guide for your software or contact the software manufacturer.



Related Information

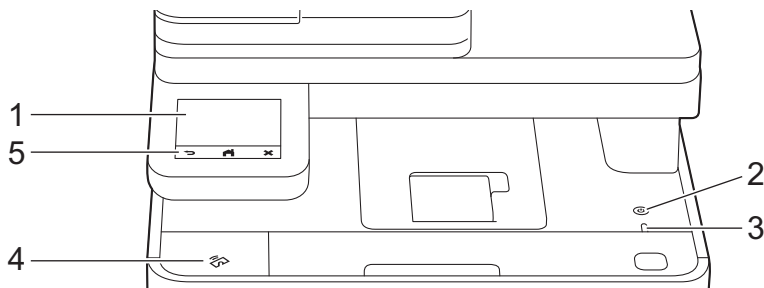
- [Introduction to Your Machine](#)
-

Control Panel Overview

>> [DCP-L8630CDW/MFC-L8730CDW](#)
>> [MFC-L8930CDW/MFC-L8970CDW](#)

DCP-L8630CDW/MFC-L8730CDW



The control panel may vary depending on your model.



1. Touchscreen Liquid Crystal Display (LCD)

Access menus and options by pressing them on the touchscreen.

2. Power On/Off

- Turn the machine on by pressing .
- Turn the machine off by holding down . The LCD displays [Shutting Down] for a few seconds before the machine turns off. If you have an external telephone or TAD connected, it is still available.

3. LED Power Indicator

The LED lights up depending on the machine's power status.

4. Near Field Communication (NFC) Reader (MFC-L8730CDW)

Use card authentication, if applicable, by touching your Integrated Circuit Card (IC Card) to the NFC symbol on the machine.

5. Touchpanel



Press to go back to the previous menu.



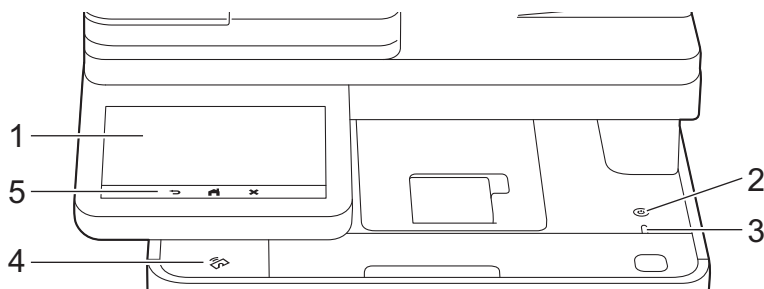
Press to return to the Main Home screen.



Press to cancel an operation.

MFC-L8930CDW/MFC-L8970CDW



The control panel may vary depending on your model.



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5. Touchpanel



Press to go back to the previous menu.



Press to return to the Main Home screen.



Press to cancel an operation.

Related Information

- [Introduction to Your Machine](#)

Related Topics:

- [Customisation of Your Machine](#)
-

Touchscreen LCD Overview

>> [DCP-L8630CDW/MFC-L8730CDW](#)
>> [MFC-L8930CDW/MFC-L8970CDW](#)

DCP-L8630CDW/MFC-L8730CDW

You can select from two types of screens to set as the Main Home screen: Home screens and Shortcuts screens. When a Home screen is displayed, swipe left or right or press ◀ or ▶ to display the other Home screens.

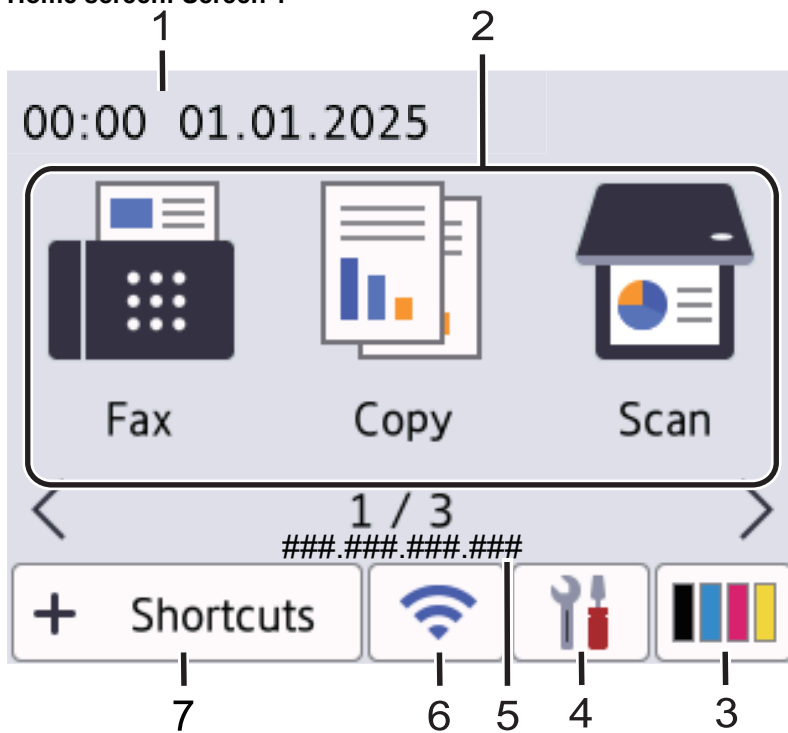
The Main Home screen displays the machine's status when the machine is idle. When displayed, this screen indicates that your machine is ready for the next command.

If Active Directory Authentication or LDAP Authentication is enabled, the machine's control panel is locked.

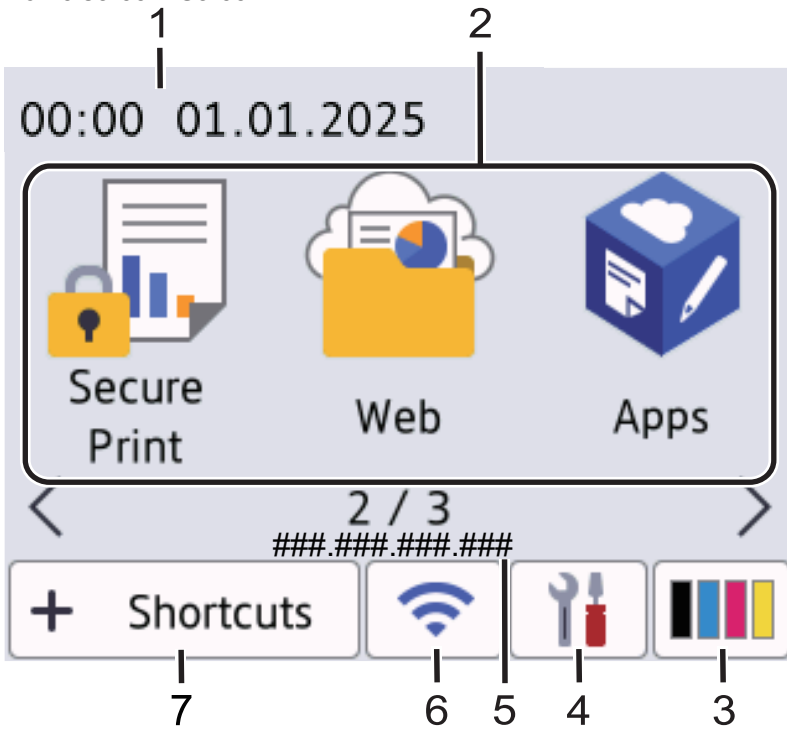
The available features vary depending on your model.

From the Home screens, you can access the various settings.

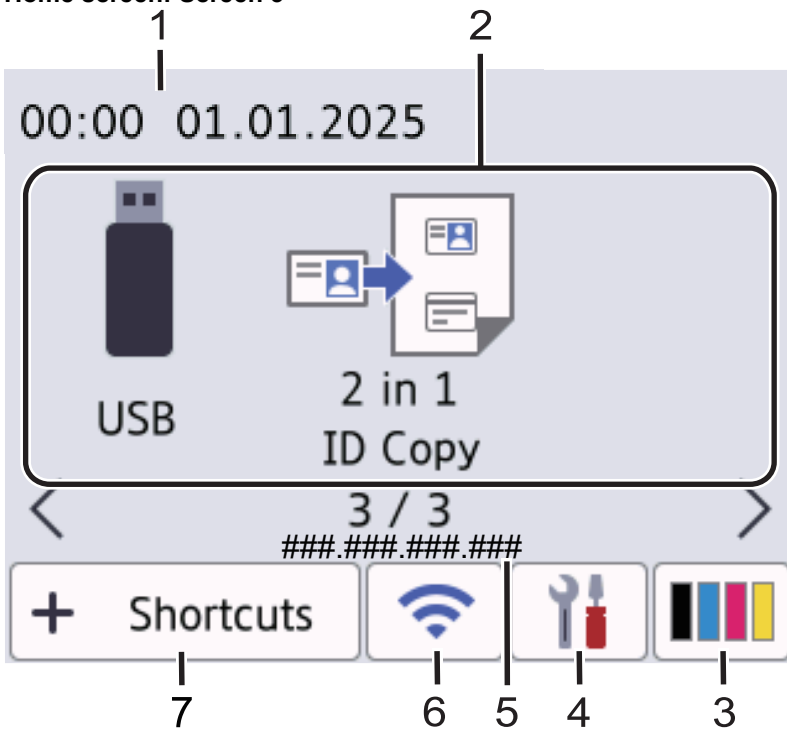
Home screen: Screen 1



Home screen: Screen 2



Home screen: Screen 3

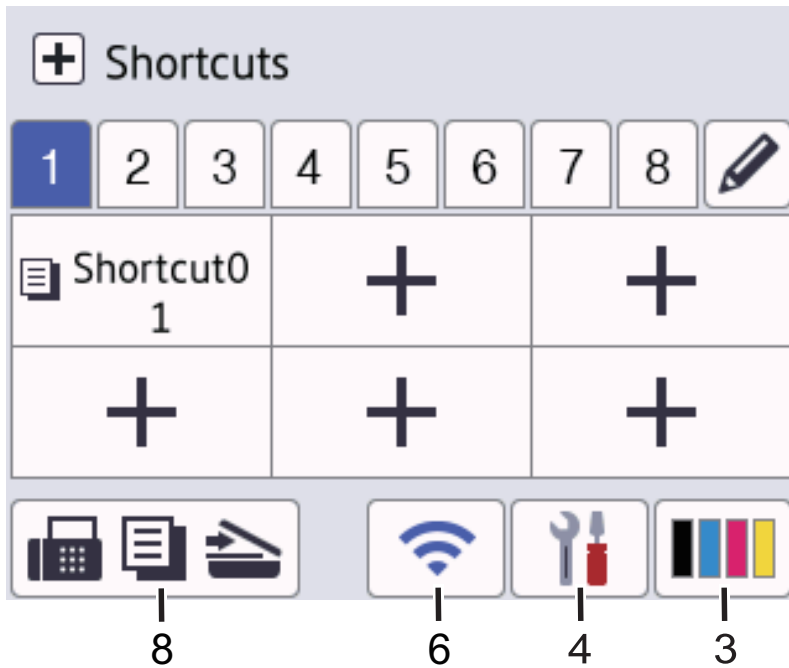


Shortcuts screen

Create Shortcuts for frequently used operations, such as sending a fax, copying, scanning, and using Web Connect.











Eight Shortcuts tabs are available with six Shortcuts on each Shortcuts tab. A total of 48 Shortcuts are available.



1. Date & Time

Displays the date and time set on the machine.

2. Function Icons

-  **[Fax]** (For MFC Models)
Press to access Fax mode.
-  **[Copy]**
Press to access Copy mode.
-  **[Scan]**
Press to access Scan mode.
-  **[Secure Print]**
Press to access the [Secure Print] option.
-  **[Web]**
Press to connect your machine to an Internet service.
-  **[Apps]**
Press to connect your machine to the Brother Apps service.
-  **[USB]**
Press to access the USB menu and select [Scan to USB] or [Direct Print] options.
-  **[2 in 1 ID Copy]**
Press to access the 2 in 1 ID Copy option.

3. (Toner)

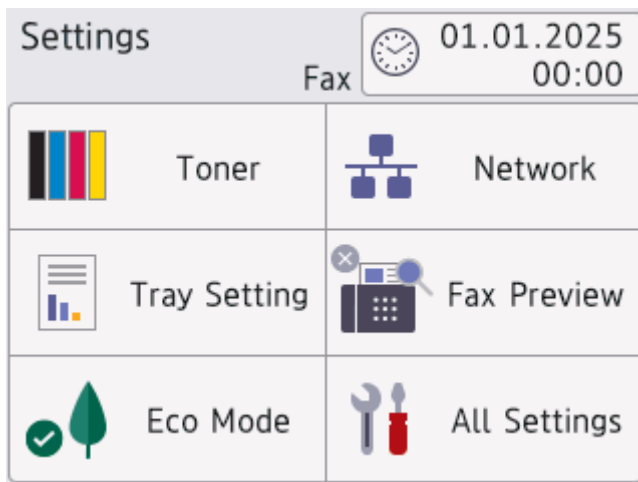
Displays the remaining toner life. Press to access the [Toner] menu.






4. (Settings)

Press to access the [Settings] menu.



If the Setting Lock function has been turned on, a lock  icon appears on the LCD. You must unlock the machine to change the settings.



-  **Toner**
 - Displays the remaining toner life.
 - Press to access the [Toner] menu.
-  **Network**
 - Press to set up a network connection.
 - A four level indicator on the screen displays the current wireless signal strength if you are using a wireless connection.
-  **Fax Preview** (For MFC Models)
Press to access the [Fax Preview] menu.
-  **Wi-Fi Direct** (For DCP Models)
Press to access the [Wi-Fi Direct] menu.
-  **Tray Setting**
Press to access the [Tray Setting] menu.
-  **Eco Mode**
Press to access the [Eco Mode] menu.
-  **All Settings**
Press to access all machine settings.
-  **Date & Time**
 - Displays the date and time set on the machine.
 - Press to access the [Date & Time] menu.

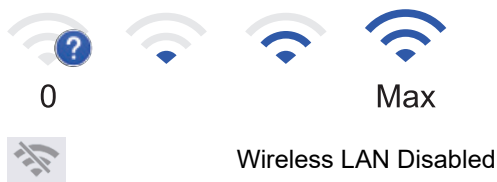
5. IP Address


If the IP Address setting in the Display Information menu has been turned on, your machine's IP Address appears on the Home screens.

6.  (Wireless Status)

Press to configure wireless settings.

If you are using a wireless connection, a four-level indicator displays the current wireless signal strength.



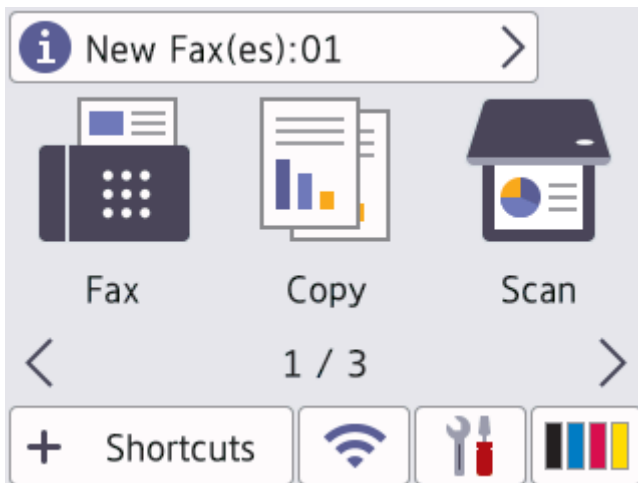
7.  [Shortcuts]

Press to access the [Shortcuts] screen.

8.  (Home screen)

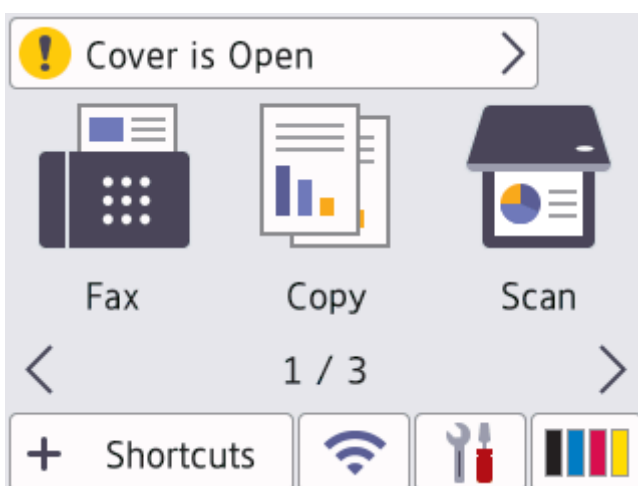
Press to access the Home screens.



- **New Fax (For MFC Models)**



When [Fax Preview] is set to [On], the number of new faxes you received into the memory appears at the top of the screen.

- **Warning Icon**



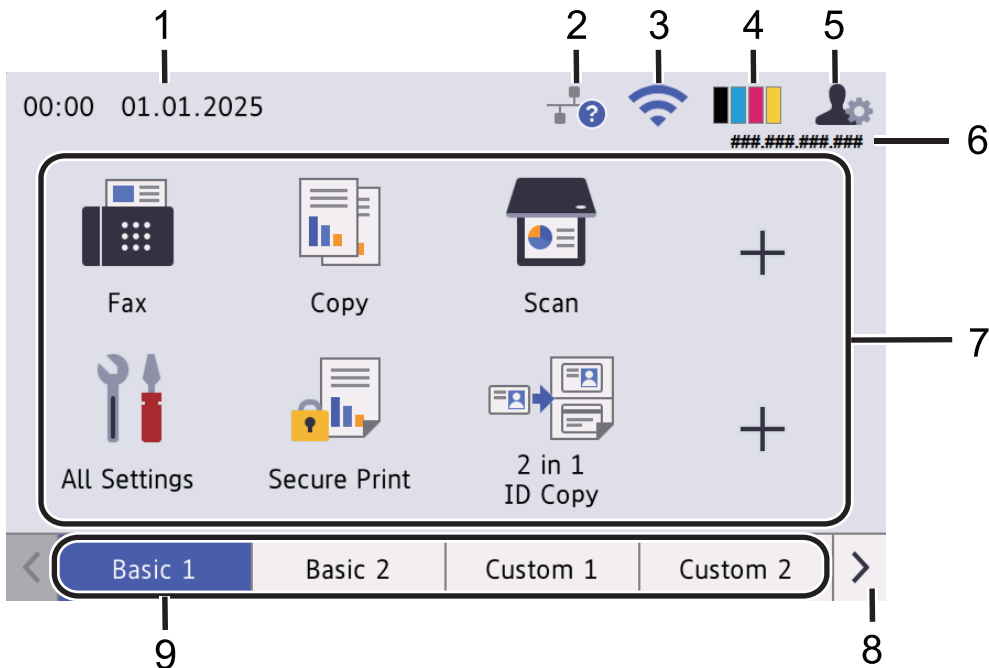
The warning icon  appears when there is an error or maintenance message. Press the message area to view it, and then press  to return to the Main Home screen.

MFC-L8930CDW/MFC-L8970CDW

Your machine has eight tabbed screens (referred to as Home screens). Each Home screen can hold up to eight icons which can be used for functions, machine settings and shortcuts. A total of 64 icons can be placed on the Home screens as needed.

The Main Home screen can be selected from the Home screens.

Use the [Admin Settings] menu to rename the name of the tabs and rearrange the icons.



1. Date & Time


Displays the date and time set on the machine.


This area is also used to display error or maintenance messages.


2. (Wired LAN Status)

Press to configure the Wired LAN settings.

The icon displays the current wired network status.

 Wired LAN Disabled
(Grey)

 Wired LAN Enabled
(Blue)

 No cable connection

3. (Wireless Status)

Press to configure the wireless settings.

If you are using a wireless connection, a four-level indicator displays the current wireless signal strength.

 0    Max

 Wireless LAN Disabled

4. (Toner)

Displays the remaining toner life. Press to access the [Toner] menu.

5. (Admin Settings)

Press to access the [Admin Settings] menu.














If required, enter the password you use to manage this machine, and then press [OK].

6. IP Address

If the IP Address setting in the Display Information menu has been turned on, your machine's IP Address appears on the Home screens.

7. Function Icons, Setting Icons, and Shortcut Icons

The following descriptions explain basic icons and features. The available features vary depending on your model.

-  [All Settings]
Press to access the machine's settings menu.
-  [Fax]
Press to access Fax mode.
-  [Copy]
Press to access Copy mode.
-  [Scan]
Press to access Scan mode.
-  [Secure Print]
Press to access the [Secure Print] option.
-  [USB]
Press to access the USB menu and select [Scan to USB] or [Direct Print] options.
-  [Web]
Press to connect your machine to an Internet service.
-  [Apps]
Press to connect your machine to the Brother Apps service.
-  [2 in 1 ID Copy]
Press to access the 2 in 1 ID Copy option.
-  [Eco Mode]
Press to access the [Eco Mode] menu.
-  (Shortcuts)
Press to create Shortcuts for frequently-used operations, such as sending a fax, copying, scanning, and using Web Connect.

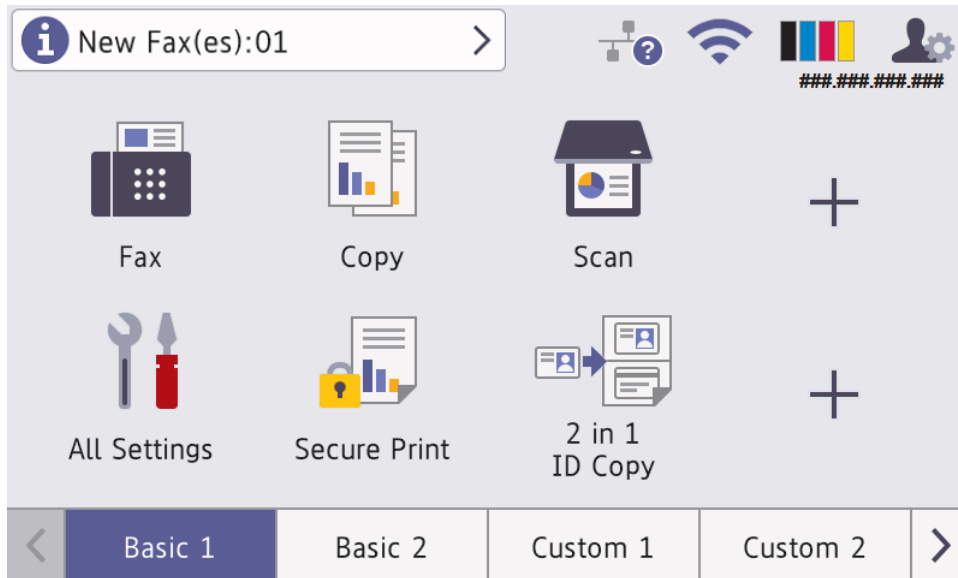
8. Tabs Scroll Buttons

Press to switch the Home screens.

9. Home Tabs

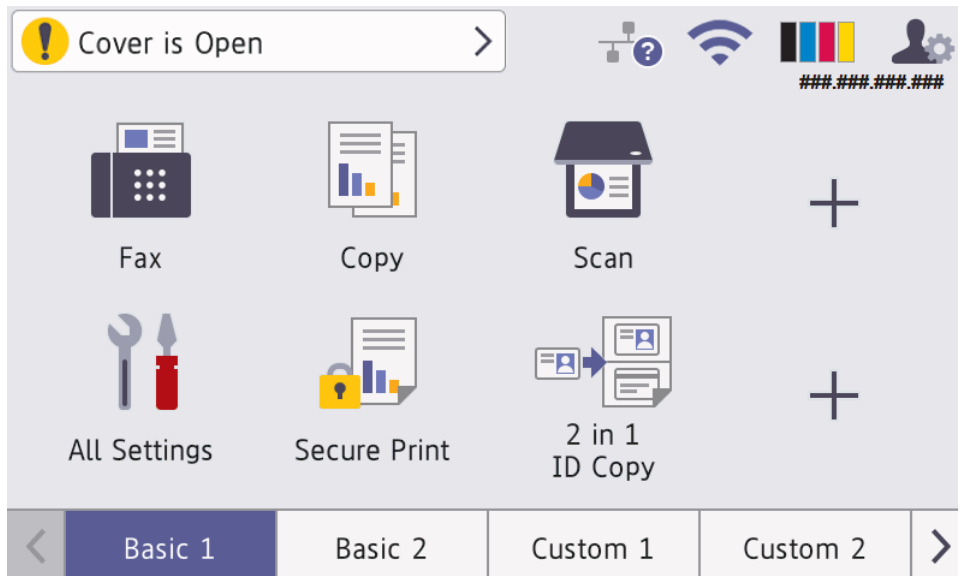
Press to display the screen for the Home.



- **New Fax**



When [Fax Preview] is set to [On], the number of new faxes you received into the memory appears at the top of the screen.

- **Warning icon**



The warning icon  appears when there is an error or maintenance message. Press the message area to view it, and then press  to return to the Main Home screen.



Related Information

- [Introduction to Your Machine](#)

How to Navigate the Touchscreen LCD

Press your finger on the LCD to operate it. To display and access all the options, swipe left, right, up, and down, or press ◀, ▶, ▲, or ▼ on the LCD to scroll through them.

IMPORTANT

DO NOT press the LCD with a sharp object, such as a pen or stylus. It may damage the machine.

NOTE

DO NOT touch the LCD immediately after plugging in the power cord or turning the machine on. Doing this may cause an error.



This product uses fonts owned by ARPHIC TECHNOLOGY CO., LTD.

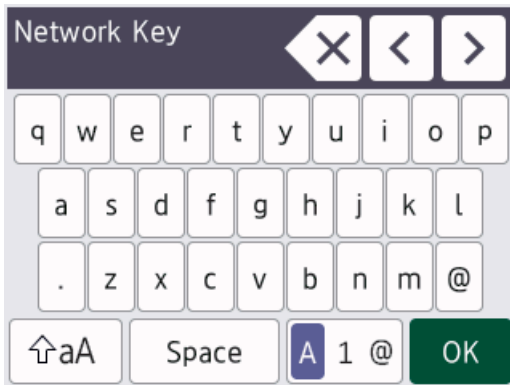






Related Information

- [Introduction to Your Machine](#)



How to Enter Text on Your Machine

- When you must enter text on your machine, a keyboard appears on the LCD.
- The characters that are available may differ depending on your country.
- The keyboard layout may differ depending on the operation you perform.
- The keyboard display may differ depending on your model.










- (DCP-L8630CDW/MFC-L8730CDW) Press to cycle between letters, numbers, and special characters.
- (MFC-L8930CDW/MFC-L8970CDW) Press  to select letters, numbers, and special characters.
- Press  to cycle between lowercase and uppercase letters.
- To move the cursor to the left or right, press  or .

Inserting spaces

- To enter a space, press  or .

Making corrections

- If you entered a character incorrectly and want to change it, press  or  to move the cursor to the incorrect character, and then press . Enter the correct character.
- To insert a character, press  or  to move the cursor to the correct place, and then enter the character.
- Press  for each character you want to erase, or press and hold  to erase all the characters.


✓ Related Information



- [Introduction to Your Machine](#)

Set the Main Home Screen

Related Models: DCP-L8630CDW/MFC-L8730CDW

You can change the LCD to display a specific Home screen or Shortcut screen.

When the machine is idle or you press , the touchscreen will return to the screen you set.

1. Press  [Settings] > [All Settings] > [General Setup] > [Screen Settings] > [Home Screen].
2. Swipe up or down or press ▲ or ▼ to display the screen settings, and then press the setting you want.
3. Press .

The LCD displays the screen you selected. You can change this main screen as needed.



Related Information

- [Introduction to Your Machine](#)

Customisation of Your Machine

Related Models: MFC-L8930CDW/MFC-L8970CDW

The [Admin Settings] menu allows you to rename the Home screens and rearrange the icons.

The [Home Screen Settings] menu and the [Other Screen Settings] menu provide the following functions:

- Renaming Home screen tabs
- Adding, removing, and repositioning icons on Home screens
- Setting your Main Home screen
- Selecting screen background colour
- Selecting whether to display your machine's IP Address on the Home screens
- Changing the default functions for the Copy screen and the Scan screen

The [Admin Settings] menu allows you to manage permissions and restrictions.

The [Restriction Management] menu provides the following functions:

- User Restriction
 - Secure Function Lock
 - Active Directory Authentication
 - LDAP Authentication
- Setting Lock



Related Information



- [Introduction to Your Machine](#)

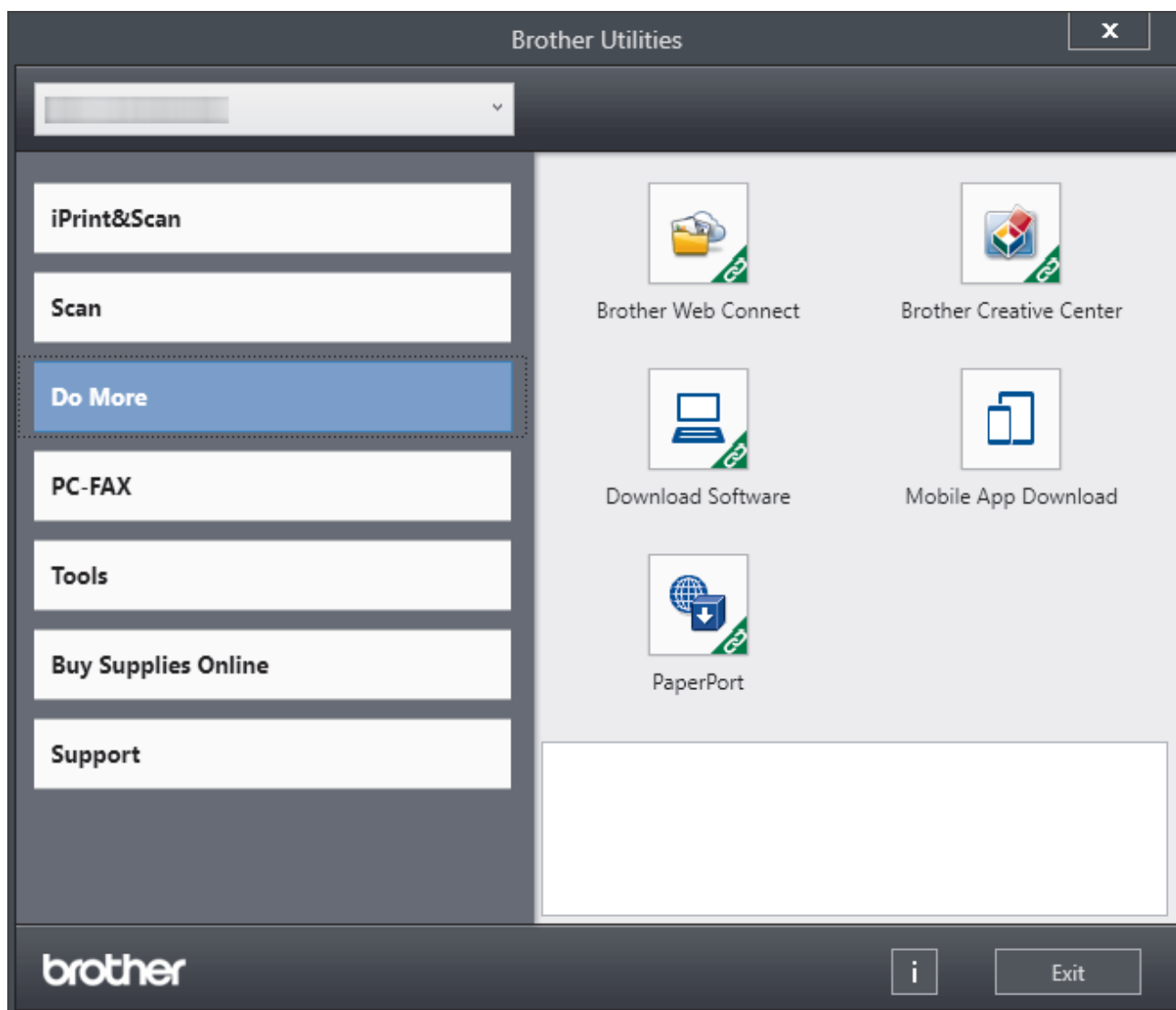
Related Topics:

- [Lock the Machine Settings](#)
- [Control Panel Overview](#)

Access Brother Utilities (Windows)

Brother Utilities is an application launcher that offers convenient access to all Brother applications installed on your computer.

1. Do one of the following:
 - (Windows 11)
Click  > **All apps** > **Brother** > **Brother Utilities**.
 - (Windows 10)
Click  > **Brother** > **Brother Utilities**.
2. Select your machine.





3. Choose the option you want.

Related Information

- [Introduction to Your Machine](#)
 - [Uninstall the Software and Drivers \(Windows\)](#)

Uninstall the Software and Drivers (Windows)

1. Do one of the following:
 - Windows 11
Click  > **All apps** > **Brother** > **Brother Utilities**.
 - Windows 10
Click  > **Brother** > **Brother Utilities**.
2. Select your model from the drop-down list (if it is not already selected).
3. Click **Tools** in the left navigation bar.
 - If the **Software Update Notification** icon is visible, select it, and then click **Check now** > **Check for Software Updates** > **Update**. Follow the on-screen instructions.
 - If the **Software Update Notification** icon is not visible, go to the next step.
4. Click **Uninstall** in the **Tools** section of **Brother Utilities**.
Follow the instructions in the dialog box to uninstall the software and drivers.



Related Information

- [Access Brother Utilities \(Windows\)](#)

Access Brother iPrint&Scan (Windows/Mac)

Use Brother iPrint&Scan for Windows and Mac to print and scan from your computer.

- This function is not available in countries subject to applicable export regulations.
 - **To download the latest version:**
 - For Windows:
Go to your model's **Downloads** page at support.brother.com/downloads, and then download and install Brother iPrint&Scan.
 - For Mac:
Download and install Brother iPrint&Scan from the Apple App Store.
- If prompted, install the driver and software necessary to use your machine. Download your machine's latest driver and software from your model's **Downloads** page at support.brother.com/downloads.

1. Start Brother iPrint&Scan.

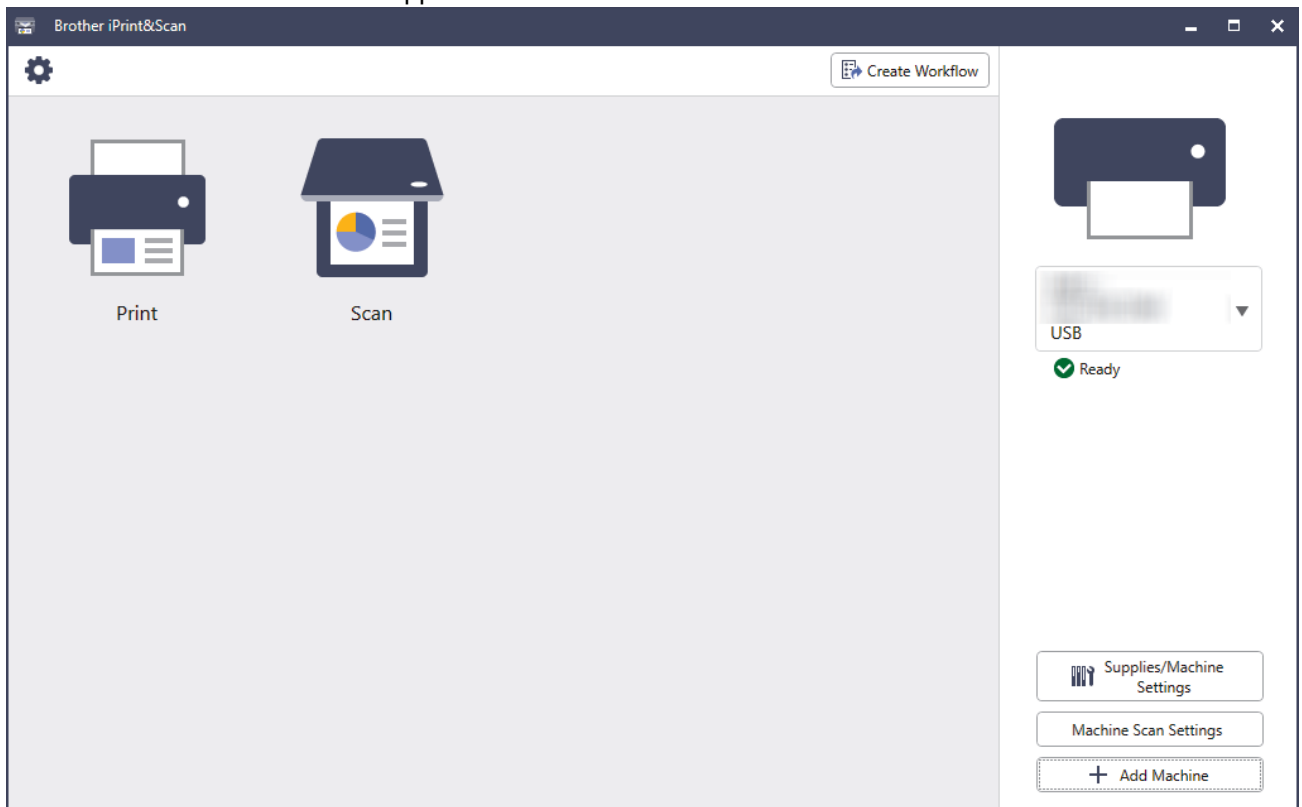
- Windows

Double-click the  (Brother iPrint&Scan) icon.

- Mac

In the **Finder** menu bar, click **Go > Applications**, and then double-click the iPrint&Scan icon.

The Brother iPrint&Scan screen appears.



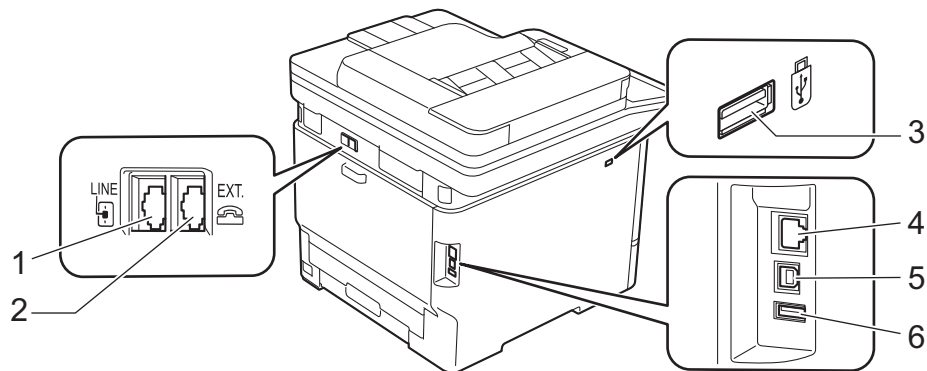
The actual screen may differ depending on the version of the application.

Related Information

- [Introduction to Your Machine](#)

Input/Output Port Locations on Your Machine

The ports are located on the front or back of the machine.



1. LINE socket (For MFC models)
2. EXT. socket (For MFC models)
3. USB accessory port (Front)
4. 10BASE-T / 100BASE-TX / 1000BASE-T port (For network models)
5. USB port
6. USB accessory port (Rear)
(MFC-L8970CDW)

When connecting the USB or network cable, follow the instructions in the software/driver installer.

To install the necessary driver and software for operating your machine, go to your model's **Downloads** page at support.brother.com/downloads.

✓ Related Information

- [Introduction to Your Machine](#)

Paper Handling

- [Load Paper](#)
- [Paper Settings](#)
- [Load Documents](#)
- [Unscannable and Unprintable Areas](#)
- [Using Special Paper](#)

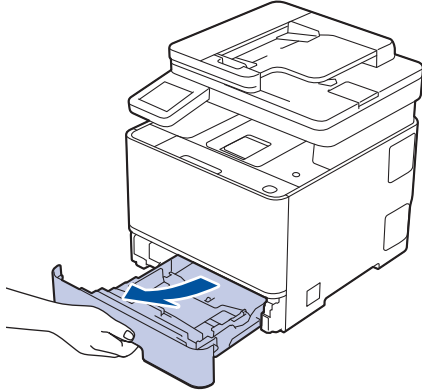
Load Paper

- Load Paper in the Paper Tray
- Load Paper in the Multi-purpose Tray (MP Tray)
- Load and Print Labels Using the MP Tray
- Load and Print Envelopes Using the MP Tray

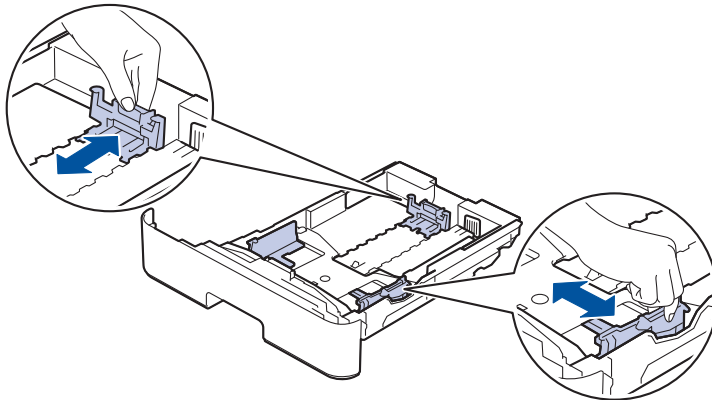
Load Paper in the Paper Tray


- If, when the Check Paper setting is set to On and you pull the paper tray out of the machine, a message appears on the LCD asking if you want to change the paper size and paper type, change these settings, if needed, following the LCD instructions.
- When you load a different size and type of paper in the tray, you must also change the Paper Size and Paper Type settings on the machine, or on your computer.

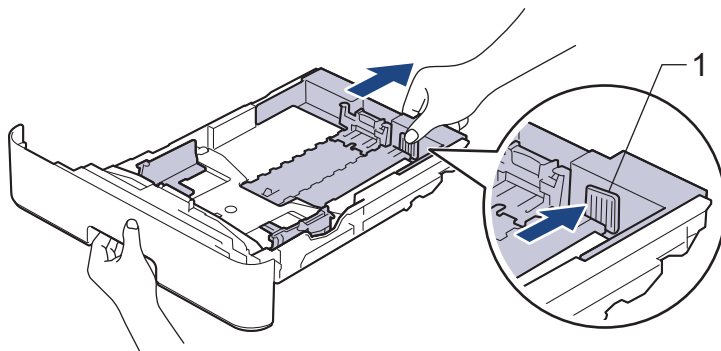
1. Pull the paper tray completely out of the machine.




2. Press the green levers to slide the paper guides to fit the paper.



-  For Legal or Folio size paper, press the release lever (1) in the back of the tray, and then pull out the back of the paper tray. (Legal and Folio size paper are not available in some regions.)

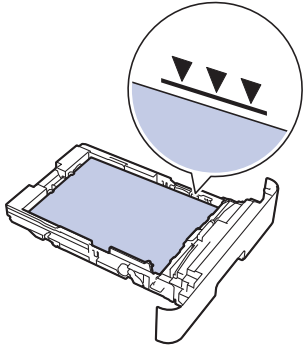


3. Fan the stack of paper well.
4. Load paper in the paper tray with the printing surface *face down*.

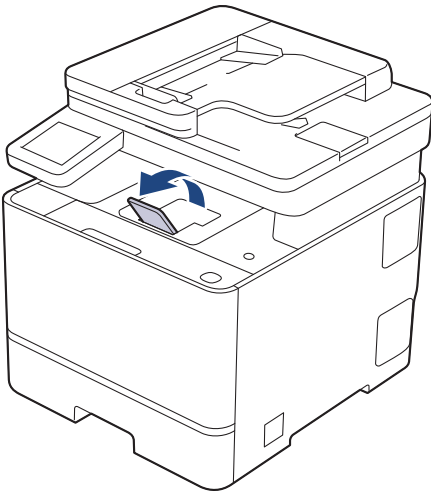
-  When you use letterhead or preprinted paper, load the paper in the correct orientation. See *Related Information: Change Machine Settings to Print on Letterhead or Preprinted Paper Using the Paper Tray*.

-
5. Make sure the paper is below the maximum paper mark (▼▼▼).

Overfilling the paper tray will cause paper jams.



6. Slowly push the paper tray completely into the machine.
7. Lift the support flap to prevent paper from sliding off the output tray.



Related Information

- [Load Paper](#)
 - [Change Machine Settings to Print on Letterhead or Preprinted Paper Using the Paper Tray](#)
-

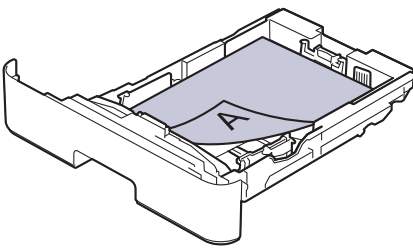
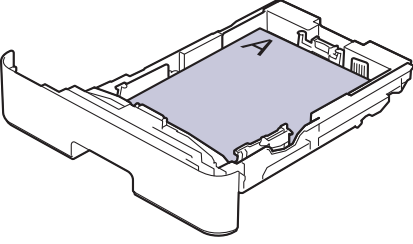
Change Machine Settings to Print on Letterhead or Preprinted Paper Using the Paper Tray


When you use letterhead or preprinted paper for 2-sided printing, change the machine's settings.



- DO NOT load different sizes and types of paper in the paper tray at the same time. Doing this may cause the paper to jam or misfeed.
- If the print position is misaligned with the letterhead or preprinted objects, the print position is adjustable using the Print Position setting for the paper tray.
- Some preprinted paper may cause print stains, depending on the printing method and ink type.


Orientation

	<p>For 1-sided printing</p> <ul style="list-style-type: none">• face down• top edge towards the front of the paper tray
	<p>For automatic 2-sided printing (long edge binding)</p> <ul style="list-style-type: none">• face up• bottom edge towards the front of the paper tray

1. Press  [Settings] > [All Settings] > [Printer] > [2-sided] > [Single Image] > [2-sided Feed].



If your machine displays the [All Settings] menu on the Home screen, skip the [Settings] menu.

2. Press .



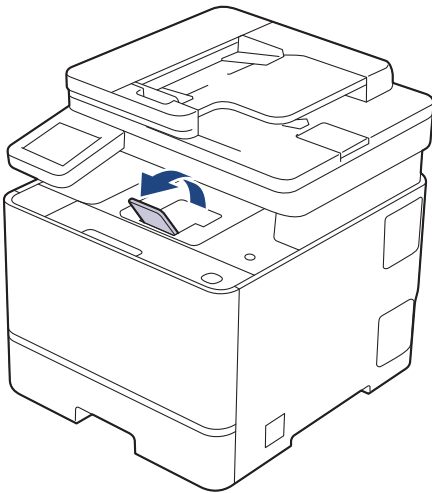
Related Information

- [Load Paper in the Paper Tray](#)

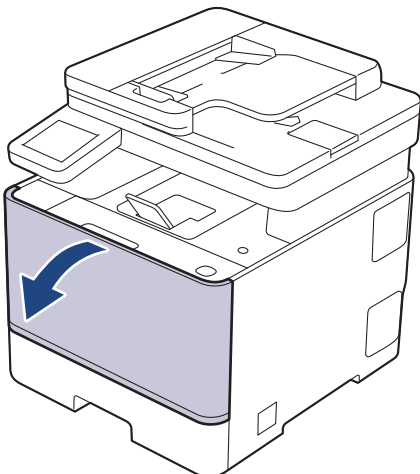
Load Paper in the Multi-purpose Tray (MP Tray)

When you load a different size and type of paper in the tray, you must also change the Paper Size and Paper Type settings on the machine, or on your computer.

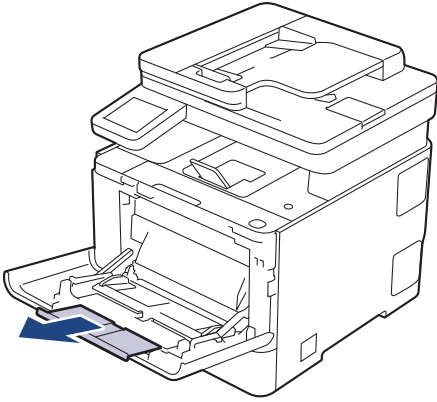
- Plain Paper
 - Letterhead
 - Coloured Paper
 - Thin Paper
 - Thick Paper
 - Recycled Paper
 - Bond Paper
 - Glossy Paper
1. Lift the support flap to prevent paper from sliding off the face down output tray.



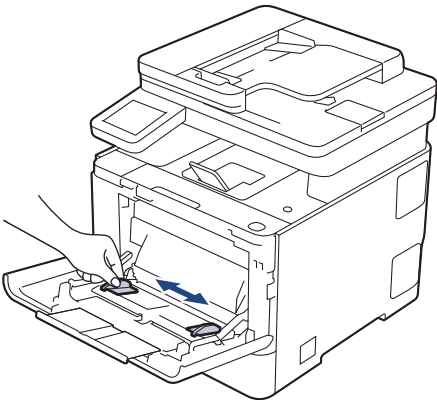
2. Open the MP tray and lower it gently.



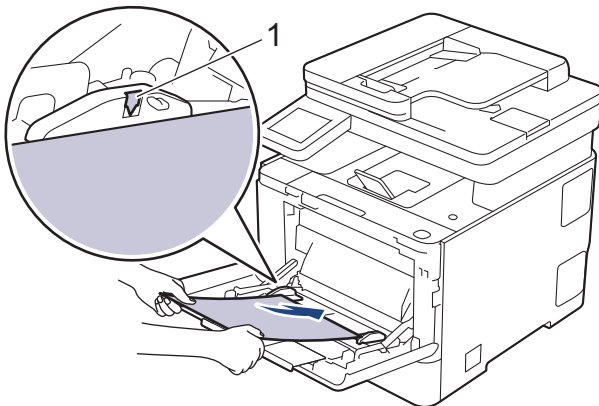
3. Extend the MP tray support.



4. Slide the MP tray paper guides to fit the width of the paper you are using.



5. Load paper with the printing surface *face up* in the MP tray.



- Make sure the paper is below the maximum paper mark (1).
- When using glossy paper, load only one sheet at a time in the MP tray to avoid a paper jam.
- When you use letterhead or preprinted paper, load the paper in the correct orientation. See *Related Information: Change Machine Settings to Print on Letterhead or Preprinted Paper Using the MP Tray*.

✓ Related Information

- [Load Paper](#)
 - [Change Machine Settings to Print on Letterhead or Preprinted Paper Using the MP Tray](#)

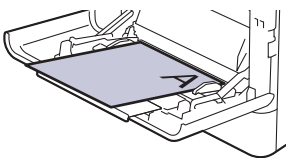
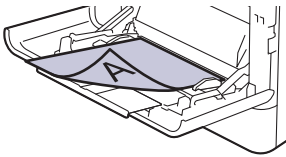
Change Machine Settings to Print on Letterhead or Preprinted Paper Using the MP Tray


When you use letterhead or preprinted paper for 2-sided printing, change the machine's settings.



- DO NOT load different sizes and types of paper in the paper tray at the same time. Doing this may cause the paper to jam or misfeed.
- If the print position is misaligned with the letterhead or preprinted objects, the print position is adjustable using the Print Position setting for the MP tray.
- Some preprinted paper may cause print stains, depending on the printing method and ink type.


Orientation

	For 1-sided printing <ul style="list-style-type: none">• face up• top edge first
	For automatic 2-sided printing (long edge binding) <ul style="list-style-type: none">• face down• bottom edge first

1. Press  [Settings] > [All Settings] > [Printer] > [2-sided] > [Single Image] > [2-sided Feed].



If your machine displays the [All Settings] menu on the Home screen, skip the [Settings] menu.

2. Press .



Related Information

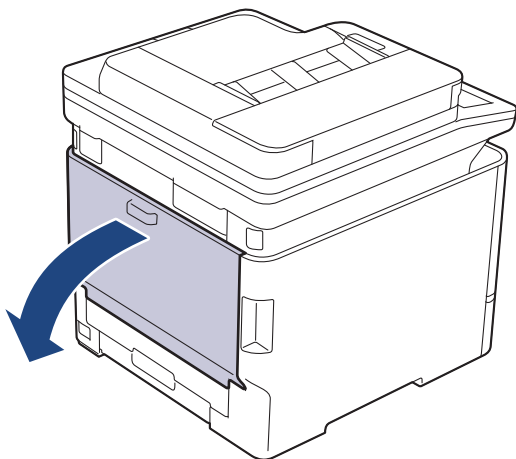
- [Load Paper in the Multi-purpose Tray \(MP Tray\)](#)

Load and Print Labels Using the MP Tray

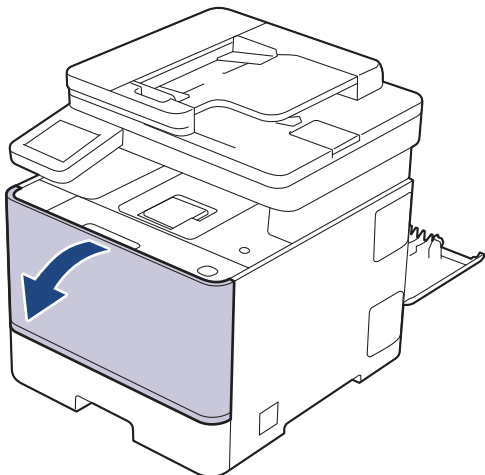
When you print on labels, open the back cover (face up output tray) and use the MP tray.

When you load a different size and type of paper in the tray, you must also change the Paper Size and Paper Type settings on the machine, or on your computer.

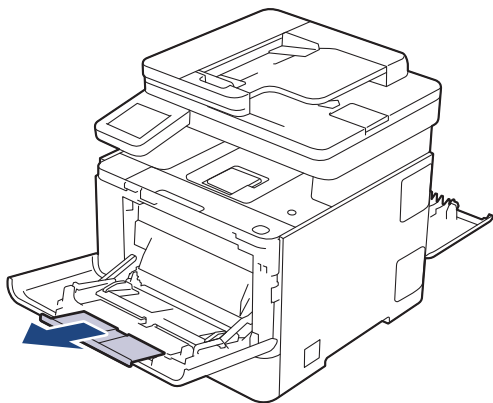
1. Open the machine's back cover (the face up output tray).



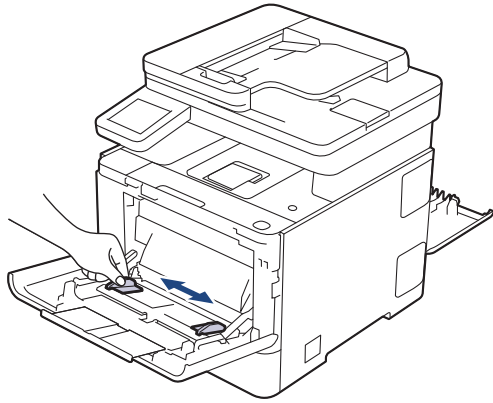
2. On the front of the machine, open the MP tray and lower it gently.



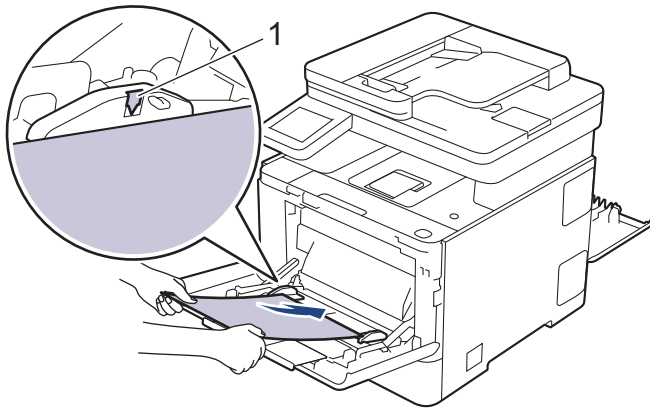
3. Extend the MP tray support.



-
- Slide the MP tray paper guides to fit the width of the labels you are using.



- Load labels with the printing surface *face up* in the MP tray.



Make sure the labels are below the maximum paper mark (1).

- Change your print preferences in the Print screen.
- Send your print job to the machine.
- When finished, close the back cover (the face up output tray) until it locks in the closed position.

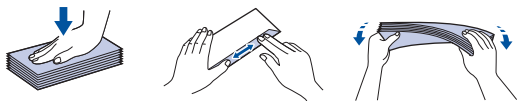


Related Information

- [Load Paper](#)

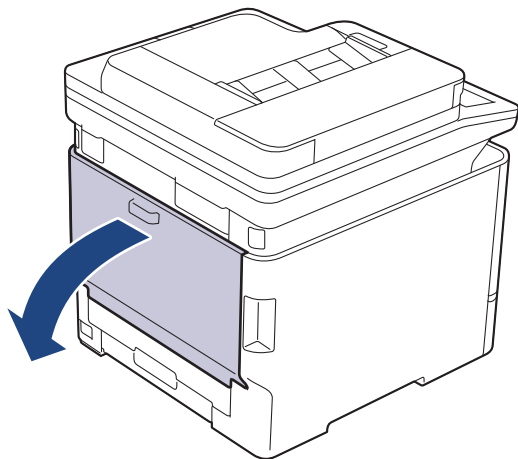
Load and Print Envelopes Using the MP Tray

Before loading, press the corners and sides of the envelopes to make them as flat as possible.

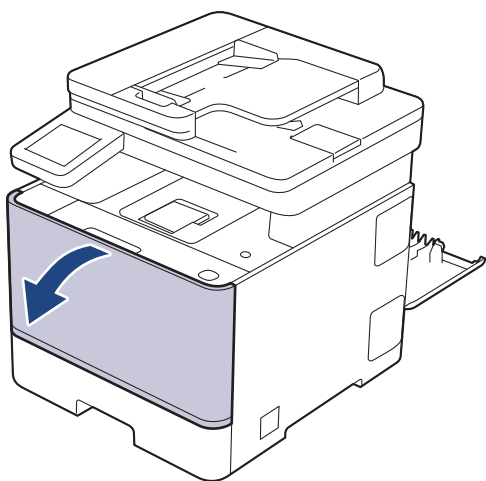


When you load a different size and type of paper in the tray, you must also change the Paper Size and Paper Type settings on the machine, or on your computer.

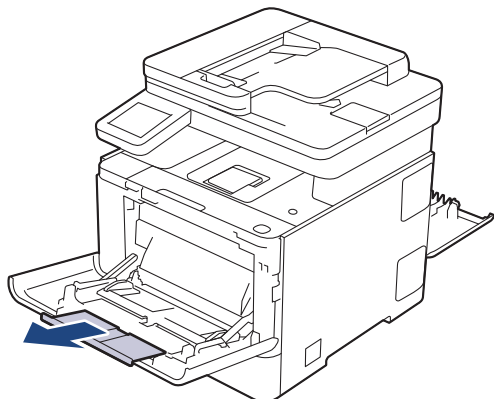
1. Open the machine's back cover (the face up output tray).



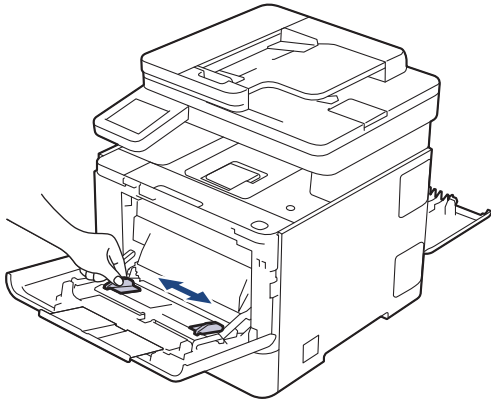
2. On the front of the machine, open the MP tray and lower it gently.



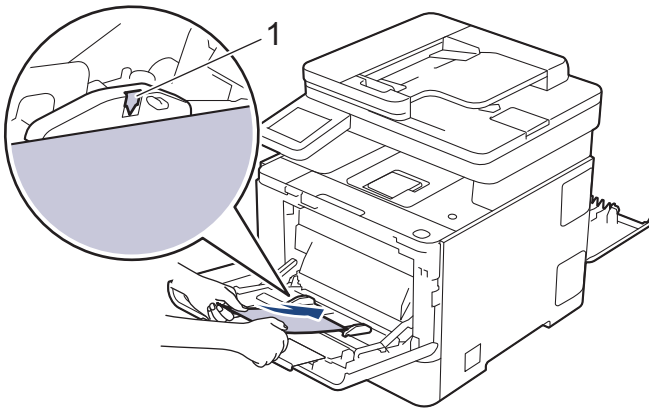
3. Extend the MP tray support.



-
4. Slide the MP tray paper guides to fit the width of the envelopes that you are using.



5. Load envelopes with the printing surface *face up* in the MP tray.



Load the envelopes in the MP tray with the printing surface face up. Make sure the envelopes are below the maximum paper mark (1).

6. Change your print preferences in the Print dialog box.

Settings	Options for Envelopes
Paper Size	Com-10 DL C5 Monarch
Media Type	Envelopes Env. Thick Env. Thin

7. Send your print job to the machine.
8. When finished, close the back cover (the face up output tray) until it locks in the closed position.



Related Information


- [Load Paper](#)
-

Paper Settings

- [Change the Paper Size and Paper Type](#)
- [Select the Paper Tray For Printing](#)
- [Change the Check Paper Setting](#)



Change the Paper Size and Paper Type

When you change the size and type of paper you load in the tray, you must also change the Paper Size and Paper Type settings on the LCD.

1. Press  [Settings] > [All Settings] > [General Setup] > [Tray Setting] > [Paper Type].



If your machine displays the [All Settings] menu on the Home screen, skip the [Settings] menu.

2. Press the option you want.
3. Swipe up or down or press ▲ or ▼ to display the paper type options, and then press the option you want.
4. Press .
5. Press [Paper Size].
6. Press the option you want.
7. Swipe up or down or press ▲ or ▼ to display the paper size options, and then press the option you want.
8. Press .





Related Information


- [Paper Settings](#)


Select the Paper Tray For Printing


Change the machine's default paper tray for printing copies, received faxes, and print jobs from your computer.

 DCP models do not support the fax feature.

1. Press  [Settings] > [All Settings] > [General Setup] > [Tray Setting].

 If your machine displays the [All Settings] menu on the Home screen, skip the [Settings] menu.

2. Swipe up or down or press ▲ or ▼ to display the [Copy], [Fax], or [Print] option, and then press the option you want.
3. Swipe up or down or press ▲ or ▼ to display the option you want, and then press it. For example, when you select the [MP>T1] option, the machine pulls paper from the MP tray until it is empty, and then from Tray 1.
4. Press .

- 
- When you make a copy using the ADF and give priority to multiple trays, the machine looks for the tray with the most suitable paper and pulls paper from that tray.
 - When you make a copy using the scanner glass, your document is copied from the higher priority tray even if more suitable paper is in another paper tray.
 - (For models with facsimile function) Use the following sizes of paper for printing faxes: Letter, A4, Legal, Folio, Mexico Legal, or India Legal. When an appropriate size is not in any of the trays, the machine stores received faxes and [Size Mismatch] appears on the touchscreen.
 - (For models with facsimile function) If the tray is out of paper and received faxes are in the machine's memory, [No Paper] appears on the touchscreen. Load paper in the empty tray.


Related Information

- [Paper Settings](#)

Change the Check Paper Setting

When the Check Paper setting is set to On and you pull the paper tray out of the machine, or load paper in the MP tray, a message appears on the LCD asking if you want to change the paper size and paper type.

The default setting is On.

1. Press  [Settings] > [All Settings] > [General Setup] > [Tray Setting] > [Check Paper].



If your machine displays the [All Settings] menu on the Home screen, skip the [Settings] menu.

2. Press [On] or [Off].
3. Press .



Related Information

- [Paper Settings](#)

Load Documents

- [Load Documents in the Automatic Document Feeder \(ADF\)](#)
- [Load Documents on the Scanner Glass](#)

Load Documents in the Automatic Document Feeder (ADF)

Use the ADF when copying or scanning multi page, standard-sized documents.

- The ADF can hold the following sheets and feed each sheet individually:
 - Up to 80 sheets
- Use standard 80 g/m² paper.
- Make sure documents with correction fluid or written in ink are completely dry.

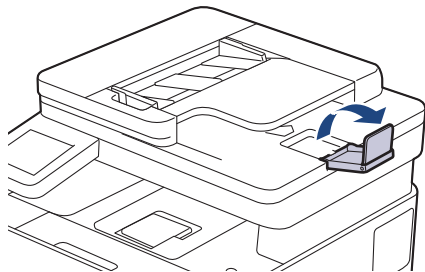
IMPORTANT

- DO NOT leave thick documents on the scanner glass. If you do this, the ADF may jam.
- DO NOT use paper that is curled, wrinkled, folded, ripped, stapled, paper-clipped, glued together, or taped.
- DO NOT use cardboard, newspaper, or fabric.
- To avoid damaging your machine while using the ADF, DO NOT pull on the document while it is feeding.

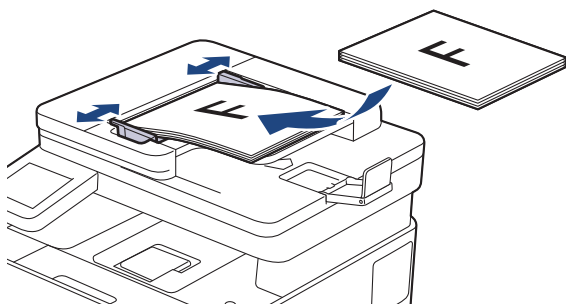
Supported Document Sizes

Length:	148 mm to 355.6 mm
Width:	105 mm to 215.9 mm
Weight:	60 to 105 g/m ²

1. Unfold the ADF document output support flap.



2. Fan the pages well.
3. Stagger the pages of your document and load it into the ADF *face up* and *top edge first*, as shown in the illustration.



4. Adjust the paper guides to fit the width of your document.

✓ Related Information

- [Load Documents](#)

Load Documents on the Scanner Glass

Use the scanner glass to fax, copy, or scan one page at a time.

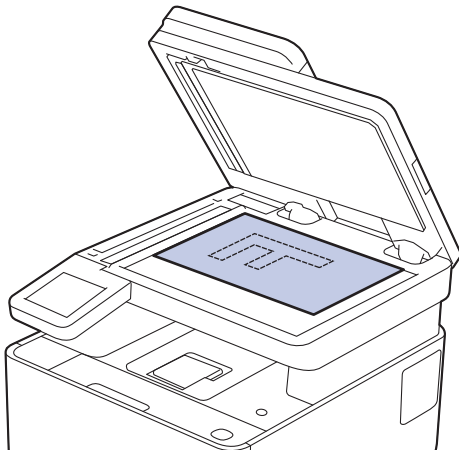
Supported Document Sizes

Length:	<ul style="list-style-type: none">(DCP-L8630CDW/MFC-L8730CDW) Up to 297 mm(MFC-L8930CDW/MFC-L8970CDW) Up to 355.6 mm
Width:	Up to 215.9 mm
Weight:	2 kg

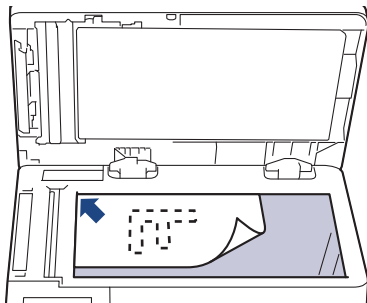
NOTE

(For ADF models) To use the scanner glass, the ADF must be empty.

1. Lift the document cover.
2. Place the document on the scanner glass *face down*.



3. Place the corner of the page in the upper left corner of the scanner glass.



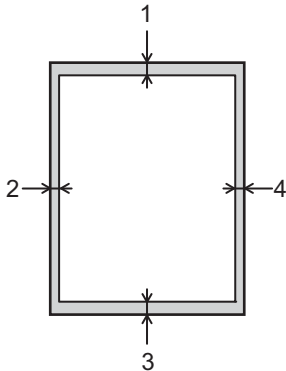
4. Close the document cover.
If the document is a book or is thick, gently press on the document cover.

✓ Related Information

- [Load Documents](#)

Unscannable and Unprintable Areas

The measurements in the table below show the maximum unscannable and unprintable areas from the edges of the most commonly-used paper sizes. These measurements may vary depending on the paper size or settings in the application you are using.



Do not attempt to scan, copy, or print in these areas. Any content included in such areas will not be reflected in the output.

Usage	Document Size	Top (1) Bottom (3)	Left (2) Right (4)
Fax (Sending)	Letter, Legal	2.9 mm	3.9 mm
	A4	2.9 mm	(ADF) 1.0 mm (Scanner Glass) 3.0 mm
Copy ¹	Letter, Legal	4.0 mm	4.0 mm
	A4	4.0 mm	3.0 mm
Scan	Letter	3.0 mm ²	3.0 mm ²
	A4	3.0 mm ²	3.0 mm ²
	Legal	3.0 mm ²	3.0 mm ²
Print	Letter, Legal	4.2 mm	4.2 mm
	A4	4.2 mm	4.2 mm

¹ A 1 in 1 copy and 100% document size copy

² The number shown is the default value. This number is adjustable to 0 mm. If the number is set to 0 mm, a black shadow may appear around the edges on the scanned image.



Related Information

- [Paper Handling](#)

Using Special Paper

Always test paper samples before purchasing them to ensure desirable performance.

- DO NOT use inkjet paper; it may cause a paper jam or damage your machine.
- If you use bond paper, paper with a rough surface, or paper that is wrinkled or creased, the paper may exhibit degraded performance.

Store paper in its original packaging and keep it sealed. Keep the paper flat and away from moisture, direct sunlight, and heat.

IMPORTANT

Some types of paper may not perform well or may cause damage to your machine.

DO NOT use paper:

- that is highly textured
- that is extremely smooth or shiny
- that is curled or warped
- that is coated or has a chemical finish
- that is damaged, creased, or folded
- that exceeds the recommended weight specification in this guide
- with tabs and staples
- with letterhead using low temperature dyes or thermography
- that is multipart or carbonless
- that is designed for inkjet printing
- that has an adhesive substance applied to the surface

If you use any of the types of paper listed above, they may damage your machine. This damage is not covered under any Brother warranty or service agreement.



Related Information

- [Paper Handling](#)

Troubleshooting

For the latest FAQs & Troubleshooting tips, visit support.brother.com/faqs.

Routine Maintenance

- [Replace Supplies](#)
- [Clean the Machine](#)
- [Correct Colour Printing](#)
- [Check the Remaining Part Life](#)
- [Monitor Machine Status Using Brother iPrint&Scan \(Windows/Mac\)](#)
- [Check the Machine Information](#)
- [Update Your Machine's Firmware](#)
- [Reset Your Machine](#)
- [Pack and Ship Your Machine](#)

Replace Supplies

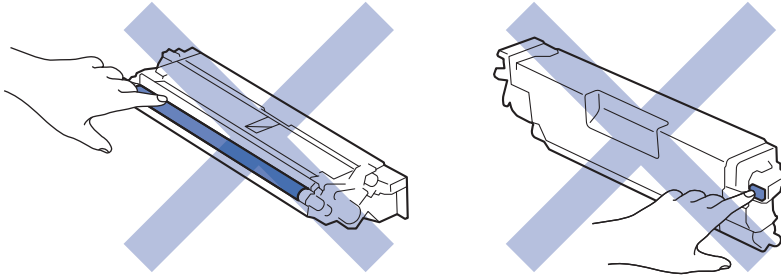
You must replace supplies when the machine indicates that the life of the supply is over.

The toner cartridge and drum unit are two separate supplies. Make sure both are installed as an assembly. The product code of supplies may vary depending on the country.

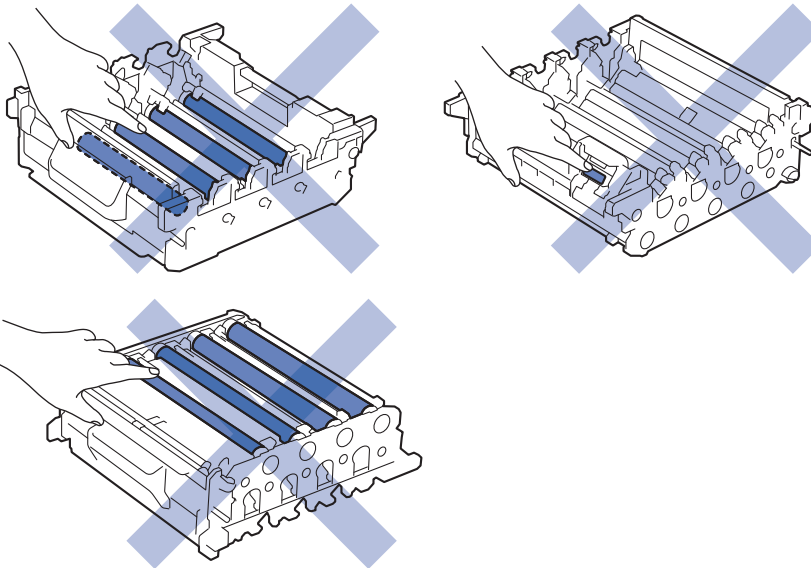
IMPORTANT

To avoid print quality problems, DO NOT touch the shaded parts shown in the illustrations.

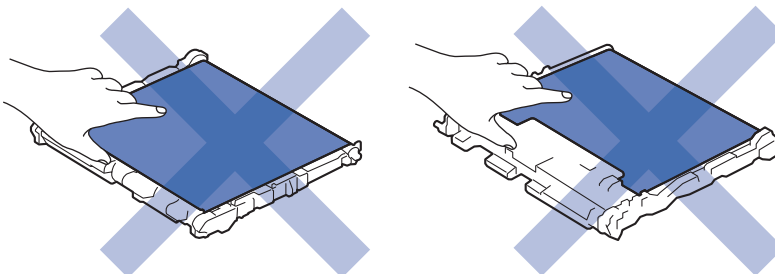
Toner Cartridge



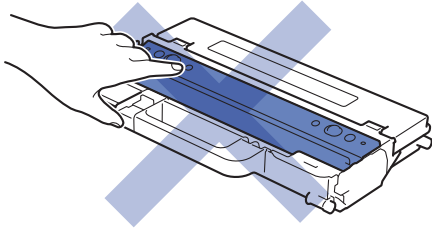
Drum Unit



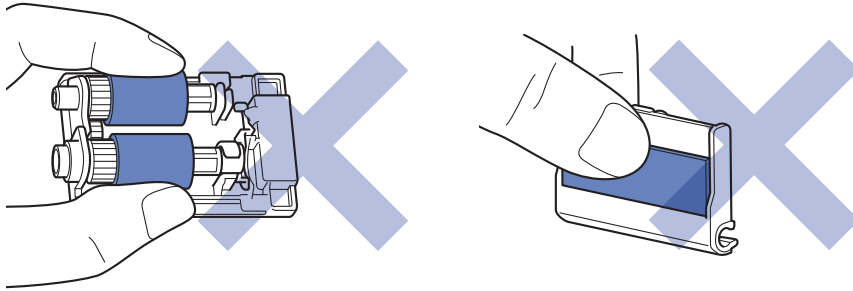
Belt Unit



Waste Toner Box



Paper Feeding Kit for the Multi-purpose (MP) Tray



NOTE

- Be sure to seal the used supplies tightly in a bag so that toner powder does not spill out of the cartridge.
- Discard used consumable items according to local regulations, keeping it separate from domestic waste. If you have questions, call your local waste disposal office. Be sure to reseal the consumable items tightly so that the material inside does not spill.
- We recommend placing both the new and the used supplies on a piece of paper to prevent accidentally spilling or scattering the contents.
- Using paper that is not a direct equivalent for a recommended print media may reduce the life of supplies and machine parts.
- The projected life for each of the toner cartridges is based on ISO/IEC 19798. Frequency of replacement will vary depending on the print volume, percentage of coverage, types of media used, and powering on/off the machine.
- Frequency of replacing supplies except toner cartridges will vary depending on the print volume, types of media used, and powering on/off the machine.
- Handle the toner cartridge carefully. If toner scatters on your hands or clothes, immediately wipe or wash it off with cold water.



- DO NOT turn the waste toner box upside down, otherwise the toner may spill out.
- DO NOT touch the IC chip surfaces on the toner cartridge and the drum unit. Contamination and damage may interfere with the detection of each unit.



Related Information

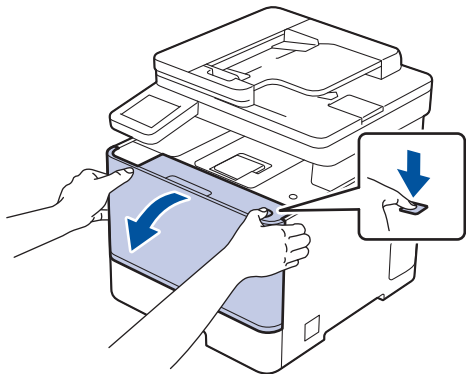
- [Routine Maintenance](#)
 - [Replace the Toner Cartridge](#)
 - [Replace the Drum Unit](#)
 - [Replace the Belt Unit](#)
 - [Replace the Waste Toner Box](#)
 - [Replace the Fuser Unit](#)

-
- Replace the Paper Feeding Kit for the Multi-purpose (MP) Tray
-

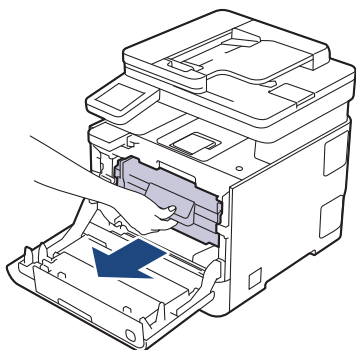
Replace the Toner Cartridge

Before starting the replacement procedure, see *Related Information: Replace Supplies*.

1. Make sure the machine is turned on.
2. Press the front cover release button and open the front cover.



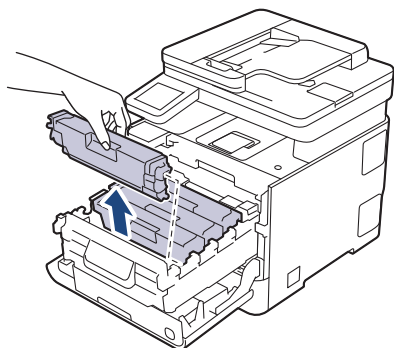
3. Hold the drum unit's green labeled handle. Pull the drum unit out of the machine until it stops.



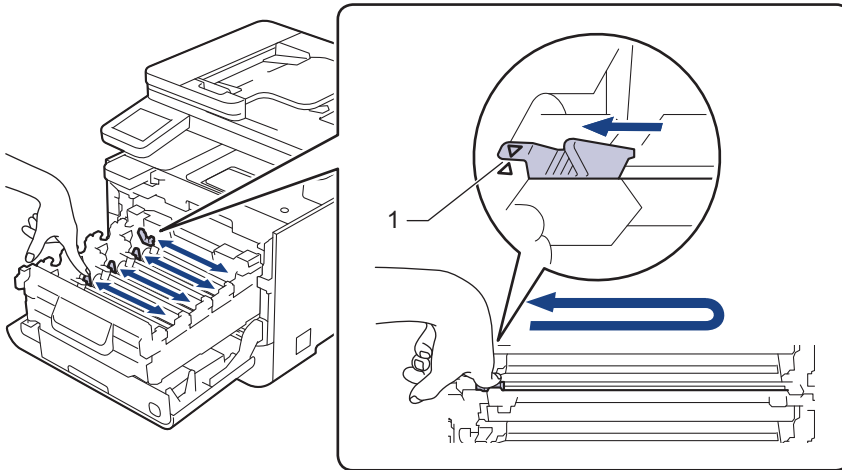
IMPORTANT


We recommend placing the toner cartridge and drum unit assembly on a clean, flat surface with disposable paper underneath it in case you accidentally spill or scatter toner.

4. Hold the handle of the toner cartridge and pull the toner cartridge up and out of the drum unit. Repeat this for all toner cartridges.

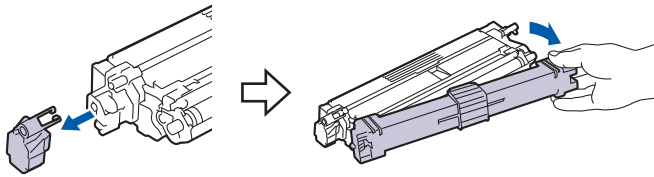


5. Clean the corona wire inside the drum unit by gently sliding the green tab from left to right and right to left several times. Repeat this for all the corona wires.

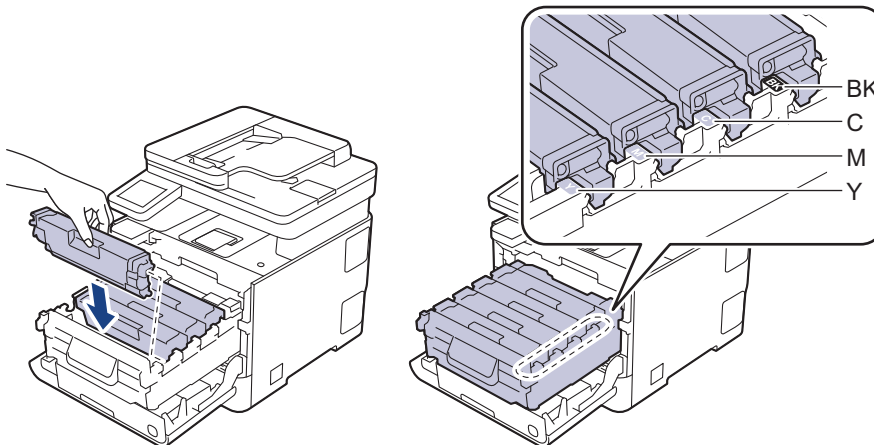


 To avoid poor print quality, be sure to lock the green tab into the home position (1), flush left with the left side of the drum.


6. Unpack the new toner cartridge.
7. Remove the protective materials.



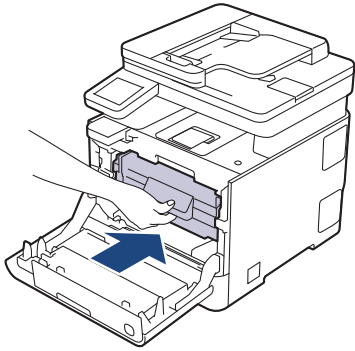
8. Insert the toner cartridge into the drum unit. Make sure that you match the toner cartridge colour to the same colour label on the drum unit. Repeat this for all toner cartridges.



- BK: Black
- C: Cyan
- M: Magenta
- Y: Yellow

 Make sure you put the toner cartridge in correctly or it may separate from the drum unit.

9. Using the green labeled handle, push the drum unit back into the machine until it locks in place.



10. Close the machine's front cover.



- After replacing a toner cartridge, **DO NOT** turn the machine off or open the front cover until the machine's display returns to Ready Mode.
- The toner cartridge that comes with your Brother machine is an Inbox toner cartridge.
- We recommend keeping a new toner cartridge ready for use when you see the Toner Low warning.
- **DO NOT** unpack the new toner cartridge until you are ready to install it.
- If a toner cartridge is left unpacked for a long time, the toner life will be shortened.
- We recommend using genuine Brother supplies to ensure stable print quality and performance. Although not all non-genuine supplies may cause quality issues, it is possible that some may adversely affect print quality or cause machine malfunction. Brother may charge for repairing your machine if it is proven that non-genuine supplies caused the damage, even if the machine is still covered by the warranty.



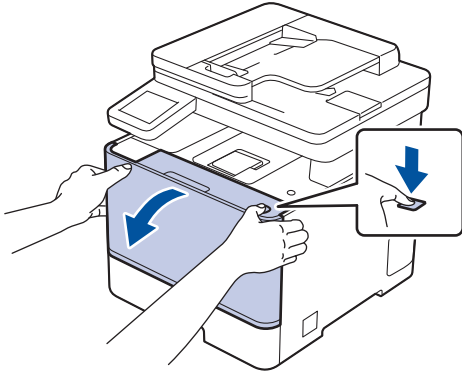
Related Information

- [Replace Supplies](#)

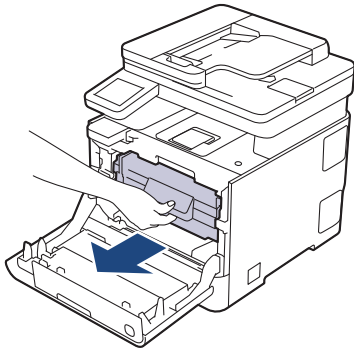
Replace the Drum Unit

Before starting the replacement procedure, see *Related Information: Replace Supplies*.

1. Make sure the machine is turned on.
2. Press the front cover release button and open the front cover.



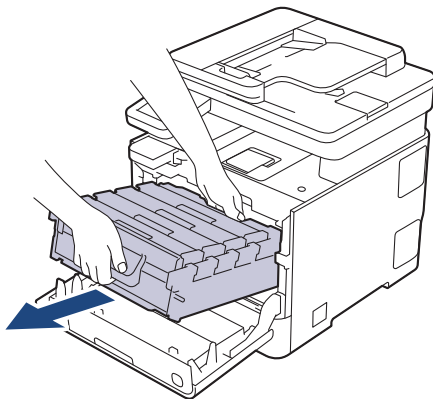
3. Hold the drum unit's green labeled handle. Pull the drum unit out of the machine until it stops.



IMPORTANT

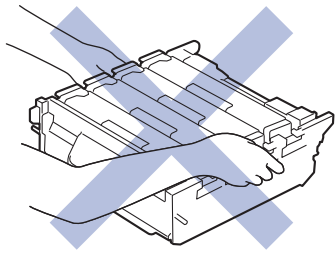
We recommend placing the toner cartridge and drum unit assembly on a clean, flat surface with disposable paper underneath it in case you accidentally spill or scatter toner.

4. Holding the green labeled handles of the drum unit, lift the front of the drum unit and remove it from the machine.

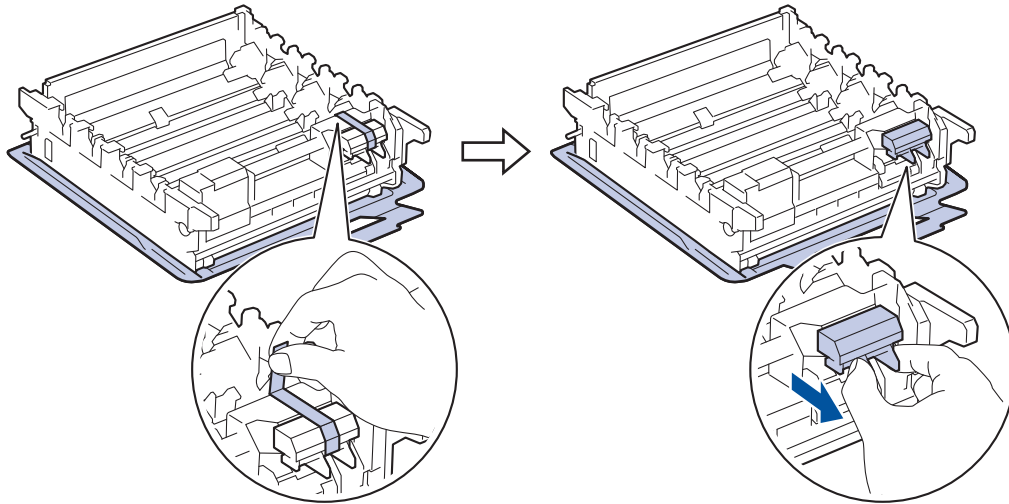


IMPORTANT

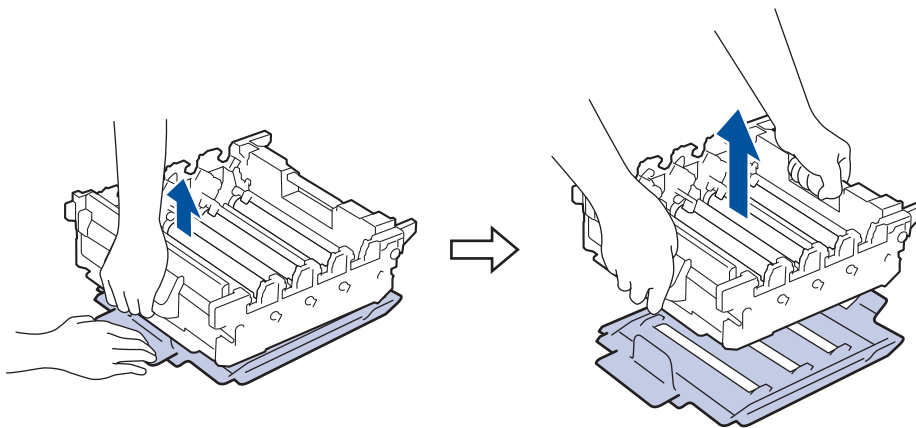
Hold the handles of the drum unit when you carry it. DO NOT hold the sides of the drum unit.



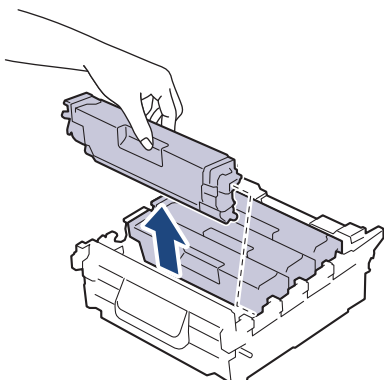
5. Unpack the new drum unit.
6. Remove the blue tape from the back of the drum unit, and then remove the protective cover.



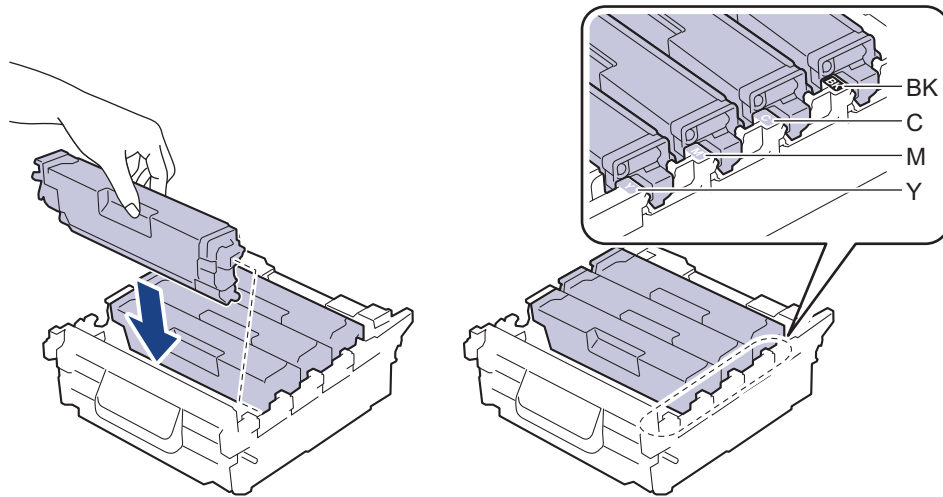
7. Remove the protective cover under the drum unit.



8. Hold the handle of the toner cartridge and pull the toner cartridge up and out of the drum unit. Repeat this for all toner cartridges.



9. Reinsert the toner cartridge into the new drum unit. Make sure that you match the toner cartridge colour to the same colour label on the drum unit. Repeat this for all toner cartridges.

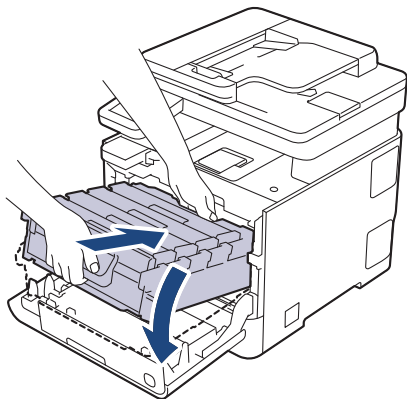


- BK: Black
- C: Cyan
- M: Magenta
- Y: Yellow

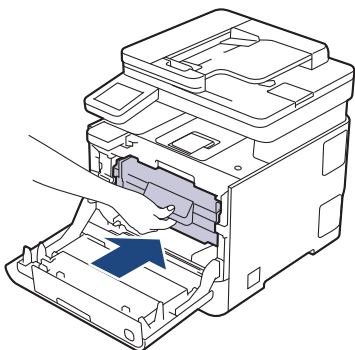


Make sure you put the toner cartridge in correctly or it may separate from the drum unit.

10. Gently slide the drum unit into the machine until it stops.



11. Using the green labeled handle, push the drum unit back into the machine until it locks in place.



12. Close the machine's front cover.

NOTE

- Drum wear and tear occurs due to use and rotation of the drum and interaction with paper, toner, and other materials in the paper path. In designing this product, Brother decided to use the number of

rotations of the drum as a reasonable determinant of the drum life. When a drum reaches the factory-established rotation limit corresponding to the rated page yield, the product's LCD will advise you to replace the drum. The product will continue to function; however, print quality may not be optimal.

- If an unpacked drum unit is placed in direct sunlight (or artificial light for long periods of time), the unit may be damaged.
- There are many factors that determine the actual drum life, such as the temperature, humidity, type of paper, type of toner used and so on. Under ideal conditions, the average drum life is estimated at:
 - Approximately 30,000 pages based on one page per job (A4/letter single-sided pages)
 - Approximately 50,000 pages based on three pages per job (A4/letter single-sided pages)

The number of pages may be affected due to a variety of factors including but not limited to media type and media size.

Because we have no control over the many factors that determine the actual drum life, we cannot guarantee a minimum number of pages that will be printed by your drum.

- The machine should be used only in a clean, dust-free environment with adequate ventilation.

We recommend using genuine Brother supplies to ensure stable print quality and performance. Although not all non-genuine supplies may cause quality issues, it is possible that some may adversely affect print quality or cause machine malfunction. Brother may charge for repairing your machine if it is proven that non-genuine supplies caused the damage, even if the machine is still covered by the warranty.



Related Information

- [Replace Supplies](#)
-

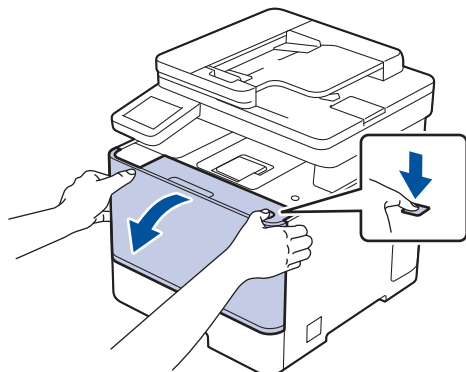
Replace the Belt Unit

Before starting the replacement procedure, see *Related Information: Replace Supplies*.

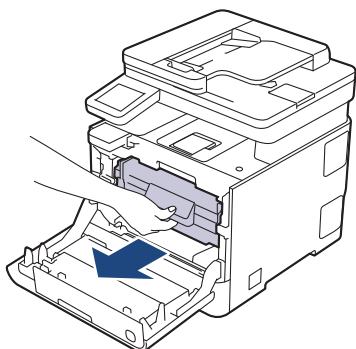
- >> [Replace the Belt Unit](#)
- >> [Reset the Belt Unit Counter](#)

Replace the Belt Unit

1. Make sure the machine is turned on.
2. Press the front cover release button and open the front cover.



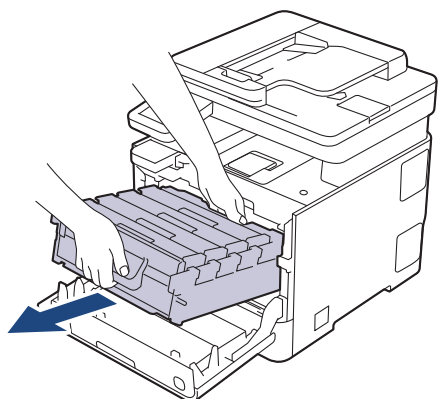
3. Hold the drum unit's green labeled handle. Pull the drum unit out of the machine until it stops.



IMPORTANT

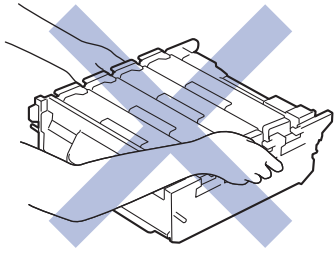
We recommend placing the toner cartridge and drum unit assembly on a clean, flat surface with disposable paper underneath it in case you accidentally spill or scatter toner.

4. Holding the green labeled handles of the drum unit, lift the front of the drum unit and remove it from the machine.

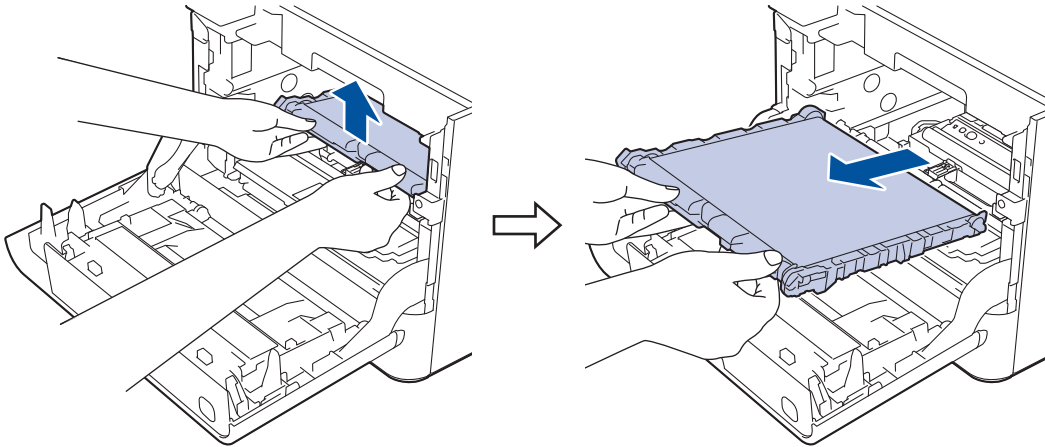


IMPORTANT

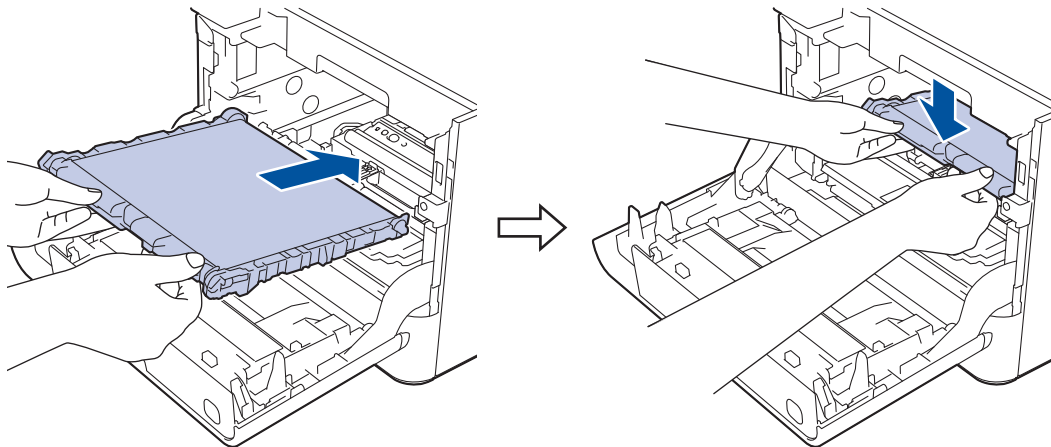
Hold the handles of the drum unit when you carry it. DO NOT hold the sides of the drum unit.



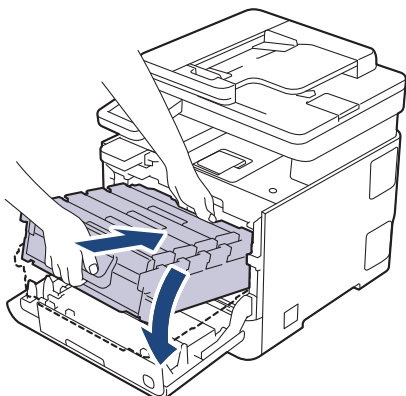
5. Hold the handle of the belt unit with both hands and lift the belt unit up, then pull it out.



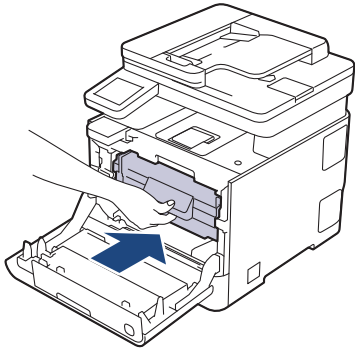
6. Unpack the new belt unit and install it in the machine. Make sure the belt unit is level and fits firmly into place.



7. Gently slide the drum unit into the machine until it stops.




-
- Using the green labeled handle, push the drum unit back into the machine until it locks in place.



- Close the machine's front cover.

Reset the Belt Unit Counter

- Make sure the machine is turned on.
- Press and hold  (Toner) for about five seconds.
- Press [Belt].
- Press [Yes].



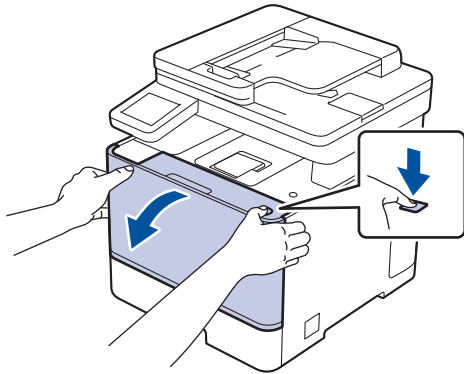
Related Information

- [Replace Supplies](#)
-

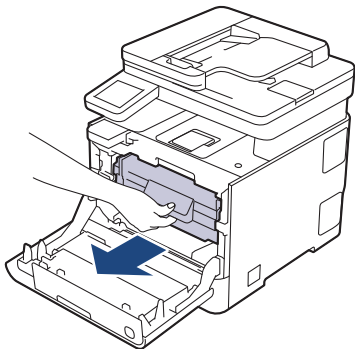
Replace the Waste Toner Box

Before starting the replacement procedure, see *Related Information: Replace Supplies*.

1. Make sure the machine is turned on.
2. Press the front cover release button and open the front cover.



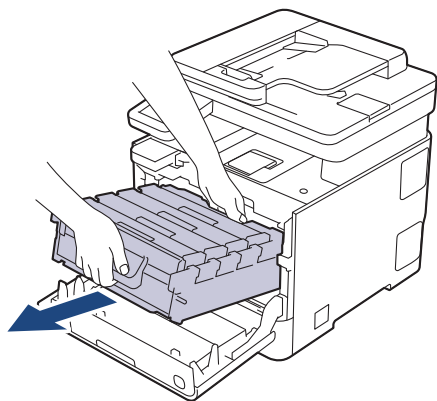
3. Hold the drum unit's green labeled handle. Pull the drum unit out of the machine until it stops.



IMPORTANT

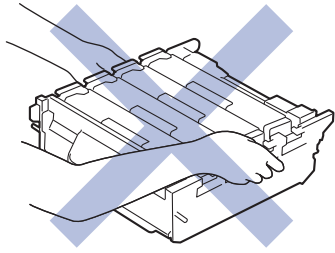
We recommend placing the toner cartridge and drum unit assembly on a clean, flat surface with disposable paper underneath it in case you accidentally spill or scatter toner.

4. Holding the green labeled handles of the drum unit, lift the front of the drum unit and remove it from the machine.

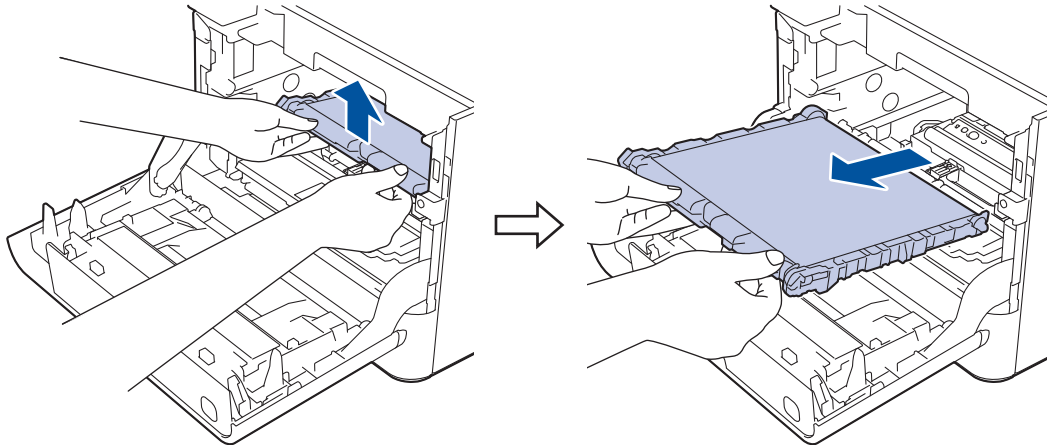


IMPORTANT

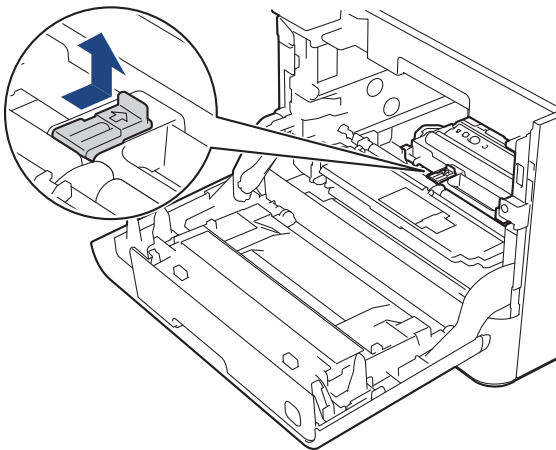
Hold the handles of the drum unit when you carry it. DO NOT hold the sides of the drum unit.



5. Hold the handle of the belt unit with both hands and lift the belt unit up, then pull it out.

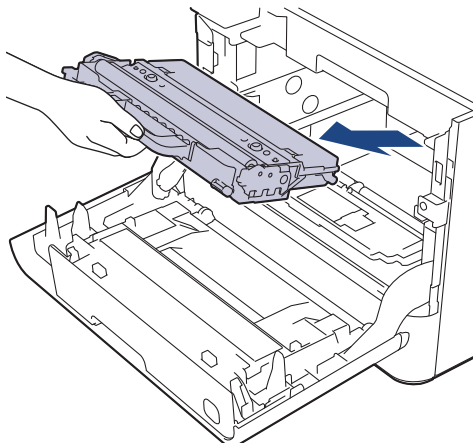


6. Remove the orange packing material.



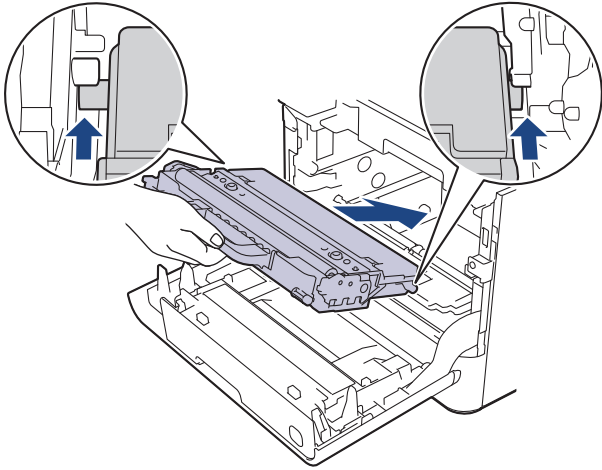
This step is only necessary when you are replacing the waste toner box for the first time.

7. Hold the green handle of the waste toner box and remove the waste toner box from the machine.



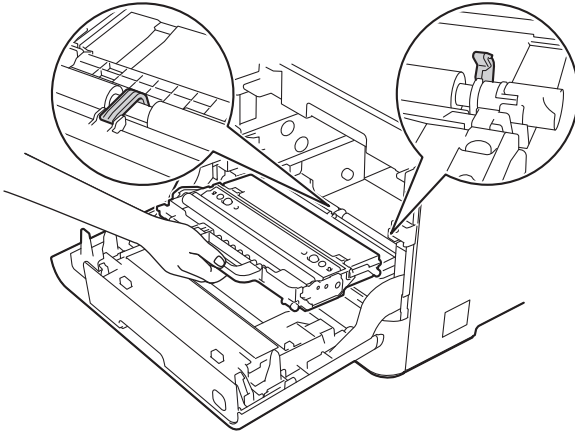
DO NOT reuse the waste toner box.

-
8. Unpack the new waste toner box and install the new waste toner box in the machine using the green handle. Make sure the waste toner box is level and fits firmly into place.



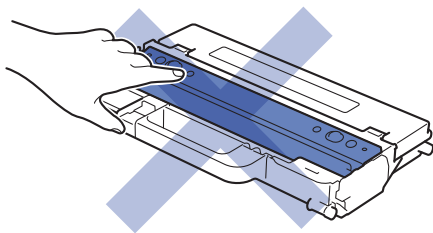
IMPORTANT

To avoid breaking the clips, insert the waste toner box so that it does not hit the clips.

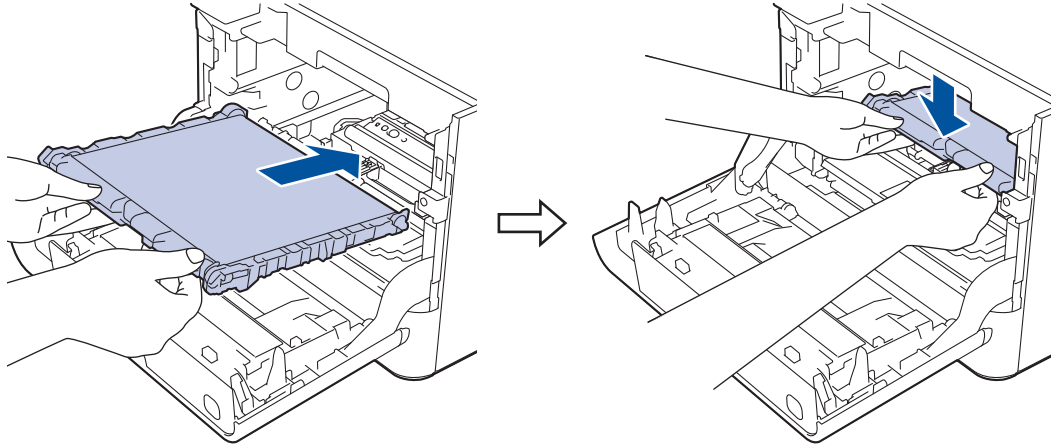


NOTE

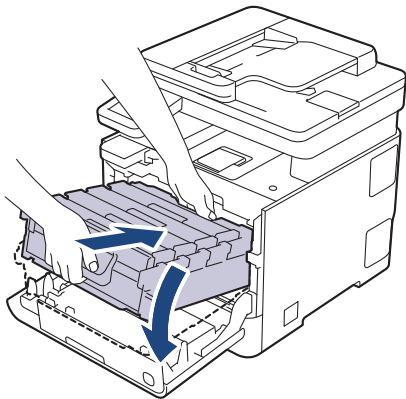
To avoid print quality problems, DO NOT touch the shaded parts shown in the illustrations.



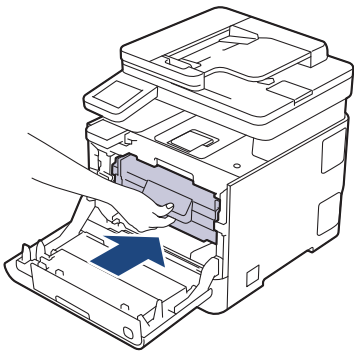
9. Slide the belt unit back into the machine. Make sure the belt unit is level and fits firmly into place.



10. Gently slide the drum unit into the machine until it stops.



11. Using the green labeled handle, push the drum unit back into the machine until it locks in place.



12. Close the machine's front cover.

✓ Related Information


- [Replace Supplies](#)

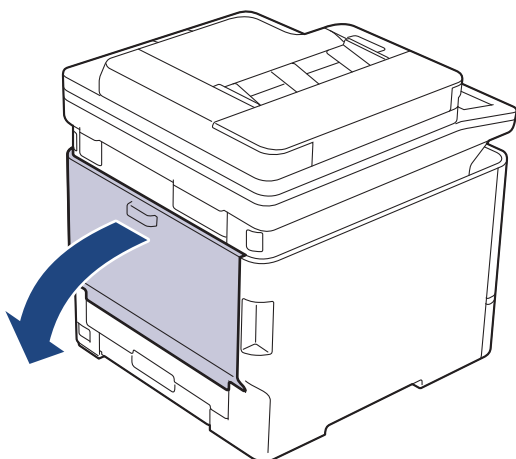
Replace the Fuser Unit

Before starting the replacement procedure, see *Related Information: Replace Supplies*.

- >> [Replace the Fuser Unit](#)
- >> [Reset the Fuser Unit Counter](#)

Replace the Fuser Unit

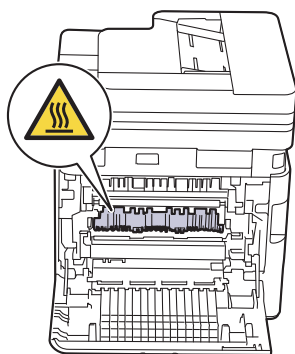
1. Press and hold  to turn the machine off.
2. Unplug the power cord from the electrical socket.
3. Open the back cover.



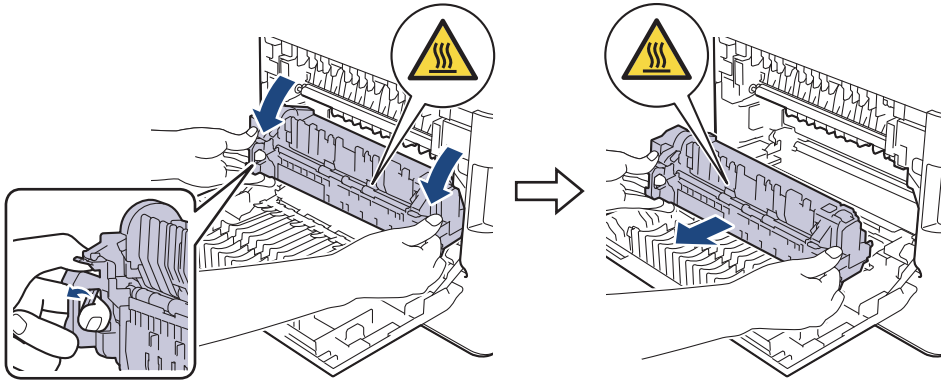
WARNING

HOT SURFACE

The machine's internal parts will be extremely hot. Wait for the machine to cool down before touching them.

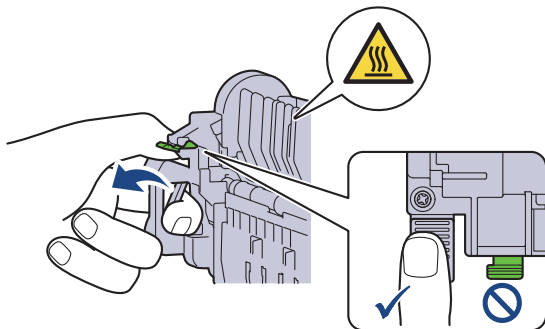


4. Holding the handles on both sides, squeeze the grey levers on the fuser unit and pull downward. Apply downward pressure on the fuser unit and pull it out of the machine.

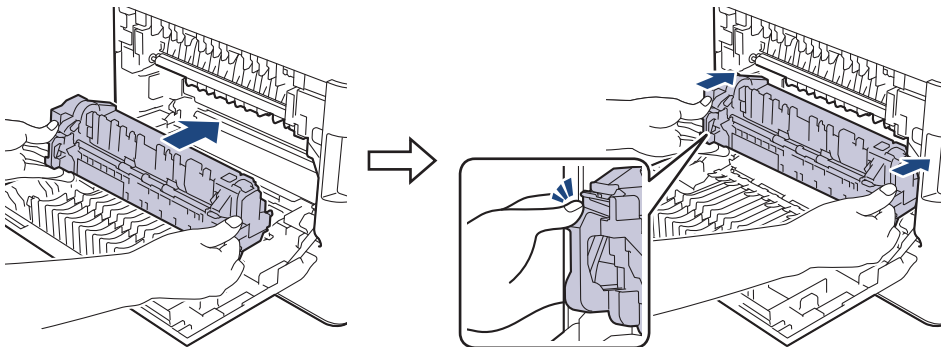


NOTE

DO NOT pull the green tabs down.




5. Unpack the new fuser unit.
6. Push the new fuser unit firmly into the machine. Be sure to insert the fuser unit completely into the machine.




IMPORTANT

Do not use a fuser unit if it has been dropped.

7. Close the back cover until it locks in the closed position.
8. Plug in the power cord and press  to turn the machine on.

Reset the Fuser Unit Counter

1. Make sure the machine is turned on.
2. Press and hold  (**Toner**) for about five seconds.
3. Press [Fuser].
4. Press [Yes].



Related Information


- [Replace Supplies](#)

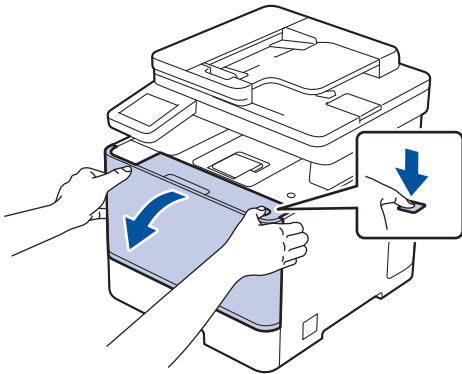
Replace the Paper Feeding Kit for the Multi-purpose (MP) Tray

Before starting the replacement procedure, see *Related Information: Replace Supplies*.

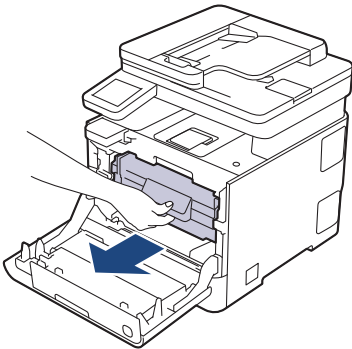
- >> [Replace the Paper Feeding Kit for the Multi-purpose \(MP\) Tray](#)
- >> [Reset the Paper Feeding Kit for the Multi-purpose \(MP\) Tray Counter](#)

Replace the Paper Feeding Kit for the Multi-purpose (MP) Tray

1. Press and hold  to turn the machine off.
2. Unplug the power cord from the electrical socket.
3. Press the front cover release button and open the front cover.



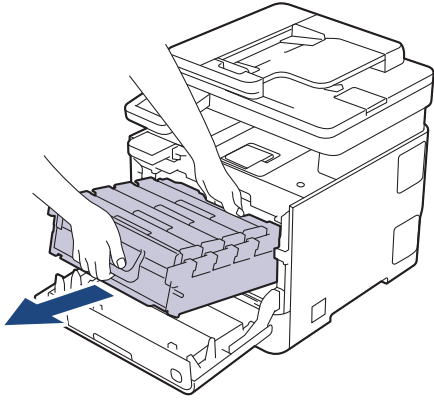
4. Hold the drum unit's green labeled handle. Pull the drum unit out of the machine until it stops.



IMPORTANT

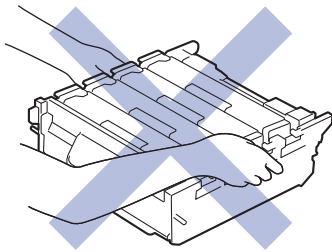
We recommend placing the toner cartridge and drum unit assembly on a clean, flat surface with disposable paper underneath it in case you accidentally spill or scatter toner.

-
5. Holding the green labeled handles of the drum unit, lift the front of the drum unit and remove it from the machine.

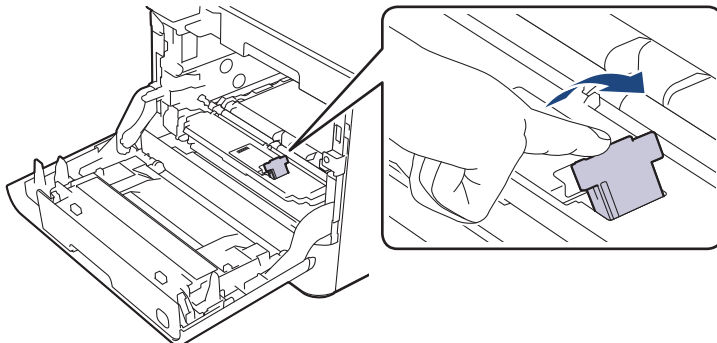


IMPORTANT

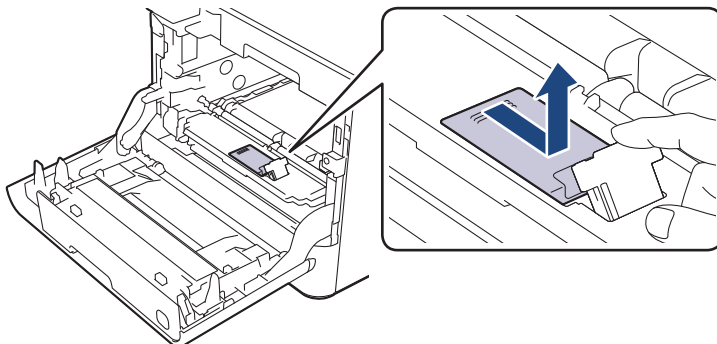
Hold the handles of the drum unit when you carry it. DO NOT hold the sides of the drum unit.



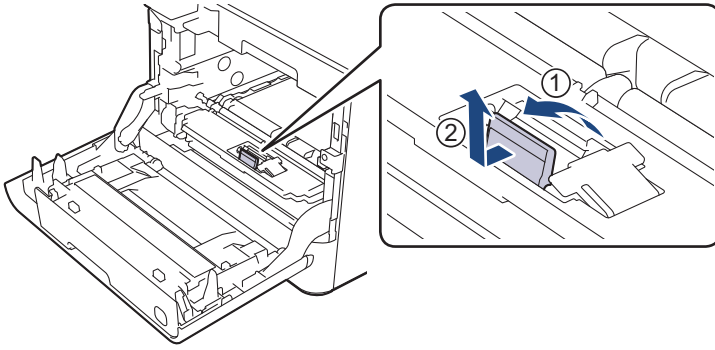
-
6. Raise the MP roller holder stopper.



7. Slide the MP roller holder to the right, and then remove it.

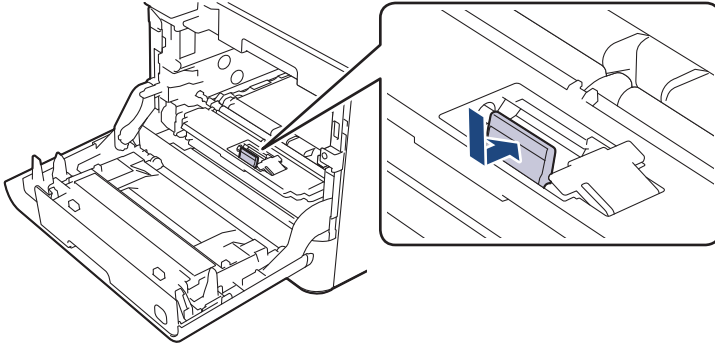


8. Raise the MP separation pad, and then pull it straight up and out of the machine.

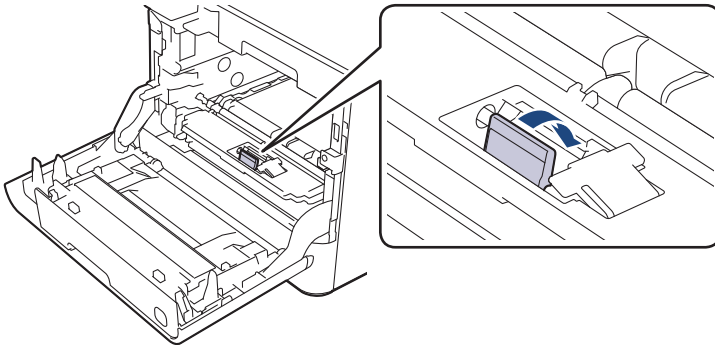


9. Unpack the new paper feeding kit for the MP tray.

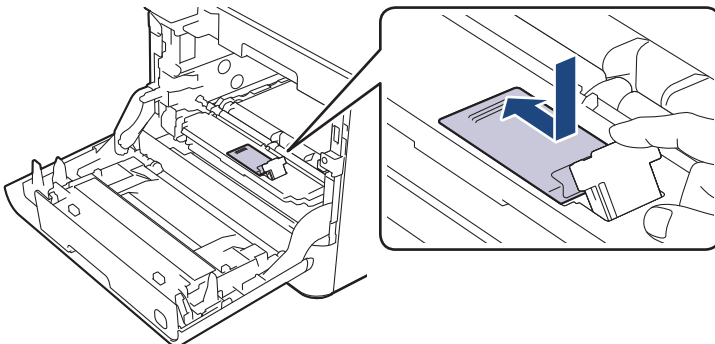
10. Insert the new MP separation pad with the grey pad facing you.



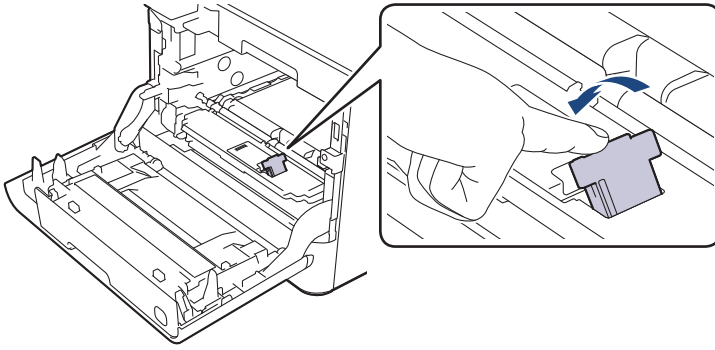
11. Press the MP separation pad forward until you hear a click.



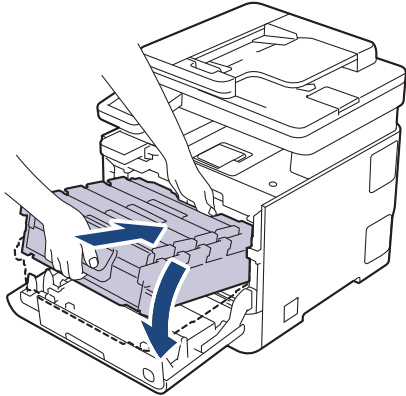
12. Insert the MP roller holder, and then slide it to the left.



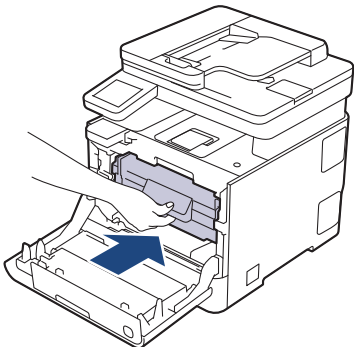
13. Press down to close the MP roller holder stopper.




14. Gently slide the drum unit into the machine until it stops.




15. Using the green labeled handle, push the drum unit back into the machine until it locks in place.



16. Close the machine's front cover.

17. Plug in the power cord and press  to turn the machine on.

Reset the Paper Feeding Kit for the Multi-purpose (MP) Tray Counter

1. Make sure the machine is turned on.
2. Press and hold  (Toner) for about five seconds.
3. Press [PF Kit MP].
4. Press [Yes].

Related Information

- [Replace Supplies](#)

Clean the Machine

Clean the outside and inside of the machine regularly with a dry, lint-free cloth.

When you replace the toner cartridge or the drum unit, make sure you clean the inside of the machine. If printed pages are stained with toner, clean the inside of the machine with a dry, lint-free cloth.

WARNING

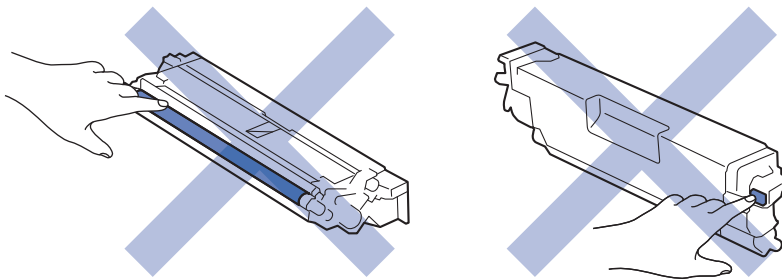
DO NOT use flammable substances, any type of spray, or an organic solvent/liquid containing alcohol or ammonia to clean the inside or outside of the product. Doing so could cause a fire. Instead, use only a dry, lint-free cloth.



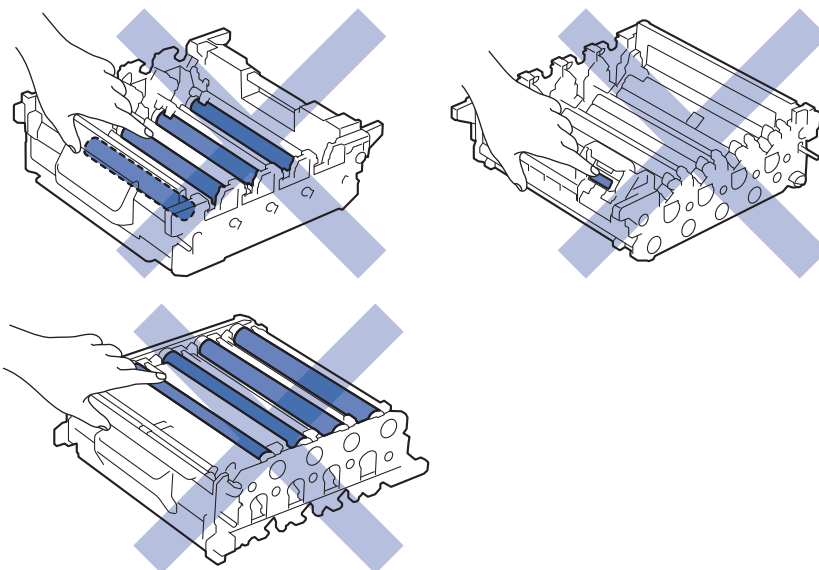
IMPORTANT

- DO NOT use isopropyl alcohol to remove dirt from the control panel. It may crack the panel.
- To avoid print quality problems, DO NOT touch the shaded parts shown in the illustrations.

Toner Cartridge



Drum Unit



DO NOT touch the IC chip surfaces on the toner cartridge and the drum unit. Contamination and damage may interfere with the detection of each unit.




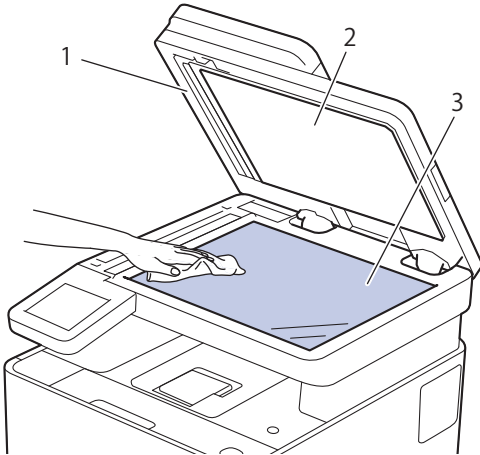
Related Information

- Routine Maintenance
 - Clean the Scanner
 - Clean the Touchscreen LCD
 - Clean the Corona Wires
 - Clean the Drum Unit
 - Clean the Paper Pick-up Rollers
-

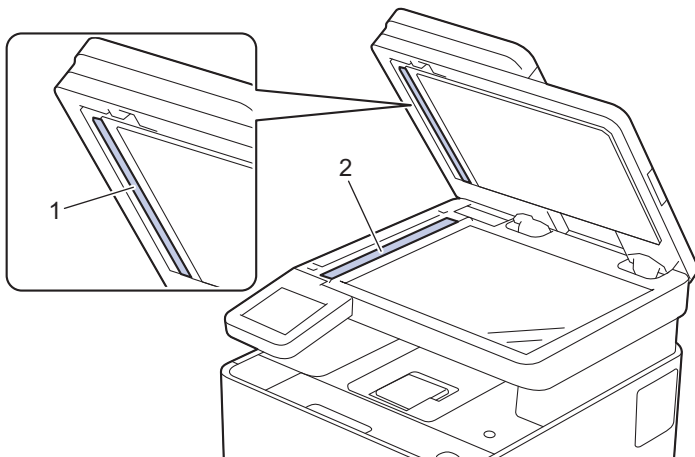
Clean the Scanner

Before starting the cleaning procedure, see *Related Information: Clean the Machine*.

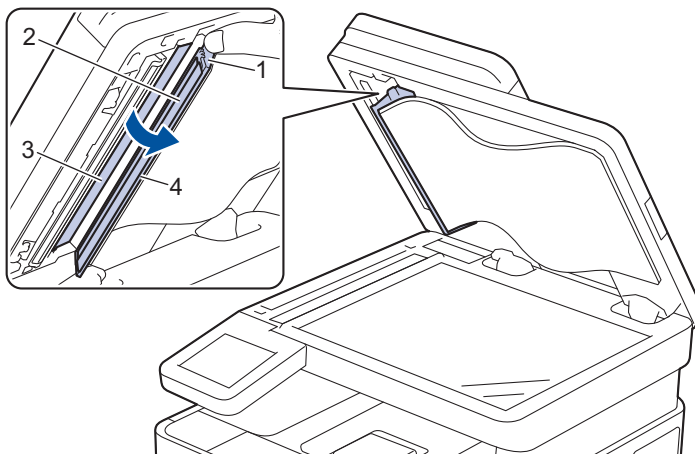
1. Press and hold  to turn the machine off.
2. Lift the document cover (1). Clean the white plastic surface (2) and scanner glass (3) underneath it with a soft lint-free cloth moistened with water.



3. In the ADF unit, clean the white bar (1) and the scanner glass strip (2) underneath it with a soft lint-free cloth moistened with water.




4. (For automatic 2-sided scanning models) Open the scanner glass cover (1), and then clean the other white bar (2) and scanner glass strip (3).



IMPORTANT

Do not touch the film (4).

5. Close the document cover.
6. Press  to turn the machine on.

Related Information


- [Clean the Machine](#)
-

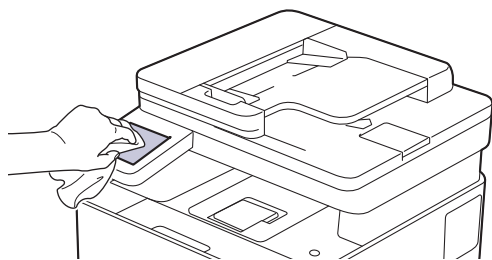
Clean the Touchscreen LCD


Before starting the cleaning procedure, see *Related Information: Clean the Machine*.

IMPORTANT

DO NOT use any type of liquid cleaners (including ethanol).

1. Press and hold  to turn the machine off.
2. Clean the touchscreen with a dry, soft lint-free cloth.



3. Press  to turn the machine on.



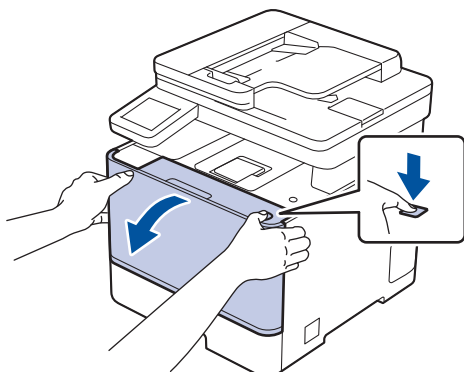
Related Information

- [Clean the Machine](#)

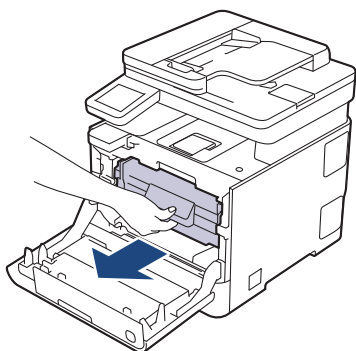
Clean the Corona Wires

Before starting the cleaning procedure, see *Related Information: Clean the Machine*.

1. Press the front cover release button and open the front cover.



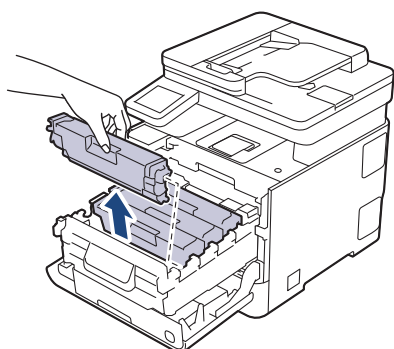
2. Hold the drum unit's green labeled handle. Pull the drum unit out of the machine until it stops.



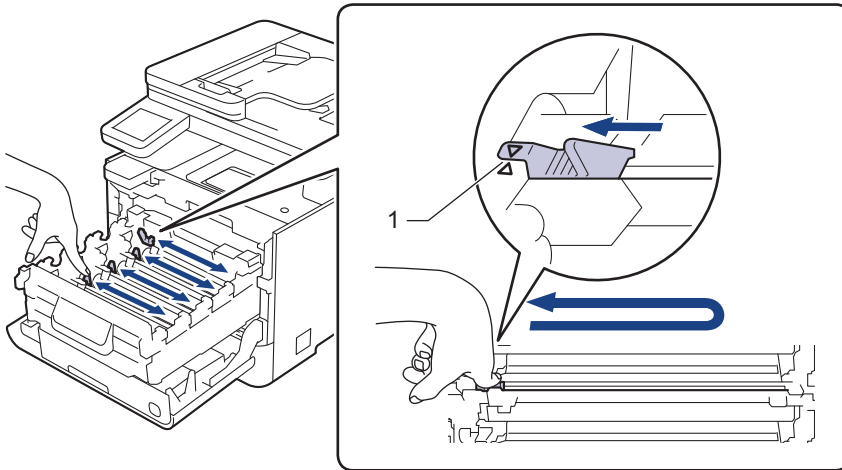
IMPORTANT

We recommend placing the toner cartridge and drum unit assembly on a clean, flat surface with disposable paper underneath it in case you accidentally spill or scatter toner.

3. Hold the handle of the toner cartridge and pull the toner cartridge up and out of the drum unit. Repeat this for all toner cartridges.

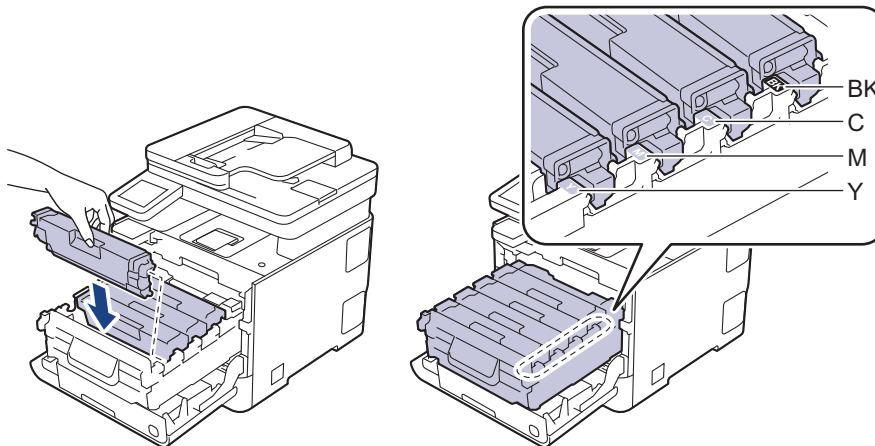


4. Clean the corona wire inside the drum unit by gently sliding the green tab from left to right and right to left several times. Repeat this for all the corona wires.



To avoid poor print quality, be sure to lock the green tab into the home position (1), flush left with the left side of the drum.

5. Insert the toner cartridge into the drum unit. Make sure that you match the toner cartridge colour to the same colour label on the drum unit. Repeat this for all toner cartridges.

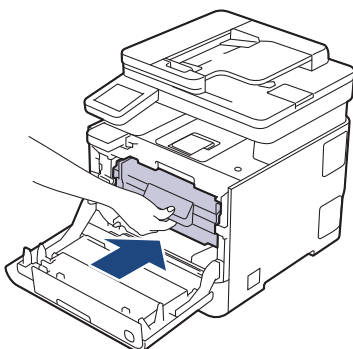


- BK: Black
- C: Cyan
- M: Magenta
- Y: Yellow



Make sure you put the toner cartridge in correctly or it may separate from the drum unit.

6. Using the green labeled handle, push the drum unit back into the machine until it locks in place.



7. Close the machine's front cover.




Related Information

- [Clean the Machine](#)
-



Clean the Drum Unit

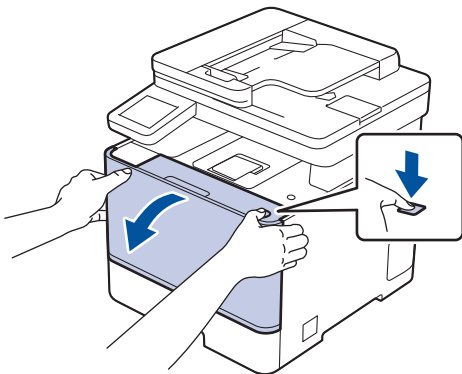
- If your printout has black or white dots or other repeating marks at 75 mm intervals, the drum may have foreign material, such as glue from a label, stuck on the drum surface.
- Before starting the cleaning procedure, see *Related Information: Clean the Machine*.

1. Make sure the machine is in Ready Mode.
2. Press  [Settings] > [All Settings] > [Print Reports] > [Drum Dot Print].

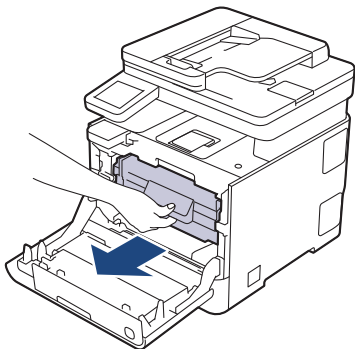


If your machine displays the [All Settings] menu on the Home screen, skip the [Settings] menu.

3. Press [Yes].
The machine prints the Drum Dot Check Sheet.
4. Press .
5. Press and hold  to turn the machine off.
6. Press the front cover release button and open the front cover.



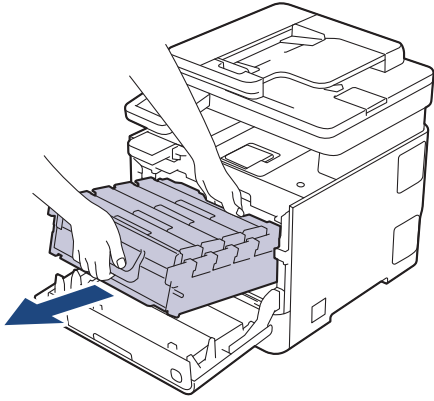
7. Hold the drum unit's green labeled handle. Pull the drum unit out of the machine until it stops.



IMPORTANT

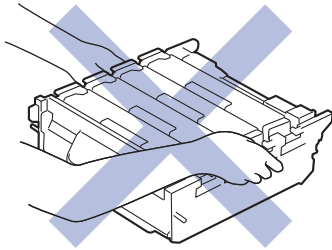
We recommend placing the toner cartridge and drum unit assembly on a clean, flat surface with disposable paper underneath it in case you accidentally spill or scatter toner.

8. Holding the green labeled handles of the drum unit, lift the front of the drum unit and remove it from the machine.

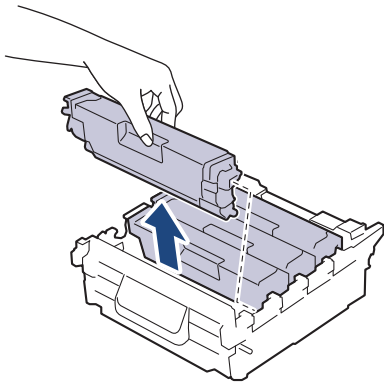


IMPORTANT

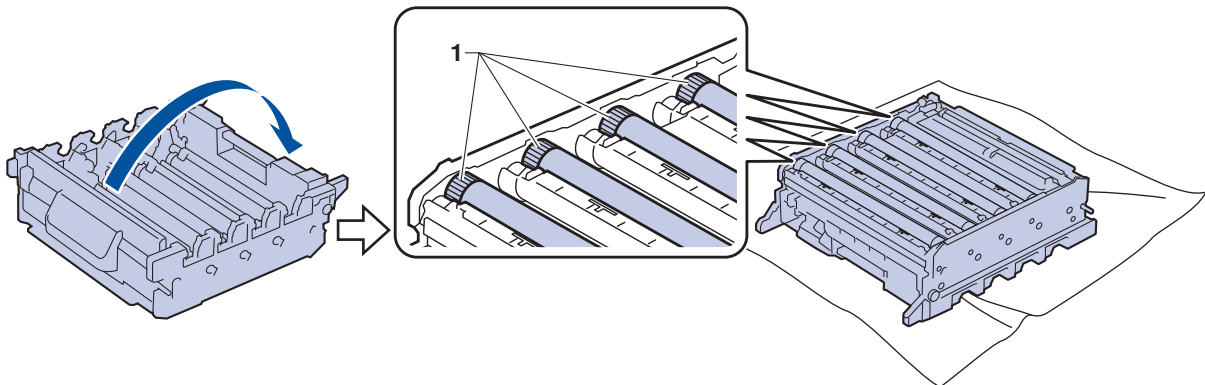
Hold the handles of the drum unit when you carry it. DO NOT hold the sides of the drum unit.



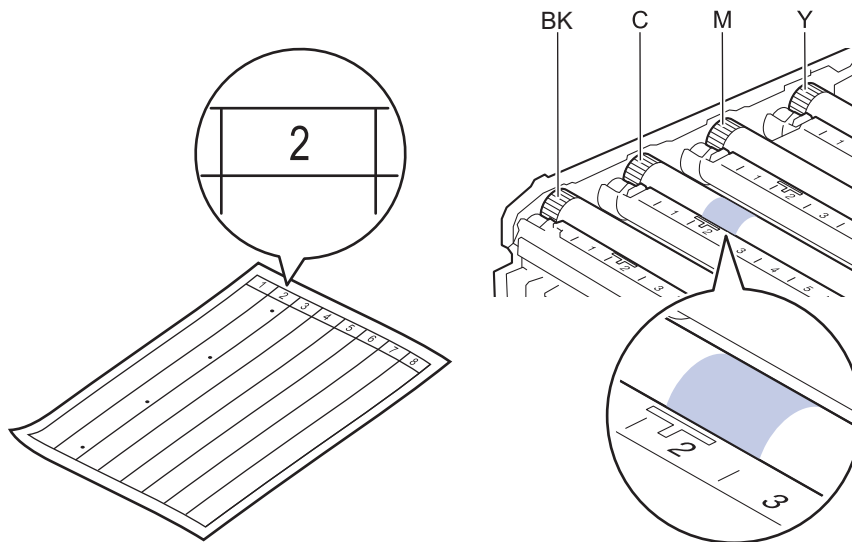
9. Hold the handle of the toner cartridge and pull the toner cartridge up and out of the drum unit. Repeat this for all toner cartridges.



10. Turn the drum unit over by holding the green labeled handles. Make sure that the drum unit gears (1) are on the side shown in the illustration.

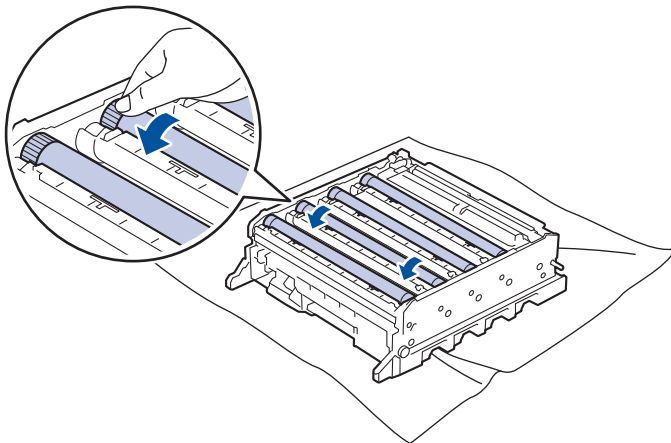


11. Use the column numbers next to the drum roller to find the mark. For example, a cyan dot in column 2 on the check sheet would mean that there is a mark in the "2" region of the cyan drum.



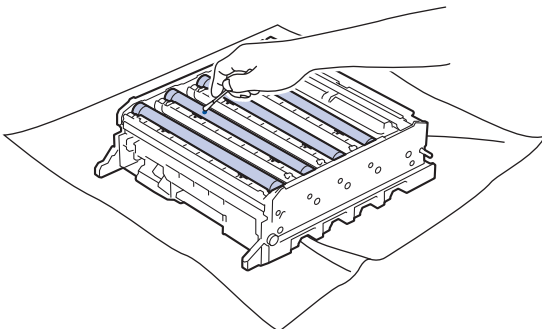
- BK: Black
- C: Cyan
- M: Magenta
- Y: Yellow

12. Hold the drum unit frame with both hands, place your thumb on the drum unit gear, and roll the drum towards you by hand while looking at the surface of the suspected area.



To avoid print quality problems, DO NOT touch any surface of the drum rollers except the drum unit gear.

13. Wipe the surface of the drum gently with a dry cotton swab until the mark on the surface comes off.

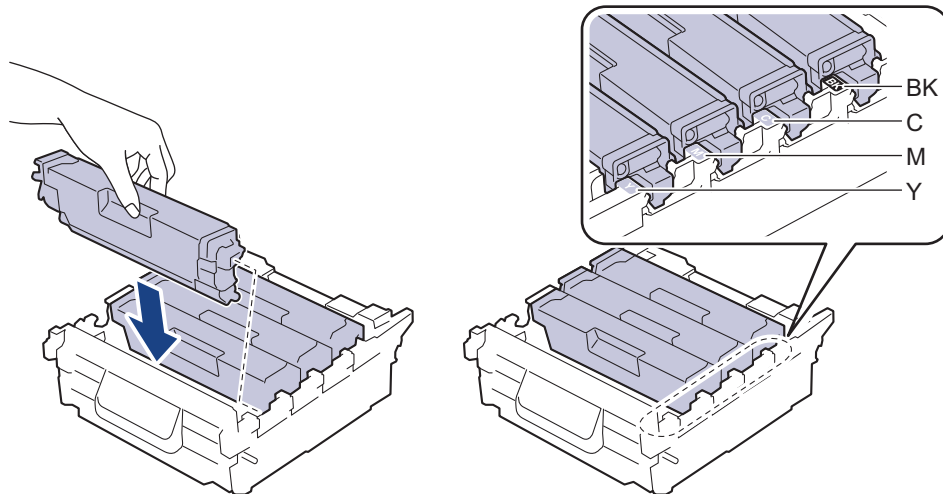


NOTE

DO NOT clean the surface of the photosensitive drum with a sharp object or any liquids.

14. Turn the drum unit over by holding the green labeled handles.

15. Reinsert the toner cartridge into the drum unit. Make sure that you match the toner cartridge colour to the same colour label on the drum unit. Repeat this for all toner cartridges.

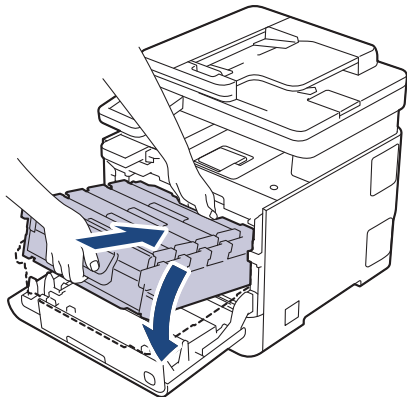


- BK: Black
- C: Cyan
- M: Magenta
- Y: Yellow

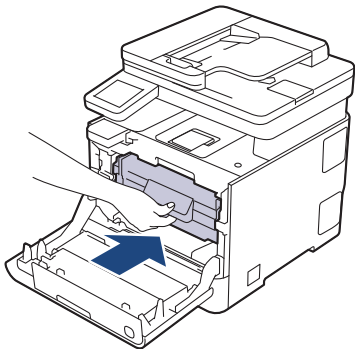


Make sure you put the toner cartridge in correctly or it may separate from the drum unit.


16. Gently slide the drum unit into the machine until it stops.



17. Using the green labeled handle, push the drum unit back into the machine until it locks in place.



18. Close the machine's front cover.

19. Press  to turn the machine on.



Related Information


- [Clean the Machine](#)

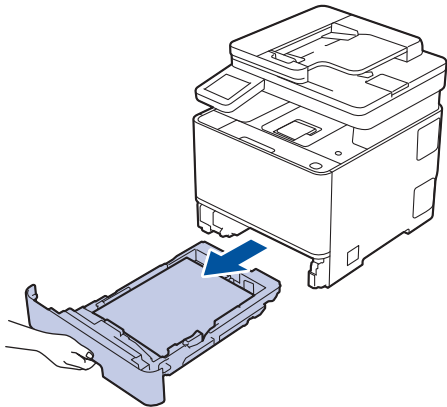
Clean the Paper Pick-up Rollers

Cleaning the paper pick-up rollers periodically may prevent paper jams by ensuring that paper feeds correctly.

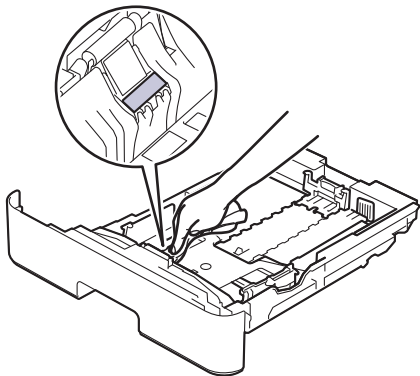
Before starting the cleaning procedure, see *Related Information: Clean the Machine*.

If you have paper feed problems, clean the pick-up rollers as follows:

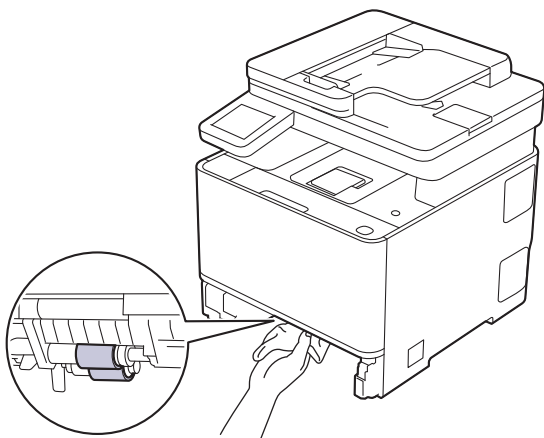
1. Press and hold  to turn the machine off.
2. Pull the paper tray completely out of the machine.




3. If paper is loaded or something is stuck inside in the paper tray, remove it.
4. Tightly wring out a lint-free cloth soaked in lukewarm water, and then wipe the separator pad on the paper tray to remove dust.



5. Wipe the two pick-up rollers inside the machine to remove dust.



6. Reload the paper and put the paper tray firmly back in the machine.
7. Press  to turn the machine on.



Related Information


- [Clean the Machine](#)
-

Correct Colour Printing

If the colour print quality is poor, calibrate the output density of each colour, and then perform the colour alignment.



To perform the calibrations of each colour's output density and colour alignment in sequence, set the Auto Correction function to On.

1. Press  [Settings] > [All Settings] > [Printer] > [Colour Correction] > [Correction Start].




If your machine displays the [All Settings] menu on the Home screen, skip the [Settings] menu.

2. Press [Yes].



The Colour correction starts automatically, and will take a few minutes.

3. Press .




Related Information

- [Routine Maintenance](#)
 - [Set the Auto Correction Function](#)
 - [Reset the Machine's Colour Correction Settings](#)

Set the Auto Correction Function

If you want your machine to automatically perform colour alignment after calibrating colours, turn on the Auto Correction function.

1. Press  [Settings] > [All Settings] > [Printer] > [Colour Correction] > [Auto Correction] > [On].



If your machine displays the [All Settings] menu on the Home screen, skip the [Settings] menu.

2. Press .




Related Information

- [Correct Colour Printing](#)

Reset the Machine's Colour Correction Settings

If the output colour differs from what you see on your screen, try resetting your machine's colour correction settings.

1. Press  [Settings] > [All Settings] > [Printer] > [Colour Correction] > [Reset].



If your machine displays the [All Settings] menu on the Home screen, skip the [Settings] menu.


2. Press [Yes].
3. Press .



Related Information

- [Correct Colour Printing](#)


Check the Remaining Part Life

1. Press  [Settings] > [All Settings] > [Machine Info.] > [Parts Life].




If your machine displays the [All Settings] menu on the Home screen, skip the [Settings] menu.

2. Press the machine part you want to check.
The LCD displays the approximate remaining part life.

3. Press .



To display the approximate remaining life of the toner cartridge, press  [Toner] > [Toner Life].



Related Information

- [Routine Maintenance](#)

Monitor Machine Status Using Brother iPrint&Scan (Windows/Mac)

Brother iPrint&Scan allows you to monitor your Brother machine's status.

1. Start Brother iPrint&Scan.

- Windows

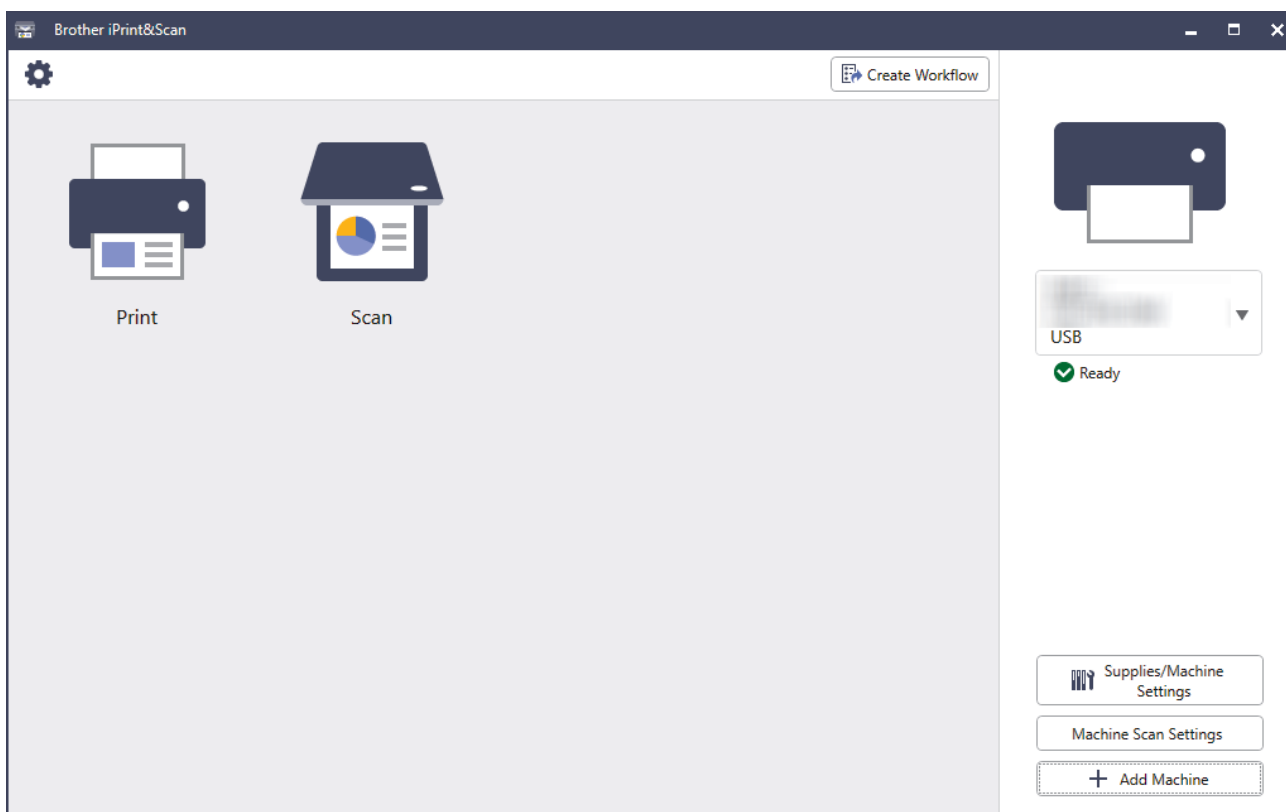
Double-click the  (Brother iPrint&Scan) icon.

- Mac




In the **Finder** menu bar, click **Go > Applications**, and then double-click the iPrint&Scan icon.


The Brother iPrint&Scan screen appears.

2. If your Brother machine is not selected, click the **Add Machine / Select your Machine** button, and then select your model's name from the list. Click **OK**.





Status icons

Icon	Description
	A green icon indicates the normal stand-by condition.
	A yellow icon indicates a warning.
	A red icon indicates an error has occurred.

Icon	Description
	A grey icon indicates the machine is offline.

Error icons

Icon	Description
	The toner level is low.
	The toner cartridge needs to be replaced.



- The actual screen may differ depending on the version of the application.
- The remaining toner amount is approximate and may differ from the actual amount of remaining toner.
- You can also check the remaining toner amount using Web Based Management.




Related Information

- [Routine Maintenance](#)

Check the Machine Information

Follow these instructions to check your machine's serial number and firmware version.


1. Press  [Settings] > [All Settings] > [Machine Info.].



If your machine displays the [All Settings] menu on the Home screen, skip the [Settings] menu.

2. Press one of the following options:

Option	Description
Serial No.	Check your machine's serial number.
Firmware Version	Check your machine's firmware version.
Firmware Update	Update your machine to the latest firmware.
Firmware Update Setup	Set the days and times for automatic firmware updates.
Page Counter	Check the total number of pages the machine has printed.
Parts Life	Check the percentage of the supplies' life that remains available.

3. Press .



Related Information


- [Routine Maintenance](#)

Update Your Machine's Firmware

- An Internet connection is required to update the firmware.
- Do not unplug the power cord during the firmware update.

To keep your machine up to date, check support.brother.com/downloads periodically for the latest firmware. Without the most current firmware, some of your machine's functions may become unavailable.

You can also manually update the firmware directly from your machine or set it to update periodically, by following these steps:

1. Press  [Settings] > [All Settings] > [Machine Info.].



If your machine displays the [All Settings] menu on the Home screen, skip the [Settings] menu.

2. Do one of the following:

Option	Description
Update the firmware manually.	Press Firmware Update .
Set your machine to automatically update the firmware. (available for certain models)	Press Firmware Update Setup > Update Method > Auto Install , then select the days of the week and enter the time slot for the firmware update.

3. Press .



Related Information

- [Routine Maintenance](#)

Related Topics:

- [Check Your Machine's Password](#)

Reset Your Machine

- [Reset Functions Overview](#)
- [Reset Your Machine](#)

Reset Functions Overview

The following reset functions are available:



Unplug the interface cable before you choose Network Settings Reset function, All Settings Reset function or Factory Reset function.

1. Machine Reset

Reset all the machine's settings that you have changed, such as Date and Time and Ring Delay.

The following will remain:

- The Address Book, fax data, and Call history (For models with facsimile function)
- The administrator password
- Network settings

2. Network Settings Reset (For Network Models)

Reset the print server to its default factory settings (including all IP Address information except the administrator password).



You can reset the administrator password using the All Settings Reset option.

3. Address Book and Fax Settings Reset

This function resets the following settings:



The following settings, with the exception of the Address Book and the Setting Lock password, apply to models with facsimile function.

- Address Book
(Addresses and Groups)
- Programmed fax jobs in the memory
(Delayed Fax)
- Station ID
(name and number)
- Coverpage Message
- Fax receive settings
(Remote Access Code, Fax Storage, Fax Forwarding, and PC-Fax Receive (Windows only))
- Report
(Transmission Verification Report / Address Book / Fax Journal)
- Setting Lock password (available models only)

4. All Settings Reset

Reset all the machine's settings back to the settings that were set at the factory.

All Settings Reset takes less time than Factory Reset.

5. Factory Reset

Use the All Setting Reset function to reset all of the machine's settings to the settings originally set at the factory.

Factory Reset takes more time than All Settings Reset.


We strongly recommend you perform this operation when you dispose of the machine.



Related Information

- [Reset Your Machine](#)

Reset Your Machine

1. Press  [Settings] > [All Settings] > [Initial Setup] > [Reset].



If your machine displays the [All Settings] menu on the Home screen, skip the [Settings] menu.


2. Press the reset function you want to use.



- For more information about resetting your machine's password, see *Related Information: Reset Functions Overview*.
- The network settings, the security settings and address book data will not be reset by the [Machine Reset].
- If you discard or dispose the machine, we recommend performing a [Factory Reset] to erase the personal data in the machine.

3. [Machine will reboot after resetting. Press [OK] for 2 seconds to confirm.] appears. Press [OK] for two seconds to confirm.



You can also reset the network settings by pressing  [Settings] > [All Settings] > [Network] > [Network Reset].

The machine will restart.



Related Information

- [Reset Your Machine](#)

Related Topics:

- [Reset Functions Overview](#)

Pack and Ship Your Machine

WARNING


- To prevent possible injuries, at least two people should lift the product by holding it at the front and back.
- When you move the machine, carry the machine as shown in the illustration.

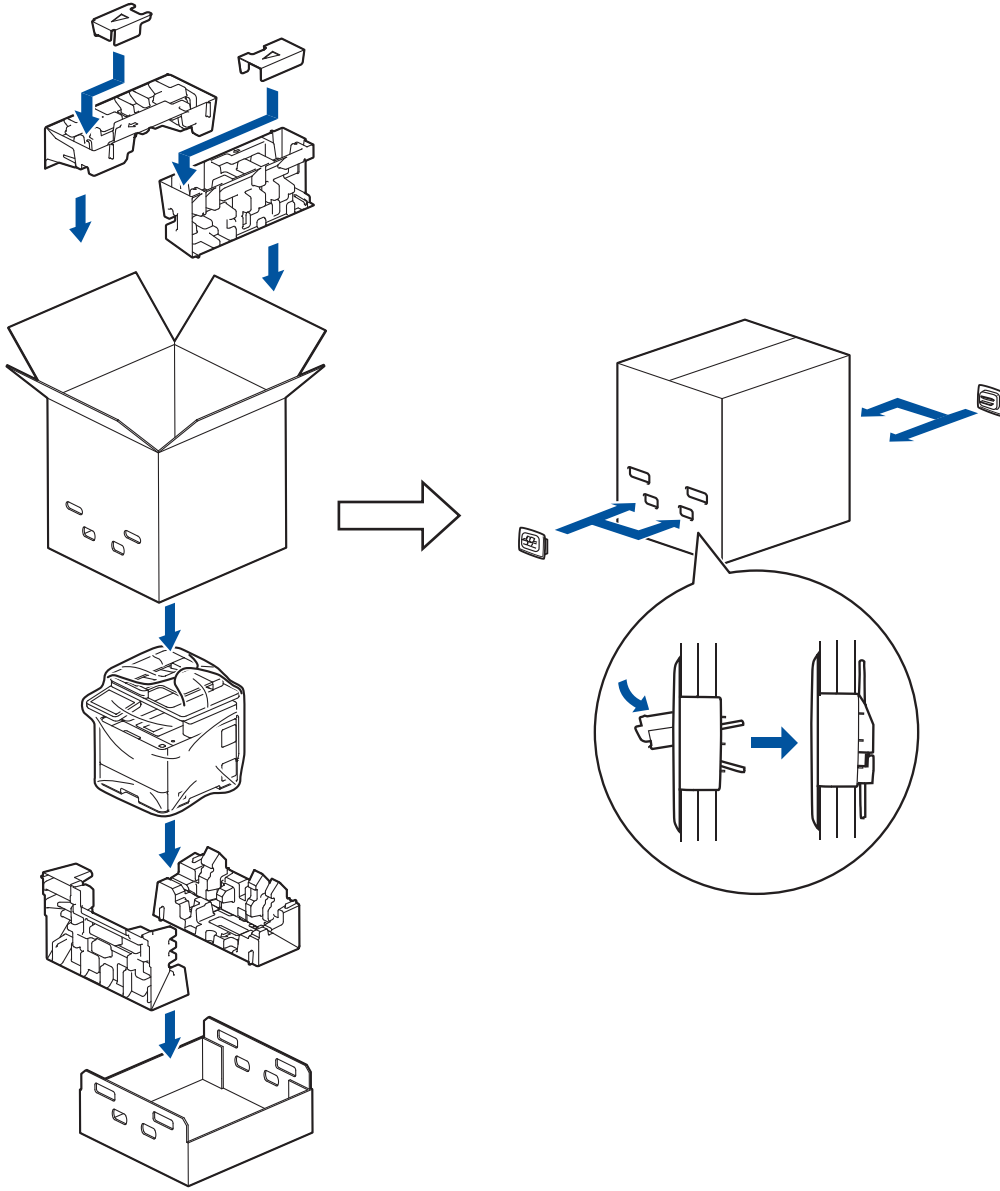


- If the machine has Optional Tray(s) installed, remove the Optional Tray(s) BEFORE moving the machine. Attempting to move the machine without removing the Optional Tray(s) may cause injury to you or damage to the machine.
- Pack the Optional Tray(s) separately in the original carton with original packing material.

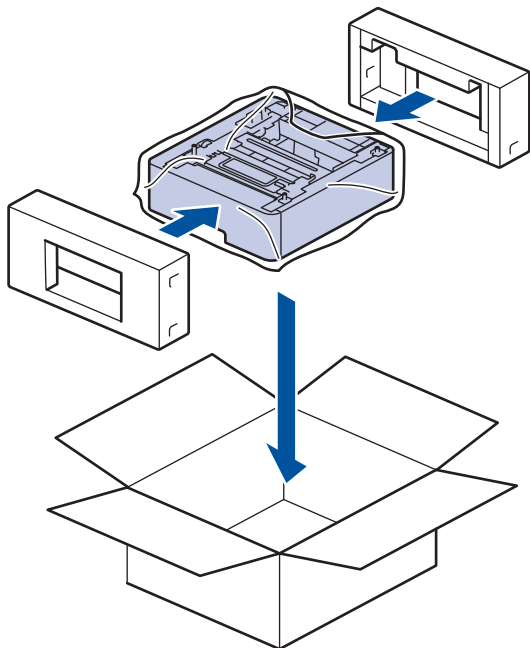


- If for any reason you must ship your machine, carefully repack the machine in the original packaging to avoid any damage during transit. The machine should be adequately insured with the carrier.
- The components included in the box may differ depending on your country.

1. Press and hold  to turn the machine off. Leave the machine off for at least 10 minutes to cool down.
2. Disconnect all the cables, and then unplug the power cord from the electrical socket.
3. Put the machine into the bag it originally came in.
4. Pack the machine in the original carton with the original packing material as shown below. (The original packing material may differ depending on your country.)



5. Close the carton and tape it shut.
6. If you have a Lower Tray, repack it as shown.





Related Information

- Routine Maintenance
-

Machine Settings

Customise settings and features to make your machine a more efficient work tool.

- [Check Your Machine's Password](#)
- [Change Machine Settings from the Control Panel](#)
- [Change Machine Settings Using Web Based Management](#)

Check Your Machine's Password

If prompted to enter a password, check the following information:

>> [Find the Default Password](#)

>> [Change the Password](#)

>> [Reset the Password](#)

Find the Default Password

The default password to manage this machine's settings is located on the back of the machine and marked "Pwd".

Change the Password

We recommend immediately changing the default password to protect your machine from unauthorised access.

Use Web Based Management to change the password.

For more information, see *Related Information*.

Reset the Password

If you forget your password, reset your machine to its factory default settings. The password will also be reset to the default password.

For more information, see *Related Information*.



Related Information

- [Machine Settings](#)

Related Topics:

- [Reset Your Machine](#)
- [Change the Login Password Using Web Based Management](#)

Change Machine Settings from the Control Panel

- [In the Event of Power Failure \(Memory Storage\)](#)
- [General Settings](#)
- [Save Your Favourite Settings as a Shortcut](#)
- [Print Reports](#)
- [Settings and Features Tables](#)

In the Event of Power Failure (Memory Storage)

Your menu settings are stored permanently, and in the event of a power failure will not be lost. Temporary settings (for example, Contrast, Overseas Mode) are lost.

During a power failure, the machine will retain the date and time and programmed fax timer jobs (for example, Delayed Fax) for approximately 60 hours. Other fax jobs in the machine's memory will not be lost.



Related Information

- [Change Machine Settings from the Control Panel](#)
-


General Settings

- [Adjust the Machine's Volume](#)
- [Set Sleep Mode Countdown](#)
- [About Deep Sleep Mode](#)
- [Set Auto Power Off Mode](#)
- [Set the Date and Time](#)
- [Reduce Toner Consumption](#)
- [Reduce Printing Noise](#)
- [Lock the Machine Settings](#)
- [Change the Language on the LCD](#)


Adjust the Machine's Volume

1. Do one of the following:

- For MFC models:

Press  [Settings] > [All Settings] > [General Setup] > [Volume].

- For DCP models:

Press  [Settings] > [All Settings] > [General Setup] > [Beep].



If your machine displays the [All Settings] menu on the Home screen, skip the [Settings] menu.

2. Press one of the following options (MFC models):

(The options will vary depending on your machine.)

- [Ring]

Adjust the ring volume.


- [Beep]

Adjust the volume of the beep you hear when you press a button, make a mistake, or after you send or receive a fax.

- [Speaker]

Adjust the speaker volume.

3. Select the [Off], [Low], [Med] or [High] option, and then press the option you want.

4. Press .




Related Information

- [General Settings](#)

Set Sleep Mode Countdown

The Sleep Mode (or Power Save Mode) setting can reduce power consumption. When the machine is in Sleep Mode, it acts as though it is turned off. The machine will wake up and start printing when it receives a print job or a fax. Use these instructions to set a time delay (countdown) before the machine enters Sleep Mode.

- You can choose how long the machine must be idle before it goes into Sleep Mode.
- The timer will restart if any operation is carried out on the machine, such as receiving a print job.

1. Press  [Settings] > [All Settings] > [General Setup] > [Ecology] > [Sleep Time].



If your machine displays the [All Settings] menu on the Home screen, skip the [Settings] menu.

2. Enter the length of time (maximum 50 minutes) the machine will remain idle before entering Sleep Mode, and then press [OK].

3. Press .



Related Information

- [General Settings](#)



About Deep Sleep Mode

If the machine is in Sleep Mode and does not receive any jobs for a certain length of time, the machine will automatically enter Deep Sleep Mode. The length of time is based on your specific model and settings.

Deep Sleep Mode uses less power than Sleep Mode.



The Deep Sleep Mode setting cannot be disabled due to environmental considerations.

Applicable Models	Machine's Control Panel in Deep Sleep Mode	Conditions That Will Wake the Machine
DCP-L8630CDW/ MFC-L8730CDW/ MFC-L8930CDW/ MFC-L8970CDW	The LCD backlight turns off and the Power LED brightens and dims.	<ul style="list-style-type: none">The machine receives a job.Someone presses , , or the touchscreen LCD.





Related Information

- [General Settings](#)

Set Auto Power Off Mode


If the machine does not receive any jobs for a certain length of time, based on your model and settings, the machine will automatically enter Power Off mode. The machine will not go into Power Off mode if it is connected to a network, a USB cable, NFC, Wi-Fi Direct, or a telephone line, or if there is any secure print data stored in its memory. The available features and interfaces vary depending on the model.

To start printing, press  on the control panel and then send a print job.

1. Press  [Settings] > [All Settings] > [General Setup] > [Ecology] > [Auto Power Off].



If your machine displays the [All Settings] menu on the Home screen, skip the [Settings] menu.


2. Press the [Off], [20 Mins], [1 hour], [2 hours], [4 hours] or [8 hours] option you want.
3. Press .



Related Information


- [General Settings](#)

Set the Date and Time

1. Press  [Settings] > [All Settings] > [Initial Setup] > [Date & Time] > [Date].



If your machine displays the [All Settings] menu on the Home screen, skip the [Settings] menu.

2. Enter the last two digits of the year using the LCD, and then press [OK].
3. Enter the two digits for the month using the LCD, and then press [OK].
4. Enter the two digits for the day using the LCD, and then press [OK].
5. Press [Time].
6. Enter the time (in 24-hour format) using the LCD, and then press [OK].
(For example: enter 19:45 for 7:45 PM.)
7. Press .




Related Information

- [General Settings](#)

Reduce Toner Consumption


Using the Toner Save feature may reduce toner consumption. When Toner Save is set to on, the print on your documents appears lighter.

We DO NOT recommend using the Toner Save feature for printing photo or greyscale images.

1. Press  [Settings] > [All Settings] > [General Setup] > [Ecology] > [Toner Save].



If your machine displays the [All Settings] menu on the Home screen, skip the [Settings] menu.

2. Press [On] or [Off].
3. Press .



Related Information

- [General Settings](#)


Reduce Printing Noise

The Quiet Mode setting can reduce printing noise. When Quiet Mode is turned on, the print speed becomes slower. The factory setting is off.

1. Press  [Settings] > [All Settings] > [General Setup] > [Ecology] > [Quiet Mode].



If your machine displays the [All Settings] menu on the Home screen, skip the [Settings] menu.

2. Press [On] or [Off].
3. Press .



Related Information

- [General Settings](#)

Lock the Machine Settings

Use the Setting Lock feature to block unauthorised access to machine settings. When Setting Lock is set to On, you cannot access the machine settings without entering the password.

Before turning the machine's Setting Lock on, write down and save your password. If you forget the password, you must reset all passwords stored in the machine by contacting your administrator or Brother customer service.



- [Set the Setting Lock Password](#)
- [Change the Setting Lock Password](#)
- [Turn Setting Lock On](#)
- [Restrict Specific Machine Settings](#)

Set the Setting Lock Password


>> [DCP-L8630CDW/MFC-L8730CDW](#)

>> [MFC-L8930CDW/MFC-L8970CDW](#)

DCP-L8630CDW/MFC-L8730CDW


1. Press  [Settings] > [All Settings] > [General Setup] > [Setting Lock].
2. Enter a four-digit number for the password.
3. Press [OK].
4. When the LCD displays [Verify:], re-enter the password.
5. Press [OK].
6. Press .

MFC-L8930CDW/MFC-L8970CDW

1. Press  [Admin Settings].
2. Type the default password, and then press [OK].
3. Press [Password].
4. Type the default password again, and then press [OK].
5. Type the password you want to use (8 to 32 characters), and then press [OK].



This password is also valid for other [Admin Settings] features and Web Based Management login.

6. When the LCD displays [Verify], retype the password, and then press [OK].
7. Press .

✓ Related Information



- [Lock the Machine Settings](#)

Change the Setting Lock Password



>> [DCP-L8630CDW/MFC-L8730CDW](#)

>> [MFC-L8930CDW/MFC-L8970CDW](#)

DCP-L8630CDW/MFC-L8730CDW

1. Press  [Settings] > [All Settings] > [General Setup] > [Setting Lock] > [Set Password].
2. Enter the current four-digit password.
3. Press [OK].
4. Enter a new four-digit password.
5. Press [OK].
6. When the LCD displays [Verify:], re-enter the password.
7. Press [OK].
8. Press .

MFC-L8930CDW/MFC-L8970CDW

1. Press  [Admin Settings].
2. Type the current password, and then press [OK].
3. Press [Password].
4. Type the current password again, and then press [OK].
5. Type a new password you want to use (8 to 32 characters), and then press [OK].
6. When the LCD displays [Verify], retype the password, and then press [OK].
7. Press .

Related Information


- [Lock the Machine Settings](#)

Turn Setting Lock On


>> [DCP-L8630CDW/MFC-L8730CDW](#)


>> [MFC-L8930CDW/MFC-L8970CDW](#)

DCP-L8630CDW/MFC-L8730CDW


1. Press  [Settings] > [All Settings] > [General Setup] > [Setting Lock] > [Lock Off⇒On].
2. Enter the current four-digit password.
3. Press [OK].



To turn Setting Lock off, press  on the LCD, enter the current four-digit password, and then press [OK].


After configuring the settings, press  [Settings] > [All Settings] > [General Setup] > [Setting Lock] > [Lock On⇒Off], and then repeat steps 2 and 3.

MFC-L8930CDW/MFC-L8970CDW

1. Press  [Admin Settings].
2. Type the current password, and then press [OK].
3. Press [Restriction Management] > [Setting Lock] > [On].
4. When the machine prompts you to select the Setting Lock details, make your selection, and then press [OK].



To turn Setting Lock off, repeat steps 1 and 2, and then press [Restriction Management] > [Setting Lock] > [Off].


5. Press .

Related Information

- [Lock the Machine Settings](#)

Restrict Specific Machine Settings

Related Models: MFC-L8930CDW/MFC-L8970CDW

1. Press  [Admin Settings].
2. Enter the current Administrator password, and then press [OK].
3. Press [Restriction Management] > [Setting Lock Details].
4. When the machine prompts you to select the Setting Lock details, make your selection, and then press [OK].



To turn Setting Lock off, repeat steps 1 and 2, and then press [Restriction Management] > [Setting Lock] > [Off].

5. Press .




Related Information

- [Lock the Machine Settings](#)

Change the Language on the LCD


Change the LCD language if needed.

This feature is not available in some countries.

1. Press  [Settings] > [All Settings] > [Initial Setup] > [Local Language].



If your machine displays the [All Settings] menu on the Home screen, skip the [Settings] menu.

2. Press your language.
3. Press .



Related Information

- [General Settings](#)

Save Your Favourite Settings as a Shortcut

- [Add Shortcuts](#)
- [Change or Delete Shortcuts](#)
- [Assign a Shortcut to an IC Card with NFC](#)

Add Shortcuts

You can add the Fax, Copy, Scan, Web Connect and Apps settings you use most frequently by saving them as your Shortcuts. Later you can press the Shortcut to apply these settings instead of manually re-entering them.



Some Shortcut menus are not available depending on your model.

These instructions describe how to add a Copy Shortcut. The steps for adding a Fax, Scan, Web Connect, or Apps Shortcut are very similar.

>> [DCP-L8630CDW/MFC-L8730CDW](#)

>> [MFC-L8930CDW/MFC-L8970CDW](#)

DCP-L8630CDW/MFC-L8730CDW

1. Press [Shortcuts]. (If [Shortcuts] is displayed.)
2. Press a tab.
3. Press any to add a new Shortcut.
4. Press [Copy].
5. Press the copy preset you want.
6. Press [Options].
7. Swipe up or down or press or to display the available settings, and then press the setting you want to change.
8. Swipe up or down or press or to display the available options for the setting, and then press the option you want.
Repeat these two steps until you have selected all the settings and options you want.
9. When you have finished changing settings, press [OK]. (If the [OK] button is displayed.)
10. Press [OK].
11. Read and confirm the displayed list of settings you have selected, and then press [OK].
12. Enter a name for the Shortcut using the LCD, and then press [OK].

MFC-L8930CDW/MFC-L8970CDW

1. Press [Shortcuts]. (If [Shortcuts] is displayed.)
2. Press [Copy].
3. Press > to access the preset copy settings.
4. Swipe up or down or press or to display the copy presets, and then press the copy preset you want.
5. Press [Options].
6. Swipe up or down or press or to display the available settings, and then press the setting you want to change.
7. Swipe up or down or press or to display the available options for the setting, and then press the option you want.
Repeat these two steps until you have selected all the settings and options you want.
8. Press [Save as Shortcut].
9. Read and confirm the displayed list of settings you have selected, and then press [OK].
10. Enter a name for the Shortcut using the LCD, and then press [OK].



Related Information

- [Save Your Favourite Settings as a Shortcut](#)
-

Change or Delete Shortcuts



You cannot change a Web Connect Shortcut or Apps Shortcut. If you need to change them, delete them, and then add a new Shortcut.

1. Press **+** [Shortcuts]. (If **+** [Shortcuts] is displayed.)
2. Press a tab to display the Shortcut you want to change.




Swipe to display the tab if needed.

3. Press the Shortcut you want to change.
The settings for the Shortcut you selected appear.



To delete the Shortcut or edit the name, press and hold the Shortcut until the options appear, and then follow the on-screen menus.

4. Press  [Options].
5. Change the settings for the Shortcut if needed.
6. Press [OK] (if needed).
7. When finished, press [Save as Shortcut].
8. Read and confirm the displayed list of settings you have selected, and then press [OK].
9. Do one of the following:
 - To overwrite the Shortcut, press [Yes].
 - If you do not want to overwrite the Shortcut, press [No] to enter a new Shortcut name.

Press any **+** to add a new Shortcut.

Enter a new name using the LCD, and then press [OK].



To edit the name, hold down  to delete the current name.



Related Information

- [Save Your Favourite Settings as a Shortcut](#)

Assign a Shortcut to an IC Card with NFC

Related Models: MFC-L8730CDW/MFC-L8930CDW/MFC-L8970CDW

You can assign one Shortcut to your IC card. When you touch your IC card to the machine's NFC symbol, your personal Shortcut automatically appears on the touchscreen.



- You cannot use the same IC card for different Shortcuts.
- To use the IC card for another Shortcut, unregister the card first, and then register it with the new Shortcut.

>> [MFC-L8730CDW](#)

>> [MFC-L8930CDW/MFC-L8970CDW](#)

MFC-L8730CDW

1. If the Home screen appears, press **+** [Shortcuts].
2. Press the tab that contains the Shortcut you want to assign to your IC card.
3. Press and hold the Shortcut until the options appear.
4. Press **▲** or **▼** to display the [Register Card/NFC] option, and then press it.
5. Touch the IC card to the NFC symbol.
6. Press [Register].

The Shortcut is assigned to the IC Card.

MFC-L8930CDW/MFC-L8970CDW

1. Press the tab that contains the Shortcut you want to assign to your IC card.
2. Press and hold the Shortcut until the options appear.
3. Press [Register Card/NFC].
4. Touch the IC card to the NFC symbol.
5. Press [Register].

The Shortcut is assigned to the IC Card.



Related Information

- [Save Your Favourite Settings as a Shortcut](#)

Print Reports

- [Reports](#)
- [Print a Report](#)

Reports

The following reports are available:

Transmission (For models with facsimile function)

The Transmission report prints a Transmission Verification Report of your last transmission.

Address Book

The Address Book report prints a list of names and numbers stored in the Address Book memory.

Fax Journal (For models with facsimile function)

The Fax Journal prints a list of information about your last 200 incoming and outgoing faxes. (TX means Transmit, RX means Receive.)

User Settings

The User Settings report prints a list of your current settings.

Printer Settings

The Printer Settings report prints a list of your current printer settings.

Network Configuration (Models with network functionality)

The Network Configuration report prints a list of your current network settings.

Print File List (available for certain models)

The Print File List prints a list of the fonts and print macro/stream setting stored in the machine.

Drum Dot Print

The Drum Dot Print prints the drum dot sheet, which helps when it is time to clean the drum unit.

WLAN Report (Models with wireless network functionality)

The WLAN Report prints the wireless LAN connectivity diagnosis.

Caller ID History (For models with facsimile function)


The Caller ID History report prints a list of the available Caller ID information for the last 30 received faxes and telephone calls.



Related Information


- [Print Reports](#)

Print a Report

1. Press  [Settings] > [All Settings] > [Print Reports].



If your machine displays the [All Settings] menu on the Home screen, skip the [Settings] menu.

2. Swipe up or down or press ▲ or ▼ to display the report you want to print, and then press it.
3. Do one of the following:
 - If you choose [XMIT Verify], do one of the following:
 - To view the Transmission Verification Report, press [View on LCD].
 - To print the Transmission Verification Report, press [Print Report].
 - If you choose other reports, go to the next step.
4. Press [Yes].
5. Press .



Related Information

- [Print Reports](#)

Settings and Features Tables

The Settings tables will help you understand the menu selections and options that are found in the machine's programs.

- [Settings Tables \(MFC-L8730CDW\)](#)
- [Settings Tables \(DCP-L8630CDW\)](#)
- [Settings Tables \(MFC-L8930CDW/MFC-L8970CDW\)](#)
- [Feature Tables \(MFC-L8730CDW\)](#)
- [Feature Tables \(DCP-L8630CDW\)](#)
- [Feature Tables \(MFC-L8930CDW/MFC-L8970CDW\)](#)

Settings Tables (MFC-L8730CDW)

Related Models: MFC-L8730CDW

>> [Settings]
 >> [General Setup]
 >> [Shortcut Settings]
 >> [Fax]
 >> [Printer]
 >> [Network]
 >> [Print Reports]
 >> [Machine Info.]
 >> [Initial Setup]

[Settings]



[Settings]

Level 1	Level 2	Level 3	Descriptions
(Date & Time)	-	-	Access the Date and Time setting menus.
Toner	Toner Life	-	View the approximate remaining toner life for each colour.
	Test Print	-	Print a test page.
	Colour Correction	Correction Start	Initiate colour calibration to check and correct colours.
		Reset	Reset the calibration parameters to the default settings.
Toner Cartridge Check	Black Cyan Magenta Yellow	View the installed toner cartridge information on the LCD, for example, if the toner cartridge is genuine.	
Network	Wired LAN	-	Access the Wired LAN setting menus.
	WLAN (Wi-Fi)	-	Access the WLAN setting menus.
Tray Setting	-	-	Access the tray setting menus.
Fax Preview	-	-	View received faxes on the LCD.
Eco Mode	-	-	Turn the following machine settings on: <ul style="list-style-type: none"> • 2-sided Print: Long Edge ¹ • Sleep Time: 0Min • Dim Timer: 10Secs • Quiet Mode: On ¹ • Toner Save: On ¹
All Settings	-	-	Configure the detailed settings.

¹ Changing this setting is possible only after you change certain machine settings in Web Based Management.

[General Setup]

[All Settings] > [General Setup]

Level 3	Level 4	Level 5	Level 6	Descriptions
Tray Setting	Paper Type	MP Tray	-	Select the paper type that matches the paper in the MP tray.
		Tray 1	-	Select the paper type that matches the paper in the standard paper tray.
		Tray 2 ¹	-	Select the paper type that matches the paper in the Optional Tray (Tray 2).
		Tray 3 ¹	-	Select the paper type that matches the paper in the Optional Tray (Tray 3).
	Paper Size	MP Tray	-	Select the paper size you loaded in the MP tray.
		Tray 1	-	Select the paper size you loaded in the standard paper tray.
		Tray 2 ¹	-	Select the paper size you loaded in the Optional Tray (Tray 2).
		Tray 3 ¹	-	Select the paper size you loaded in the Optional Tray (Tray 3).
	Copy	-	-	Select the tray you want to use for making a Copy.
	Fax	-	-	Select the tray you want to use for printing a Fax.
	Print	-	-	Select the tray you want to use to Print.
	Print Position	MP Tray	X Offset	Adjust the print start position (usually at the upper left corner of a page) for the paper you loaded in the MP tray horizontally from -500 (left) to +500 (right) dots when printing at 300 dpi.
			Y Offset	Adjust the print start position (usually at the upper left corner of a page) for the paper you loaded in the MP tray vertically from -500 (up) to +500 (down) dots when printing at 300 dpi.
		Tray 1	X Offset	Adjust the print start position (usually at the upper left corner of a page) for the paper you loaded in the standard paper tray horizontally from -500 (left) to +500 (right) dots when printing at 300 dpi.
			Y Offset	Adjust the print start position (usually at the upper left corner of a page) for the paper you loaded in the standard paper tray vertically from -500 (up) to +500 (down) dots when printing at 300 dpi.
		Tray 2 ¹	X Offset	Adjust the print start position (usually at the upper left corner of a page) for the paper you loaded in the Optional tray (Tray 2) horizontally from -500 (left) to +500 (right) dots when printing at 300 dpi.
			Y Offset	Adjust the print start position (usually at the upper left corner of a page) for the paper you loaded in the Optional tray (Tray 2) vertically from -500 (up) to +500 (down) dots when printing at 300 dpi.
		Tray 3 ¹	X Offset	Adjust the print start position (usually at the upper left corner of a page) for the paper you loaded in the Optional tray (Tray 3) horizontally from -500 (left) to +500 (right) dots when printing at 300 dpi.
Y Offset			Adjust the print start position (usually at the upper left corner of a page) for the paper you loaded in	

Level 3	Level 4	Level 5	Level 6	Descriptions	
Tray Setting	Print Position	Tray 3 ¹		the Optional tray (Tray 3) vertically from -500 (up) to +500 (down) dots when printing at 300 dpi.	
	Skip Tray ¹	-	-	Select a specific tray to skip if you know it is loaded with the wrong size paper.	
	Separator Tray ¹	-	-	Select the tray that contains the paper used as the separator paper, which is inserted between each print job.	
	Paper Low Notice	Paper Low Notice	-	-	Select whether or not to display a message indicating the paper tray is nearly empty.
		Notice Level	-	-	Select the minimum paper level that will trigger the message.
Check Paper	-	-	-	Select whether or not to display a message indicating you must check the paper type and paper size.	
Volume	Ring	-	-	Adjust the ring volume.	
	Beep	-	-	Adjust the beeper volume.	
	Speaker	-	-	Adjust the speaker volume.	
LCD Settings	Backlight	-	-	Adjust the brightness of the LCD backlight.	
	Dim Timer	-	-	Set how long the LCD backlight stays on after you go back to your Main Home screen and other functions.	
	Backlight Timer	-	-	Set how long the LCD backlight turns off after you go back to your Main Home screen and other functions.	
Screen Settings	Home Screen	-	-	Set the Main Home screen.	
	Scan Screen	-	-	Set the default Scan screen.	
	Display Information	IP Address	-	Select whether or not to display your machine's IP Address on the Home screens.	
Notice Settings	Scan Result (Skip Blank Page)	-	-	Displays the total scanned pages and skipped pages after scanning is completed.	
Ecology	Eco Mode	-	-	Turn the following machine settings on: <ul style="list-style-type: none"> • 2-sided Print: Long Edge² • Sleep Time: 0Min • Dim Timer: 10Secs • Quiet Mode: On² • Toner Save: On² 	
	Toner Save	-	-	Increase the page yield of the toner cartridge.	
	Sleep Time	-	-	Set how much time should pass before the machine enters Power Saving mode.	
	Quiet Mode	-	-	Decrease printing noise.	
	Auto Power Off	-	-	Set the number of minutes or hours before the machine enters Power Off mode.	
Setting Lock	-	-	-	Restrict unauthorised users from changing the machine's settings.	
Delete Storage	Macro ID	-	-	Delete the registered Macro data.	
	Stream ID	-	-	Delete the registered Stream data.	
	Font ID	-	-	Delete the registered Font data.	

Level 3	Level 4	Level 5	Level 6	Descriptions
Delete Storage	Delete All	-	-	Restore your machine's Macro/Stream and Font data to the factory settings.

¹ Available if the Optional Tray(s) is installed.

² Changing this setting is possible only after you change certain machine settings in Web Based Management.

[Shortcut Settings]

[All Settings] > [Shortcut Settings]

Level 3	Level 4	Descriptions
(Select a Shortcut)	Rename	Change the shortcut name.
	Edit	Change the shortcut settings.
	Delete	Delete the shortcut.
	Register Card/NFC	Assign a shortcut to an IC card.
	Delete Card/NFC	Remove a shortcut from an IC card.

[Fax]

[All Settings] > [Fax]

Level 3	Level 4	Level 5	Descriptions	
Setup Receive	Ring Delay	-	Set the number of rings before the machine answers in Fax or Fax/Tel mode.	
	Receive Mode	-	Select the Receive Mode that best suits your needs.	
	F/T Ring Time	-	Set the length of the pseudo/double-ring time in Fax/Tel mode.	
	Fax Preview	-	View received faxes on the LCD.	
	Fax Detect	-	Receive fax messages automatically when you answer a call and hear fax tones.	
	Remote Codes	Remote Codes	-	Answer calls at an extension or external telephone and use codes to turn the Remote Codes on or off. You can personalise the codes.
		Act.Code		
		Deact.Code		
	Auto Reduction	-	Reduce each page of an incoming fax to fit on your paper.	
	PC Fax Receive	-	Set the machine to send faxes to your computer. You can turn on the Backup Print safety feature.	
	Memory Receive	Off	-	-
		Fax Forward	-	Set the machine to forward fax messages or to store incoming faxes in the memory (so you can retrieve them while you are away from your machine). If you select Fax Forward or Fax Storage, you can turn on the Backup Print safety feature.
		Fax Storage		
		Forward to Cloud	-	Forward incoming faxes to the online service.
Forward to Network		-	Forward incoming faxes to a network destination.	
Fax Rx Stamp	-	Print the received time and date on the top of incoming faxes.		
2-sided	-	Print incoming faxes on both sides of the paper.		

Level 3	Level 4	Level 5	Descriptions
Setup Send	Batch TX	-	Combine delayed faxes to the same fax number at the same time of day into one transmission.
	Coverpage Note	-	Set up one or two custom cover page messages to print on outgoing faxes.
	Auto Redial	-	Set the machine to redial the last fax number after five minutes, if the fax did not go through because the line was busy. If the line is busy when you are sending a fax automatically, the machine redials the number once after five minutes.
	Destination	-	Set the machine to display the destination information on the LCD during fax dialling.
Report Setting	XMIT Report	-	Select the initial setup for the Transmission Verification Report.
	Journal Period	Journal Period	Set the interval for automatic printing of the Fax Journal.
		Time	If you select an option other than Off and Every 50 Faxes, you can set the time for the option.
		Day	If you select Every 7 Days, you can set the day of the week.
Print Document	-	-	Print incoming faxes stored in the machine's memory. All faxes are erased from the machine's memory after printing.
Remote Access	-	-	Set your own code for Remote Retrieval.
Dial Restriction	Dial Pad	-	Prevent dialling the wrong number by mistake or restrict dialling when using the method you selected.
	Address Book	-	
	Shortcuts	-	
	LDAP Server	-	
Remaining Jobs	-	-	Check which scheduled jobs are in the machine's memory and cancel selected jobs.

[Printer]

[All Settings] > [Printer]

Level 3	Level 4	Level 5	Descriptions
Emulation	-	-	Select the emulation mode.
Quality	-	-	Select the print quality.
Print Options	Font List	HP LaserJet	Print a list of the machine's internal fonts.
		BR-Script 3	
	Test Print	-	Print a test page.
2-sided	2-sided Print	-	Enable or disable 2-sided printing and choose long edge or short edge.
	Single Image	-	For a print job where the last page is a 1-sided image, select the 1-sided Feed option to reduce printing time. When you use preprinted paper, you must select the 2-sided Feed option. If you select 1-sided Feed for preprinted paper, the last page will be printed on the reverse side.

Level 3	Level 4	Level 5	Descriptions
Auto Continue	-	-	Select if you want the machine to clear paper size errors or media type errors automatically, and use paper from other trays.
Output Colour	-	-	Set the output colour.
Paper Type	-	-	Set the paper type.
Paper Size	-	-	Set the paper size.
Copies	-	-	Set the number of printed pages.
Orientation	-	-	Set pages to print in either portrait or landscape orientation.
Edge Emphasis	-	-	Make the text appear sharper.
Print Position	-	-	Access the Print Position setting menus.
Auto FF	-	-	Allow the machine to print any remaining data automatically.
HP LaserJet	Font No.	Font No.	Set the font number. This menu appears if a soft font is installed on your Brother machine.
		Soft Font No.	Set the soft font number. This menu appears if a soft font is installed on your Brother machine.
	Font Pitch	-	Set the font pitch. (Available only for certain fonts.)
	Font Point	-	Set the font size. (Available only for certain fonts.)
	Symbol Set	-	Select the symbol or character set.
	Table Print	-	Print the code table.
	Auto LF	-	ON: CR -> CR+LF, OFF: CR -> CR
	Auto CR	-	ON: LF -> LF+CR, FF -> FF+CR, or VT -> VT+CR OFF: LF -> LF, FF -> FF, or VT -> VT
	Auto WRAP	-	Select whether you want a line feed and carriage return when the carriage position reaches the right margin.
	Auto SKIP	-	Select whether you want a line feed and carriage return when the carriage position reaches the bottom margin.
	Left Margin	-	Set the left margin at column 0 to 70 columns at 1 cpi.
	Right Margin	-	Set the right margin at column 10 to 80 columns at 1 cpi.
	Top Margin	-	Set the top margin distance from the top edge of the paper.
	Bottom Margin	-	Set the bottom margin distance from the bottom edge of the paper.
	Lines	-	Set the number of lines on each page.
Tray Command	-	Select this setting if a tray mismatch appears when you use the HP drivers.	
BR-Script 3	Error Print	-	Choose whether the machine prints the error information when errors occur.

Level 3	Level 4	Level 5	Descriptions	
BR-Script 3	CAPT	-	Use CAPT (Colour Advanced Printing Technology) for optimal print quality when printing a PS file created by a non-Brother PS driver. Colours and photos appear clearer and more accurate. Print speed will be slower.	
PDF	Multiple Page	-	Set the page layout when printing multiple pages.	
	PDF Print Options	-	Set the PDF Print setting to print either comments (Markup) or stamps in the PDF file, along with the text.	
	PDF Fit to Page	-	Select if the machine scales or resizes the pages in the PDF file to fit the selected paper size.	
Carbon Menu	Carbon Copy	-	Enable or disable the Carbon Copy function.	
	Copies	-	Set the number of printed pages.	
	Copy1 Tray	-	Select the tray you use for Copy1.	
	Copy1 Stream	-	Select a stream for Copy1.	
	Copy2 Tray ... Copy8 Tray	-	Select the tray you use for Copy2 to Copy8.	
	Copy2 Stream ... Copy8 Stream	-	Select a stream for Copy2 to 8.	
Colour Correction	Correction Start	-	Perform colour calibration to check and correct colours, and then perform registration to align the print position of each colour.	
	Reset	-	Reset the calibration parameters to the default settings.	
	Auto Correction	-	Set the machine to perform Colour Calibration and Registration automatically.	
	Colour Settings	Setting Mode		Select whether to apply the colour print settings of the machine or the printer driver.
		Colour Mode		Select the colour mode.
		Improve Grey Colour		Turn on or off to improve the image quality of shaded areas.
		Enhance Black Printing		Turn on or off if a black graphic does not print correctly.
		Brightness		Adjust the brightness.
		Contrast		Adjust the contrast.
		Red		Adjust the red colour.
Green		Adjust the green colour.		
Blue		Adjust the blue colour.		
Reset Printer	-	-	Restore the machine settings to the factory settings.	

[Network]

[All Settings] > [Network]

Level 3	Level 4	Level 5	Level 6	Descriptions
Wired LAN	TCP/IP	Boot Method	-	Select the Boot method that best suits your needs.

Level 3	Level 4	Level 5	Level 6	Descriptions
Wired LAN	TCP/IP	IP Address	-	Enter the IP address.
		Subnet Mask	-	Enter the Subnet mask.
		Gateway	-	Enter the Gateway address.
		Node Name	-	Enter the Node name. (up to 32 characters)
		WINS Configuration	-	Select the WINS configuration mode.
		WINS Server	Primary	Specify the IP address of the primary WINS server.
			Secondary	Specify the IP address of the secondary WINS server.
		DNS Server	Primary	Specify the IP address of the primary DNS server.
			Secondary	Specify the IP address of the secondary DNS server.
	APIPA	-	Set the machine to allocate the IP address from the link-local address range automatically.	
	IPv6	-	Turn the IPv6 protocol on or off.	
	Ethernet	-	-	Select the Ethernet link mode.
	Wired Status	-	-	View the current wired status.
	MAC Address	-	-	View the machine's MAC address.
Set to Default	-	-	Restore the wired network settings to the factory settings.	
Wired Enable	-	-	Turn the Wired LAN interface on or off manually.	
WLAN (Wi-Fi)	Find Wi-Fi Network	-	-	Configure your wireless network settings manually.
	WPS/Push Button	-	-	Configure your wireless network settings using the one-button push method.
	WPS/PIN Code	-	-	Configure your wireless network settings using WPS with a PIN.
	Recover WLAN	-	-	Reset and restart your wireless network.
	WLAN Status	Status	-	View the current wireless network status.
		Signal	-	View the current wireless network signal strength.
		SSID	-	View the current SSID.
		Comm. Mode	-	View the current Communication mode.
	TCP/IP	Boot Method	-	Select the Boot method that best suits your needs.
		IP Address	-	Enter the IP address.
		Subnet Mask	-	Enter the Subnet mask.
		Gateway	-	Enter the Gateway address.
		Node Name	-	Enter the Node name.

Level 3	Level 4	Level 5	Level 6	Descriptions
WLAN (Wi-Fi)	TCP/IP			(up to 32 characters)
		WINS Configuration	-	Select the WINS configuration mode.
		WINS Server	Primary	Specify the IP address of the primary WINS server.
			Secondary	Specify the IP address of the secondary WINS server.
		DNS Server	Primary	Specify the IP address of the primary DNS server.
			Secondary	Specify the IP address of the secondary DNS server.
		APIPA	-	Set the machine to allocate the IP address from the link-local address range automatically.
	IPv6	-	Turn the IPv6 protocol on or off.	
	MAC Address	-	-	View the machine's MAC address.
	Set to Default	-	-	Restore the wireless network settings to the factory settings.
WLAN Enable	-	-	Turns the wireless interface on or off.	
Wi-Fi Direct	Manual	-	-	Configure your Wi-Fi Direct network settings manually.
	Group Owner	-	-	Set your machine as the Group Owner.
	Push Button	-	-	Configure your Wi-Fi Direct network settings using the one-button push method.
	PIN Code	-	-	Configure your Wi-Fi Direct network settings using WPS with a PIN code.
	Device Information	Device Name	-	View your machine's device name.
		SSID	-	View the Group Owner's SSID.
		IP Address	-	View your machine's current IP Address.
	Status Information	Status	-	View the current Wi-Fi Direct network status.
		Signal	-	View the current Wi-Fi Direct network signal strength. When your machine acts as Group Owner, the LCD always indicates a strong signal.
	I/F Enable	-	-	Turn the Wi-Fi Direct connection on or off.
NFC	-	-	-	Turn the NFC function on or off.
E-mail/IFAX	Mail Address	-	-	Enter the email address.
	Setup Server	SMTP	Server	Enter the SMTP server name and address.
			Port	Enter the SMTP port number.
		Auth. for SMTP	Select the Security method for email notification.	

Level 3	Level 4	Level 5	Level 6	Descriptions	
E-mail/IFAX	Setup Server	SMTP	SSL/TLS	Send or receive an email via an email server that requires secure SSL/TLS communication.	
			Verify Cert.	Verify the SMTP Server Certificate automatically.	
		POP3/IMAP4	Protocol	Select the protocol for receiving an email from the server.	
			Server	Enter the server name and address.	
			Port	Enter the port number.	
			Mailbox Name	Enter the mailbox name. (Up to 255 characters)	
			Mailbox Password	Enter the password to log into the server. (Up to 128 characters)	
			Select Folder	Select the specified folder in the mailbox using the IMAP4 protocol.	
			SSL/TLS	Send or receive an email via an email server that requires secure SSL/TLS communication.	
			Verify Cert.	Verify the SMTP Server Certificate automatically.	
			Auth. for POP3/IMAP4	Select the Security method for email notification.	
		Setup Mail RX	Auto Polling	Auto Polling	Check the server for new messages automatically.
				Poll Frequency	Set the interval for checking new messages on the server.
	Header		-	Select the contents of the email header to be printed.	
	Del/Read Error Mail		-	The POP3 server deletes error emails automatically. The IMAP4 server deletes error emails automatically after you read them.	
	Notification		-	Receive notification messages.	
	Setup Mail TX	Size Limit	Size Limit	Limit the size of email documents.	
			Maximum Size (MB)		
		Notification	-	Send notification messages.	
	Setup Relay	Relay Broadcast	-	Relay a document to another fax machine.	
		Relay Domain	Relay ##	Register the Domain name.	
		Relay Report	-	Print the relay Broadcast Report.	
	Report Setting	E-mail	XMIT Report	Select the initial setup for the Transmission Verification Report.	
IFAX		XMIT Report			
Manual Receive	-	-	Check the POP3 or IMAP4 server for new messages manually.		
Web Connect Settings	Proxy Settings	Proxy Connection	-	Change the Web connection settings.	
		Address	-		

Level 3	Level 4	Level 5	Level 6	Descriptions
Web Connect Settings	Proxy Settings	Port	-	Change the Web connection settings.
		User Name	-	
		Password	-	
Web Based Mgmt	-	-	-	Enable or disable Web Based Management. If you enable this function, make sure you specify the connection method to use Web Based Management.
Fax to Server	Fax to Server	-	-	Store the prefix/suffix address for the fax server in your Brother machine.
	Prefix	-	-	
	Suffix	-	-	
IPsec	-	-	-	IPsec is an optional security feature of the IP protocol that provides authentication and encryption services. We recommend contacting your network administrator before changing this setting.
IP Filter	-	-	-	Restrict access to your machine by enabling the IP filter.
Global Detect	Allow Detect	-	-	Enable or disable Global Detect, a function that detects and notifies the user when the user unintentionally connects to a global network.
	Reject Access	-	-	Disable connections to the global network.
Network Reset	-	-	-	Restore all network settings back to the factory settings.

[Print Reports]

[All Settings] > [Print Reports]

Level 3	Level 4	Descriptions
XMIT Verify	View on LCD	Display Transmission Verification Reports about sent faxes.
	Print Report	Print a Transmission Verification Report of your last transmission.
Address Book	-	Print a list of recipients stored in the Address Book.
Fax Journal	-	Print a list of information about your last 200 incoming and outgoing faxes. (TX means Transmit. RX means Receive.)
User Settings	-	Print a list of your User settings.
Printer Settings	-	Print a list of your Printer settings.
Network Configuration	-	Print a list of your Network settings.
Print File List	-	Print a list of data saved in the machine's memory.
Drum Dot Print	-	Print the Drum Dot Check Sheet.
WLAN Report	-	Print the wireless LAN connection results.

[Machine Info.]

[All Settings] > [Machine Info.]

Level 3	Level 4	Level 5	Descriptions
Serial No.	-	-	Check your machine's serial number.
Firmware Version	Main Version	-	Check your machine's firmware version.
	Security Version	-	
Firmware Update	-	-	Update your machine to the latest firmware.
Firmware Update Setup	Update Method	-	Set the days and times for automatic firmware updates.
	Update Days	-	
	Update Time	-	
Page Counter	Total	Colour	Check the total number of pages the machine has printed.
		Black and White	
	Fax	-	
	Copy	Colour	
		Black and White	
	Print	Colour	
Black and White			
Other	Colour		
	Black and White		
Parts Life ¹	Drum	-	Display the remaining life of the drum unit.
	Belt	-	Display the remaining life of the belt unit.
	Fuser	-	Display the remaining life of the fuser unit.
	Laser Unit	-	Display the remaining life of the laser unit.
	PF Kit MP	-	Display the remaining life of PF Kit MP.
	PF Kit 1	-	Display the remaining life of PF Kit 1.
	PF Kit 2 ²	-	Display the remaining life of PF Kit 2.
	PF Kit 3 ²	-	Display the remaining life of PF Kit 3.

¹ The parts life is approximate and may vary by type of use.

² Available if the Optional Tray(s) is installed.

[Initial Setup]

[All Settings] > [Initial Setup]

Level 3	Level 4	Descriptions
Date & Time	Date	Add the date and time on the screen and in the headings of the faxes you send.
	Time	
	Clock Type	Select the time format (12-hour or 24-hour).
	Auto Daylight	Set the machine to change automatically for Daylight Saving Time.

Level 3	Level 4	Descriptions
Date & Time (Available only for certain countries)	(Available only for certain countries)	
	Time Zone	Set your time zone.
Station ID	Fax	Enter your name and fax number so it appears on each page you fax.
	Tel	
	Name	
Tone/Pulse (Available only for certain countries)	-	Select the dialling mode.
Dial Tone	-	Shorten the dial tone detection pause.
Dial Prefix	-	Set a prefix number to be added before the fax number every time you dial.
Compatibility	-	Adjust the equalisation for transmission difficulties. VoIP service providers offer fax support using various standards. If you regularly experience fax transmission errors, select Basic (for VoIP).
Reset	Machine Reset	Restore the machine settings that you have changed.
	Network Reset	Restore all network settings back to the factory settings.
	Address Book & Fax	Erase all stored phone numbers, fax data, and fax settings.
	All Settings	Restore all the machine's settings back to the factory settings and delete the personal data in the memory. You cannot see the data on the machine.
	Factory Reset	Restore all the machine settings back to the factory settings and delete the personal data in the machine's memory. We recommend using this menu option if you want to delete all the data from the machine.
Local Language (Available only for certain countries)	-	Change your LCD language.



Related Information

- [Settings and Features Tables](#)

Settings Tables (DCP-L8630CDW)

Related Models: DCP-L8630CDW

>> [Settings]
 >> [General Setup]
 >> [Shortcut Settings]
 >> [Printer]
 >> [Network]
 >> [Print Reports]
 >> [Machine Info.]
 >> [Initial Setup]

[Settings]



[Settings]

Level 1	Level 2	Level 3	Descriptions
(Date & Time)	-	-	Access the Date and Time setting menus.
Toner	Toner Life	-	View the approximate remaining toner life.
	Test Print	-	Print a test page.
	Colour Correction	Correction Start	Initiate colour calibration to check and correct colours.
		Reset	Reset the calibration parameters to the default settings.
Toner Cartridge Check	Black Cyan Magenta Yellow	View the installed toner cartridge information on the LCD, for example, if the toner cartridge is genuine.	
Network	Wired LAN	-	Access the Wired LAN setting menus.
	WLAN (Wi-Fi)	-	Access the WLAN setting menus.
Tray Setting	-	-	Access the tray setting menus.
Wi-Fi Direct	-	-	Access the Wi-Fi Direct setting menus.
Eco Mode	-	-	Turn the following machine settings on: <ul style="list-style-type: none"> • 2-sided Print: Long Edge (available for certain models) ¹ • Sleep Time: 0Min • Dim Timer: 10Secs • Quiet Mode: On ¹ • Toner Save: On ¹
All Settings	-	-	Configure the detailed settings.

¹ Changing this setting is possible only after you change certain machine settings in Web Based Management.

[General Setup]

[All Settings] > [General Setup]

Level 3	Level 4	Level 5	Level 6	Descriptions
Tray Setting	Paper Type	MP Tray	-	Select the paper type that matches the paper in the MP tray.
		Tray 1	-	Select the paper type that matches the paper in the standard paper tray.
		Tray 2 ¹	-	Select the paper type that matches the paper in the Optional Tray (Tray 2).
		Tray 3 ¹	-	Select the paper type that matches the paper in the Optional Tray (Tray 3).
	Paper Size	MP Tray	-	Select the paper size you loaded in the MP tray.
		Tray 1	-	Select the paper size you loaded in the standard paper tray.
		Tray 2 ¹	-	Select the paper size you loaded in the Optional Tray (Tray 2).
		Tray 3 ¹	-	Select the paper size you loaded in the Optional Tray (Tray 3).
	Copy	-	-	Select the tray you want to use for making a Copy.
	Print	-	-	Select the tray you want to use to Print.
	Print Position	MP Tray	X Offset	Adjust the print start position (usually at the upper left corner of a page) for the paper you loaded in the MP tray horizontally from -500 (left) to +500 (right) dots when printing at 300 dpi.
			Y Offset	Adjust the print start position (usually at the upper left corner of a page) for the paper you loaded in the MP tray vertically from -500 (up) to +500 (down) dots when printing at 300 dpi.
		Tray 1	X Offset	Adjust the print start position (usually at the upper left corner of a page) for the paper you loaded in the standard paper tray horizontally from -500 (left) to +500 (right) dots when printing at 300 dpi.
			Y Offset	Adjust the print start position (usually at the upper left corner of a page) for the paper you loaded in the standard paper tray vertically from -500 (up) to +500 (down) dots when printing at 300 dpi.
		Tray 2 ¹	X Offset	Adjust the print start position (usually at the upper left corner of a page) for the paper you loaded in the Optional tray (Tray 2) horizontally from -500 (left) to +500 (right) dots when printing at 300 dpi.
			Y Offset	Adjust the print start position (usually at the upper left corner of a page) for the paper you loaded in the Optional tray (Tray 2) vertically from -500 (up) to +500 (down) dots when printing at 300 dpi.
Tray 3 ¹		X Offset	Adjust the print start position (usually at the upper left corner of a page) for the paper you loaded in the Optional tray (Tray 3) horizontally from -500 (left) to +500 (right) dots when printing at 300 dpi.	
		Y Offset	Adjust the print start position (usually at the upper left corner of a page) for the paper you loaded in the Optional tray (Tray 3) vertically from -500 (up) to +500 (down) dots when printing at 300 dpi.	

Level 3	Level 4	Level 5	Level 6	Descriptions
Tray Setting	Skip Tray ¹	-	-	Select a specific tray to skip if you know it is loaded with the wrong size paper.
	Separator Tray ¹	-	-	Select the tray that contains the paper used as the separator paper, which is inserted between each print job.
	Paper Low Notice	Paper Low Notice	-	Select whether or not to display a message indicating the paper tray is nearly empty.
		Notice Level	-	Select the minimum paper level that will trigger the message.
	Check Paper	-	-	Select whether or not to display a message indicating you must check the paper type and paper size.
Beep	-	-	-	Adjust the beeper volume.
LCD Settings	Backlight	-	-	Adjust the brightness of the LCD backlight.
	Dim Timer	-	-	Set how long the LCD backlight stays on after you go back to your Main Home screen and other functions.
	Backlight Timer	-	-	Set how long the LCD backlight turns off after you go back to your Main Home screen and other functions.
Screen Settings	Home Screen	-	-	Set the Main Home screen.
	Scan Screen	-	-	Set the default Scan screen.
	Display Information	IP Address	-	Select whether or not to display your machine's IP Address on the Home screens.
Notice Settings	Scan Result (Skip Blank Page)	-	-	Displays the total scanned pages and skipped pages after scanning is completed.
Ecology	Eco Mode	-	-	Turn the following machine settings on: <ul style="list-style-type: none"> • 2-sided Print: Long Edge (available for certain models) ² • Sleep Time: 0Min • Dim Timer: 10Secs • Quiet Mode: On ² • Toner Save: On ²
	Toner Save	-	-	Increase the page yield of the toner cartridge.
	Sleep Time	-	-	Set how much time should pass before the machine enters Power Saving mode.
	Quiet Mode	-	-	Decrease printing noise.
	Auto Power Off	-	-	Set the number of minutes or hours before the machine enters Power Off mode.
Setting Lock	-	-	-	Restrict unauthorised users from changing the machine's settings.
Delete Storage	Macro ID	-	-	Delete the registered Macro data.
	Stream ID	-	-	Delete the registered Stream data.
	Font ID	-	-	Delete the registered Font data.
	Delete All	-	-	Restore your machine's Macro/Stream and Font data to the factory settings.

¹ Available if the Optional Tray(s) is installed.

² Changing this setting is possible only after you change certain machine settings in Web Based Management.

[Shortcut Settings]

[All Settings] > [Shortcut Settings]

Level 3	Level 4	Descriptions
(Select a Shortcut)	Rename	Change the shortcut name.
	Edit	Change the shortcut settings.
	Delete	Delete the shortcut.
	Register Card/NFC	Assign a shortcut to an IC card.
	Delete Card/NFC	Remove a shortcut from an IC card.

[Printer]

[All Settings] > [Printer]

Level 3	Level 4	Level 5	Descriptions
Emulation	-	-	Select the emulation mode.
Quality	-	-	Select the print quality.
Print Options	Font List	HP LaserJet	Print a list of the machine's internal fonts.
		BR-Script 3	
	Test Print	-	Print a test page.
2-sided	2-sided Print	-	Enable or disable 2-sided printing and choose long edge or short edge.
	Single Image	-	For a print job where the last page is a 1-sided image, select the 1-sided Feed option to reduce printing time. When you use preprinted paper, you must select the 2-sided Feed option. If you select 1-sided Feed for preprinted paper, the last page will be printed on the reverse side.
Auto Continue	-	-	Select if you want the machine to clear paper size errors or media type errors automatically, and use paper from other trays.
Output Colour	-	-	Set the output colour.
Paper Type	-	-	Set the paper type.
Paper Size	-	-	Set the paper size.
Copies	-	-	Set the number of printed pages.
Orientation	-	-	Set pages to print in either portrait or landscape orientation.
Edge Emphasis	-	-	Make the text appear sharper.
Print Position	-	-	Access the Print Position setting menus.
Auto FF	-	-	Allow the machine to print any remaining data automatically.
HP LaserJet	Font No.	Font No.	Set the font number. This menu appears if a soft font is installed on your Brother machine.
		Soft Font No.	Set the soft font number. This menu appears if a soft font is installed on your Brother machine.
	Font Pitch	-	Set the font pitch.

Level 3	Level 4	Level 5	Descriptions
HP LaserJet			(Available only for certain fonts.)
	Font Point	-	Set the font size. (Available only for certain fonts.)
	Symbol Set	-	Select the symbol or character set.
	Table Print	-	Print the code table.
	Auto LF	-	ON: CR -> CR+LF, OFF: CR -> CR
	Auto CR	-	ON: LF -> LF+CR, FF -> FF+CR, or VT -> VT+CR OFF: LF -> LF, FF -> FF, or VT -> VT
	Auto WRAP	-	Select whether you want a line feed and carriage return when the carriage position reaches the right margin.
	Auto SKIP	-	Select whether you want a line feed and carriage return when the carriage position reaches the bottom margin.
	Left Margin	-	Set the left margin at column 0 to 70 columns at 1 cpi.
	Right Margin	-	Set the right margin at column 10 to 80 columns at 1 cpi.
	Top Margin	-	Set the top margin distance from the top edge of the paper.
	Bottom Margin	-	Set the bottom margin distance from the bottom edge of the paper.
	Lines	-	Set the number of lines on each page.
Tray Command	-	Select this setting if a tray mismatch appears when you use the HP drivers.	
BR-Script 3	Error Print	-	Choose whether the machine prints the error information when errors occur.
	CAPT	-	Use CAPT (Colour Advanced Printing Technology) for optimal print quality when printing a PS file created by a non-Brother PS driver. Colours and photos appear clearer and more accurate. Print speed will be slower.
PDF	Multiple Page	-	Set the page layout when printing multiple pages.
	PDF Print Options	-	Set the PDF Print setting to print either comments (Markup) or stamps in the PDF file, along with the text.
	PDF Fit to Page	-	Select if the machine scales or resizes the pages in the PDF file to fit the selected paper size.
Carbon Menu	Carbon Copy	-	Enable or disable the Carbon Copy function.
	Copies	-	Set the number of printed pages.
	Copy1 Tray	-	Select the tray you use for Copy1.
	Copy1 Stream	-	Select a stream for Copy1.
	Copy2 Tray ... Copy8 Tray	-	Select the tray you use for Copy2 to Copy8.
	Copy2 Stream ... Copy8 Stream	-	Select a stream for Copy2 to 8.

Level 3	Level 4	Level 5	Descriptions	
Colour Correction	Correction Start	-	Perform colour calibration to check and correct colours, and then perform registration to align the print position of each colour.	
	Reset	-	Reset the calibration parameters to the default settings.	
	Auto Correction	-	Set the machine to perform Colour Calibration and Registration automatically.	
	Colour Settings	Setting Mode		Select whether to apply the colour print settings of the machine or the printer driver.
		Colour Mode		Select the colour mode.
		Improve Grey Colour		Turn on or off to improve the image quality of shaded areas.
		Enhance Black Printing		Turn on or off if a black graphic does not print correctly.
		Brightness		Adjust the brightness.
		Contrast		Adjust the contrast.
		Red		Adjust the red colour.
Green		Adjust the green colour.		
Blue		Adjust the blue colour.		
Reset Printer	-	-	Restore the machine settings to the factory settings.	

[Network]

[All Settings] > [Network]

Level 3	Level 4	Level 5	Level 6	Descriptions	
Wired LAN	TCP/IP	Boot Method	-	Select the Boot method that best suits your needs.	
		IP Address	-	Enter the IP address.	
		Subnet Mask	-	Enter the Subnet mask.	
		Gateway	-	Enter the Gateway address.	
		Node Name	-	Enter the Node name. (up to 32 characters)	
		WINS Configuration	-	Select the WINS configuration mode.	
		WINS Server	Primary		Specify the IP address of the primary WINS server.
			Secondary		Specify the IP address of the secondary WINS server.
		DNS Server	Primary		Specify the IP address of the primary DNS server.
			Secondary		Specify the IP address of the secondary DNS server.
	APIPA	-	-	Set the machine to allocate the IP address from the link-local address range automatically.	
	IPv6	-	-	Turn the IPv6 protocol on or off.	
	Ethernet	-	-	Select the Ethernet link mode.	
Wired Status	-	-	View the current wired status.		

Level 3	Level 4	Level 5	Level 6	Descriptions		
Wired LAN	MAC Address	-	-	View the machine's MAC address.		
	Set to Default	-	-	Restore the wired network settings to the factory settings.		
	Wired Enable	-	-	Turn the Wired LAN interface on or off manually.		
WLAN (Wi-Fi)	Find Wi-Fi Network	-	-	Configure your wireless network settings manually.		
	WPS/Push Button	-	-	Configure your wireless network settings using the one-button push method.		
	WPS/PIN Code	-	-	Configure your wireless network settings using WPS with a PIN.		
	Recover WLAN	-	-	Reset and restart your wireless network.		
	WLAN Status	Status	-	-	View the current wireless network status.	
		Signal	-	-	View the current wireless network signal strength.	
		SSID	-	-	View the current SSID.	
		Comm. Mode	-	-	View the current Communication mode.	
	TCP/IP	Boot Method	-	-	Select the Boot method that best suits your needs.	
		IP Address	-	-	Enter the IP address.	
		Subnet Mask	-	-	Enter the Subnet mask.	
		Gateway	-	-	Enter the Gateway address.	
		Node Name	-	-	Enter the Node name. (up to 32 characters)	
		WINS Configuration	-	-	Select the WINS configuration mode.	
		WINS Server	Primary	-	-	Specify the IP address of the primary WINS server.
			Secondary	-	-	Specify the IP address of the secondary WINS server.
		DNS Server	Primary	-	-	Specify the IP address of the primary DNS server.
			Secondary	-	-	Specify the IP address of the secondary DNS server.
	APIPA	-	-	Set the machine to allocate the IP address from the link-local address range automatically.		
	IPv6	-	-	Turn the IPv6 protocol on or off.		
MAC Address	MAC Address	-	-	View the machine's MAC address.		
	Set to Default	-	-	Restore the wireless network settings to the factory settings.		
	WLAN Enable	-	-	Turns the wireless interface on or off.		
	Manual	-	-	Configure your Wi-Fi Direct network settings manually.		
Wi-Fi Direct	Manual	-	-	Configure your Wi-Fi Direct network settings manually.		

Level 3	Level 4	Level 5	Level 6	Descriptions	
Wi-Fi Direct	Group Owner	-	-	Set your machine as the Group Owner.	
	Push Button	-	-	Configure your Wi-Fi Direct network settings using the one-button push method.	
	PIN Code	-	-	Configure your Wi-Fi Direct network settings using WPS with a PIN code.	
	Device Information	Device Name	-	-	View your machine's device name.
		SSID	-	-	View the Group Owner's SSID.
		IP Address	-	-	View your machine's current IP Address.
	Status Information	Status	-	-	View the current Wi-Fi Direct network status.
Signal		-	-	View the current Wi-Fi Direct network signal strength. When your machine acts as Group Owner, the LCD always indicates a strong signal.	
I/F Enable	-	-	-	Turn the Wi-Fi Direct connection on or off.	
E-mail	Mail Address	-	-	Enter the email address.	
	Setup Server	SMTP	Server	Enter the SMTP server name and address.	
			Port	Enter the SMTP port number.	
			Auth. for SMTP	Select the Security method for email notification.	
			SSL/TLS	Send or receive an email via an email server that requires secure SSL/TLS communication.	
			Verify Cert.	Verify the SMTP Server Certificate automatically.	
	Setup Mail TX	Size Limit	Size Limit	Limit the size of email documents.	
Maximum Size (MB)					
	Notification	-	Send notification messages.		
Web Connect Settings	Proxy Settings	Proxy Connection	-	Change the Web connection settings.	
		Address	-		
		Port	-		
		User Name	-		
		Password	-		
Web Based Mgmt	-	-	-	Enable or disable Web Based Management. If you enable this function, make sure you specify the connection method to use Web Based Management.	
IPsec	-	-	-	IPsec is an optional security feature of the IP protocol that provides authentication and encryption services. We recommend contacting	

Level 3	Level 4	Level 5	Level 6	Descriptions
				your network administrator before changing this setting.
IP Filter	-	-	-	Restrict access to your machine by enabling the IP filter.
Global Detect	Allow Detect	-	-	Enable or disable Global Detect, a function that detects and notifies the user when the user unintentionally connects to a global network.
	Reject Access	-	-	Disable connections to the global network.
Network Reset	-	-	-	Restore all network settings back to the factory settings.

[Print Reports]

[All Settings] > [Print Reports]

Level 3	Level 4	Descriptions
Address Book	-	Print a list of recipients stored in the Address Book.
User Settings	-	Print a list of your User settings.
Printer Settings	-	Print a list of your Printer settings.
Network Configuration	-	Print a list of your Network settings.
Print File List	-	Print a list of data saved in the machine's memory.
Drum Dot Print	-	Print the Drum Dot Check Sheet.
WLAN Report	-	Print the wireless LAN connection results.

[Machine Info.]

[All Settings] > [Machine Info.]

Level 3	Level 4	Level 5	Descriptions
Serial No.	-	-	Check your machine's serial number.
Firmware Version	Main Version	-	Check your machine's firmware version.
	Security Version	-	
Firmware Update	-	-	Update your machine to the latest firmware.
Firmware Update Setup	Update Method	-	Set the days and times for automatic firmware updates.
	Update Days	-	
	Update Time	-	
Page Counter	Total	Colour	Check the total number of pages the machine has printed.
		Black and White	
	Copy	Colour	
		Black and White	
	Print	Colour	
		Black and White	

Level 3	Level 4	Level 5	Descriptions
Page Counter	Other	Colour	Check the total number of pages the machine has printed.
		Black and White	
Parts Life ¹	Drum	-	Display the remaining life of the drum unit.
	Belt	-	Display the remaining life of the belt unit.
	Fuser	-	Display the remaining life of the fuser unit.
	Laser Unit	-	Display the remaining life of the laser unit.
	PF Kit MP	-	Display the remaining life of PF Kit MP.
	PF Kit 1	-	Display the remaining life of PF Kit 1.
	PF Kit 2 ²	-	Display the remaining life of PF Kit 2.
PF Kit 3 ²	-	Display the remaining life of PF Kit 3.	

¹ The parts life is approximate and may vary by type of use.

² Available if the Optional Tray(s) is installed.

[Initial Setup]

[All Settings] > [Initial Setup]

Level 3	Level 4	Descriptions
Date & Time	Date	Set the date and time on your machine.
	Time	
	Clock Type	Select the time format (12-hour or 24-hour).
	Auto Daylight (Available only for certain countries)	Set the machine to change automatically for Daylight Saving Time.
	Time Zone	Set your time zone.
Reset	Machine Reset	Restore the machine settings that you have changed.
	Network Reset	Restore all network settings back to the factory settings.
	Address Book	Erase all stored phone numbers.
	All Settings	Restore all the machine's settings back to the factory settings and delete the personal data in the memory. You cannot see the data on the machine.
	Factory Reset	Restore all the machine settings back to the factory settings and delete the personal data in the machine's memory. We recommend using this menu option if you want to delete all the data from the machine.
Local Language (Available only for certain countries)	-	Change your LCD language.



Related Information

- [Settings and Features Tables](#)

Settings Tables (MFC-L8930CDW/MFC-L8970CDW)

Related Models: MFC-L8930CDW/MFC-L8970CDW

- >> [General Setup]
- >> [Shortcut Settings]
- >> [Fax]
- >> [Printer]
- >> [Network]
- >> [Print Reports]
- >> [Machine Info.]
- >> [Initial Setup]
- >> [Admin Settings]

[General Setup]

[All Settings] > [General Setup]

Level 3	Level 4	Level 5	Level 6	Descriptions	
Tray Setting	Paper Type	MP Tray	-	Select the paper type that matches the paper in the MP tray.	
		Tray 1	-	Select the paper type that matches the paper in the standard paper tray.	
		Tray 2 ¹	-	Select the paper type that matches the paper in the Optional Tray (Tray 2).	
		Tray 3 ¹	-	Select the paper type that matches the paper in the Optional Tray (Tray 3).	
	Paper Size	MP Tray	-	Select the paper size you loaded in the MP tray.	
		Tray 1	-	Select the paper size you loaded in the standard paper tray.	
		Tray 2 ¹	-	Select the paper size you loaded in the Optional Tray (Tray 2).	
		Tray 3 ¹	-	Select the paper size you loaded in the Optional Tray (Tray 3).	
	Copy	-	-	Select the tray you want to use for making a Copy.	
	Fax	-	-	Select the tray you want to use for printing a Fax.	
	Print	-	-	Select the tray you want to use to Print.	
	Print Position	MP Tray	X Offset		Adjust the print start position (usually at the upper left corner of a page) for the paper you loaded in the MP tray horizontally from -500 (left) to +500 (right) dots when printing at 300 dpi.
			Y Offset		Adjust the print start position (usually at the upper left corner of a page) for the paper you loaded in the MP tray vertically from -500 (up) to +500 (down) dots when printing at 300 dpi.
		Tray 1	X Offset		Adjust the print start position (usually at the upper left corner of a page) for the paper you loaded in the standard paper tray horizontally from -500 (left) to +500 (right) dots when printing at 300 dpi.

Level 3	Level 4	Level 5	Level 6	Descriptions
Tray Setting	Print Position	Tray 1	Y Offset	Adjust the print start position (usually at the upper left corner of a page) for the paper you loaded in the standard paper tray vertically from -500 (up) to +500 (down) dots when printing at 300 dpi.
		Tray 2 ¹	X Offset	Adjust the print start position (usually at the upper left corner of a page) for the paper you loaded in the Optional tray (Tray 2) horizontally from -500 (left) to +500 (right) dots when printing at 300 dpi.
			Y Offset	Adjust the print start position (usually at the upper left corner of a page) for the paper you loaded in the Optional tray (Tray 2) vertically from -500 (up) to +500 (down) dots when printing at 300 dpi.
		Tray 3 ¹	X Offset	Adjust the print start position (usually at the upper left corner of a page) for the paper you loaded in the Optional tray (Tray 3) horizontally from -500 (left) to +500 (right) dots when printing at 300 dpi.
			Y Offset	Adjust the print start position (usually at the upper left corner of a page) for the paper you loaded in the Optional tray (Tray 3) vertically from -500 (up) to +500 (down) dots when printing at 300 dpi.
	Skip Tray ¹	-	-	Select a specific tray to skip if you know it is loaded with the wrong size paper.
	Separator Tray ¹	-	-	Select the tray that contains the paper used as the separator paper, which is inserted between each print job.
	Paper Low Notice	Paper Low Notice	-	Select whether or not to display a message indicating the paper tray is nearly empty.
		Notice Level	-	Select the minimum paper level that will trigger the message.
	Check Paper	-	-	Select whether or not to display a message indicating you must check the paper type and paper size.
Volume	Ring	-	-	Adjust the ring volume.
	Beep	-	-	Adjust the beeper volume.
	Speaker	-	-	Adjust the speaker volume.
LCD Settings	Backlight	-	-	Adjust the brightness of the LCD backlight.
	Dim Timer	-	-	Set how long the LCD backlight stays on after you go back to your Main Home screen and other functions.
	Backlight Timer	-	-	Set how long the LCD backlight turns off after you go back to your Main Home screen and other functions.
Notice Settings	Document Alert	-	-	Select whether to alert you when the document is left on the scanner glass.
	Scan Result (Skip Blank Page)	-	-	Displays the total scanned pages and skipped pages after scanning is completed.
Ecology	Eco Mode	-	-	Turn the following machine settings on: <ul style="list-style-type: none"> • 2-sided Print:Long Edge ² • Sleep Time:0 Min • Dim Timer:10 Secs • Quiet Mode:On ²

Level 3	Level 4	Level 5	Level 6	Descriptions
Ecology				• Toner Save:On ²
	Toner Save	-	-	Increase the page yield of the toner cartridge.
	Sleep Time	-	-	Set how much time should pass before the machine enters Power Saving mode.
	Quiet Mode	-	-	Decrease printing noise.
	Auto Power Off	-	-	Set the number of minutes or hours before the machine enters Power Off mode.
Delete Storage	Macro ID	-	-	Delete the registered Macro data.
	Stream ID	-	-	Delete the registered Stream data.
	Font ID	-	-	Delete the registered Font data.
	Delete All	-	-	Restore your machine's Macro/Stream and Font data to the factory settings.
	Initialise USB Flash Drive (MFC-L8970CDW) (Available only when the USB flash drive is selected in the Job Save Location menu.)	-	-	Initialise the USB flash drive for USB Storage Print. Initialising the USB flash drive takes more than 40 minutes.

¹ Available if the Optional Tray(s) is installed.

² Changing this setting is possible only after you change certain machine settings in Web Based Management.

[Shortcut Settings]

[All Settings] > [Shortcut Settings]

Level 3	Level 4	Descriptions
(Select a Shortcut)	Rename	Change the shortcut name.
	Edit	Change the shortcut settings.
	Delete	Delete the shortcut.
	Register Card/NFC	Assign a shortcut to an IC card.
	Delete Card/NFC	Remove a shortcut from an IC card.

[Fax]

[All Settings] > [Fax]

Level 3	Level 4	Level 5	Descriptions
Setup Receive	Ring Delay	-	Set the number of rings before the machine answers in Fax or Fax/Tel mode.
	Receive Mode	-	Select the Receive Mode that best suits your needs.
	F/T Ring Time	-	Set the length of the pseudo/double-ring time in Fax/Tel mode.
	Fax Preview	-	View received faxes on the LCD.
	Fax Detect	-	Receive fax messages automatically when you answer a call and hear fax tones.
	Remote Codes	Remote Codes Act. Code Deact. Code	Answer calls at an extension or external telephone and use codes to turn the Remote Codes on or off. You can personalise the codes.

Level 3	Level 4	Level 5	Descriptions	
Setup Receive	Auto Reduction	-	Reduce each page of an incoming fax to fit on your paper.	
	PC Fax Receive	-	Set the machine to send faxes to your computer. You can turn on the Backup Print safety feature.	
	Memory Receive	Off	-	
		Fax Forward		Set the machine to forward fax messages or to store incoming faxes in the memory (so you can retrieve them while you are away from your machine). If you select Fax Forward or Fax Storage, you can turn on the Backup Print safety feature.
		Fax Storage		
		Forward to Cloud		Forward incoming faxes to the online service.
	Forward to Network		Forward incoming faxes to a network destination.	
	Fax Rx Stamp	-	Print the received time and date on the top of incoming faxes.	
2-sided	-	Print incoming faxes on both sides of the paper.		
Setup Send	Batch TX	-	Combine delayed faxes to the same fax number at the same time of day into one transmission.	
	Coverpage Note	-	Set up your own comments for the fax cover page.	
	Auto Redial	-	Set the machine to redial the last fax number after five minutes, if the fax did not go through because the line was busy. If the line is busy when you are sending a fax automatically, the machine redials the number once after five minutes.	
	Destination	-	Set the machine to display the destination information on the LCD during fax dialling.	
Report Setting	XMIT Report	-	Select the initial setup for the Transmission Verification Report.	
	Journal Period	Journal Period	Set the interval for automatic printing of the Fax Journal.	
		Time	If you select an option other than Off and Every 50 Faxes, you can set the time for the option.	
	Day	If you select Every 7 Days, you can set the day of the week.		
Print Document	-	-	Print incoming faxes stored in the machine's memory. All faxes are erased from the machine's memory after printing.	
Remote Access	-	-	Set your own code for Remote Retrieval.	
Dial Restriction	Dial Pad	-	Prevent dialling the wrong number by mistake or restrict dialling when using the method you selected.	
	Address Book	-		
	Shortcuts	-		
	LDAP Server	-		
Remaining Jobs	-	-	Check which scheduled jobs are in the machine's memory and cancel selected jobs.	

[Printer]

[All Settings] > [Printer]

Level 3	Level 4	Level 5	Descriptions
Emulation	-	-	Select the emulation mode.
Quality	-	-	Select the print quality.
Print Options	Font List	HP LaserJet	Print a list of the machine's internal fonts.
		BR-Script 3	
	Test Print	-	Print a test page.
2-sided	2-sided Print	-	Enable or disable 2-sided printing and choose long edge or short edge.
	Single Image	-	For a print job where the last page is a one-sided image, select the 1-sided Feed option to reduce printing time. When you use letterhead or preprinted paper, you must select the 2-sided Feed option. If you select 1-sided Feed for letterhead or preprinted paper, the last page will be printed on the reverse side.
Auto Continue	-	-	Select if you want the machine to clear paper size errors or media type errors automatically, and use paper from other trays.
Output Colour	-	-	Set the output colour.
Paper Type	-	-	Set the paper type.
Paper Size	-	-	Set the paper size.
Copies	-	-	Set the number of printed pages.
Orientation	-	-	Set pages to print in either portrait or landscape orientation.
Edge Emphasis	-	-	Make the text appear sharper.
Print Position	-	-	Access the Print Position setting menus.
Auto FF	-	-	Allow the machine to print any remaining data automatically.
HP LaserJet	Font No.	Font No.	Set the font number. This menu appears if a soft font is installed on your Brother machine.
		Soft Font No.	Set the soft font number. This menu appears if a soft font is installed on your Brother machine.
	Font Pitch	-	Set the font pitch. (Available only for certain fonts.)
	Font Point	-	Set the font size. (Available only for certain fonts.)
	Symbol Set	-	Select the symbol or character set.
	Table Print	-	Print the code table.
	Auto LF	-	ON: CR -> CR+LF, OFF: CR -> CR
	Auto CR	-	ON: LF -> LF+CR, FF -> FF+CR, or VT -> VT+CR OFF: LF -> LF, FF -> FF, or VT -> VT

Level 3	Level 4	Level 5	Descriptions
HP LaserJet	Auto WRAP	-	Select whether you want a line feed and carriage return when the carriage position reaches the right margin.
	Auto SKIP	-	Select whether you want a line feed and carriage return when the carriage position reaches the bottom margin.
	Left Margin	-	Set the left margin at column 0 to 70 columns at 1 cpi.
	Right Margin	-	Set the right margin at column 10 to 80 columns at 1 cpi.
	Top Margin	-	Set the top margin distance from the top edge of the paper.
	Bottom Margin	-	Set the bottom margin distance from the bottom edge of the paper.
	Lines	-	Set the number of lines on each page.
	Tray Command	-	Select this setting if a tray mismatch appears when you use the HP drivers.
BR-Script 3	Error Print	-	Choose whether the machine prints the error information when errors occur.
	CAPT	-	Use CAPT (Colour Advanced Printing Technology) for optimal print quality when printing a PS file created by a non-Brother PS driver. Colours and photos appear clearer and more accurate. Print speed will be slower.
PDF	Multiple Page	-	Set the page layout when printing multiple pages.
	PDF Print Options	-	Set the PDF Print setting to print either comments (Markup) or stamps in the PDF file, along with the text.
	PDF Fit to Page	-	Select if the machine scales or resizes the pages in the PDF file to fit the selected paper size.
Carbon Menu	Carbon Copy	-	Enable or disable the Carbon Copy function.
	Copies	-	Set the number of printed pages.
	Copy1 Tray	-	Select the tray you use for Copy1.
	Copy1 Stream	-	Select a stream for Copy1.
	Copy2 Tray ... Copy8 Tray	-	Select the tray you use for Copy2 to Copy8.
	Copy2 Stream ... Copy8 Stream	-	Select a stream for Copy2 to 8.
	Colour Correction	Correction Start	-
	Reset	-	Reset the calibration parameters to the default settings.
	Auto Correction	-	Set the machine to perform Colour Calibration and Registration automatically.
	Colour Settings	Setting Mode	Select whether to apply the colour print settings of the machine or the printer driver.
		Colour Mode	Select the colour mode.

Level 3	Level 4	Level 5	Descriptions
Colour Correction	Colour Settings	Improve Grey Colour	Turn on or off to improve the image quality of shaded areas.
		Enhance Black Printing	Turn on or off if a black graphic does not print correctly.
		Brightness	Adjust the brightness.
		Contrast	Adjust the contrast.
		Red	Adjust the red colour.
		Green	Adjust the green colour.
		Blue	Adjust the blue colour.
Job Save Location (MFC-L8970CDW)	-	-	Select the location where you want to save print jobs.
Reset Printer	-	-	Restore the machine settings to the factory settings.

[Network]

[All Settings] > [Network]

Level 3	Level 4	Level 5	Level 6	Descriptions
Wired LAN	TCP/IP	BOOT Method	-	Select the Boot method that best suits your needs.
		IP Address	-	Enter the IP address.
		Subnet Mask	-	Enter the Subnet mask.
		Gateway	-	Enter the Gateway address.
		Node Name	-	Enter the Node name. (up to 32 characters)
		WINS Configuration	-	Select the WINS configuration mode.
		WINS Server	Primary	Specify the IP address of the primary WINS server.
			Secondary	Specify the IP address of the secondary WINS server.
		DNS Server	Primary	Specify the IP address of the primary DNS server.
			Secondary	Specify the IP address of the secondary DNS server.
	APIPA	-	Set the machine to allocate the IP address from the link-local address range automatically.	
	IPv6	-	Turn the IPv6 protocol on or off.	
	Ethernet	-	-	Select the Ethernet link mode.
	Wired Status	-	-	View the current wired status.
	MAC Address	-	-	View the machine's MAC address.
Set to Default	-	-	Restore the wired network settings to the factory settings.	
Wired Enable	-	-	Turn the Wired LAN interface on or off manually.	
WLAN (Wi-Fi)	Find Wi-Fi Network	-	-	Configure your wireless network settings manually.

Level 3	Level 4	Level 5	Level 6	Descriptions		
WLAN (Wi-Fi)	WPS/Push Button	-	-	Configure your wireless network settings using the one-button push method.		
	WPS/PIN Code	-	-	Configure your wireless network settings using WPS with a PIN.		
	Recover WLAN	-	-	Reset and restart your wireless network.		
	WLAN Status	Status	-	-	View the current wireless network status.	
		Signal	-	-	View the current wireless network signal strength.	
		SSID	-	-	View the current SSID.	
		Comm. Mode	-	-	View the current Communication mode.	
	TCP/IP	BOOT Method	-	-	Select the Boot method that best suits your needs.	
		IP Address	-	-	Enter the IP address.	
		Subnet Mask	-	-	Enter the Subnet mask.	
		Gateway	-	-	Enter the Gateway address.	
		Node Name	-	-	Enter the Node name. (up to 32 characters)	
		WINS Configuration	-	-	Select the WINS configuration mode.	
		WINS Server	Primary	-	-	Specify the IP address of the primary WINS server.
			Secondary	-	-	Specify the IP address of the secondary WINS server.
		DNS Server	Primary	-	-	Specify the IP address of the primary DNS server.
			Secondary	-	-	Specify the IP address of the secondary DNS server.
	APIPA	-	-	Set the machine to allocate the IP address from the link-local address range automatically.		
	IPv6	-	-	Turn the IPv6 protocol on or off.		
	MAC Address	-	-	View the machine's MAC address.		
Set to Default	-	-	Restore the wireless network settings to the factory settings.			
WLAN Enable	-	-	Turns the wireless interface on or off.			
Wi-Fi Direct	Manual	-	-	Configure your Wi-Fi Direct network settings manually.		
	Group Owner	-	-	Set your machine as the Group Owner.		
	Push Button	-	-	Configure your Wi-Fi Direct network settings using the one-button push method.		
	PIN Code	-	-	Configure your Wi-Fi Direct network settings using WPS with a PIN code.		

Level 3	Level 4	Level 5	Level 6	Descriptions
Wi-Fi Direct	Device Information	Device Name	-	View your machine's device name.
		SSID	-	View the Group Owner's SSID.
		IP Address	-	View your machine's current IP Address.
	Status Information	Status	-	View the current Wi-Fi Direct network status.
		Signal	-	View the current Wi-Fi Direct network signal strength. When your machine acts as Group Owner, the LCD always indicates a strong signal.
I/F Enable	-	-	Turn the Wi-Fi Direct connection on or off.	
NFC	-	-	-	Turn the NFC function on or off.
E-mail/IFAX	Mail Address	-	-	Enter the email address.
	Setup Server	SMTP	Server	Enter the SMTP server name and address.
			Port	Enter the SMTP port number.
			Auth. for SMTP	Select the Security method for email notification.
			SSL/TLS	Send or receive an email via an email server that requires secure SSL/TLS communication.
			Verify Cert.	Verify the SMTP Server Certificate automatically.
		POP3/IMAP4	Protocol	Select the protocol for receiving an email from the server.
			Server	Enter the server name and address.
			Port	Enter the port number.
			Mailbox Name	Enter the mailbox name. (Up to 255 characters)
			Mailbox Password	Enter the password to log into the server. (Up to 128 characters)
			Select Folder	Select the specified folder in the mailbox using the IMAP4 protocol.
			SSL/TLS	Send or receive an email via an email server that requires secure SSL/TLS communication.
			Verify Cert.	Verify the SMTP Server Certificate automatically.
			Auth. for POP3/IMAP4	Select the Security method for email notification.
		Setup Mail RX	Auto Polling	Auto Polling
	Poll Frequency			Set the interval for checking new messages on the server.
Header	-		Select the contents of the email header to be printed.	

Level 3	Level 4	Level 5	Level 6	Descriptions
E-mail/IFAX	Setup Mail RX	Del/Read Error Mail	-	The POP3 server deletes error emails automatically. The IMAP4 server deletes error emails automatically after you read them.
		Notification	-	Receive notification messages.
	Setup Mail TX	Size Limit	Size Limit	Limit the size of email documents.
			Maximum Size (MB)	
	Setup Relay	Notification	-	Send notification messages.
		Relay Broadcast	-	Relay a document to another fax machine.
		Relay Domain	Relay ##	Register the Domain name.
	Report Setting	Relay Report	-	Print the relay Broadcast Report.
		E-mail	XMIT Report	Select the initial setup for the Transmission Verification Report.
	IFAX	XMIT Report		
Manual Receive	-	-	Check the POP3 or IMAP4 server for new messages manually.	
Web Connect Settings	Proxy Settings	Proxy Connection	-	Change the Web connection settings.
		Address	-	
		Port	-	
		User Name	-	
		Password	-	
Web Based Mgmt	-	-	-	Enable or disable Web Based Management. If you enable this function, make sure you specify the connection method to use Web Based Management.
Fax to Server	Fax to Server	-	-	Store the prefix/suffix address for the fax server in your Brother machine.
	Prefix	-	-	
	Suffix	-	-	
IPsec	-	-	-	IPsec is an optional security feature of the IP protocol that provides authentication and encryption services. We recommend contacting your network administrator before changing this setting.
IP Filter	-	-	-	Restrict access to your machine by enabling the IP filter.
Global Detect	Allow Detect	-	-	Enable or disable Global Detect, a function that detects and notifies the user when the user unintentionally connects to a global network.
	Reject Access	-	-	Disable connections to the global network.
Network Reset	-	-	-	Restore all network settings back to the factory settings.

[Print Reports]

[All Settings] > [Print Reports]

Level 3	Level 4	Descriptions
XMIT Verify	View on LCD	Display Transmission Verification Reports about sent faxes.
	Print Report	Print a Transmission Verification Report of your last transmission.
Address Book	-	Print a list of recipients stored in the Address Book.
Fax Journal	-	Print a list of information about your last 200 incoming and outgoing faxes. (TX means Transmit. RX means Receive.)
User Settings	-	Print a list of your User settings.
Printer Settings	-	Print a list of your Printer settings.
Network Configuration	-	Print a list of your Network settings.
Print File List	-	Print a list of data saved in the machine's memory.
Drum Dot Print	-	Print the Drum Dot Check Sheet.
WLAN Report	-	Print the wireless LAN connection results.

[Machine Info.]

[All Settings] > [Machine Info.]

Level 3	Level 4	Level 5	Descriptions
Serial No.	-	-	Check your machine's serial number.
Firmware Version	Main Version	-	Check your machine's firmware version.
	Sub3 Version	-	
	Security Version	-	
Firmware Update	-	-	Update your machine's firmware to the latest version.
Firmware Update Setup	Update Method	-	Set the days and times for automatic firmware updates.
	Update Days	-	
	Update Time	-	
Page Counter	Total	Colour	Check the total number of pages the machine has printed.
		Black and White	
	Fax	-	
	Copy	Colour	
		Black and White	
	Print	Colour	
Black and White			
Other	Colour		
	Black and White		
Parts Life ¹	Drum	-	Display the remaining life of the drum unit.
	Belt	-	Display the remaining life of the belt unit.

Level 3	Level 4	Level 5	Descriptions
Parts Life ¹	Fuser	-	Display the remaining life of the fuser unit.
	Laser Unit	-	Display the remaining life of the laser unit.
	PF Kit MP	-	Display the remaining life of PF Kit MP.
	PF Kit 1	-	Display the remaining life of PF Kit 1.
	PF Kit 2 ²	-	Display the remaining life of PF Kit 2.
	PF Kit 3 ²	-	Display the remaining life of PF Kit 3.

¹ The parts life is approximate and may vary by type of use.

² Available if the Optional Tray(s) is installed.

[Initial Setup]

[All Settings] > [Initial Setup]

Level 3	Level 4	Descriptions
Date & Time	Date	Add the date and time on the screen and in the headings of the faxes you send.
	Time	
	Clock Type	Select the time format (12-hour or 24-hour).
	Auto Daylight (Available only for certain countries)	Set the machine to change automatically for Daylight Saving Time.
	Time Zone	Set your time zone.
Station ID	Fax	Enter your name and fax number so it appears on each page you fax.
	Tel	
	Name	
Tone/Pulse (Available only for certain countries)	-	Select the dialling mode.
Dial Tone	-	Shorten the dial tone detection pause.
Dial Prefix	-	Set a prefix number to be added before the fax number every time you dial.
Compatibility	-	Adjust the equalisation for transmission difficulties. VoIP service providers offer fax support using various standards. If you regularly experience fax transmission errors, select Basic (for VoIP).
Reset	Machine Reset	Restore the machine settings that you have changed.
	Network Reset	Restore all network settings back to the factory settings.
	Address Book & Fax	Erase all stored phone numbers, fax data, and fax settings.
	All Settings	Restore all the machine's settings back to the factory settings and delete the personal data in the memory. You cannot see the data on the machine.
	Factory Reset	Restore all the machine settings back to the factory settings and delete the personal data in the machine's memory. We recommend using this menu option if you want to delete all the data from the machine.
Local Language	-	Change your LCD language.

Level 3	Level 4	Descriptions
(Available only for certain countries)		

[Admin Settings]



[Admin Settings]

Level 2	Level 3	Level 4	Level 5	Descriptions	
Home Screen Settings	Icons	-	-	Delete icons, add icons, or move icons to other places on the Home screens.	
	Background Colour	-	-	Change the background colour on the touchscreen to White or Black.	
	Tabs	Rename	Tab 1 ... Tab 8		Change the name of the tabs.
		Main Home Screen	-		Set your Main Home screen.
	Display Information	IP Address	-		Select whether or not to display your machine's IP Address on the Home screens.
	Home Screen Settings Reset	-	-		Restore Home screen settings back to the factory settings.
Other Screen Settings	Copy Screen	-	-	Set the default Copy screen settings.	
	Scan Screen	-	-	Set the default Scan screen settings.	
Restriction Management	User Restriction Function	-	-	Enable or disable restriction functions, for example, Secure Function Lock.	
	Setting Lock	-	-	Restrict unauthorised users from changing the machine's settings.	
	Setting Lock Details	-	-	Select the specific machine settings you want to restrict unauthorised users from changing.	
Password	-	-	-	Register or change the password to log on to the Admin Settings menu.	



Related Information

- [Settings and Features Tables](#)


Feature Tables (MFC-L8730CDW)

Related Models: MFC-L8730CDW

- >> [Wi-Fi Setup](#)
- >> [\[Toner\]](#)
- >> [\[Fax\] \(When Fax Preview is Off\)](#)
- >> [\[Fax\] \(When Fax Preview is On\)](#)
- >> [\[Copy\]](#)
- >> [\[Scan\]](#)
- >> [\[Shortcuts\]](#)
- >> [\[Secure Print\]](#)
- >> [\[Web\]](#)
- >> [\[Apps\]](#)
- >> [\[USB\]](#)
- >> [\[2 in 1 ID Copy\]](#)

Wi-Fi Setup

(Wi-Fi Setup)

Level 2	Level 3	Descriptions
 (Wi-Fi Setup)	Find Wi-Fi Network	Configure your wireless network settings manually.
	WPS/Push Button	Configure your wireless network settings using the one-button push method.
	WPS/PIN Code ¹	Configure the wireless network settings using WPS with a PIN code.
	Recover WLAN ¹	Reset and restart your wireless network.
	WLAN Status ¹	Display the wireless network connection status.
	TCP/IP ¹	Change the TCP/IP settings.
	MAC Address ¹	Display your machine's MAC address.
	Set to Default ¹	Restore your machine's wireless network settings to the factory settings.
	WLAN Enable ¹	Turn the wireless interface on or off.

¹ Available after a Wi-Fi® connection has been configured.

[Toner]

[Toner]

Level 2	Level 3	Descriptions
Toner Life	-	View the approximate remaining toner life for each colour.
Test Print	-	Print a test page.
Colour Correction	Correction Start	Initiate colour calibration to check and correct colours.
	Reset	Reset the calibration parameters to the default settings.
Toner Cartridge Check	Black Cyan	View the installed toner cartridge information on the LCD, for example, if the toner cartridge is genuine.


Level 2	Level 3	Descriptions
	Magenta Yellow	

[Fax] (When Fax Preview is Off)



[Fax] (When Fax Preview is Off)


Level 3	Level 4	Level 5	Level 6	Descriptions
Redial / Pause	-	-	-	Redial the last number called. When you are entering a fax or telephone number on the touchscreen, Redial changes to Pause on the LCD. Press Pause when you need a delay while dialling numbers, such as access codes and credit card numbers. You can also store a pause when you set up addresses.
Hook	-	-	-	Press before dialling if you want to listen to make sure a fax machine has answered, and then press Fax Start.
Address Book	(Search:)	-	-	Search within the Address Book.
	Edit	Add New Address	Name Address	Store Address Book numbers, set up Group numbers for Broadcasting, change and delete Address Book numbers.
		Setup Groups	Name Add/ Delete	
		Change	(Select Address Book)	
		Delete	(Select Address Book)	
	(Select Address Book)	Apply	-	Start sending a fax using the Address Book.
Call History	Redial	-	-	Redial the last number you dialled.
	Outgoing Call	(Select Outgoing Call)	Apply Edit	Select a number from the Outgoing Call history, and then send a fax to it, add it to the Address Book, or delete it.
Fax Start	-	-	-	Send a fax.
Options	Fax Resolution	-	-	Set the resolution for outgoing faxes.
	Sender Subject	-	-	Edit the subject of an outgoing fax.
	Contrast	-	-	Adjust the contrast.
	2-sided Fax	-	-	Set the 2-sided scanning format.
	Glass Scan Size	-	-	Adjust the scan area of the scanner glass to the size of the document.
	Broadcasting	Add Number	Add Number	Add Number
	Add from Address book			

Level 3	Level 4	Level 5	Level 6	Descriptions	
 Options	Broadcasting	Add Number	Search in Address book	Send the same fax message to more than one fax number.	
	Preview	-	-	Preview a fax message before you send it.	
	Delayed Fax	Delayed Fax	-	-	Set the time of day the delayed faxes will be sent.
		Set Time	-		
	Real Time TX	-	-	-	Send a fax without using the memory.
	Coverpage Setup	Coverpage Setup	-	-	Set the machine to automatically send a pre-programmed cover page.
		Coverpage Note	-		
		Total Pages	-		
	Overseas Mode	-	-	-	Set to On if you have difficulty sending faxes overseas.
	Call History	-	-	-	Select a number from the Outgoing Call history, and then send a fax to it, add it to the Address Book, or delete it.
Address Book	-	-	-	Select the address of the recipient from the address book.	
Set New Default	-	-	-	Save your settings as the default.	
Factory Reset	-	-	-	Restore all settings back to the factory settings.	
Save as Shortcut	-	-	-	Save the current settings as a shortcut.	

[Fax] (When Fax Preview is On)



[Fax] (When Fax Preview is On)


Level 3	Level 4	Level 5	Descriptions
Sending Faxes	Redial / Pause	-	Redial the last number called. When you are entering a fax or telephone number on the touchscreen, Redial changes to Pause on the LCD. Press Pause when you need a delay while dialling numbers, such as access codes and credit card numbers. You can also store a pause when you set up addresses.
	Hook	-	Press before dialling if you want to listen to make sure a fax machine has answered, and then press Fax Start.
	Address Book	-	Select the address of the recipient from the address book.
	Call History	-	Select a number from the Outgoing Call history, and then send a fax to it, add it to the Address Book, or delete it.
	Fax Start	-	Send a fax.
	 Options	-	Select your settings.
	Save as Shortcut	-	Save the current settings as a shortcut.
Received Faxes	Print/Delete	Print All (New Faxes)	Print the new received faxes.

Level 3	Level 4	Level 5	Descriptions
Received Faxes	Print/Delete	Print All (Old Faxes)	Print the old received faxes.
		Delete All (New Faxes)	Delete the new received faxes.
		Delete All (Old Faxes)	Delete the old received faxes.
Address Book	-	-	Select the address of the recipient from the address book.
Call History	-	-	Select a number from the Outgoing Call history, and then send a fax to it, add it to the Address Book, or delete it.

[Copy]




[Copy]







Level 3	Level 4	Level 5	Descriptions	
Mono Start	-	-	Make a monochrome or greyscale copy.	
Colour Start	-	-	Make a colour copy.	
ID	-	-	Make a copy of your ID card.	
 Options	Quality	-	Select the Copy resolution for your document type.	
	Select Tray	-	Select the paper tray you want to use.	
	Enlarge/Reduce	100%	-	-
		Enlarge	-	Select an enlargement ratio for the next copy.
		Reduce	-	Select a reduction ratio for the next copy.
		Custom (25-400%)	-	Enter an enlargement or reduction ratio.
	Density	-	Adjust the density.	
	Remove Background Colour	-	Change the amount of background colour that is removed.	
	2-sided Copy	Layout	Turn off or turn on 2-sided copying and select flip on long edge or flip on short edge.	
	2-sided Copy Page Layout	-	Select a page layout option when you make 2-sided N in 1 copies from a 2-sided document.	
	Contrast	-	Adjust the contrast.	
	Stack/Sort	-	Select to stack or sort multiple copies.	
	2in1/1in1	-	If you select 2 in 1 (ID), you can select the layout options.	
	Page Layout	-	Make N in 1 copies.	
Auto Deskew	-	Set the machine to correct document skewing automatically.		
Colour Adjust	Red	-	Adjust the colour for copies.	
	Green	-		
	Blue	-		
Save as Shortcut	-	-	Save the current settings as a shortcut.	



[Scan]






[Scan]

Level 3	Level 4	Level 5	Level 6	Descriptions	
to USB	Other Scan to Actions	-	-	Scan documents to a USB flash drive.	
	 Options	2-sided Scan	-		
		Colour Setting	-		
		Resolution	-		
		File Type	-		
		Document Size	-		
		Brightness	-		
		Contrast	-		
		File Name	-		
		File Name Style	-		
		File Size	-		
		Auto Crop	-		
		Auto Deskew	-		
		Skip Blank Page	-		
		Skip Blank Page Sensitivity	-		
		Remove Background Colour	-		
		Margin Settings	-		
		Moire Reduction	-		
		Document Separation	Document Separation		
			Copies		
	Number of Pages				
	Colour/Grey TIFF Compress	-			
	B&W TIFF Compress	-			
	Set New Default	-			
	Factory Reset	-			
	Save as Shortcut	-	-		
	Start	-	-		
to My E-mail	-	-	-	Scan a monochrome or a colour document to your email address.	
to My Folder	-	-	-	Send scanned data to your folder in the CIFS server on your local network or on the Internet.	
to PC	to File	Other Scan to Actions	-	Scan documents and save them to a folder on your computer.	

Level 3	Level 4	Level 5	Level 6	Descriptions				
to PC	to File	(Select USB or PC)	 Options	Scan documents and save them to a folder on your computer.				
			Save as Shortcut					
			Start					
	to OCR	Other Scan to Actions	(Select USB or PC)		-	Convert your scanned document to an editable text file.		
					 Options			
					Save as Shortcut			
		to Image	Other Scan to Actions		(Select USB or PC)		-	Scan photos or graphics into your graphics applications.
							 Options	
							Save as Shortcut	
	to E-mail	Other Scan to Actions	(Select USB or PC)		-	Send a scanned document as an email attachment.		
					 Options			
					Save as Shortcut			
to E-mail Server	Other Scan to Actions	-	-	Scan a monochrome or a colour document to the email address you want.				
	Manual	-	-					
	Address Book		-		-			
		(Search:)	-		-			
		Edit	-		-			
to FTP/SFTP	Other Scan to Actions	-	-	Send scanned data via FTP/SFTP.				
	(Select Profile name)	Preview	-					
		 Options	2-sided Scan					
		Colour Setting						
		Resolution						
		File Type						
		Document Size						
		Brightness						
		Contrast						
		File Name						
		File Name Style						

Level 3	Level 4	Level 5	Level 6	Descriptions
to FTP/SFTP	(Select Profile name)	 Options	File Size	Send scanned data via FTP/SFTP.
			Auto Deskew	
			Skip Blank Page	
			Skip Blank Page Sensitivity	
			Remove Background Colour	
			Margin Settings	
			Moire Reduction	
			Document Separation	
			Colour/Grey TIFF Compress	
			B&W TIFF Compress	
			User Name	
			Preview	
		Save as Shortcut	-	
Start	-			
to Network	Other Scan to Actions	-	-	Send scanned data to a CIFS server on your local network or on the Internet.
	(Select Profile name)	Preview	-	
		 Options	2-sided Scan	
			Colour Setting	
			Resolution	
			File Type	
			Document Size	
			Brightness	
			Contrast	
			File Name	
			File Name Style	
			File Size	
			Auto Deskew	
			Skip Blank Page	
Skip Blank Page Sensitivity				
Remove Background Colour				


Level 3	Level 4	Level 5	Level 6	Descriptions
to Network	(Select Profile name)	 Options	Margin Settings	Send scanned data to a CIFS server on your local network or on the Internet.
			Moire Reduction	
			Document Separation	
			Colour/Grey TIFF Compress	
			B&W TIFF Compress	
			User Name	
		Preview		
		Save as Shortcut	-	
		Start	-	
to SharePoint	Other Scan to Actions	-	-	Send scanned data via a SharePoint server.
	(Select Profile name)	Preview	-	
		 Options	2-sided Scan	
			Colour Setting	
			Resolution	
			File Type	
			Document Size	
			Brightness	
			Contrast	
			File Name	
			File Name Style	
			File Size	
			Auto Deskew	
			Skip Blank Page	
			Skip Blank Page Sensitivity	
			Remove Background Colour	
			Margin Settings	
			Moire Reduction	
			Document Separation	
Colour/Grey TIFF Compress				
B&W TIFF Compress				

Level 3	Level 4	Level 5	Level 6	Descriptions
to SharePoint	(Select Profile name)	 Options	User Name	Send scanned data via a SharePoint server.
			Preview	
		Save as Shortcut	-	
		Start	-	
to Web	-	-	-	Upload the scanned data to an Internet service.
WS Scan (Appears when you install a Web Services Scanner, which is displayed in your computer's Network explorer.)	Other Scan to Actions	-	-	Scan data using the Web Service protocol.
	Scan	-	-	
	Scan for E-mail	-	-	
	Scan for Fax	-	-	
	Scan for Print	-	-	

[Shortcuts]

+ [Shortcuts]

Level 1	Level 2	Level 3	Descriptions
+ Add Shortcut	Copy	Copy	Select the settings you want.
		2 in 1 ID Copy	
	Fax	-	Select the settings you want.
	Scan	to File	Scan a monochrome or a colour document to your computer.
		to OCR	Convert your scanned document to an editable text file.
		to Image	Scan a colour picture into your graphics application.
		to USB	Scan documents to a USB flash drive.
		to E-mail	Scan a monochrome or a colour document into your email application.
		to E-mail Server	Scan a monochrome or a colour document to the email address you want.
		to Network	Send scanned data to a CIFS server on your local network or on the Internet.
		to FTP/SFTP	Send scanned data via FTP/SFTP.
	to SharePoint	Send scanned data via a SharePoint server.	
	Web	-	Connect the Brother machine to an Internet service. Web services may have been added and service names may have been changed by the provider since this document was published.
	Apps	-	Connect the Brother machine to the Brother Apps service.

Level 1	Level 2	Level 3	Descriptions
These lists appears when each Shortcut name is pressed for two seconds.	Rename	-	Change the shortcut name.
	Edit	-	Change the shortcut settings.
	Delete	-	Delete the shortcut.
	Register Card/NFC	-	Assign a shortcut to an IC card.
	Delete Card/NFC	-	Remove a shortcut from an IC card.
 Edit/ Delete	(Select shortcut button.)	Rename	Change the shortcut name.
		Edit	Change the shortcut settings.
		Delete	Delete the shortcut.
		Register Card/NFC	Assign a shortcut to an IC card.
		Delete Card/NFC	Remove a shortcut from an IC card.

[Secure Print]



[Secure Print]

Level 1	Level 2	Level 3	Descriptions
Secure Print	(Select User)	(Select Secure Print Job)	You can print data saved in the machine's memory when you enter your four-digit password. Active only when the machine has secure print data.

[Web]



[Web]

Level 1	Descriptions
Web	Connect the Brother machine to an Internet service.

[Apps]



[Apps]

Level 1	Descriptions
Apps	Connect the Brother machine to the Brother Apps service.

[USB]



[USB]

Level 1	Level 2	Descriptions
USB	Scan to USB	Scan documents to a USB flash drive.
	Direct Print	Print the data directly from a USB flash drive.

[2 in 1 ID Copy]



[2 in 1 ID Copy]

Level 1	Descriptions
2 in 1 ID Copy	Copy both sides of an identification card onto one page.



Related Information

- [Settings and Features Tables](#)
-


Feature Tables (DCP-L8630CDW)

Related Models: DCP-L8630CDW

- >> [Wi-Fi Setup](#)
- >> [\[Toner\]](#)
- >> [\[Copy\]](#)
- >> [\[Scan\]](#)
- >> [\[Shortcuts\]](#)
- >> [\[Secure Print\]](#)
- >> [\[Web\]](#)
- >> [\[Apps\]](#)
- >> [\[USB\]](#)
- >> [\[2 in 1 ID Copy\]](#)

Wi-Fi Setup

(Wi-Fi Setup)

Level 2	Level 3	Descriptions
 (Wi-Fi Setup)	Find Wi-Fi Network	Configure your wireless network settings manually.
	WPS/Push Button	Configure your wireless network settings using the one-button push method.
	WPS/PIN Code ¹	Configure the wireless network settings using WPS with a PIN code.
	Recover WLAN ¹	Reset and restart your wireless network.
	WLAN Status ¹	Display the wireless network connection status.
	TCP/IP ¹	Change the TCP/IP settings.
	MAC Address ¹	Display your machine's MAC address.
	Set to Default ¹	Restore your machine's wireless network settings to the factory settings.
	WLAN Enable ¹	Turn the wireless interface on or off.

¹ Available after a Wi-Fi® connection has been configured.

[Toner]

[Toner]


Level 2	Level 3	Descriptions
Toner Life	-	View the approximate remaining toner life for each colour.
Test Print	-	Print a test page.
Colour Correction	Correction Start	Initiate colour calibration to check and correct colours.
	Reset	Reset the calibration parameters to the default settings.
Toner Cartridge Check	Black Cyan Magenta	View the installed toner cartridge information on the LCD, for example, if the toner cartridge is genuine.

Level 2	Level 3	Descriptions
	Yellow	

[Copy]




[Copy]




Level 3	Level 4	Level 5	Descriptions	
Mono Start	-	-	Make a monochrome or greyscale copy.	
Colour Start	-	-	Make a colour copy.	
ID	-	-	Make a copy of your ID card.	
 Options	Quality	-	Select the Copy resolution for your document type.	
	Select Tray	-	Select the paper tray you want to use.	
	Enlarge/Reduce	100%	-	
		Enlarge	-	Select an enlargement ratio for the next copy.
		Reduce	-	Select a reduction ratio for the next copy.
		Custom (25-400%)	-	Enter an enlargement or reduction ratio.
	Density	-	Adjust the density.	
	Remove Background Colour	-	Change the amount of background colour that is removed.	
	2-sided Copy	Layout	Turn off or turn on 2-sided copying and select flip on long edge or flip on short edge.	
	2-sided Copy Page Layout	-	Select a page layout option when you make 2-sided N in 1 copies from a 2-sided document.	
	Contrast	-	Adjust the contrast.	
	Stack/Sort	-	Select to stack or sort multiple copies.	
	2in1/1in1	-	If you select 2 in 1 (ID), you can select the layout options.	
	Page Layout	-	Make N in 1 copies.	
Auto Deskew	-	Set the machine to correct document skewing automatically.		
Colour Adjust	Red	-	Adjust the colour for copies.	
	Green	-		
	Blue	-		
Save as Shortcut	-	-	Save the current settings as a shortcut.	





[Scan]







[Scan]

Level 3	Level 4	Level 5	Level 6	Descriptions
to USB	Other Scan to Actions	-	-	Scan documents to a USB flash drive.
	 Options	Colour Setting	-	
		Resolution	-	

Level 3	Level 4	Level 5	Level 6	Descriptions
to USB	 Options	File Type	-	Scan documents to a USB flash drive.
		Document Size	-	
		Brightness	-	
		Contrast	-	
		File Name	-	
		File Name Style	-	
		File Size	-	
		Auto Crop	-	
		Auto Deskew	-	
		Skip Blank Page	-	
		Skip Blank Page Sensitivity	-	
		Remove Background Colour	-	
		Margin Settings	-	
		Moire Reduction	-	
		Document Separation	Document Separation	
			Copies	
			Number of Pages	
		Colour/Grey TIFF Compress	-	
		B&W TIFF Compress	-	
	Set New Default	-		
Factory Reset	-			
Save as Shortcut	-	-		
Start	-	-		
to My E-mail	-	-	-	Scan a monochrome or a colour document to your email address.
to My Folder	-	-	-	Send scanned data to your folder in the CIFS server on your local network or on the Internet.
to PC	to File	Other Scan to Actions	-	Scan documents and save them to a folder on your computer.
		(Select USB or PC)	 Options	
			Save as Shortcut	
		Start		
	to OCR	Other Scan to Actions	-	Convert your scanned document to an editable text file.
		(Select USB or PC)	 Options	

Level 3	Level 4	Level 5	Level 6	Descriptions	
to PC	to OCR	(Select USB or PC)	Save as Shortcut	Convert your scanned document to an editable text file.	
			Start		
	to Image	Other Scan to Actions (Select USB or PC)	-	Scan photos or graphics into your graphics applications.	
			 Options		
			Save as Shortcut		
			Start		
	to E-mail	Other Scan to Actions (Select USB or PC)	-	Send a scanned document as an email attachment.	
			 Options		
			Save as Shortcut		
Start					
to E-mail Server	Other Scan to Actions	-	-	Scan a monochrome or a colour document to the email address you want.	
	Manual	-	-		
	Address Book	 (Search:)	-		-
		Edit	-		-
		(Select Address Book)	-		-
to FTP/SFTP	Other Scan to Actions	-	-	Send scanned data via FTP/SFTP.	
	(Select Profile name)	Preview	-		
		 Options	Colour Setting		
			Resolution		
			File Type		
			Document Size		
			Brightness		
			Contrast		
			File Name		
			File Name Style		
			File Size		
			Auto Deskew		
			Skip Blank Page		
			Skip Blank Page Sensitivity		
Remove Background Colour					

Level 3	Level 4	Level 5	Level 6	Descriptions
to FTP/SFTP	(Select Profile name)	 Options	Margin Settings	Send scanned data via FTP/SFTP.
			Moire Reduction	
			Document Separation	
			Colour/Grey TIFF Compress	
			B&W TIFF Compress	
			User Name	
		Preview		
		Save as Shortcut	-	
		Start	-	
to Network	Other Scan to Actions	-	-	Send scanned data to a CIFS server on your local network or on the Internet.
	(Select Profile name)	Preview	-	
		 Options	Colour Setting	
			Resolution	
			File Type	
			Document Size	
			Brightness	
			Contrast	
			File Name	
			File Name Style	
			File Size	
			Auto Deskew	
			Skip Blank Page	
			Skip Blank Page Sensitivity	
			Remove Background Colour	
			Margin Settings	
			Moire Reduction	
			Document Separation	
			Colour/Grey TIFF Compress	
			B&W TIFF Compress	


Level 3	Level 4	Level 5	Level 6	Descriptions
to Network	(Select Profile name)	 Options	User Name	Send scanned data to a CIFS server on your local network or on the Internet.
			Preview	
		Save as Shortcut	-	
		Start	-	
to SharePoint	Other Scan to Actions	-	-	Send scanned data via a SharePoint server.
	(Select Profile name)	Preview	-	
		 Options	Colour Setting	
			Resolution	
			File Type	
			Document Size	
			Brightness	
			Contrast	
			File Name	
			File Name Style	
			File Size	
			Auto Deskew	
			Skip Blank Page	
			Skip Blank Page Sensitivity	
			Remove Background Colour	
			Margin Settings	
			Moire Reduction	
			Document Separation	
			Colour/Grey TIFF Compress	
			B&W TIFF Compress	
	User Name			
	Preview			
	Save as Shortcut	-		
	Start	-		
to Web	-	-	-	Upload the scanned data to an Internet service.
WS Scan (Appears when you install a Web	Other Scan to Actions	-	-	Scan data using the Web Service protocol.
	Scan	-	-	

Level 3	Level 4	Level 5	Level 6	Descriptions
Services Scanner, which is displayed in your computer's Network explorer.)	Scan for E-mail	-	-	Scan data using the Web Service protocol.
	Scan for Fax	-	-	
	Scan for Print	-	-	

[Shortcuts]

+ [Shortcuts]

Level 1	Level 2	Level 3	Descriptions
+ Add Shortcut	Copy	Copy	Select the settings you want.
		2 in 1 ID Copy	
	Scan	to File	Scan a monochrome or a colour document to your computer.
		to OCR	Convert your scanned document to an editable text file.
		to Image	Scan a colour picture into your graphics application.
		to USB	Scan documents to a USB flash drive.
		to E-mail	Scan a monochrome or a colour document into your email application.
		to E-mail Server	Scan a monochrome or a colour document to the email address you want.
		to Network	Send scanned data to a CIFS server on your local network or on the Internet.
		to FTP/SFTP	Send scanned data via FTP/SFTP.
to SharePoint	Send scanned data via a SharePoint server.		
(These settings are available when each Shortcut name is pressed for two seconds.)	Web	-	Connect the Brother machine to an Internet service. Web services may have been added and service names may have been changed by the provider since this document was published.
	Apps	-	Connect the Brother machine to the Brother Apps service.
	Rename	-	Change the shortcut name.
	Edit	-	Change the shortcut settings.
	Delete	-	Delete the shortcut.
✎ Edit/ Delete	Register Card/NFC	-	Assign a shortcut to an IC card.
	Delete Card/NFC	-	Remove a shortcut from an IC card.
✎ Edit/ Delete	(Select shortcut button.)	Rename	Change the shortcut name.
		Edit	Change the shortcut settings.
		Delete	Delete the shortcut.
		Register Card/NFC	Assign a shortcut to an IC card.

Level 1	Level 2	Level 3	Descriptions
 Edit/ Delete	(Select shortcut button.)	Delete Card/NFC	Remove a shortcut from an IC card.

[Secure Print]



[Secure Print]

Level 1	Level 2	Level 3	Descriptions
Secure Print	(Select User)	(Select Secure Print Job)	You can print data saved in the machine's memory when you enter your four-digit password. Active only when the machine has secure print data.

[Web]



[Web]

Level 1	Descriptions
Web	Connect the Brother machine to an Internet service.

[Apps]



[Apps]

Level 1	Descriptions
Apps	Connect the Brother machine to the Brother Apps service.

[USB]



[USB]

Level 1	Level 2	Descriptions
USB	Scan to USB	Scan documents to a USB flash drive.
	Direct Print	Print the data directly from a USB flash drive.

[2 in 1 ID Copy]



[2 in 1 ID Copy]

Level 1	Descriptions
2 in 1 ID Copy	Copy both sides of an identification card onto one page.



Related Information

- [Settings and Features Tables](#)

Feature Tables (MFC-L8930CDW/MFC-L8970CDW)

Related Models: MFC-L8930CDW/MFC-L8970CDW

- >> [Wired Network Setup](#)
- >> [Wi-Fi® Setup](#)
- >> [\[Toner\]](#)
- >> [\[Admin Settings\]](#)
- >> [\[Fax\] \(When Fax Preview is Off\)](#)
- >> [\[Fax\] \(When Fax Preview is On\)](#)
- >> [\[Copy\]](#)
- >> [\[Scan\]](#)
- >> [Shortcuts](#)
- >> [\[Secure Print\]](#)
- >> [\[Web\]](#)
- >> [\[Apps\]](#)
- >> [\[USB\]](#)
- >> [\[2 in 1 ID Copy\]](#)

Wired Network Setup



(Wired Network Setup)

Level 3	Descriptions
TCP/IP	Change the TCP/IP settings.
Ethernet	Select the Ethernet link mode.
Wired Status	View the current wired status.
MAC Address	View the machine's MAC address.
Set to Default	Restore the wired network settings to the factory settings.
Wired Enable	Turn the Wired LAN interface on or off manually.

Wi-Fi® Setup

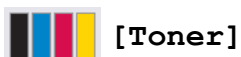


(Wi-Fi® Setup)

Level 3	Descriptions
Find Wi-Fi Network	Configure your wireless network settings manually.
WPS/Push Button	Configure your wireless network settings using the one-button push method.
WPS/PIN Code ¹	Configure the wireless network settings using WPS with a PIN code.
Recover WLAN ¹	Reset and restart your wireless network.
WLAN Status ¹	Display the wireless network connection status.
TCP/IP ¹	Change the TCP/IP settings.
MAC Address ¹	Display your machine's MAC address.
Set to Default ¹	Restore your machine's wireless network settings to the factory settings.
WLAN Enable ¹	Turn the wireless interface on or off.

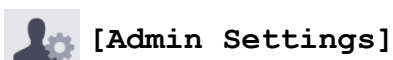
¹ Available after a Wi-Fi® connection has been configured.

[Toner]



Level 3	Level 4	Descriptions
Toner Life	-	View the approximate remaining toner life for each colour.
Test Print	-	Print a test page.
Colour Correction	Correction Start	Initiate colour calibration to check and correct colours.
	Reset	Reset the calibration parameters to the default settings.
Toner Cartridge Check	-	View the installed toner cartridge information on the LCD, for example, if the toner cartridge is genuine.


[Admin Settings]



Level 2	Descriptions
Admin Settings	Change the screen settings and restrict use of the machine.

[Fax] (When Fax Preview is Off)



Level 3	Level 4	Level 5	Level 6	Descriptions
Redial / Pause	-	-	-	Redial the last number called. When you are entering a fax or telephone number on the touchscreen, Redial changes to Pause on the LCD. Press Pause when you need a delay while dialling numbers, such as access codes and credit card numbers. You can also store a pause when you set up addresses.
Hook	-	-	-	Press before dialling if you want to listen to make sure a fax machine has answered, and then press Fax Start.
Address Book	 (Search)	-	-	Search within the Address Book.
	Edit	Add New Address	Name Address	Store Address Book numbers, set up Group numbers for Broadcasting, change and delete Address Book numbers.
		Setup Groups	Name Add/ Delete	
		Change	(Select Address)	
		Delete	(Select Address)	
	(Select Address Book)	Apply	-	Start sending a fax using the Address Book.

Level 3	Level 4	Level 5	Level 6	Descriptions
Call History	Outgoing Call	(Select Outgoing Call)	Apply	Select a number from the Outgoing Call history, and then send a fax to it, add it to the Address Book, or delete it.
			Edit	
Fax Start	-	-	-	Send a fax.
Options	Fax Resolution	-	-	Set the resolution for outgoing faxes.
	Sender Subject	-	-	Edit the subject of an outgoing fax.
	Contrast	-	-	Adjust the contrast.
	2-sided Fax	-	-	Set the 2-sided scanning format.
	Glass Scan Size	-	-	Adjust the scan area of the scanner glass to the size of the document.
	Broadcasting	Add Number	Add Number	Send the same fax message to more than one fax number.
			Add from Address book	
			Search in Address book	
	Preview	-	-	Preview a fax message before you send it.
	Delayed Fax	Delayed Fax	-	Set the time of day the delayed faxes will be sent.
		Set Time	-	
	Real Time TX	-	-	Send a fax without using the memory.
	Coverpage Setup	Coverpage Setup	-	Set the machine to automatically send a pre-programmed cover page.
Coverpage Note		-		
Total Pages		-		
Overseas Mode	-	-	Set to On if you have difficulty sending faxes overseas.	
Set New Default	-	-	Save your settings as the default.	
Factory Reset	-	-	Restore all settings back to the factory settings.	
Save as Shortcut	-	-	-	Save the current settings as a shortcut.

[Fax] (When Fax Preview is On)



[Fax] (When Fax Preview is On)

Level 3	Level 4	Level 5	Descriptions
Sending Faxes	Redial / Pause	-	Redial the last number called. When you are entering a fax or telephone number on the touchscreen, Redial changes to Pause on the LCD. Press Pause when you need a delay while dialling numbers, such as access codes and credit card numbers. You can also store a pause when you set up addresses.
	Hook	-	Press before dialling if you want to listen to make sure a fax machine has answered, and then press Fax Start.
	Address Book	-	Select the address of the recipient from the address book.

Level 3	Level 4	Level 5	Descriptions
Sending Faxes	Call History	-	Select a number from the Outgoing Call history, and then send a fax to it, add it to the Address Book, or delete it.
	Fax Start	-	Send a fax.
	Options	-	Select your settings.
	Save as Shortcut	-	Save the current settings as a shortcut.
Received Faxes	Print/Delete	Print All (New Faxes)	Print the new received faxes.
		Print All (Old Faxes)	Print the old received faxes.
		Delete All (New Faxes)	Delete the new received faxes.
		Delete All (Old Faxes)	Delete the old received faxes.
Address Book	-	-	Select the address of the recipient from the address book.
Call History	-	-	Select a number from the Outgoing Call history, and then send a fax to it, add it to the Address Book, or delete it.

[Copy]



[Copy]

Level 3	Level 4	Level 5	Descriptions
Mono Start	-	-	Make a monochrome or greyscale copy.
Colour Start	-	-	Make a colour copy.
ID	-	-	Make a copy of your ID card.
Interrupt	-	-	Interrupt a print job with a copy job.
> (more Copy options)	Receipt	Mono Start	Set the preset copy settings for copying a receipt.
		Colour Start	
		ID	
		Interrupt	
		> (more Copy options)	
		Options	
		Save as Shortcut	
	Normal	Mono Start	Set the preset copy settings for a Normal copy.
		Colour Start	
		ID	
		Interrupt	
		> (more Copy options)	
		Options	
		Save as Shortcut	
2sided (1⇒2)	Mono Start	Set the preset copy settings of 2-sided (1⇒2).	

Level 3	Level 4	Level 5	Descriptions
> (more Copy options)	2sided(1⇒2)	Colour Start	Set the preset copy settings of 2-sided (1⇒2).
		ID	
		Interrupt	
		> (more Copy options)	
		Options	
		Save as Shortcut	
	2sided(2⇒2)	Mono Start	Set the preset copy settings of 2-sided (2⇒2).
		Colour Start	
		ID	
		Interrupt	
		> (more Copy options)	
		Options	
		Save as Shortcut	
	2in1 (ID)	Mono Start	Set the preset copy settings of 2in1(ID).
		Colour Start	
		ID	
		Interrupt	
		> (more Copy options)	
		Options	
		Save as Shortcut	
	2in1	Mono Start	Set the preset copy settings of 2in1.
		Colour Start	
		ID	
		Interrupt	
> (more Copy options)			
Options			
Save as Shortcut			
Paper Save	Mono Start	Set the preset copy settings for Paper Save.	
	Colour Start		
	ID		
	Interrupt		
	> (more Copy options)		
	Options		
	Save as Shortcut		
Options	Quality	-	Select the Copy resolution for your document type.
	Select Tray	-	Select the paper tray you want to use.
	Enlarge/Reduce	100%	-
		Enlarge	Select an enlargement ratio for the next copy.
		Reduce	Select a reduction ratio for the next copy.
		Custom (25-400%)	Enter an enlargement or reduction ratio.
Density	-	Adjust the density.	


Level 3	Level 4	Level 5	Descriptions
Options	Remove Background Colour	-	Change the amount of background colour that is removed.
	2-sided Copy	Layout	Turn off or turn on 2-sided copying and select flip on long edge or flip on short edge.
	2-sided Copy Page Layout	-	Select a page layout option when you make 2-sided N in 1 copies from a 2-sided document.
	Contrast	-	Adjust the contrast.
	Stack/Sort	-	Select to stack or sort multiple copies.
	2in1/1in1	-	If you select 2 in 1 (ID), you can select the layout options.
	Page Layout	-	Make N in 1 copies.
	Auto Deskew	-	Set the machine to correct document skewing automatically.
Colour Adjust	Red Green Blue	Adjust the colour for copies.	
Save as Shortcut	-	-	Save the current settings as a shortcut.

[Scan]



[Scan]

Level 3	Level 4	Level 5	Level 6	Descriptions	
to USB	Scan Actions	-	-	Scan documents to a USB flash drive.	
	Options	2-sided Scan	-		
		Colour Setting	-		
		Resolution	-		
		File Type	-		
		Document Size	-		
		Brightness	-		
		Contrast	-		
		File Name	-		
		File Name Style	-		
		File Size	-		
		Auto Crop	-		
		Auto Deskew	-		
		Skip Blank Page	-		
		Skip Blank Page Sensitivity	-		
		Remove Background Colour	-		
Margin Settings	-				
Moire Reduction	-				

Level 3	Level 4	Level 5	Level 6	Descriptions		
to USB	Options	Document Separation	Document Separation	Scan documents to a USB flash drive.		
			Copies			
			Number of Pages			
		Colour/Grey TIFF Compress	-			
		B&W TIFF Compress	-			
		Set New Default	-			
	Factory Reset	-				
	Save as Shortcut	-	-			
Start	-	-				
to My E-mail	-	-	-	Scan a monochrome or a colour document to your email address.		
to My Folder	-	-	-	Send scanned data to your folder in the CIFS server on your local network or on the Internet.		
to PC	to File	Scan Actions (Select USB or PC)	-	Scan documents and save them to a folder on your computer.		
			Options			
			Save as Shortcut			
	Start					
	to OCR	Scan Actions (Select USB or PC)	-		Convert your scanned document to an editable text file.	
			Options			
			Save as Shortcut			
	Start					
	to Image	Scan Actions (Select USB or PC)	-			Scan photos or graphics into your graphics applications.
			Options			
			Save as Shortcut			
	Start					
to E-mail	Scan Actions (Select USB or PC)	-	Send a scanned document as an email attachment.			
		Options				
		Save as Shortcut				
Start						
to E-mail Server	Cancel	-		-	Scan a monochrome or a colour document to the email address you want.	
	Scan Actions	-		-		
	Manual	-		-		
	Address Book	 (Search)		-		
Edit		-		-		

Level 3	Level 4	Level 5	Level 6	Descriptions	
to E-mail Server	Address Book	(Select Address Book)	-	Scan a monochrome or a colour document to the email address you want.	
	Next	Destinations	-		
		Preview	-		
		Options	2-sided Scan		
			Colour Setting		
			Resolution		
			File Type		
			Document Size		
			Sender Subject		
			Brightness		
			Contrast		
			File Name		
			File Name Style		
			File Size		
			Auto Deskew		
			Skip Blank Page		
			Skip Blank Page Sensitivity		
			Remove Background Colour		
			Margin Settings		
	Moire Reduction				
Document Separation					
Colour/Grey TIFF Compress					
B&W TIFF Compress					
Preview					
Set New Default					
Factory Reset					
Save as Shortcut	-				
Start	-				
Destinations	(Select Address)	-			
to FTP/SFTP	Scan Actions	-	-	Send scanned data via FTP/SFTP.	
	(Select Profile name)	Preview	-		

Level 3	Level 4	Level 5	Level 6	Descriptions	
to FTP/SFTP	(Select Profile name)	Options	2-sided Scan	Send scanned data via FTP/SFTP.	
			Colour Setting		
			Resolution		
			File Type		
			Document Size		
			Brightness		
			Contrast		
			File Name		
			File Name Style		
			File Size		
			Auto Deskew		
			Skip Blank Page		
			Skip Blank Page Sensitivity		
			Remove Background Colour		
			Margin Settings		
			Moire Reduction		
			Document Separation		
			Colour/Grey TIFF Compress		
			B&W TIFF Compress		
		User Name			
Preview					
		Save as Shortcut	-		
		Start	-		
to Network	Scan Actions	-	-	Send scanned data to a CIFS server on your local network or on the Internet.	
		(Select Profile name)	Preview		-
	(Select Profile name)	Options	2-sided Scan		
			Colour Setting		
			Resolution		
			File Type		
			Document Size		
			Brightness		
Contrast					


Level 3	Level 4	Level 5	Level 6	Descriptions
to Network	(Select Profile name)	Options	File Name	Send scanned data to a CIFS server on your local network or on the Internet.
			File Name Style	
			File Size	
			Auto Deskew	
			Skip Blank Page	
			Skip Blank Page Sensitivity	
			Remove Background Colour	
			Margin Settings	
			Moire Reduction	
			Document Separation	
			Colour/Grey TIFF Compress	
			B&W TIFF Compress	
		User Name		
		Preview		
Save as Shortcut	-			
Start	-			
to SharePoint	Scan Actions	-	-	Send scanned data via a SharePoint server.
		(Select Profile name)	Preview	
	Options	2-sided Scan		
		Colour Setting		
		Resolution		
		File Type		
		Document Size		
		Brightness		
		Contrast		
		File Name		
		File Name Style		
		File Size		
		Auto Deskew		
		Skip Blank Page		
Skip Blank Page Sensitivity				

Level 3	Level 4	Level 5	Level 6	Descriptions
to SharePoint	(Select Profile name)	Options	Remove Background Colour	Send scanned data via a SharePoint server.
			Margin Settings	
			Moire Reduction	
			Document Separation	
			Colour/Grey TIFF Compress	
			B&W TIFF Compress	
			User Name	
		Preview		
		Save as Shortcut	-	
		Start	-	
to Web	-	-	-	Upload the scanned data to an Internet service.
WS Scan (Appears when you install a Web Services Scanner, which is displayed in your computer's Network explorer.)	Scan	-	-	Scan data using the Web Service protocol.
	Scan for E-mail	-	-	
	Scan for Fax	-	-	
	Scan for Print	-	-	
	Scan Actions	-	-	

Shortcuts

+ (Shortcuts)

Level 3	Level 4	Level 5	Descriptions
+ Add Shortcut	Copy	-	Select the settings you want.
	Fax	-	Select the settings you want.
	Scan	to File	Scan documents and save them to a folder on your computer.
		to OCR	Convert your scanned document to an editable text file.
		to Image	Scan photos or graphics into your graphics applications.
		to USB	Scan documents to a USB flash drive.
		to E-mail	Send a scanned document as an email attachment.
		to E-mail Server	Scan a monochrome or a colour document to the email address you want.

Level 3	Level 4	Level 5	Descriptions
 Add Shortcut	Scan	to Network	Send scanned data to a CIFS server on your local network or on the Internet.
		to FTP/SFTP	Send scanned data via FTP/SFTP.
		to SharePoint	Send scanned data via a SharePoint server.
	Web	-	Connect the Brother machine to an Internet service. Web services may have been added and service names may have been changed by the provider since this document was published.
These lists appears when each Shortcut name is pressed for two seconds.	Apps	-	Connect the Brother machine to the Brother Apps service.
	Rename	-	Change the shortcut name.
	Edit	-	Change the shortcut settings.
	Delete	-	Delete the shortcut.
	Register Card/NFC	-	Assign a shortcut to an IC card.
	Delete Card/NFC	-	Remove a shortcut from an IC card.

[Secure Print]



[Secure Print]

Level 2	Descriptions
Secure Print	You can print data saved in the machine's memory or USB flash drive when you enter your password. Active only when the machine or USB flash drive has secure print data.

[Web]



[Web]

Level 2	Descriptions
Web	Connect the Brother machine to an Internet service.

[Apps]



[Apps]

Level 2	Descriptions
Apps	Connect the Brother machine to the Brother Apps service.

[USB]



[USB]

Level 2	Level 3	Descriptions
USB	Scan to USB	Scan documents to a USB flash drive.

Level 2	Level 3	Descriptions
USB	Direct Print	Print the data directly from a USB flash drive.

[2 in 1 ID Copy]



[2 in 1 ID Copy]

Level 2	Descriptions
2 in 1 ID Copy	Copy both sides of an identification card onto one page.



Related Information

- [Settings and Features Tables](#)
-

Change Machine Settings Using Web Based Management

Web Based Management is a utility that uses a standard web browser to manage your machine using the Hyper Text Transfer Protocol (HTTP) or Hyper Text Transfer Protocol over Secure Socket Layer (HTTPS).

- [What is Web Based Management?](#)
- [Access Web Based Management](#)
- [Change the Login Password Using Web Based Management](#)
- [Set Up Your Machine's Address Book Using Web Based Management](#)

What is Web Based Management?

Web Based Management is a utility that uses a standard web browser to manage your machine using the Hyper Text Transfer Protocol (HTTP) or Hyper Text Transfer Protocol over Secure Socket Layer (HTTPS).



- We recommend using the latest version of the following web browsers:
 - Microsoft Edge, Firefox, and Google Chrome™ for Windows
 - Safari, Firefox, and Google Chrome™ for Mac
 - Google Chrome™ for Android™
 - Safari and Google Chrome™ for iOS
- Ensure that JavaScript and Cookies are always enabled, regardless of which browser you use.
- Make sure your machine is On and connected to the same network as your computer, and that your network supports the TCP/IP protocol.

The screenshot displays the Brother Web Based Management interface. On the left is a dark blue sidebar with a back arrow at the top and a 'Logout' button. Below the sidebar are menu items: Home, Status (highlighted), Auto Refresh Interval, General, Address Book, Fax, Copy, Print, Scan, Administrator, Online Functions, and Network. The main content area is white and features the 'brother' logo in the top right. The 'Status' section includes a 'Device Status' indicator showing 'Ready' in a green bar, an 'Automatic Refresh' section with radio buttons for 'Off' (selected) and 'On', a 'Toner Level' section with four vertical bars for BK (black), C (cyan), M (magenta), and Y (yellow), a 'Web Language' dropdown menu set to 'Auto', and a 'Device Location' section with labels for 'Contact' and 'Location'.

The actual screen may differ from the screen shown above.



Related Information

- [Change Machine Settings Using Web Based Management](#)

Access Web Based Management

- We recommend using the latest version of the following web browsers:
 - Microsoft Edge, Firefox, and Google Chrome™ for Windows
 - Safari, Firefox, and Google Chrome™ for Mac
 - Google Chrome™ for Android™
 - Safari and Google Chrome™ for iOS
- Ensure that JavaScript and Cookies are always enabled, regardless of which browser you use.
- We recommend using the HTTPS security protocol when configuring settings using Web Based Management. If you use HTTP when configuring settings using Web Based Management, follow the screen prompts to switch to a secure HTTPS connection.
- When you use HTTPS for Web Based Management configuration, your browser will display a warning dialog box. To avoid displaying the warning dialog box, you can install a self-signed certificate to use SSL/TLS communication.
- The default password to manage this machine's settings is located on the back of the machine and marked "**Pwd**". Change the default password by following the on-screen instructions when you first log in. We recommend immediately changing the default password to protect your machine from unauthorised access.

You can also find the default password in the Network Configuration Report or on the Printer Settings page.

>> [Access Web Based Management from your Web Browser](#)

>> [Access Web Based Management from Brother iPrint&Scan \(Windows/Mac\)](#)

>> [Access Web Based Management from Brother Utilities \(Windows\)](#)

Access Web Based Management from your Web Browser

1. Start your web browser.
2. Type "https://machine's IP address" in your browser's address bar (where "machine's IP address" is your machine's IP address).

For example:

https://192.168.1.2

You will find your machine's IP address in the Network Configuration Report.



- If you are using a Domain Name System or enable a NetBIOS name, you can type another name, such as "SharedPrinter" instead of the IP address.

For example: https://SharedPrinter

- If you enable a NetBIOS name, you can also use the node name.

For example: https://brn123456abcdef

- The NetBIOS name can be found in the Network Configuration Report or on the Printer Settings page.

3. If required, type the password in the **Login** field, and then click **Login**.



The default password to manage this machine's settings is located on the back of the machine and marked "**Pwd**". Change the default password by following the on-screen instructions when you first log in.


4. If you want to pin the navigation bar to the left side of the screen, click ☰ and then click 🗖.

You can now change the machine's settings.



If the machine is idle for a specified amount of time, the user is automatically logged out. Change the logout settings in the **Web Based Management Logout Time** menu.

Access Web Based Management from Brother iPrint&Scan (Windows/Mac)

1. Start Brother iPrint&Scan.
 - Windows
Launch  (Brother iPrint&Scan).
 - Mac
In the **Finder** menu bar, click **Go > Applications**, and then double-click the iPrint&Scan icon.
The Brother iPrint&Scan screen appears.
2. If your Brother machine is not selected, click the **Add Machine / Select your Machine** button, and then select your model name from the list. Click **OK**.
3. Click the **Supplies/Machine Settings** button.



If the **Supplies/Machine Settings** window appears, click the **All Settings** link.

Web Based Management appears.

4. If required, type the password in the **Login** field, and then click **Login**.



The default password to manage this machine's settings is located on the back of the machine and marked "**Pwd**". Change the default password by following the on-screen instructions when you first log in.


5. If you want to pin the navigation bar to the left side of the screen, click  and then click .

You can now change the machine's settings.





- You can also access Web Based Management from Brother Mobile Connect for mobile devices.
- If the machine is idle for a specified amount of time, the user is automatically logged out. Change the logout settings in the **Web Based Management Logout Time** menu.

Access Web Based Management from Brother Utilities (Windows)

1. Launch  (Brother Utilities), and then click the drop-down list and select your model name (if not already selected).
2. Click **Tools** in the left navigation bar, and then click **Machine Settings**.
Web Based Management appears.
3. If required, type the password in the **Login** field, and then click **Login**.



The default password to manage this machine's settings is located on the back of the machine and marked "**Pwd**". Change the default password by following the on-screen instructions when you first log in.

4. If you want to pin the navigation bar to the left side of the screen, click  and then click .

You can now change the machine's settings.



If the machine is idle for a specified amount of time, the user is automatically logged out. Change the logout settings in the **Web Based Management Logout Time** menu.

If you change the protocol settings, you must restart the machine after clicking **Submit** to activate the configuration.

After configuring the settings, click **Logout**.

Related Information

- [Change Machine Settings Using Web Based Management](#)

Change the Login Password Using Web Based Management

The default password to manage this machine's settings is located on the back of the machine and marked "Pwd". Change the default password by following the on-screen instructions when you first log in. We recommend immediately changing the default password to protect your machine from unauthorised access.

1. Start Web Based Management. See [Access Web Based Management](#).
2. In the left navigation bar, click **Administrator** > **Login Password**.



- The default password to manage this machine's settings is located on the back of the machine and marked "Pwd".
- If the left navigation bar is not visible, start navigating from ☰.

3. To change the password, type your current password in the **Enter Old Password** field.
4. Following the on-screen **Login Password** guidelines, type your new password in the **Enter New Password** field.
5. Retype the new password in the **Confirm New Password** field.
6. Click **Submit**.



You can also change the lockout settings in the **Login Password** menu.



Related Information

- [Change Machine Settings Using Web Based Management](#)

Related Topics:

- [Access Web Based Management](#)
- [Check Your Machine's Password](#)

Set Up Your Machine's Address Book Using Web Based Management

Related Models: MFC-L8730CDW/MFC-L8930CDW/MFC-L8970CDW

- We recommend using the HTTPS security protocol when configuring settings using Web Based Management.
- When you use HTTPS for Web Based Management configuration, your browser will display a warning dialog box.

1. Start Web Based Management. See [Access Web Based Management](#).
2. In the left navigation bar, click **Address Book**.



If the left navigation bar is not visible, start navigating from ☰.

3. Click the target address numbers, and then add or update the Address Book information as needed.
4. Click **Submit**.



Related Information

- [Change Machine Settings Using Web Based Management](#)

Appendix

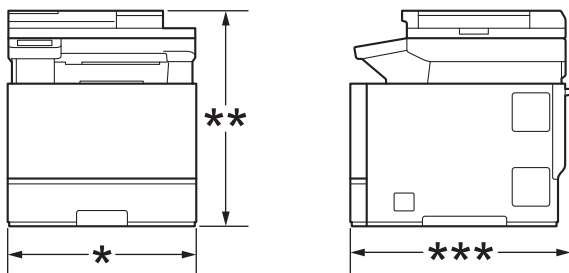
- [Specifications](#)
- [Supplies](#)
- [Important Information About Toner Cartridge Life](#)
- [Accessories](#)
- [Brother Help and Customer Support](#)

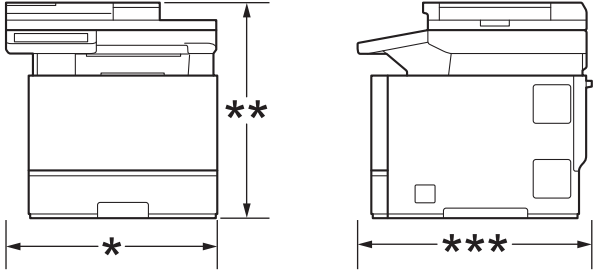
Specifications

- >> General Specifications
- >> Document Size Specification
- >> Print Media Specifications
- >> Fax Specifications
- >> Copy Specification
- >> Scanner Specifications
- >> Printer Specifications
- >> Interface Specifications
- >> Direct Print Feature Specifications
- >> Supported Protocols and Security Features
- >> Computer Requirements Specifications

General Specifications

Printer Type		Laser
Print Method		Electrophotographic Laser Printer
Memory Capacity	Standard	<ul style="list-style-type: none"> • (DCP-L8630CDW/MFC-L8730CDW/MFC-L8930CDW) 512 MB • (MFC-L8970CDW) 1 GB
Machine Display		<ul style="list-style-type: none"> • (DCP-L8630CDW/MFC-L8730CDW) 3.5 in. (8.8 cm) TFT Colour touchscreen LCD ¹ • (MFC-L8930CDW/MFC-L8970CDW) 7.0 in. (17.6 cm) TFT Colour touchscreen LCD ¹
Power Source		110 V to 120 V AC 50/60 Hz
Power Consumption (Average)	Peak	Approximately 1,010 W
	Printing ²	Approximately 600 W at 25°C
	Printing (Quiet Mode) ²	Approximately 340 W at 25°C
	Copying ²	Approximately 600 W at 25°C
	Copying (Quiet Mode) ²	Approximately 340 W at 25°C
	Ready ²	Approximately 60 W at 25°C
	Sleep ²	Approximately 8.4 W
	Deep Sleep ²	Approximately 0.53 W
Power Off ^{2 3 4}		Approximately 0.03 W
Dimensions (Typical outline view) (DCP-L8630CDW/MFC-L8730CDW)		Unit: mm <ul style="list-style-type: none"> • (DCP-L8630CDW/MFC-L8730CDW) <ul style="list-style-type: none"> * : 404 ** : 460 *** : 473 • (MFC-L8930CDW/MFC-L8970CDW) <ul style="list-style-type: none"> * : 454 ** : 460 *** : 505



(MFC-L8930CDW/MFC-L8970CDW)			
Weight (with supplies)		<ul style="list-style-type: none"> • (DCP-L8630CDW) - • (MFC-L8730CDW) 25.6 kg • (MFC-L8930CDW) - • (MFC-L8970CDW) - 	
Noise Level	Sound Pressure ⁶	Printing	LpAm = 49 dB (A)
		Printing (Quiet Mode)	LpAm = 44 dB (A)
		Ready	Default: LpAm = 31 dB (A) ⁵
	Sound Power ⁶	Printing	Monochrome LWAc = 6.47 B (A)
			Colour LWAc = 6.47 B (A)
		Printing (Quiet Mode)	Monochrome LWAc = 5.83 B (A)
Colour LWAc = 5.88 B (A)			
Ready	Default: LWAc = 4.43 B (A) ⁷		
Temperature	Operating	From 10°C to 32.5°C	
	Storage	From 0°C to 40°C	
Humidity	Operating	20% to 80% (without condensation)	
	Storage	35% to 85% (without condensation)	
Automatic Document Feeder (ADF)		Up to 80 sheets For best results we recommend: <ul style="list-style-type: none"> • Temperature: 20°C to 30°C • Humidity: 50% to 70% • Paper: 80 g/m² 	

1 Measured diagonally.

2 Measured when the machine is connected using the same network connection as the ENERGY STAR Ver. 3.2 test method.

3 Measured according to IEC 62301 Edition 2.0.

4 Power consumption varies slightly depending on the usage environment.

5 If fan motor is functioning: LpAm = 35 dB (A)

6 Measured in accordance with the method described in ISO 7779.

7 If fan motor is functioning: LWAc = 4.98 B (A)

Document Size Specification

Document Size	ADF Width	105 mm to 215.9 mm
	ADF Length	148 mm to 355.6 mm
	Scanner Glass Width	Up to 215.9 mm
	Scanner Glass Length	<ul style="list-style-type: none"> • (DCP-L8630CDW/MFC-L8730CDW) Up to 297 mm • (MFC-L8930CDW/MFC-L8970CDW) Up to 355.6 mm

Print Media Specifications

Paper Input	Paper Tray (Standard)	Paper Type	Plain Paper, Letterhead, Coloured Paper, Thin Paper, Recycled Paper
		Paper Size	A4, Letter, B5 (JIS), A5, A5 (Long Edge), B6 (JIS), A6, Executive, Legal, Mexico Legal, India Legal, Folio, 16K (195x270 mm), A4 Short (270 mm Paper)
		Paper Weight	60 to 105 g/m ²
		Maximum Paper Capacity	Up to 250 sheets of 80 g/m ² Plain Paper
	Multi-Purpose Tray (MP tray)	Paper Type	Plain Paper, Letterhead, Coloured Paper, Thin Paper, Thick Paper, Recycled Paper, Bond Paper, Label, Envelope, Env.Thin, Env.Thick, Glossy Paper
		Paper Size	<ul style="list-style-type: none"> • Width: 76.2 to 216 mm • Length: 116 to 355.6 mm • Envelope: COM-10, DL, C5, Monarch
		Paper Weight	60 to 163 g/m ²
		Maximum Paper Capacity	<ul style="list-style-type: none"> • Up to 50 sheets of 80 g/m² Plain Paper • Envelope: 10 envelopes up to 10 mm thick
	Paper Tray 2, 3 (Optional) ¹	Paper Type	Plain Paper, Letterhead, Coloured Paper, Thin Paper, Recycled Paper
		Paper Size	A4, Letter, B5 (JIS), A5, B6 (JIS), Executive, Legal, Mexico Legal, India Legal, Folio, 16K (195x270 mm), A4 Short (270 mm Paper)
		Paper Weight	60 to 105 g/m ²
		Maximum Paper Capacity	<ul style="list-style-type: none"> • LT-350CL Up to 250 sheets of 80 g/m² Plain Paper • LT-360CL Up to 520 sheets of 80 g/m² Plain Paper
Paper Output ²	Face Down Output Tray		Up to 150 sheets of 80 g/m ² Plain Paper (face-down delivery to the face-down output paper tray)
	Face Up Output Tray		One sheet (face up delivery to the face up output tray)
2-sided	Automatic 2-sided Printing	Paper Type	Plain Paper, Letterhead, Coloured Paper, Thin Paper, Recycled Paper, Glossy Paper
		Paper Size	A4, A4 Short (270 mm Paper)
		Paper Weight	60 to 105 g/m ²

- 1 (DCP-L8630CDW/MFC-L8730CDW) Maximum number of Lower Trays: Up to two LT-350CL Lower Trays.
(MFC-L8930CDW/MFC-L8970CDW) Maximum number of Lower Trays: Up to two LT-350CL Lower Trays, or up to two LT-360CL Lower Trays, or a combination of one LT-350CL and one LT-360CL.
- 2 For labels, we recommend removing the printed sheets from the output paper tray immediately after they exit the machine to avoid the possibility of smudging.

Fax Specifications

NOTE

This feature is available for MFC models.

Compatibility		ITU-T Super Group 3
Coding System		MH / MR / MMR / JBIG
Modem Speed		33,600 bps (with Automatic Fallback)
2-sided Print Receiving		Yes
Automatic 2-sided Sending		Yes (from the ADF)
Scanning Width		Maximum 208 mm
Printing Width		Maximum 207.4 mm
Greyscale		8 bit / 256 levels
Resolution	Horizontal	203 dpi
	Vertical	Standard: 98 dpi Fine: 196 dpi Super fine: 392 dpi Photo: 196 dpi
Address Book		300 Locations
Groups		Up to 20
Broadcasting		350 Locations
Automatic Redial		1 time at 5-minute intervals
Memory Transmission		Up to 500 pages ¹
Out of Paper Reception		Up to 500 pages ¹

¹ 'Pages' refers to the 'ITU-T TestChart Document No.1' (a typical business letter, Standard resolution, JBIG code).

Copy Specification

Copy Width	Maximum 208 mm
Automatic 2-sided Copy	(MFC-L8730CDW/MFC-L8930CDW/MFC-L8970CDW) Yes (from the ADF)
Sort Copy	Yes
Stack Copy	Up to 999 pages
Enlarge/Reduce	25 to 400% (in increments of 1%)
Resolution	Maximum 1200 x 600 dpi
First Copy Out Time ¹	Monochrome Less than 12.5 seconds
	Colour Less than 12.5 seconds

¹ From Ready Mode and standard tray.

Scanner Specifications

Colour / Black	Yes / Yes
TWAIN Compliant	Yes (Windows 10 / Windows 11)
WIA Compliant	Yes (Windows 10 / Windows 11)
Colour Depth	<ul style="list-style-type: none"> 48 bit colour Processing (Input) 24 bit colour Processing (Output)
Grey Scale	<ul style="list-style-type: none"> 16 bit colour Processing (Input) 8 bit colour Processing (Output)
Resolution ¹	<ul style="list-style-type: none"> Up to 19200 x 19200 dpi (interpolated) Up to 1200 x 1200 dpi (from Scanner Glass) Up to 600 x 600 dpi (from the ADF)
Scanning Width	Maximum 210 mm
Automatic 2-sided Scanning	(MFC-L8730CDW/MFC-L8930CDW/MFC-L8970CDW) Yes (from the ADF)

¹ Maximum 600 x 600 dpi scanning with the WIA driver in Windows 10 and Windows 11.

Printer Specifications

Automatic 2-sided Print	Yes
Emulation	PCL6, BR-Script3, PDF Version 2.0
Resolution	600 x 600 dpi, 2,400 dpi class (2400 x 600) quality
Print Speed ^{1 2}	1-sided Print
	Monochrome Up to 33 pages/minute (Letter size) Up to 31 pages/minute (A4 size)
	Colour Up to 33 pages/minute (Letter size) Up to 31 pages/minute (A4 size)
	2-sided Print
	Monochrome Up to 21 sides per minute (Up to 10.5 sheets per minute) (Letter size) Up to 20 sides per minute (Up to 10 sheets per minute) (A4 size)
	Colour Up to 21 sides per minute (Up to 10.5 sheets per minute) (Letter size) Up to 20 sides per minute (Up to 10 sheets per minute) (A4 size)
First Print Time ^{3 4 5 6}	Monochrome Less than 9.9 seconds
	Colour Less than 9.9 seconds

¹ The print speed may change depending on the type of document you print.

² The print speed may be slower when the machine is connected by wireless LAN.

³ Printing from Ready mode and standard tray.

⁴ Length of time from when the machine is started until paper output is complete (except when the machine is turned on or when an error is fixed).

⁵ May vary when calibration or registration is in progress.

⁶ This applies when printing on A4- or Letter-size paper from the standard tray. However, the First Print Time could be longer depending on the paper size and the amount of print data.

Interface Specifications

USB ^{1 2}	Hi-Speed USB 2.0 Use a USB 2.0 interface cable (TypeA/B) that is no more than 2 metres long.
LAN	10Base-T/100Base-TX/1000Base-T ³
Wireless LAN	5 GHz IEEE 802.11a/n (Infrastructure Mode) IEEE 802.11a/n (Wi-Fi Direct) 2.4 GHz IEEE 802.11b/g/n (Infrastructure Mode) IEEE 802.11g/n (Wi-Fi Direct)
NFC ⁴ (MFC-L8730CDW/MFC-L8930CDW/ MFC-L8970CDW)	Yes

¹ Your machine has a USB 2.0 Hi-Speed interface. The machine can also be connected to a computer that has a USB 1.1 interface.

² Third party USB hub devices are not supported.

³ Use a Category 5e (or greater) network cable.

⁴ When you connect an external IC card reader, use a HID class driver supported device.

Direct Print Feature Specifications

Compatibility	PDF version 2.0, JPEG, TIFF (scanned by Brother models), PRN-GDI (created by the machine's own printer driver), PRN-PS (created by the machine's own printer driver)
Interface	USB direct interface: Front x1, Rear x1 (MFC-L8970CDW)

Supported Protocols and Security Features

Supported protocols and security features may differ depending on the model.

Ethernet

10Base-T/100Base-TX/1000Base-T

Wireless LAN (5GHz)

IEEE 802.11a/n (Infrastructure Mode), IEEE 802.11a/n (Wi-Fi Direct)

Wireless LAN (2.4GHz)

IEEE 802.11b/g/n (Infrastructure Mode), IEEE 802.11g/n (Wi-Fi Direct)

Protocols (IPv4)

ARP, RARP, BOOTP, DHCP, APIPA (Auto IP), WINS/NetBIOS name resolution, DNS Resolver, mDNS, LLMNR responder, LPR/LPD, Custom Raw Port/Port9100, POP3, SMTP Client, IPP/IPPS, FTP Client and Server, CIFS Client, TELNET Server, SNMPv1/v2c/v3, HTTP/HTTPS server, TFTP client and server, ICMP, Web Services (Print/Scan), SNTP Client, LDAP, LDAPS, IMAP4, Syslog

Protocols (IPv6)

NDP, RA, DNS resolver, mDNS, LLMNR responder, LPR/LPD, Custom Raw Port/Port9100, IPP/IPPS, POP3, SMTP Client, FTP Client and Server, CIFS Client, TELNET Server, SNMPv1/v2c/v3, HTTP/HTTPS server, TFTP client and server, ICMPv6, Web Services (Print/Scan), SNTP Client, LDAP, LDAPS, IMAP4, Syslog

Network Security (Wired)

APOP, SMTP-AUTH, SSL/TLS (IPP, HTTP, SMTP, POP3, IMAP4, FTP, LDAP), SNMP v3, 802.1x (EAP-MD5, EAP-FAST, PEAP, EAP-TLS, EAP-TTLS), OAuth (SMTP, POP3, IMAP4), Kerberos, IPsec

Network Security (Wireless)

APOP, SMTP-AUTH, SSL/TLS (IPP, HTTP, SMTP, POP3, IMAP4, FTP, LDAP), SNMP v3, 802.1x (EAP-FAST, PEAP, EAP-TLS, EAP-TTLS), OAuth (SMTP, POP3, IMAP4), Kerberos, IPsec

Wireless Network Security

WEP 64/128 bit, WPA-PSK (TKIP/AES), WPA2-PSK (TKIP/AES), WPA3-SAE (AES) (Wi-Fi Direct supports WPA2-PSK (AES) only)

Wireless Certification

Wi-Fi CERTIFIED, WPA3-Enterprise/Personal, Wi-Fi Protected Setup, Wi-Fi Direct

Computer Requirements Specifications

Supported Operating Systems And Software Functions

Computer Platform & Operating System Version		Computer Interface			Processor	Hard Disk Space to Install ¹	
		USB ²	Wired LAN	Wireless LAN		For Drivers	For Applications (including Drivers)
Windows Operating System	Windows 10 Home / 10 Pro / 10 Education / 10 Enterprise ^{3 4}	Printing PC Fax ⁵ Scanning			32 bit (x86) or 64 bit (x64) processor	80 MB	2.0 GB
	Windows 11 Home / 11 Pro / 11 Education / 11 Enterprise ^{3 4}				64 bit (x64) processor		
	Windows Server 2016	Printing Scanning	Printing		64 bit (x64) processor	80 MB	80 MB
	Windows Server 2019						
	Windows Server 2022						
Mac Operating System ⁶	macOS v13	Printing PC Fax (Send) ⁵ Scanning			64bit processor	N/A	500 MB
	macOS v14						
	macOS v15						
ChromeOS™		Printing Scanning			N/A	N/A	N/A
Linux (Supported Package Management System: dpkg, rpm) ⁷		Printing PC Fax (Send) ⁵ Scanning			32bit (x86) or 64bit (x64) processor	20 MB	20 MB

¹ An Internet connection is required to install the software.

² Third party USB ports are not supported.

³ For WIA, 1200x1200 resolution.

⁴ PaperPort™ 14SE supports Windows 10 and Windows 11.

⁵ PC Fax supports black and white only.

⁶ macOS Disclaimer

AirPrint capable: Printing, scanning, or PC faxing (Send) via macOS requires the use of AirPrint. Mac drivers are not provided for this machine.

⁷ The driver is known to work on the following Linux Distributions:

Red Hat Enterprise Linux 8.6 64bit, Red Hat Enterprise Linux 9.1 64bit, Fedora 39 64bit, Mageia 9 32bit, Mageia 9 64bit, openSUSE 15.5 64bit, SUSE Enterprise15-SP4 64bit, Debian 12.2.0 32bit, Debian 12.2.0 64bit, Ubuntu MATE 18.04 32bit, Ubuntu 22.04 64bit, Ubuntu 23.10 64bit, Linux Mint 21.2 64bit, Ubuntu 24.04 64bit.

For the latest driver updates, go to your model's **Downloads** page at support.brother.com/downloads.

For the latest supported OS, go to your model's **Supported OS** page at support.brother.com/os.

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Related Information

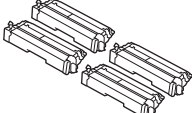
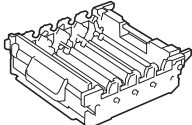
- [Appendix](#)

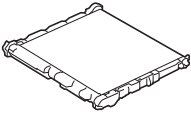
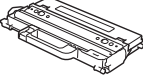
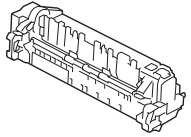
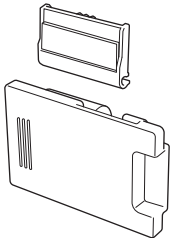
Supplies

When the time comes to replace supplies, such as the toner cartridge or drum unit, an error will appear on your machine's control panel. For more information about the supplies for your machine, visit go.brother/original or contact your local Brother dealer.



Supply product codes vary by country and region.

Supply Items	Supply Product Codes	Approximate Life (Page Yield)	Applicable Models
Toner Cartridge 	Standard Toner: <ul style="list-style-type: none"> Black: TN655BK Cyan: TN655C Magenta: TN655M Yellow: TN655Y 	<ul style="list-style-type: none"> Black: Approximately 3,000 pages¹₂ Cyan / Magenta / Yellow: Approximately 1,800 pages¹₂ 	MFC-L8730CDW
	Super High Yield Toner: <ul style="list-style-type: none"> Black: TN655XXLBK Cyan: TN655XXLC Magenta: TN655XXLM Yellow: TN655XXLY 	<ul style="list-style-type: none"> Black: Approximately 7,500 pages¹₂ Cyan / Magenta / Yellow: Approximately 6,500 pages¹₂ 	MFC-L8730CDW
	Ultra High Yield Toner: <ul style="list-style-type: none"> Black: TN657BK Cyan: TN657C Magenta: TN657M Yellow: TN657Y 	<ul style="list-style-type: none"> Black: Approximately 10,000 pages¹₂ Cyan / Magenta / Yellow: Approximately 10,000 pages¹₂ 	MFC-L8730CDW
	Inbox Toner: (Supplied with your machine)	<ul style="list-style-type: none"> Black: Approximately 3,000 pages¹₂ Cyan / Magenta / Yellow: Approximately 1,800 pages¹₂ 	MFC-L8730CDW
Drum Unit 	DR655CL	Approximately 30,000 pages ³	MFC-L8730CDW

Supply Items	Supply Product Codes	Approximate Life (Page Yield)	Applicable Models
Belt Unit 	BU635CL	Approximately 50,000 pages ⁴	MFC-L8730CDW
Waste Toner Box 	WT229CL	Approximately 50,000 pages ⁵	MFC-L8730CDW
Fuser Unit 	FD-5000 115V	Approximately 100,000 pages ⁶	MFC-L8730CDW
Paper Feeding Kit for the Multi-purpose (MP) Tray 	PF-M5000	Approximately 50,000 pages ⁷	MFC-L8730CDW

¹ The approximate cartridge yield is declared in accordance with ISO/IEC 19798.

² A4 or Letter size single-sided pages

- ³ • Approximately 30,000 pages based on one page per job (A4/letter single-sided pages)
- Approximately 50,000 pages based on three pages per job (A4/letter single-sided pages)

The number of pages may be affected due to a variety of factors including but not limited to media type and media size.

- ⁴ • Approximately 50,000 pages based on one page per job (A4/letter single-sided pages)
- Approximately 100,000 pages based on three pages per job (A4/letter single-sided pages)

The number of pages may be affected due to a variety of factors including but not limited to media type and media size.

⁵ Approximately 50,000 pages based on five pages per job (A4/Letter single-sided pages). The number of pages may be affected due to a variety of factors including but not limited to media type and media size.

⁶ Approximately 100,000 pages based on five pages per job (A4/Letter single-sided pages). The number of pages may be affected due to a variety of factors including but not limited to media type and media size.

⁷ Approximately 50,000 pages based on five pages per job (A4/Letter single-sided pages). The number of pages may be affected due to a variety of factors including but not limited to media type and media size.



Related Information

- [Appendix](#)

Important Information About Toner Cartridge Life

Toner Cartridge Life

This product detects the life of the toner cartridges using the following two methods:

- Detection by counting the dots of each colour that are necessary to create an image
- Detection by counting the rotations of the developer roller

The print operation will stop when either of the upper limits is reached. The upper limit is set above the number of dots or rotations that would be required for the cartridge to perform consistently with its advertised page yield. This function is intended to reduce the risk of poor print quality and damage to the machine.

There are two messages that indicate when the toner is low or needs replacing: Toner Low and Replace Toner.

Toner Low is displayed on the LCD when the number of dots or rotations of the developer roller nears its maximum count. Replace Toner is displayed on the LCD when the number of dots or rotations of the developer roller reaches its maximum count.

Colour Correction

The number of developer roller rotations that is counted may not only be for normal operations, such as printing and copying, but also for machine adjustments, such as Colour Calibration and Colour Registration.

Colour Calibration (Adjustment of Colour Density)

To obtain stable print quality, the density of each toner cartridge needs to be maintained at a fixed value. If the density balance between the colours cannot be kept, the tint becomes unstable, and accurate colour reproduction becomes impossible. The toner density can change due to chemical changes to the toner that affect its electrical charge, deterioration of the developer unit, and temperature and humidity levels in the machine. During calibration, the density level adjustment test patterns are printed on the belt unit.

Calibration is mainly performed at the following times:

- When you start the Colour Correction from the control panel to improve the colour density.
- When you replace a used toner cartridge or drum unit with a new one.
- When the machine detects that the ambient temperature and humidity have changed.
- When a specified number of printed pages is reached.

Colour Registration (Correction of Colour Position)

In this machine, the drum unit and developer unit are prepared for black (K), yellow (Y), magenta (M), and cyan (C), respectively. Four colour images are combined into one image, and therefore colour registration errors (for example, how the four colour images align) may occur. When registration errors occur, registration correction test patterns are printed on the belt unit.

Registration is mainly performed at the following times:

- When you start the Colour Correction to clear the colour registration error.
- When a specified number of printed pages is reached.



Related Information

- [Appendix](#)

Accessories

Availability of accessories may vary depending on your country or region. For more information about the accessories for your machine, visit go.brother/original or contact your Brother dealer or Brother customer service.

Product Codes	Items	Applicable Models
LT-350CL	Lower Tray (250 sheets)	DCP-L8630CDW/MFC-L8730CDW/MFC-L8930CDW/ MFC-L8970CDW
LT-360CL	Lower Tray (520 sheets)	MFC-L8930CDW/MFC-L8970CDW



Related Information

- [Appendix](#)

Brother Help and Customer Support

If you need help with using your Brother product, visit support.brother.com for FAQs and troubleshooting tips. You can also download the latest software, drivers and firmware, to improve the performance of your machine, and user documentation, to learn how to get the most from your Brother product.

Further product and support information is available from your local Brother office website. Visit global.brother/en/gateway to find the contact details for your local Brother office and to register your new product.



Related Information

- [Appendix](#)

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