

# **Online User's Guide**

DCP-T530DW DCP-T535DW DCP-T536DW DCP-T730DW DCP-T735DW DCP-T830DW DCP-T835DW MFC-T930DW MFC-T935DW

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▲ Home > Before You Use Your Machine

- Definitions of Notes
- Trademarks
- Open Source Licensing Remarks
- Copyright and License
- Important Notes

▲ Home > Before You Use Your Machine > Definitions of Notes

# **Definitions of Notes**

WARNING indicates a potentially hazardous situation which, if not avoided, could **WARNING** result in death or serious injuries. CAUTION indicates a potentially hazardous situation which, if not avoided, may result in minor or moderate injuries. IMPORTANT indicates a potentially hazardous situation which, if not avoided, may **IMPORTANT** result in damage to property or loss of product functionality. NOTE specifies the operating environment, conditions for installation, or special NOTE conditions of use. Tips icons indicate helpful hints and supplementary information. Electrical Hazard icons alert you to possible electrical shock. /4 Bold Bold style identifies buttons on the machine's control panel or computer screen. Italics Italicised style emphasises an important point or refers you to a related topic. Courier New Courier New font identifies messages shown on the machine's LCD.

#### We use the following symbols and conventions throughout this User's Guide:

### Related Information

#### Home > Before You Use Your Machine > Trademarks

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▲ Home > Before You Use Your Machine > Open Source Licensing Remarks

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To view Open Source Licensing Remarks and Copyright Information, go to your model's **Manuals** page at <u>support.brother.com/manuals</u>.



# **Related Information**

▲ Home > Before You Use Your Machine > Copyright and License

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# Related Information

▲ Home > Before You Use Your Machine > Important Notes

# **Important Notes**

- Check support.brother.com/downloads for Brother driver and software updates.
- To keep your machine performance up to date, check <u>support.brother.com/downloads</u> for the latest firmware upgrade. Otherwise, some of your machine's functions may not be available.
- Do not use this product outside the country of purchase as it may violate the wireless telecommunication and power regulations of that country.
- Before giving your machine to anyone else, replacing it, or disposing of it, we strongly recommend resetting it to its factory settings to remove all personal information.
- Windows 10 in this document represents Windows 10 Home, Windows 10 Pro, Windows 10 Education, and Windows 10 Enterprise.
- Windows 11 in this document represents Windows 11 Home, Windows 11 Pro, Windows 11 Education, and Windows 11 Enterprise.
- In this User's Guide, the LCD messages of the DCP-T530DW/MFC-T930DW are used unless otherwise specified.
- In this User's Guide, the illustrations of the DCP-T530DW/MFC-T930DW are used unless otherwise specified.
- The screens or images in this User's Guide are for illustration purposes only and may differ from those of the actual products.
- Unless otherwise specified, the screens in this manual are from Windows 10. Screens on your computer may vary depending on your operating system.
- The contents of this document and the specifications of this product are subject to change without notice.

# **Related Information**

Before You Use Your Machine

### **Related Topics:**

Reset Your Machine

▲ Home > Introduction to Your Machine

# Introduction to Your Machine

- Before Using Your Machine
- Control Panel Overview
- LCD Overview
- Enter Text on Your Brother Machine
- Access Brother Utilities (Windows)
- Access Brother iPrint&Scan (Windows/Mac)
- USB / Ethernet Port Locations on Your Brother Machine

▲ Home > Introduction to Your Machine > Before Using Your Machine

# **Before Using Your Machine**

Before attempting any printing operation, confirm the following:

- · Make sure you have installed the correct software and drivers for your machine.
- For USB or network cable users: Make sure the interface cable is physically secure.

### Selecting the correct type of paper

For high quality printing, it is important to select the correct type of paper. Be sure to read the information about acceptable paper before buying paper, and to determine the printable area depending on the settings in the printer driver or in the application you use to print.

# Simultaneous printing, scanning, and faxing

Your machine can print from your computer while sending or receiving a fax into memory or while scanning a document into the computer. Fax sending will not be stopped during printing from your computer. However, when the machine is copying or receiving a fax on paper, it pauses the printing operation, and then continues printing when copying or fax receiving has finished.



DCP models do not support the fax feature.

# Firewall (Windows)

If your computer is protected by a firewall and you are unable to network print, network scan, or PC-FAX, you may need to configure the firewall settings. If you are using the Windows Firewall and you installed the drivers using the steps in the installer, the necessary firewall settings have been already set. If you are using any other personal firewall software, see the User's Guide for your software or contact the software manufacturer.

# Related Information

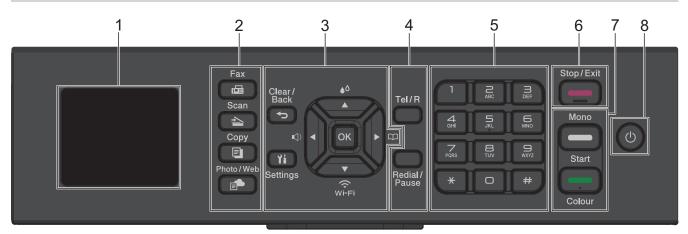
• Introduction to Your Machine

# **Control Panel Overview**

>> MFC-T930DW/MFC-T935DW

#### >> DCP-T530DW/DCP-T535DW/DCP-T536DW/DCP-T730DW/DCP-T735DW/DCP-T830DW/DCP-T835DW

### MFC-T930DW/MFC-T935DW



#### 1. 1.8" (4.5 cm) Liquid Crystal Display (LCD)

Displays messages to help you set up and use the machine.

2. Mode Buttons

```
Fax
```

Press to switch the machine to Fax mode.

#### Scan

Press to switch the machine to Scan mode.

#### Copy

Press to switch the machine to Copy mode.

#### Photo/Web

Press to switch the machine to Photo/Web mode.

#### 3. Settings Buttons



E.

### Clear/Back

Press to go back to the previous menu.



# Settings

Press to access the main menu.

#### ΟΚ

Press to select a setting.

#### ■)

Press to access the ring volume adjustment menu while the machine is idle.

# ۵

Press to access the ink menu while the machine is idle.

#### 

- · Press to store Speed Dial and Group numbers in the machine's memory.
- Press to look up and dial numbers that are stored in the machine's memory.

#### ♥ œ

Press to configure the wireless settings while the machine is idle.

### **▲** or **▼**

Press to scroll through the menus and options.

#### < or ▶

- Press to move the cursor left or right on the LCD.
- Press to either confirm or cancel a procedure which is in progress.

#### 4. Telephone Buttons

#### Tel/R

If the machine is in Fax/Tel (F/T) mode and you pick up the handset of an external telephone during the F/T ring (pseudo/double-ring), press **Tel/R** to talk.

When connected to a PBX, press to gain access to an outside line or to transfer a call to another extension.

#### **Redial/Pause**

- Press to redial the last number you called.
- Press to select and redial the numbers from the Outgoing Call History.
- · Press to insert a pause when dialling numbers.

#### 5. Dial Pad

- Use to dial fax and telephone numbers.
- Use as a keyboard to enter text or characters.

### 6. Stop/Exit

- Press to stop an operation.
- Press to exit from a menu.

#### 7. Start Buttons

#### Mono Start

- Press to start sending faxes in monochrome.
- · Press to start making copies in monochrome.
- Press to start scanning documents (in colour or monochrome, depending on the scan setting).

#### Colour Start

- Press to start making copies in full colour.
- Press to start scanning documents (in colour or monochrome, depending on the scan setting).

### 8. (b) Power On/Off

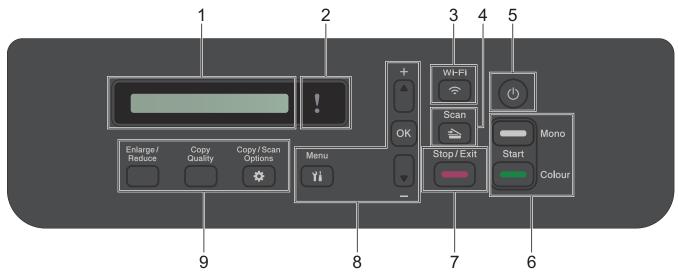
Press () to turn the machine on.

Press and hold (b) to turn the machine off. The LCD displays [Shutting Down] and stays on for a few seconds before turning itself off. A connected external telephone or Telephone Answering Device (TAD) will always remain available.

If you turn the machine off using (b), it will still clean the print head periodically to maintain print quality. To prolong print head life, provide better ink efficiency, and maintain print quality, keep your machine connected to a power source at all times.

# DCP-T530DW/DCP-T535DW/DCP-T536DW/DCP-T730DW/DCP-T735DW/ DCP-T830DW/DCP-T835DW

In this User's Guide, the colours of the control panels and buttons for the illustrations may differ depending on the models.



### 1. Liquid Crystal Display (LCD)

Displays messages to help you set up and use the machine.

#### 2. Warning LED

Blinks in orange when the LCD displays an error or an important status message.

#### 3. 🛜 Wi-Fi

Press to configure the wireless settings while the machine is idle.

#### 4. 🔁 Scan

Press to switch the machine to Scan mode.

#### 5. (b) Power On/Off

Press () to turn the machine on.

Press and hold to turn the machine off. The LCD displays [Shutting Down] and stays on for a few seconds before turning itself off.

If you turn the machine off using (0), it will still clean the print head periodically to maintain print quality. To prolong print head life, provide better ink efficiency, and maintain print quality, keep your machine connected to a power source at all times.

#### 6. Start Buttons

#### Mono Start

- Press to start making copies in monochrome.
- · Press to start scanning documents (in colour or monochrome, depending on the scan setting).

#### Colour Start

- · Press to start making copies in full colour.
- Press to start scanning documents (in colour or monochrome, depending on the scan setting).

#### 7. Stop/Exit

- Press to stop an operation.
- Press to exit from a menu.

#### 8. Menu Buttons

### Yi Menu

Press to access the main menu.

### **▲** or **▼**

Press to scroll through the menus and options.

οκ

Press to select a setting.

### 9. Copy Buttons

• Enlarge / Reduce

Press to enlarge or reduce copies.

Copy Quality

Press to temporarily change the quality of your copies.

# Copy / Scan Options

Press to access temporary settings for copying or scanning.

# Related Information

• Introduction to Your Machine

▲ Home > Introduction to Your Machine > LCD Overview

# **LCD** Overview

#### Related Models: MFC-T930DW/MFC-T935DW

The Home screen shows the machine's status when the machine is idle. When displayed, this indicates that your machine is ready for the next command.

#### Home Screen



# 1. **Quiet Mode**

This icon appears when the [Quiet Mode] setting is set to [On].

The Quiet Mode setting can reduce printing noise. When Quiet Mode is turned on, the print speed becomes slower.

# 2. 🛜 Wireless Status

Each icon in the following table shows the wireless network status:

<b></b>	The wireless network is connected. A three-level indicator in the Home screen displays the current wireless signal strength.
<b>?</b>	Cannot connect to the wireless network using the configured wireless settings.
	The WLAN setting is enabled on your machine, but wireless settings are not configured.
×	The WLAN setting is disabled on your machine.

You can configure wireless settings by pressing  $\bigvee_{w \in F_i}$  on the control panel.

### 3. Date and Time

Displays the date and time set on the machine.

### 4. Faxes in Memory

Displays how many received faxes are in the machine's memory.

### 5. Receive Mode

Displays the current Receive Mode.



Introduction to Your Machine

Home > Introduction to Your Machine > Enter Text on Your Brother Machine

# **Enter Text on Your Brother Machine**

The characters that are available may differ depending on your country.

>> DCP-T530DW/DCP-T535DW/DCP-T536DW/DCP-T730DW/DCP-T735DW/DCP-T830DW/DCP-T835DW >> MFC-T930DW/MFC-T935DW

# DCP-T530DW/DCP-T535DW/DCP-T536DW/DCP-T730DW/DCP-T735DW/ DCP-T830DW/DCP-T835DW

You may need to enter text on your machine.

#### Entering numbers, letters and symbols

- Hold down or repeatedly press ▲ or ▼ to select a character from this list:
- aAbBcCdDeEfFgGhHiljJkKlLmMnNoOpPqQrRsStTuUvVwWxXyYzZ!?@\$&%#\'"`^|{}[] () ;:,.~<>=+-\*/\_(space) 1234567890
- Press OK when the character or symbol you want is displayed, and then enter the next character.

#### Making corrections

• If you entered an incorrect number or letter and want to change it, press **Enlarge / Reduce** or **Copy / Scan Options** several times to move the highlight to the incorrect character. Then, press ▲ or ▼ repeatedly to reenter the correct letter.

### MFC-T930DW/MFC-T935DW

When you are setting certain menu selections, such as the Station ID, you may need to enter text into the machine. Most dial pad buttons have three or four letters printed on the buttons. The buttons for 0, # and \* do not have printed letters because they are used for special characters.

Press the appropriate dial pad button the number of times shown in this reference table to access the character you want.

Press Button	One Time	Two Times	Three Times	Four Times	Five Times	Six Times	Seven Times	Eight Times	Nine Times
2	2	А	В	С	а	b	С	2	А
3	3	D	E	F	d	е	f	3	D
4	4	G	н	I	g	h	i	4	G
5	5	J	К	L	j	k	I	5	J
6	6	М	Ν	0	m	n	0	6	М
7	7	Р	Q	R	S	р	q	r	S
8	8	Т	U	V	t	u	v	8	Т
9	9	W	Х	Y	Z	w	х	у	z

# (For Cyrilic)

Press Butto n	One Time	Two Times	Three Times	Four Times	Five Times	Six Times	Seven Times	Eight Times	Nine Times	Ten Times	Eleven Times	Twelve Times
1	1	Я	В	Е	1	Я	В	E	1	Я	В	E
2	2	А	В	С	а	b	С	Р	т	Ъ	2	А
3	3	D	Е	F	d	е	f	У	И	0	3	D
4	4	G	Н	I	g	h	i	П	Ю	А	4	G
5	5	J	К	L	j	k	I	С	Д	5	J	К

Press Butto n	One Time			Four Times	Five Times	Six Times	Seven Times	Eight Times	Nine Times	Ten Times	Eleven Times	Twelve Times
6	6	М	Ν	0	m	n	0	Φ	Г	Х	6	М
7	7	Р	Q	R	S	р	q	r	s	Й	К	Л
8	8	Т	U	V	t	u	v	Ш	Щ	8	Т	U
9	9	W	Х	Y	Z	w	x	У	z	Э	Ь	Ц

• To move the cursor to the left or right, press  $\blacktriangle$ ,  $\forall$ ,  $\triangleleft$  or  $\triangleright$  to select  $\checkmark$  or  $\triangleright$ , and then press **OK**.

#### **Inserting spaces**

To enter a space, press ▲, ♥, ◀ or ► to select > , and then press OK.

#### **Making corrections**

If you entered an incorrect number or letter and want to change it, press ▲, ▼, ◄ or ► to select < or >
 Press OK several times to move the highlight to the incorrect character. Then, press ▲, ▼, ◄ or ► to select 
 , and press OK. Re-enter the correct letter.

### Special characters and symbols

Press \*, # or 0 repeatedly until you see the special character or symbol you want.

Press *	*/(space)+=<>.,:;'"
Press #	#!?@\$&%()[]^€
Press 0	0 Ä Ë Ö Ü À Ç È É

# Related Information

• Introduction to Your Machine

### **Related Topics:**

- Send the Same Fax to More than One Recipient (Broadcasting)
- Save Outgoing Call Numbers to the Address Book
- Change a Broadcasting Group Name
- Set Your Station ID

▲ Home > Introduction to Your Machine > Access Brother Utilities (Windows)

# Access Brother Utilities (Windows)

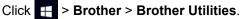
Brother Utilities is an application launcher that offers convenient access to all Brother applications installed on your computer.

To use **Brother Utilities**, you must install the Brother software on your computer. To install the Brother software, go to your model's **Downloads** page at <u>support.brother.com/downloads</u>.

- 1. Do one of the following:
  - Windows 11

Click > All apps > Brother > Brother Utilities.

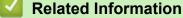
• Windows 10



2. Select your machine.



3. Select the operation you want to use.



- Introduction to Your Machine
  - Uninstall the Brother Software and Drivers (Windows)

▲ Home > Introduction to Your Machine > Access Brother Utilities (Windows) > Uninstall the Brother Software and Drivers (Windows)

# Uninstall the Brother Software and Drivers (Windows)

- 1. Do one of the following:
  - Windows 11

Click > All apps > Brother > Brother Utilities.

• Windows 10

Click 🕂 > Brother > Brother Utilities.

2. Click the drop-down list, and then select your model name (if not already selected). Click **Tools** in the left navigation bar, and then click **Uninstall**.

Follow the instructions in the dialog box to uninstall the software and drivers.

### Related Information

Access Brother Utilities (Windows)

Home > Introduction to Your Machine > Access Brother iPrint&Scan (Windows/Mac)

# Access Brother iPrint&Scan (Windows/Mac)

Use Brother iPrint&Scan for Windows and Mac to print and scan from your computer.

- · This function is not available in countries subject to applicable export regulations.
- To download the latest version:
  - For Windows:

Go to your model's **Downloads** page at <u>support.brother.com/downloads</u>, and then download and install Brother iPrint&Scan.

For Mac:

Download and install Brother iPrint&Scan from the Apple App Store.

If prompted, install the driver and software necessary to use your machine. Download your machine's latest driver and software from your model's **Downloads** page at <u>support.brother.com/downloads</u>.

- 1. Start Brother iPrint&Scan.
  - Windows

Double-click the **Eq. (Brother iPrint&Scan**) icon.

Mac

In the **Finder** menu bar, click **Go** > **Applications**, and then double-click the iPrint&Scan icon.

The Brother iPrint&Scan screen appears.

📅 Brother iPrint&Scan			_	×
•		Create Workflow		
Print	Scan		USB USB Ready Supplies/Machine Settings Machine Scan Settings + Add Machine	

The actual screen may differ depending on the version of the application.

### **Related Information**

• Introduction to Your Machine

#### **Related Topics:**

- Print Using Brother iPrint&Scan (Windows/Mac)
- Scan Using Brother iPrint&Scan (Windows/Mac)

- Change the Scan Button Settings from Brother iPrint&Scan
- Monitor Machine Status Using Brother iPrint&Scan (Windows/Mac)

▲ Home > Introduction to Your Machine > USB / Ethernet Port Locations on Your Brother Machine

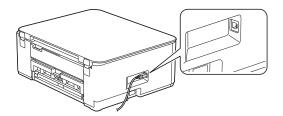
# **USB / Ethernet Port Locations on Your Brother Machine**

- For details on cables, see Interface Specifications.
- To install the driver and software necessary to use your machine, go to your model's Downloads page at support.brother.com/downloads.

>> DCP-T530DW/DCP-T535DW/DCP-T536DW/DCP-T730DW/DCP-T735DW >> DCP-T830DW/DCP-T835DW/MFC-T930DW/MFC-T935DW

### DCP-T530DW/DCP-T535DW/DCP-T536DW/DCP-T730DW/DCP-T735DW

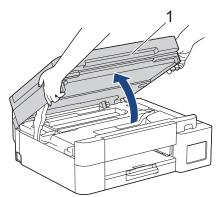
The USB port is located outside the machine as shown.



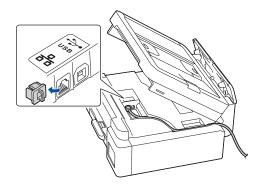
### DCP-T830DW/DCP-T835DW/MFC-T930DW/MFC-T935DW

The USB and Ethernet ports are located inside the machine (Ethernet ports are available only for certain models).

1. Place both hands under the plastic tabs on both sides of the machine to lift the scanner cover (1) into the open position.

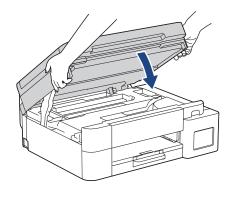


2. Locate the correct port (based on the cable you are using) inside the machine as shown.



Carefully guide the cable through the cable channel and out the back of the machine.

3. Gently close the scanner cover using both hands.





• Introduction to Your Machine

# ▲ Home > Paper Handling

# **Paper Handling**

- Load Paper
- Load Documents

▲ Home > Paper Handling > Load Paper

# Load Paper

- Load Paper in the Paper Tray
- Load Paper in the Manual Feed Slot
- Load Paper in the Multi-purpose Tray (MP Tray)
- Unprintable Area
- Paper Settings
- Acceptable Print Media
- Error and Maintenance Messages
- Print Quality Difficulties
- Paper Handling Difficulties

▲ Home > Paper Handling > Load Paper > Load Paper in the Paper Tray

# Load Paper in the Paper Tray

- Load Cut-Sheet Paper or Photo 2L Paper in the Paper Tray
- Load Legal Size Paper in the Paper Tray
- Load Photo Paper in the Paper Tray
- Load Envelopes in the Paper Tray

▲ Home > Paper Handling > Load Paper > Load Paper in the Paper Tray > Load Cut-Sheet Paper or Photo 2L Paper in the Paper Tray

# Load Cut-Sheet Paper or Photo 2L Paper in the Paper Tray

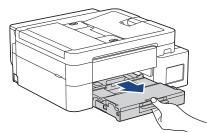
- If the [Check Paper] setting is set to [On] and you pull the paper tray out of the machine, a message appears on the LCD, allowing you to change the paper size and paper type.
- Load only one size and type of paper in the paper tray at a time.
- When you load a different paper size in the tray, you must change the Paper Size setting in the machine or the paper size setting on your computer.

(DCP-T830DW/DCP-T835DW/MFC-T930DW/MFC-T935DW) Doing this enables the machine to automatically feed paper from the appropriate tray if Auto Tray Select has been set in the printer driver (Windows) or on the machine.

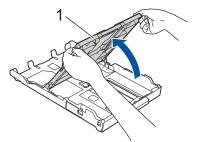
1. If the paper support flap (1) is open, close it, and then close the paper support (2).



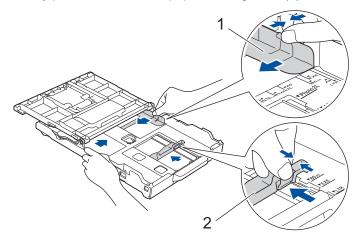
2. Pull the paper tray completely out of the machine.



3. (DCP-T830DW/DCP-T835DW/MFC-T930DW/MFC-T935DW) Lift the output paper tray cover (1).



4. Gently press and slide the paper width guides (1) and then the paper length guide (2) to fit the paper size.

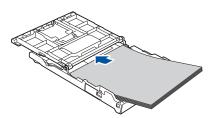


5. Fan the stack of paper well to avoid paper jams and misfeeds.

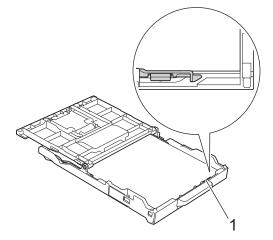


Always make sure the paper is not curled or wrinkled.

6. Gently load paper in the paper tray with the printing surface **face down**.



Make sure the paper is flat in the tray and the paper length guide (1) touches the edges of the paper.

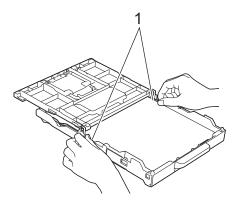


# **IMPORTANT**

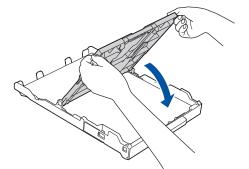
- Be careful not to push the paper in too far; it may lift at the back of the tray and cause paper feed problems.
- Loading more than 20 sheets of Photo 2L (13 x 18 cm) paper may cause paper jams.

To add paper before the tray is empty, remove the paper from the tray and combine it with the paper you are adding. Always fan the stack of paper well to prevent the machine from feeding multiple pages.

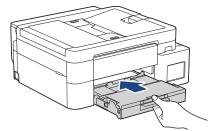
Gently adjust the paper width guides (1) to fit the paper.
 Make sure the paper width guides touch the edges of the paper.



8. (DCP-T830DW/DCP-T835DW/MFC-T930DW/MFC-T935DW) Close the output paper tray cover.



9. Slowly push the paper tray completely into the machine.



10. Pull out the paper support (1) until it locks into place, and then unfold the paper support flap (2).





# **Related Information**

• Load Paper in the Paper Tray

### **Related Topics:**

- Change the Check Paper Setting
- Choose the Right Print Media
- Change the Paper Size and Paper Type

▲ Home > Paper Handling > Load Paper > Load Paper in the Paper Tray > Load Legal Size Paper in the Paper Tray

# Load Legal Size Paper in the Paper Tray

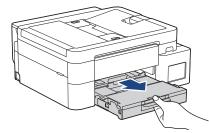
- If the [Check Paper] setting is set to [On] and you pull the paper tray out of the machine, a message appears on the LCD, allowing you to change the paper size and paper type.
- Load only one size and type of paper in the paper tray at a time.
- When you load a different paper size in the tray, you must change the Paper Size setting in the machine or the paper size setting on your computer.

(DCP-T830DW/DCP-T835DW/MFC-T930DW/MFC-T935DW) Doing this enables the machine to automatically feed paper from the appropriate tray if Auto Tray Select has been set in the printer driver (Windows) or on the machine.

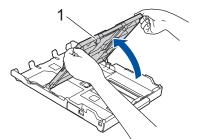
1. If the paper support flap (1) is open, close it, and then close the paper support (2).



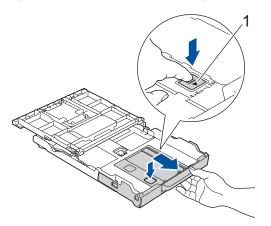
2. Pull the paper tray completely out of the machine.

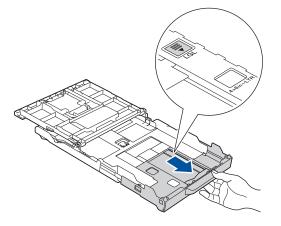


3. (DCP-T830DW/DCP-T835DW/MFC-T930DW/MFC-T935DW) Lift the output paper tray cover (1).

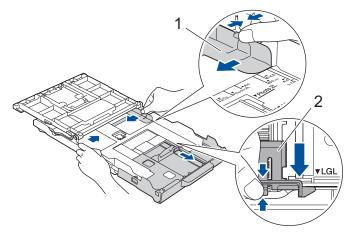


4. Press the square paper tray expansion button (1) and slide out the paper tray until the square paper tray expansion button locks into the square LGL hole.





5. Gently press and slide the paper width guides (1) and the paper length guide (2) to fit the paper size.



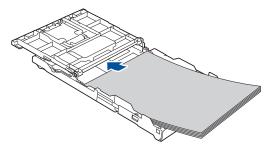
6. Fan the stack of paper well to avoid paper jams and misfeeds.



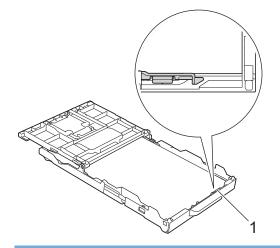
Ø

Always make sure the paper is not curled or wrinkled.

7. Gently load paper in the paper tray with the printing surface **face down**.



Make sure the paper is flat in the tray and the paper length guide (1) touches the edges of the paper.



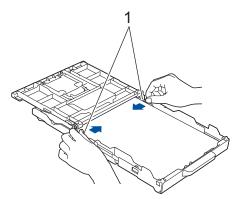
### **IMPORTANT**

Be careful not to push the paper in too far; it may lift at the back of the tray and cause paper feed problems.

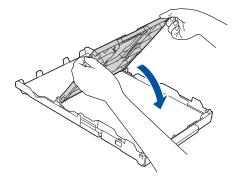
To add paper before the tray is empty, remove the paper from the tray and combine it with the paper you are adding. Always fan the stack of paper well to prevent the machine from feeding multiple pages.

8. Gently adjust the paper width guides (1) to fit the paper.

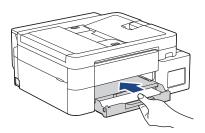
Make sure the paper guides touch the edges of the paper.



9. (DCP-T830DW/DCP-T835DW/MFC-T930DW/MFC-T935DW) Close the output paper tray cover.



10. Slowly push the paper tray completely into the machine.



11. Pull out the paper support (1) until it locks into place, and then unfold the paper support flap (2).





• Load Paper in the Paper Tray

▲ Home > Paper Handling > Load Paper > Load Paper in the Paper Tray > Load Photo Paper in the Paper Tray

# Load Photo Paper in the Paper Tray

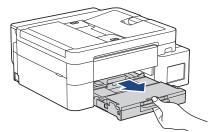
- If the [Check Paper] setting is set to [On] and you pull the paper tray out of the machine, a message appears on the LCD, allowing you to change the paper size and paper type.
- Load only one size and type of paper in the paper tray at a time.
- When you load a different paper size in the tray, you must change the Paper Size setting in the machine or the paper size setting on your computer.

(DCP-T830DW/DCP-T835DW/MFC-T930DW/MFC-T935DW) Doing this enables the machine to automatically feed paper from the appropriate tray if Auto Tray Select has been set in the printer driver (Windows) or on the machine.

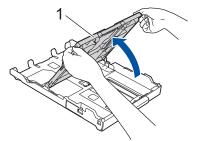
1. If the paper support flap (1) is open, close it, and then close the paper support (2).



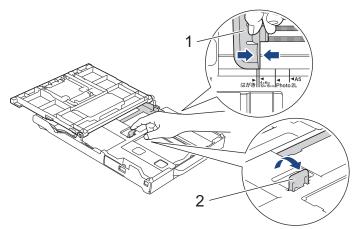
2. Pull the paper tray completely out of the machine.



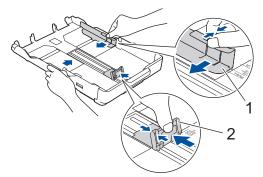
3. (DCP-T830DW/DCP-T835DW/MFC-T930DW/MFC-T935DW) Lift the output paper tray cover (1).



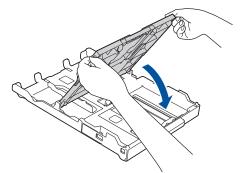
4. (DCP-T830DW/DCP-T835DW/MFC-T930DW/MFC-T935DW) Gently press and slide the paper width guides (1) to fit the paper size, and then lift the stopper (2).



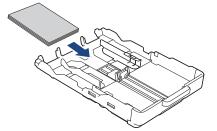
5. (DCP-T530DW/DCP-T535DW/DCP-T536DW/DCP-T730DW/DCP-T735DW) Gently press and slide the paper width guides (1) and then the paper length guide (2) to fit the paper size.



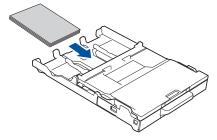
6. (DCP-T830DW/DCP-T835DW/MFC-T930DW/MFC-T935DW) Close the output paper tray cover.



Load up to 20 sheets of photo paper with the printing surface face down.
 Loading more than 20 sheets of photo paper may cause paper jams.
 (DCP-T530DW/DCP-T535DW/DCP-T536DW/DCP-T730DW/DCP-T735DW)



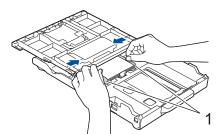
(DCP-T830DW/DCP-T835DW/MFC-T930DW/MFC-T935DW)



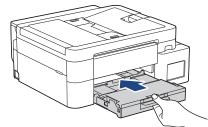
- 8. (DCP-T830DW/DCP-T835DW/MFC-T930DW/MFC-T935DW) Lift the output paper tray cover.
- Gently adjust the paper width guides (1) to fit the paper.
   Make sure the paper width guides touch the edges of the paper and the paper is flat in the tray. (DCP-T530DW/DCP-T535DW/DCP-T536DW/DCP-T730DW/DCP-T735DW)



#### (DCP-T830DW/DCP-T835DW/MFC-T930DW/MFC-T935DW)



- 10. (DCP-T830DW/DCP-T835DW/MFC-T930DW/MFC-T935DW) Close the output paper tray cover.
- 11. Slowly push the paper tray completely into the machine.



12. Pull out the paper support (1) until it locks into place, and then unfold the paper support flap (2).





# **Related Information**

• Load Paper in the Paper Tray

- Change the Check Paper Setting
- Choose the Right Print Media
- Change the Paper Size and Paper Type

# ▲ Home > Paper Handling > Load Paper > Load Paper in the Paper Tray > Load Envelopes in the Paper Tray

# Load Envelopes in the Paper Tray

- If the [Check Paper] setting is set to [On] and you pull the paper tray out of the machine, a message appears on the LCD, allowing you to change the paper size and paper type.
- You can load envelopes in a variety of sizes. See *Related Information*: *Paper Type and Paper Size for Each Operation*.
- When you load envelopes in the tray, you must change the Paper Size setting in the machine or the paper size setting on your computer.

(DCP-T830DW/DCP-T835DW/MFC-T930DW/MFC-T935DW) Doing this enables the machine to automatically feed paper from the appropriate tray if Auto Tray Select has been set in the printer driver (Windows) or on the machine.

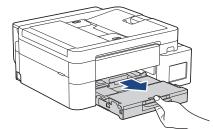
• Before loading envelopes in the tray, press the corners and sides of the envelopes to make them as flat as possible.



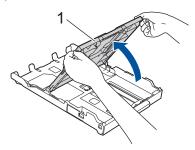
1. If the paper support flap (1) is open, close it, and then close the paper support (2).



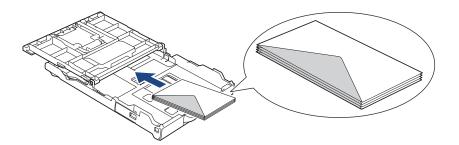
2. Pull the paper tray completely out of the machine.



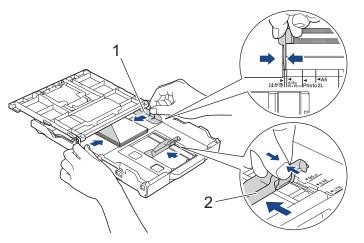
3. (DCP-T830DW/DCP-T835DW/MFC-T930DW/MFC-T935DW) Lift the output paper tray cover (1).



4. Load up to 10 envelopes in the paper tray with the printing surface **face down**. Loading more than 10 envelopes may cause paper jams.



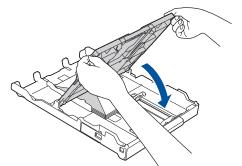
5. Gently press and slide the paper width guides (1) and paper length guide (2) to fit the size of the envelopes. Make sure the envelopes are flat in the tray.



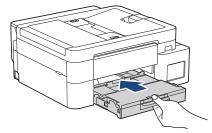
### **IMPORTANT**

If envelopes are multi-feeding, load one envelope in the paper tray at a time.

6. (DCP-T830DW/DCP-T835DW/MFC-T930DW/MFC-T935DW) Close the output paper tray cover.



7. Slowly push the paper tray completely into the machine.



8. Pull out the paper support (1) until it locks into place, and then unfold the paper support flap (2).





# **Related Information**

• Load Paper in the Paper Tray

- Change the Check Paper Setting
- Choose the Right Print Media
- Change the Paper Size and Paper Type
- Paper Type and Paper Size for Each Operation

▲ Home > Paper Handling > Load Paper > Load Paper in the Manual Feed Slot

### Load Paper in the Manual Feed Slot

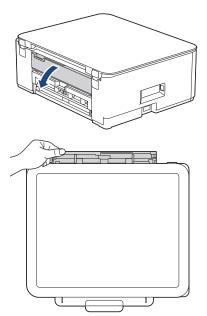
Related Models: DCP-T530DW/DCP-T535DW/DCP-T536DW/DCP-T730DW/DCP-T735DW

Load special print media in this slot, one sheet of paper at a time.

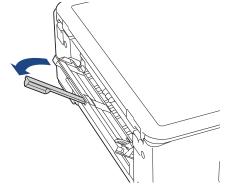
The machine automatically turns on Manual Feed mode when you put paper in the manual feed slot.

1. Open the manual feed slot cover.

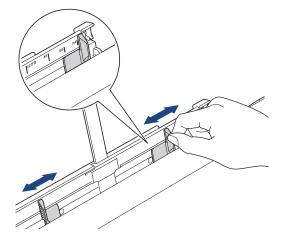
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2. Lift the paper support.

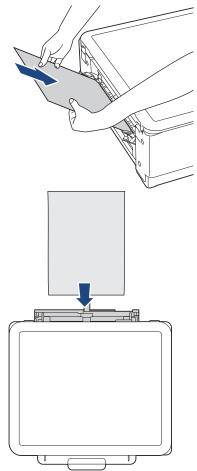


3. Slide the manual feed slot paper guides to fit the width of the paper you are using.

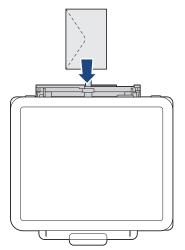


4. Load only one sheet of paper in the manual feed slot with the printing surface face up.

Using both hands, adjust the manual feed slot paper guides to make sure there is no gap between them and the paper.



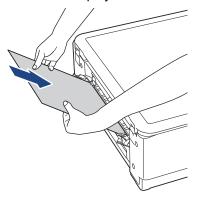
When using envelopes, load the envelopes with the printing surface **face up** and the flap on the left as shown in the illustration.



### IMPORTANT

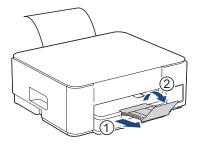
- DO NOT load more than **one sheet of paper** in the manual feed slot at any time. Doing this may cause a paper jam. When printing multiple pages, do not feed the next sheet of paper until the LCD displays a message instructing you to feed the next sheet.
- DO NOT load paper in the manual feed slot when you are printing from the paper tray. Doing this may cause a paper jam.

5. Using both hands, push **one sheet of paper** into the manual feed slot until the front edge touches the paper feed rollers. Release the paper when you feel the machine pull it. The LCD displays [Ready]. Follow the instructions displayed on the LCD.



When loading an envelope, or a sheet of thick paper, push the media into the manual feed slot until you feel the paper feed rollers pull it.

6. Pull out the paper support (1) until it locks into place, and then unfold the paper support flap (2).



- Ø
  - If the document does not fit on one sheet, the machine will prompt you to load another sheet of paper. Place another sheet of paper in the manual feed slot, and follow the instructions displayed on the LCD.
  - Make sure printing has finished before you close the manual feed slot cover.
  - · When paper is placed in the manual feed slot, the machine always prints from the manual feed slot.
  - The machine will eject any paper loaded in the manual feed slot while a test page, report, etc. is being printed.
  - The machine will eject paper loaded in the manual feed slot during the machine's cleaning process. Wait until the machine finishes its cleaning, and then load paper in the manual feed slot.

#### Related Information

· Load Paper

- · Choose the Right Print Media
- Error and Maintenance Messages

▲ Home > Paper Handling > Load Paper > Load Paper in the Multi-purpose Tray (MP Tray)

# Load Paper in the Multi-purpose Tray (MP Tray)

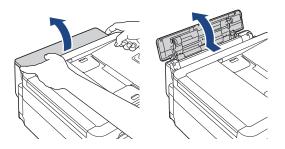
Related Models: DCP-T830DW/DCP-T835DW/MFC-T930DW/MFC-T935DW

Use the MP tray for special print media, such as photo paper or envelopes.

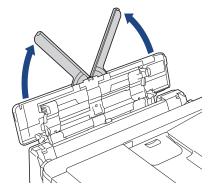
- If the [Check Paper] setting is set to [On] and you set the paper in the MP tray, a message appears on the LCD, allowing you to change the paper size and paper type.
- Load only one size and type of paper in the paper tray at a time.
- When you load a different paper size in the tray, you must change the Paper Size setting in the machine or the paper size setting on your computer.

Doing this enables the machine to automatically feed paper from the appropriate tray if Auto Tray Select has been set in the printer driver (Windows) or on the machine.

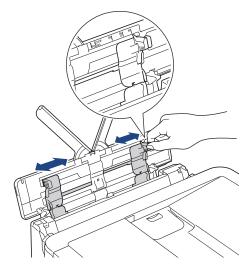
1. Open the MP tray using both hands.



2. Lift the paper support.



3. Gently press and slide the MP tray paper guides to match the width of the paper you are using.

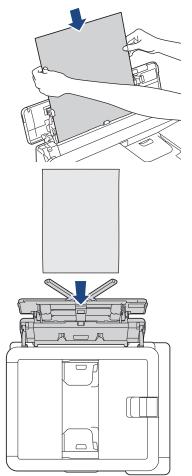


4. Fan the stack of paper well to avoid paper jams and misfeeds.

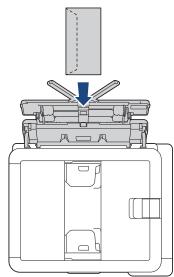


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- Always make sure the paper is not curled or wrinkled.
- You can load only one sheet of Legal/Mexico Legal/India Legal/Folio size paper into the MP tray at a time.
- 5. Gently load the paper in the MP tray with the printing surface **face up**.

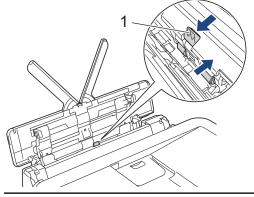


When using envelopes, load the envelopes with the printing surface **face up** and the flap on the left as shown in the illustration.

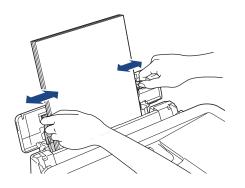


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If you are having difficulty loading paper in the MP tray, push the release lever (1) towards the back of the machine, and then load the paper.

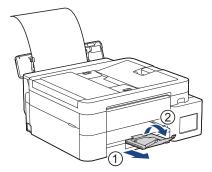


6. Using both hands, gently adjust the MP tray paper guides to fit the paper.



- DO NOT press the paper guides too tightly against the paper. Doing this may cause the paper to fold and jam.
- Place the paper in the centre of the MP tray between the paper guides. If the paper is not centred, pull it out and insert it again at the centre position.

7. Pull out the paper support (1) until it locks into place, and then unfold the paper support flap (2).



8. Change the paper size and paper type settings for the MP tray, if needed.

Make sure printing has finished before you close the MP tray.

### Related Information

Load Paper

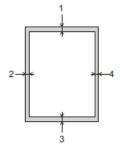
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▲ Home > Paper Handling > Load Paper > Unprintable Area

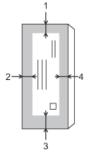
# **Unprintable Area**

The unprintable area depends on the settings in the application you are using. The figures below show the unprintable areas on Cut-sheet paper and envelopes. The machine can print in the shaded areas of Cut-sheet paper only when the Borderless print feature is available and turned on.

#### **Cut-Sheet Paper**



Envelope



	Тор (1)	Left (2)	Bottom (3)	Right (4)
Cut-Sheet	3 mm	3 mm	3 mm	3 mm
Envelopes	12 mm	3 mm	12 mm	3 mm

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The Borderless print feature is not available for envelopes and 2-sided printing.

### Related Information

- Load Paper
- **Related Topics:**
- Printing Difficulties

▲ Home > Paper Handling > Load Paper > Paper Settings

# **Paper Settings**

- Change the Paper Size and Paper Type
- Change the Check Paper Setting
- Shrink Page Size of an Oversized Incoming Fax

▲ Home > Paper Handling > Load Paper > Paper Settings > Change the Paper Size and Paper Type

### Change the Paper Size and Paper Type

Set the Paper Size and Paper Type settings for the paper tray.

- To get the best print quality, set the machine for the type of paper you are using.
- When you change the size of the paper you load in the tray, you must change the Paper Size setting on the LCD at the same time.

>> DCP-T530DW/DCP-T535DW/DCP-T536DW/DCP-T730DW/DCP-T735DW/DCP-T830DW/DCP-T835DW >> MFC-T930DW/MFC-T935DW

### DCP-T530DW/DCP-T535DW/DCP-T536DW/DCP-T730DW/DCP-T735DW/ DCP-T830DW/DCP-T835DW

- 1. Press Menu.
- 2. Press ▲ or ▼ to make your selections:
  - a. Select [General Setup]. Press OK.
  - b. (DCP-T830DW/DCP-T835DW) Select [Tray Setting]. Press OK.
  - c. (DCP-T830DW/DCP-T835DW) Select the tray option you want. Press OK.
  - d. Select [Paper Type]. Press OK.
  - e. Select [Plain Paper], [Inkjet Paper], [Brother BP71] or [Other Glossy]. Press OK.
  - f. Select [Paper Size]. Press OK.
  - g. Select the paper size option you want, and then press OK.
- 3. Press Stop/Exit.

The machine ejects paper with the printed surface face up onto the paper tray at the front of the machine. When you use glossy paper, remove each sheet at once to prevent smudging or paper jams.

#### MFC-T930DW/MFC-T935DW

- 1. Press Settings.
- 2. Press ▲ or ▼ to make your selections:
  - a. Select [General Setup]. Press OK.
  - b. Select [Tray Setting]. Press OK.
  - c. Select the tray option you want. Press OK.
  - d. Select [Paper Type]. Press OK.
  - e. Select [Plain Paper], [Inkjet Paper], [Brother BP71] or [Other Glossy]. Press OK.
  - f. Select [Paper Size]. Press OK.
  - g. Select the paper size option you want, and then press **OK**.
- 3. Press Stop/Exit.

The machine ejects paper with the printed surface face up onto the paper tray at the front of the machine. When you use glossy paper, remove each sheet at once to prevent smudging or paper jams.

### **Related Information**

• Paper Settings

- · Load Cut-Sheet Paper or Photo 2L Paper in the Paper Tray
- Load Photo Paper in the Paper Tray
- Load Envelopes in the Paper Tray

- Acceptable Print Media
- Error and Maintenance Messages
- Printing Difficulties
- Print Quality Difficulties
- Printing Received Faxes (For models with facsimile function)

Home > Paper Handling > Load Paper > Paper Settings > Change the Check Paper Setting

### Change the Check Paper Setting

If this setting is set to [On] and the paper tray is removed or you load paper in the MP tray, the LCD displays a message allowing you to change the Paper Size and Paper Type settings.

The default setting is [On].

>> DCP-T530DW/DCP-T535DW/DCP-T536DW/DCP-T730DW/DCP-T735DW/DCP-T830DW/DCP-T835DW >> MFC-T930DW/MFC-T935DW

#### DCP-T530DW/DCP-T535DW/DCP-T536DW/DCP-T730DW/DCP-T735DW/ DCP-T830DW/DCP-T835DW

- 1. Press Menu.
- 2. Press ▲ or ▼ to make your selections:
  - a. Select [General Setup]. Press OK.
  - b. (DCP-T830DW/DCP-T835DW) Select [Tray Setting]. Press OK.
  - c. Select [Check Paper]. Press OK.
  - d. Select [On] (or [Off]). Press OK.
- 3. Press Stop/Exit.

#### MFC-T930DW/MFC-T935DW

- 1. Press Settings.
- 2. Press ▲ or ▼ to make your selections:
  - a. Select [General Setup]. Press OK.
  - b. Select [Tray Setting]. Press OK.
  - c. Select [Check Paper]. Press OK.
  - d. Select [On] or [Off]. Press OK.
- 3. Press Stop/Exit.

#### Related Information

Paper Settings

- Load Cut-Sheet Paper or Photo 2L Paper in the Paper Tray
- Load Photo Paper in the Paper Tray
- Load Envelopes in the Paper Tray
- Error and Maintenance Messages

▲ Home > Paper Handling > Load Paper > Acceptable Print Media

# **Acceptable Print Media**

The print quality can be affected by the type of paper you use in the machine.

To get the best print quality for the settings you have selected, always set the Paper Type to match the type of paper you load.

You can use plain paper, inkjet paper (coated paper), glossy paper, recycled paper, and envelopes.

We recommend testing various paper types before buying large quantities.

For best results, we recommend using Brother paper.

- When you print on inkjet paper (coated paper) and glossy paper, be sure to select the correct print media in the printer driver or in the application you use to print, or the Paper Type setting on the machine.
- When you print on photo paper, load one extra sheet of the same photo paper in the paper tray.
- When using photo paper, remove each sheet at once to prevent smudging or paper jams.
- Avoid touching the printed surface of the paper immediately after printing; the surface may not be completely
  dry and may stain your fingers.

#### **Related Information**

- · Load Paper
  - Recommended Print Media
  - Handle and Use Print Media
  - Choose the Right Print Media

- Change the Paper Size and Paper Type
- Print Quality Difficulties

▲ Home > Paper Handling > Load Paper > Acceptable Print Media > Recommended Print Media

# **Recommended Print Media**

For the best print quality, we recommend using the Brother paper listed in the table.

Brother paper may not be available in all countries.

If Brother paper is not available in your country, we recommend testing various paper types before purchasing large quantities.

### **Brother paper**

Paper Type	Item
A4 / Plain	BP60PA
A4 / Glossy Photo	BP71GA4
A4 / Inkjet (Matte)	BP60MA
10 x 15 cm / Glossy Photo	BP71GP

### Related Information

Acceptable Print Media

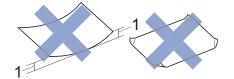
#### ▲ Home > Paper Handling > Load Paper > Acceptable Print Media > Handle and Use Print Media

# Handle and Use Print Media

- Store paper in its original packaging and keep it sealed. Keep the paper flat and away from moisture, direct sunlight and heat.
- Avoid touching the shiny (coated) side of photo paper.
- Some envelope sizes require that you set margins in the application. Make sure you do a test print first before
  printing many envelopes.

### IMPORTANT

- DO NOT use the following types of paper:
- · Damaged, curled, wrinkled, or irregularly shaped



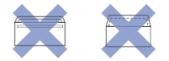
#### 1. 2 mm or greater curl may cause jams to occur.

- · Extremely shiny or highly textured
- · Paper that cannot be arranged uniformly when stacked
- Paper with an adhesive surface

DO NOT use envelopes that:

- Are loosely constructed
- Have windows
- Are embossed (have raised writing on them)
- · Have clasps or staples
- Are pre-printed on the inside
- Are self-adhesive
- Have double flaps

#### Self-adhesive Double flaps



You may experience paper feed problems caused by the thickness, size and flap shape of the envelopes you are using.

### Related Information

Acceptable Print Media

#### **Related Topics:**

Load Paper in the Paper Tray

▲ Home > Paper Handling > Load Paper > Acceptable Print Media > Choose the Right Print Media

# **Choose the Right Print Media**

- Paper Type and Paper Size for Each Operation
- Paper Capacity of the Paper Tray
- Load Cut-Sheet Paper or Photo 2L Paper in the Paper Tray
- Load Photo Paper in the Paper Tray
- Load Envelopes in the Paper Tray
- Load Paper in the Manual Feed Slot

▲ Home > Paper Handling > Load Paper > Acceptable Print Media > Choose the Right Print Media > Paper Type and Paper Size for Each Operation

# Paper Type and Paper Size for Each Operation

Paper Type	Paper Size	Paper Size		Usage			
				Сору	Direct Print <sup>3</sup>	Printer	
Cut-Sheet	A4	210 x 297 mm	Yes	Yes	Yes	Yes	
	Letter	215.9 x 279.4 mm	Yes	Yes	Yes	Yes	
	Legal	215.9 x 355.6 mm	Yes	Yes <sup>2</sup>	-	Yes	
	Mexico Legal	215.9 x 339.85 mm	Yes	Yes <sup>2</sup>	-	Yes	
	India Legal	215 x 345 mm	Yes	Yes <sup>2</sup>	-	Yes	
	Folio	215.9 x 330.2 mm	Yes	Yes <sup>2</sup>	-	Yes	
	Executive	184.1 x 266.7 mm	-	-	-	Yes	
	A5	148 x 210 mm	-	Yes	-	Yes	
	A6	105 x 148 mm	-	-	-	Yes	
Cards	Photo	10 x 15 cm	-	Yes	Yes	Yes	
	Photo L	9 x 13 cm	-	-	-	Yes	
	Photo 2L	13 x 18 cm	-	-	Yes	Yes	
	Index Card	13 x 20 cm	-	-	-	Yes	
Envelopes	C5 Envelope	162 x 229 mm	-	-	-	Yes	
	DL Envelope	110 x 220 mm	-	-	-	Yes	
	Com-10	104.7 x 241.3 mm	-	-	-	Yes	
	Monarch	98.4 x 190.5 mm	-	-	-	Yes	

1 MFC-T930DW/MFC-T935DW only

2 DCP-T730DW/DCP-T735DW/DCP-T830DW/DCP-T835DW/MFC-T930DW/MFC-T935DW only

<sup>3</sup> MFC-T930DW/MFC-T935DW only

# **Related Information**

- Choose the Right Print Media
- **Related Topics:**
- Load Envelopes in the Paper Tray

▲ Home > Paper Handling > Load Paper > Acceptable Print Media > Choose the Right Print Media > Paper Capacity of the Paper Tray

# Paper Capacity of the Paper Tray

	Paper Size	Paper Types	No. of sheets	Weight	Thickness
Paper Tray	<ul> <li>DCP-T530DW/ DCP-T535DW/ DCP-T536DW/ DCP-T730DW/ DCP-T735DW</li> <li>A4, Letter, Legal, Mexico Legal, India Legal, Folio, Executive, A5, A6, Envelopes (C5, Com-10, DL, Monarch), Photo (10 x 15 cm), Photo L (9 x 13 cm), Photo 2L (13 x 18 cm),</li> </ul>	Plain Paper, Recycled Paper	150 <sup>1</sup>	64 to 120 g/m²	0.08 to 0.15 mm
		Inkjet Paper	20	64 to 200 g/m <sup>2</sup>	0.08 to 0.25 mm
		Glossy Paper <sup>2</sup> , Photo <sup>2</sup>	20	Up to 220 g/m <sup>2</sup>	Up to 0.25 mm
		Index Card	30	Up to 120 g/m²	Up to 0.15 mm
	Index card (13 x 20 cm) DCP-T830DW/ DCP-T835DW/ MFC-T930DW/ MFC-T935DW	Envelopes	10	80 to 95 g/m <sup>2</sup>	Up to 0.52 mm
	A4, Letter, Legal, Mexico Legal, India Legal, Folio, Executive, A5, A6, Envelopes (C5, Com-10, DL, Monarch), Photo (10 x 15 cm), Photo 2L (13 x 18 cm), Index card (13 x 20 cm)				
Manual Feed Slot (DCP-T530DW/ DCP-T535DW/ DCP-T536DW/ DCP-T730DW/ DCP-T735DW)	A4, Letter, Legal, Mexico Legal, India Legal, Folio, Executive, A5, A6, Envelopes (C5, Com-10, DL, Monarch), Photo (10 x 15 cm), Photo L (9 x 13 cm), Photo 2L (13 x 18 cm), Index card (13 x 20 cm)	Plain Paper, Recycled Paper	1	64 to 120 g/m²	0.08 to 0.15 mm
		Inkjet Paper	1	64 to 200 g/m²	0.08 to 0.25 mm
		Glossy Paper, Photo	1	Up to 300 g/m²	Up to 0.30 mm
		Index Card	1	Up to 120 g/m²	Up to 0.15 mm
		Envelopes	1	80 to 95 g/m <sup>2</sup>	Up to 0.52 mm
Multi-purpose tray (MP tray) <sup>3</sup> (DCP-T830DW/ DCP-T835DW/ MFC-T930DW/ MFC-T935DW)	A4, Letter, Legal, Mexico Legal, India Legal, Folio, Executive, A5, A6, Envelopes (C5, Com-10, DL, Monarch), Photo (10 x 15 cm), Photo L (9 x 13 cm), Photo 2L (13 x 18 cm), Index card (13 x 20 cm)	Plain Paper, Recycled Paper	80 (Up to A4/ Letter) <sup>1</sup> 1 (Over A4/ Letter)	64 to 120 g/m <sup>2</sup>	0.08 to 0.15 mm
		Inkjet Paper	20	64 to 200 g/m <sup>2</sup>	0.08 to 0.25 mm
		Glossy Paper <sup>2</sup> , Photo <sup>2</sup>	20	Up to 220 g/m²	Up to 0.25 mm
		Index Card	20	Up to 120 g/m²	Up to 0.15 mm

Paper Size	Paper Types	No. of sheets	Weight	Thickness
	Envelopes	10	80 to 95 g/m <sup>2</sup>	Up to 0.52 mm

- <sup>1</sup> When using plain paper 80 g/m<sup>2</sup>.
- <sup>2</sup> BP71 260 g/m<sup>2</sup> paper is specially designed for Brother inkjet machines.
- <sup>3</sup> We recommend using MP tray for glossy paper.

### **Related Information**

- Choose the Right Print Media
- **Related Topics:**
- Paper Handling Difficulties

▲ Home > Paper Handling > Load Documents

# **Load Documents**

- Load Documents in the Automatic Document Feeder (ADF)
- Load Documents on the Scanner Glass
- Unscannable Area

▲ Home > Paper Handling > Load Documents > Load Documents in the Automatic Document Feeder (ADF)

# Load Documents in the Automatic Document Feeder (ADF)

Related Models: DCP-T730DW/DCP-T735DW/DCP-T830DW/DCP-T835DW/MFC-T930DW/MFC-T935DW

The ADF can hold multiple pages and feeds each sheet individually.

Use paper that is within the sizes and weights shown in the table. Always fan the pages before placing them in the ADF.

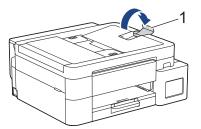
### **Document Sizes and Weights**

Length <sup>1</sup> :	• DCP-T730DW/DCP-T735DW
	210 to 355.6 mm
	<ul> <li>DCP-T830DW/DCP-T835DW/MFC-T930DW/ MFC-T935DW</li> <li>148 to 355.6 mm</li> </ul>
Width:	139.7 to 215.9 mm
Paper Weight:	64 to 90 g/m <sup>2</sup>

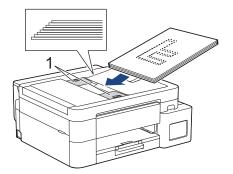
<sup>1</sup> Documents that are longer than 297 mm must be fed one page at a time.

#### IMPORTANT

- DO NOT pull on the document while it is feeding.
- DO NOT use paper that is curled, wrinkled, folded, ripped, stapled, paper clipped, pasted or taped.
- DO NOT use cardboard, newspaper or fabric.
- Make sure documents with correction fluid or written in ink are completely dry.
- 1. Lift and unfold the ADF document support (1).



- 2. Fan the stack of paper well to avoid paper jams and misfeeds.
- 3. Adjust the paper guides (1) to fit the document size.



4. Place your document, **face down**, **top edge first** in the ADF underneath the paper guides until you feel the document touch the feed rollers and the LCD displays [ADF Ready].

# IMPORTANT

DO NOT leave any documents on the scanner glass. If you do this, the ADF may jam.

### Related Information

Load Documents

- Copy a Document
- Error and Maintenance Messages
- Telephone and Fax Problems
- Other Problems

▲ Home > Paper Handling > Load Documents > Load Documents on the Scanner Glass

### Load Documents on the Scanner Glass

Use the scanner glass to fax, copy, or scan one page at a time.

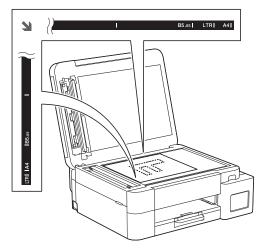
### **Document Sizes Supported**

Length:	Up to 297 mm
Width:	Up to 215.9 mm
Weight:	Up to 2 kg

#### (ADF models)

To use the scanner glass, the ADF must be empty and the ADF document support must be closed.

- 1. Lift the document cover.
- 2. Place the document face down in the upper left corner of the scanner glass as shown in the illustration.



3. Close the document cover.

### **IMPORTANT**

If you are scanning a book or thick document, DO NOT forcefully close or press on the document cover.

### Related Information

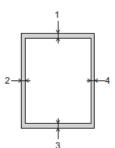
Load Documents

- Copy a Document
- Telephone and Fax Problems
- Other Problems

▲ Home > Paper Handling > Load Documents > Unscannable Area

# **Unscannable Area**

The unscannable area of a page depends on the settings in the application you are using. The figures below show the typical unscannable measurements.



Usage	Document Size	Top (1) Bottom (3)	Left (2) Right (4)
Fax <sup>1</sup>	A4	3 mm	3 mm <sup>2</sup>
	Letter		4 mm
	Legal		
Сору	All paper sizes	3 mm	3 mm
Scan		1 mm	1 mm

1 MFC-T930DW/MFC-T935DW only

<sup>2</sup> The unscannable area is 1 mm when using the ADF.



### **Related Information**

Load Documents

#### Home > Print

# Print

- Print from Your Computer (Windows)
- Print from Your Computer (Mac)
- Print Using Brother iPrint&Scan (Windows/Mac)
- Print Photos Directly from a USB Flash Drive
- Print an Email Attachment
- Cancel a Print Job

▲ Home > Print > Print from Your Computer (Windows)

# Print from Your Computer (Windows)

- Print a Photo (Windows)
- Print a Document (Windows)
- Print More Than One Page on a Single Sheet of Paper (N in 1) (Windows)
- Print as a Poster (Windows)
- Print on Both Sides of the Paper Automatically (Automatic 2-sided Printing) (Windows)
- Print as a Booklet Automatically (Windows)
- Print a Colour Document in Greyscale (Windows)
- Print on an Envelope (Windows)
- Prevent Smudged Printouts and Paper Jams (Windows)
- Use a Preset Print Profile (Windows)
- Change the Default Print Settings (Windows)
- Printer Driver Settings (Windows)

▲ Home > Print > Print from Your Computer (Windows) > Print a Photo (Windows)

# Print a Photo (Windows)



- Make sure you have loaded the correct media in the paper tray.
- For best results, we recommend using Brother paper.
- When printing on photo paper, load one extra sheet of the same photo paper in the paper tray.
- 1. Select the print command in your application.
- 2. Select your model's name, and then click the printer's properties or preferences button. The printer driver window appears.
- 3. Click the **Basic** tab.
- 4. Click the Media Type drop-down list, and then select the type of paper you are using.

### **IMPORTANT**

To get the best print quality for the settings you have selected, always set the **Media Type** option to match the type of paper you load.

- 5. Click the Paper Size drop-down list, and then select your paper size.
- 6. Select the **Borderless** checkbox, if needed.
- 7. For Colour / Greyscale, select Colour.
- 8. In the Orientation field, select the Portrait or Landscape option to set the printout orientation.

<sup>f</sup> If your application contains a similar setting, we recommend that you set the printout orientation using the application.

- 9. Type the number of copies (1-999) you want in the Copies field.
- 10. Change other printer settings, if needed.
- 11. Click OK.
- 12. Complete your print operation.

### Related Information

• Print from Your Computer (Windows)

- Printer Driver Settings (Windows)
- Paper Handling and Printing Problems
- Paper Settings
- Change the Default Print Settings (Windows)

Home > Print > Print from Your Computer (Windows) > Print a Document (Windows)

# Print a Document (Windows)

When you change an application's print settings, the changes apply only to documents printed with that application.

• 2-sided printing may be the default, depending on your model. For 1-sided printing, turn off the 2-sided printing settings in the printer driver options.

For more information, see Related Information: Printer Driver Settings (Windows).

- To change print settings for all Windows applications, you must configure the printer driver properties.
   For more information, see *Related Information:Change the Default Print Settings (Windows)*.
- 1. Select the print command in your application.
- 2. Select your model's name, and then click the printer's properties or preferences button. The printer driver window appears.
- 3. Load paper in the paper tray.

Make sure you have loaded the correct size paper in the paper tray.

4. Click the **Basic** tab.

Ø

5. Click the Media Type drop-down list, and then select the type of paper you are using.

### IMPORTANT

To get the best print quality for the settings you have selected, always set the **Media Type** option to match the type of paper you load.

- 6. Click the Paper Size drop-down list, and then select your paper size.
- 7. For Colour / Greyscale, select the Colour or Greyscale option.
- 8. In the **Orientation** field, select the **Portrait** or **Landscape** option to set the printout orientation.

<sup>f</sup> If your application contains a similar setting, we recommend that you set the printout orientation using the application.

- 9. Type the number of copies (1-999) you want in the Copies field.
- 10. To print multiple pages on a single sheet of paper or print one page of your document on multiple sheets, click the **Multiple Page** drop-down list, and then select your options.
- 11. Click the 2-sided / Booklet drop-down list, and then select the option you want.
- 12. (DCP-T830DW/DCP-T835DW/MFC-T930DW/MFC-T935DW) Click the **Paper Source** drop-down list and select the paper source.
  - You can also set the paper size and paper type for each tray using the machine's control panel.
    - You can also set the priority of each tray using the machine's control panel.

For more information, see *Related Information:Paper Settings*.

- 13. Change other printer settings, if needed.
- 14. Click OK.

Ø

15. Complete your print operation.

#### **Related Information**

Print from Your Computer (Windows)

- Printing Difficulties
- Printer Driver Settings (Windows)

- Paper Handling and Printing Problems
- Paper Settings
- Change the Default Print Settings (Windows)

▲ Home > Print > Print from Your Computer (Windows) > Print More Than One Page on a Single Sheet of Paper (N in 1) (Windows)

# Print More Than One Page on a Single Sheet of Paper (N in 1) (Windows)



- 1. Select the print command in your application.
- Select your model's name, and then click the printer's properties or preferences button. The printer driver window appears.
- 3. Click the **Basic** tab.
- 4. In the **Orientation** field, select the **Portrait** or **Landscape** option to set the printout orientation.

If your application contains a similar setting, we recommend that you set the printout orientation using the application.

- 5. Click the Multiple Page drop-down list, and then select the 2 in 1, 4 in 1, 9 in 1, or 16 in 1 option.
- 6. Click the Page Order drop-down list, and then select your page order.
- 7. Click the Border Line drop-down list, and then select your border line type.
- 8. Change other printer settings, if needed.
- 9. Click OK.

Ø

10. Complete your print operation.

#### Related Information

• Print from Your Computer (Windows)

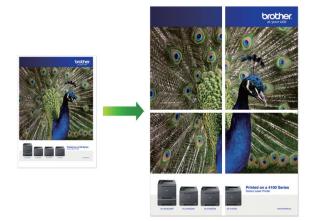
#### **Related Topics:**

• Printer Driver Settings (Windows)

▲ Home > Print > Print from Your Computer (Windows) > Print as a Poster (Windows)

# Print as a Poster (Windows)

Enlarge your print size and print the document in poster mode.



- 1. Select the print command in your application.
- 2. Select your model's name, and then click the printer's properties or preferences button. The printer driver window appears.
- 3. Click the **Basic** tab.
- 4. Click the Multiple Page drop-down list, and then select the 1 in 2x2 Pages or 1 in 3x3 Pages option.
- 5. Change other printer settings, if needed.
- 6. Click **OK**.
- 7. Complete your print operation.

#### **Related Information**

• Print from Your Computer (Windows)

#### **Related Topics:**

• Printer Driver Settings (Windows)

▲ Home > Print > Print from Your Computer (Windows) > Print on Both Sides of the Paper Automatically (Automatic 2-sided Printing) (Windows)

# Print on Both Sides of the Paper Automatically (Automatic 2-sided Printing) (Windows)



- Make sure the jam clear cover is closed.
- If paper is curled, straighten it and put it back in the paper tray.
- Use regular paper. DO NOT use bond paper.
- If the paper is thin, it may wrinkle.
- 1. Select the print command in your application.
- 2. Select your model's name, and then click the printer's properties or preferences button. The printer driver window appears.
- 3. Click the **Basic** tab.
- 4. In the **Orientation** field, select the **Portrait** or **Landscape** option to set the printout orientation.

If your application contains a similar setting, we recommend that you set the printout orientation using the application.

- 5. Click the 2-sided / Booklet drop-down list, and then select 2-sided.
- 6. Click the 2-sided Settings button.
- 7. Select one of the options from the **2-sided Type** menu.

When 2-sided is selected, four types of 2-sided binding are available for each orientation:

Option for Portrait	Description
Long Edge (Left)	
Long Edge (Right)	

# Option for Portrait Description Short Edge (Top) Image: Compare the second sec

Option for Landscape	Description
Long Edge (Top)	
Long Edge (Bottom)	3
Short Edge (Right)	312
Short Edge (Left)	2 3

- 8. Select the **Binding Offset** checkbox to specify the offset for binding in inches or millimetres.
- 9. Click **OK** to return to the printer driver window.
- 10. Change other printer settings, if needed.

The Borderless feature is not available when using this option.

Ø

#### 12. Complete your print operation.

# Related Information

• Print from Your Computer (Windows)

## **Related Topics:**

- Printer Driver Settings (Windows)
- Print as a Booklet Automatically (Windows)

▲ Home > Print > Print from Your Computer (Windows) > Print as a Booklet Automatically (Windows)

# Print as a Booklet Automatically (Windows)

Use this option to print a document in booklet format using 2-sided printing. The document's pages will be arranged according to the correct page number and will allow you to fold at the centre of the print output without having to change the order of the printed pages.



- Make sure the jam clear cover is closed.
- If paper is curled, straighten it and put it back in the paper tray.
- Use regular paper. DO NOT use bond paper.
- If the paper is thin, it may wrinkle.
- 1. Select the print command in your application.
- 2. Select your model's name, and then click the printer's properties or preferences button. The printer driver window appears.
- 3. Click the Basic tab.

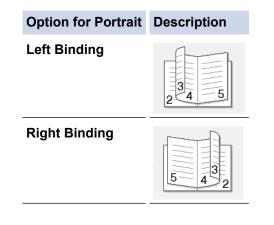
Ø

4. In the **Orientation** field, select the **Portrait** or **Landscape** option to set the printout orientation.

If your application contains a similar setting, we recommend that you set the printout orientation using the application.

- 5. Click the 2-sided / Booklet drop-down list, and then select the Booklet option.
- 6. Click the 2-sided Settings button.
- 7. Select one of the options from the 2-sided Type menu.

There are two types of 2-sided binding directions available for each orientation:



Option for Landscape	Description
Top Binding	
Bottom Binding	5 4 3 2

8. Select one of the options from the **Booklet Printing Method** menu.

Option	Description	
All Pages at Once	Every page will be printed in booklet format (four pages to every piece of paper, two pages per side). Fold your printout in the middle to create the booklet.	
Divide into Sets	This option prints the whole booklet in smaller individual booklet sets, allowing you to fold at the centre of the smaller individual booklet sets without having to change the order of the printed pages. You can specify the number of sheets in each smaller booklet set (from 1-15). This option can be helpful when folding a printed booklet that has a large number of pages.	

- 9. Select the Binding Offset checkbox to specify the offset for binding in inches or millimetres.
- 10. Click **OK** to return to the printer driver window.
- 11. Change other printer settings, if needed.

The Borderless feature is not available when using this option.

#### 12. Click **OK**.

13. Complete your print operation.



• Print from Your Computer (Windows)

#### **Related Topics:**

- Printer Driver Settings (Windows)
- Print on Both Sides of the Paper Automatically (Automatic 2-sided Printing) (Windows)

▲ Home > Print > Print from Your Computer (Windows) > Print a Colour Document in Greyscale (Windows)

# Print a Colour Document in Greyscale (Windows)

Greyscale mode makes the print processing speed faster than colour mode. If your document contains colour, selecting Greyscale mode prints your document in 256 levels of greyscale.



- 1. Select the print command in your application.
- 2. Select your model's name, and then click the printer's properties or preferences button. The printer driver window appears.
- 3. Click the **Basic** tab.
- 4. For Colour / Greyscale, select Greyscale.
- 5. Change other printer settings, if needed.
- 6. Click OK.
- 7. Complete your print operation.

#### Related Information

Print from Your Computer (Windows)

# Print on an Envelope (Windows)

- Make sure you have loaded the correct envelopes in the paper tray. For more information on how to load envelopes, see *Related Information*.
- When you create a document to print on envelopes, set the document size in your application in advance.
- 1. Select the print command in your application.
- 2. Select your model's name, and then click the printer's properties or preferences button. The printer driver window appears.
- 3. Click the **Basic** tab.
- 4. Click the Media Type drop-down list, and then select the type of paper you are using.
- 5. Click the Paper Size drop-down list, and then select your envelope size.
- 6. For Colour / Greyscale, select the Colour or Greyscale option.
- 7. In the **Orientation** field, select the **Portrait** or **Landscape** option to set the printout orientation.

If your application contains a similar setting, we recommend that you set the printout orientation using the application.

- 8. Type the number of copies (1-999) you want in the Copies field.
- 9. Change other printer settings, if needed.

10. Click OK.

11. Complete your print operation.

#### Related Information

• Print from Your Computer (Windows)

#### **Related Topics:**

- Load Envelopes in the Paper Tray
- Load Paper in the Multi-purpose Tray (MP Tray)
- Load Paper in the Manual Feed Slot

▲ Home > Print > Print from Your Computer (Windows) > Prevent Smudged Printouts and Paper Jams (Windows)

# Prevent Smudged Printouts and Paper Jams (Windows)

Some types of print media may need more drying time. Change the **Reduce Smudge** option if you have problems with smudged printouts or paper jams.

- 1. Select the print command in your application.
- 2. Select your model's name, and then click the printer's properties or preferences button. The printer driver window appears.
- 3. Click the Advanced tab.
- 4. Click the Other Print Options button.
- 5. Select the Reduce Smudge option on the left side of the screen.
- 6. Select the Reduce Smudge checkbox.
- 7. Select the level you want using the Reduction Level slider.

<sup>\*</sup> When using a higher reduction level, the machine prints at a slower speed, using less ink. Printouts may be lighter than they appear in the Print Preview window.

- 8. Click **OK** to return to the printer driver window.
- 9. Click OK.

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10. Complete your print operation.

#### Related Information

• Print from Your Computer (Windows)

#### **Related Topics:**

- · Print Quality Difficulties
- Paper Handling Difficulties
- Change the Print Options to Improve Your Print Results

▲ Home > Print > Print from Your Computer (Windows) > Use a Preset Print Profile (Windows)

# Use a Preset Print Profile (Windows)

Print Profiles are presets designed to give you quick access to frequently-used printing configurations.

- 1. Select the print command in your application.
- 2. Select your model's name, and then click the printer's properties or preferences button. The printer driver window appears.
- 3. Click the Print Profiles tab.

Printing Preferences		?	×
brother			
A	Basic         Advanced         Print Profiles         Maintenance           Image: Print Profiles are editable presets designed to give you quick acceleration best settings for your print job.         Image: Print Profiles are editable presets designed to give you quick acceleration best settings for your print job.	cess to the	
	<ul> <li>Select the desired Print Profile.</li> <li>Manual Print Setting</li> </ul>		^
Plain Paper Print Quality : Normal A4 210 x 297 mm Borderless : Off I Colour Copies : 1	<ul> <li>General Print</li> <li>Paper Save Print</li> <li>Eco Print</li> </ul>		
Multiple Page : Normal 2-sided / Booklet : 2-sided	Carlor Print     Graph/Map Print		
Scaling : Off Mirror Print : Off Reverse Print : Off Watermark : Off	Photo Print		<b>,</b>
☐ <u>P</u> rint Preview Add Profile(J)	<ul> <li>Click "OK" to confirm your selection.</li> <li>Delete Profile</li> <li>Always show Print Profiles tab first.</li> </ul>	>	
Support	OK Cancel	<u>H</u> elp	

4. Select your profile from the print profile list.

The profile settings are shown on the left side of the printer driver window.

- 5. Do one of the following:
  - If the settings are correct for your print job, click **OK**.
  - To change the settings, go back to the **Basic** or **Advanced** tab, change settings, and then click **OK**.

To display the **Print Profiles** tab at the front of the window the next time you print, select the **Always show Print Profiles tab first.** checkbox.

# **Related Information**

- Print from Your Computer (Windows)
  - Create or Delete Your Print Profile (Windows)

## **Related Topics:**

• Printer Driver Settings (Windows)

▲ Home > Print > Print from Your Computer (Windows) > Use a Preset Print Profile (Windows) > Create or Delete Your Print Profile (Windows)

# **Create or Delete Your Print Profile (Windows)**

Add up to 20 new print profiles with customised settings.

- 1. Select the print command in your application.
- 2. Select your model's name, and then click the printer's properties or preferences button. The printer driver window appears.
- 3. Do one of the following:

#### To create a new print profile:

- a. Click the **Basic** tab and the **Advanced** tab, and configure the print settings you want for the new Print Profile.
- b. Click the Print Profiles tab.
- c. Click Add Profile.

The Add Profile dialog box appears.

- d. Type the new profile name in the Name field.
- e. Click the icon you want to use to represent this profile from the icon list.
- f. Click OK.

The new Print Profile name is added to the list in the Print Profiles tab.

#### To delete a print profile that you created:

- a. Click the Print Profiles tab.
- b. Click Delete Profile.The Delete Profile dialog box appears.
- c. Select the profile you want to delete.
- d. Click Delete.
- e. Click Yes.
- f. Click Close.

#### Related Information

Use a Preset Print Profile (Windows)

▲ Home > Print > Print from Your Computer (Windows) > Change the Default Print Settings (Windows)

# Change the Default Print Settings (Windows)

When you change an application's print settings, the changes apply only to documents printed with that application. To change print settings for all Windows applications, you must configure the printer driver properties.

- 1. Hold down the 🔳 key and press the R key on the computer's keyboard to launch **Run**.
- 2. Type "control printers" in the Open: field and click OK.

🖅 Run	×
٨	Type the name of a program, folder, document or Internet resource, and Windows will open it for you.
<u>O</u> pen:	control printers ~
	OK Cancel <u>B</u> rowse

The Devices and Printers window appears.

If the **Devices and Printers** window does not appear, click **View more devices > More devices and printer settings**.

3. Right-click your model's icon, and then select **Printer properties**. (If the printer driver options appear, select your printer driver.)

The printer properties dialog box appears.

- 4. Click the **General** tab, and then click the **Printing Preferences...** or **Preferences...** button. The printer driver dialog box appears.
- 5. Select the print settings you want to use as the default for all of your Windows programs.
- 6. Click OK.
- 7. Close the printer properties dialog box.

#### Related Information

• Print from Your Computer (Windows)

#### **Related Topics:**

- Printing Difficulties
- Printer Driver Settings (Windows)

# **Printer Driver Settings (Windows)**

• When you change an application's print settings, the changes only apply to documents printed with that application.

For more information, see Related Information: Print a Document (Windows).

To change the default print settings, you must configure the printer driver properties.

For more information, see Related Information: Change the Default Print Settings (Windows).

#### >> Basic Tab >> Advanced Tab

Ø

Basic Tab					
Printing Preferences				?	×
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<image/> <text><text><text><text><text><text><text><text><text></text></text></text></text></text></text></text></text></text>	Basic       Advanced         Media       Type         Print       Quality         Paper       Size         Colour       / Greyscale         Orientation	Print Profiles	Colour(N)  Creyscale  Portrait  Collate  Reverse Order  Nomal  Right, then Down  None  2-sided	⊇ <u>L</u> andscape	
Print Preview Add Profile(J)					_
Support		ОК	Cancel	<u>D</u> efault <u>H</u> elp	

#### 1. Media Type

Select the media type you want to use. To achieve the best print results, the machine automatically adjusts its print settings according to the selected media type.

#### 2. Print Quality

Select the print quality you want. Because print quality and speed are related, the higher the quality, the longer it will take to print the document.

#### 3. Paper Size

Select the paper size you want to use. You can either choose from standard paper sizes or create a custom paper size.

#### **Borderless**

Select this option to print photos without borders. Because the image data is created slightly larger than the paper size you are using, this will cause some cropping of the photo edges.

You may not be able to select the Borderless option for some combinations of media type and quality, or from some applications.

#### 4. Colour / Greyscale

Select colour or greyscale printing. The print speed is faster in greyscale mode than it is in colour mode. If your document contains colour and you select greyscale mode, your document will be printed using 256 levels of greyscale.

#### 5. Orientation

Select the orientation (portrait or landscape) of your printout.

If your application contains a similar setting, we recommend that you set the orientation using the application.

#### 6. Copies

Type the number of copies (1-999) that you want to print in this field.

#### Collate

Select this option to print sets of multi-page documents in the original page order. When this option is selected, one complete copy of your document will print, and then reprint according to the number of copies you choose. If this option is not selected, then each page will print according to the number of copies chosen before the next page of the document is printed.

#### **Reverse Order**

Select this option to print your document in reverse order. The last page of your document will be printed first.

#### 7. Multiple Page

Select this option to print multiple pages on a single sheet of paper, or print one page of your document on multiple sheets.

#### Page Order

Select the page order when printing multiple pages on a single sheet of paper.

#### **Border Line**

Select the type of border to use when printing multiple pages on a single sheet of paper.

#### 8. 2-sided / Booklet

Select this option to print on both sides of the paper, or print a document in booklet format using 2-sided printing.

#### 2-sided Settings button

Click this button to select the type of 2-sided binding. Four types of 2-sided bindings are available for each orientation.

#### 9. (DCP-T830DW/DCP-T835DW/MFC-T930DW/MFC-T935DW) Paper Source

Select the paper source setting according to your print conditions or purpose.

# **Advanced Tab**

Printing Preferences		? ×
brother		
Image: A state of the state	Basic       Advanced       Print Profiles         Colour Enhancement       Scaling         Scaling       Scaling         Mirror Print       Reverse Print         Use Watemark       Header-Footer Print	Maintenance  Settings  Geff  A4 (210 x 297 mm)  Free [ 25 - 400 % ]  100  Settings  Settings(B)  Other Print Options(Y)
☐ <u>P</u> rint Preview Add Profile(J)		<u>D</u> efault
Support	ОК	Cancel <u>H</u> elp

#### 1. Colour Enhancement

Select this option to use the Colour Enhancement feature. This feature analyses your image to improve its sharpness, white balance and colour density. This process may take several minutes depending on the image size and your computer's specifications.

#### 2. Scaling

Select these options to enlarge or reduce the size of the pages in your document.

#### Fit to Paper Size

Select this option to enlarge or reduce the document pages to fit a specified paper size. When you select this option, select the paper size you want from the drop-down list.

#### Free [ 25 - 400 % ]

Select this option to enlarge or reduce the document pages manually. When you select this option, type a value into the field.

#### 3. Mirror Print

Select this option to reverse the printed image on the page horizontally from left to right.

#### 4. Reverse Print

Select this option to rotate the printed image 180 degrees.

#### 5. Use Watermark

Select this option to print a logo or text on your document as a watermark. Select one of the preset watermarks, add a new watermark, or use an image file you have created.

#### 6. Header-Footer Print

Select this option to print the date, time, and login user name on the document.

#### 7. Other Print Options button

#### **Advanced Colour Settings**

Select the method that the machine uses to arrange dots to express halftones.

#### (DCP-T530DW/DCP-T535DW/DCP-T536DW) Advanced Quality Settings

Select this option to print your documents at the highest quality.

#### **Reduce Smudge**

Some types of print media may need more drying time. Change this option if you have problems with smudged printouts or paper jams.

#### **Retrieve Printer's Colour Data**

Select this option to optimise the print quality using the machine's factory settings, which are set specifically for your Brother machine. Use this option when you have replaced the machine or changed the machine's network address.

#### **Print Archive**

Select this option to save the print data as a PDF file to your computer.

#### **Reduce Ink Density**

Select this feature to conserve ink. Printouts use less ink and are lighter than they appear in Print Preview.

#### Related Information

• Print from Your Computer (Windows)

#### **Related Topics:**

- Error and Maintenance Messages
- Printing Difficulties
- · Print Quality Difficulties
- Print a Photo (Windows)
- Print a Document (Windows)
- Print More Than One Page on a Single Sheet of Paper (N in 1) (Windows)
- Print as a Poster (Windows)
- Print on Both Sides of the Paper Automatically (Automatic 2-sided Printing) (Windows)
- Print as a Booklet Automatically (Windows)
- Use a Preset Print Profile (Windows)
- Change the Default Print Settings (Windows)
- · Change the Print Options to Improve Your Print Results

▲ Home > Print > Print from Your Computer (Mac)

# Print from Your Computer (Mac)

• Print Using AirPrint

▲ Home > Print > Print Using Brother iPrint&Scan (Windows/Mac)

# Print Using Brother iPrint&Scan (Windows/Mac)

- Print Photos or Documents Using Brother iPrint&Scan (Windows/Mac)
- Print on Both Sides of the Paper Automatically Using Brother iPrint&Scan (Automatic 2sided Printing) (Windows/Mac)
- Print More Than One Page on a Single Sheet of Paper Using Brother iPrint&Scan (N in 1) (Windows/Mac)
- Print a Colour Document in Greyscale Using Brother iPrint&Scan (Windows/Mac)

▲ Home > Print > Print Using Brother iPrint&Scan (Windows/Mac) > Print Photos or Documents Using Brother iPrint&Scan (Windows/Mac)

# Print Photos or Documents Using Brother iPrint&Scan (Windows/Mac)



1. Make sure you have loaded the correct media in the paper tray.

#### **IMPORTANT**

For photo printing:

- For best results, we recommend using Brother paper.
- When printing on photo paper, load one extra sheet of the same photo paper in the paper tray.
- 2. Start Brother iPrint&Scan.
  - Windows
    - Double-click the **Scan** icon.
  - Mac

In the **Finder** menu bar, click **Go** > **Applications**, and then double-click the iPrint&Scan icon.

The Brother iPrint&Scan screen appears.

- 3. If your Brother machine is not selected, click the **Add Machine** / **Select your Machine** button, and then select your model's name from the list. Click **OK**.
- 4. Click Print.
- 5. Select the document type.
- 6. Select the file you want to print, and then do one of the following:
  - Windows

Click Next.

• Mac

Click Open, and then click Next if prompted.

Document Print			
Documents	TATA		Selected Pages
Desktop	sample1.pdf		2
Local Disk (C:)	sample2.pdf		×4
Browse	sample3.xlsx		
	sample4.pptx		
	sample5.docx		
		Next	

- The screen that appears may differ, depending on the software version.
- Use the latest version of Brother iPrint&Scan. See Related Information.
- When printing documents with many pages, you can also select the pages you want to print.
- 7. Change other printer settings, if needed.
- 8. Click Print.

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## IMPORTANT

For photo printing:

To get the best print quality for the settings you have selected, always set the **Media Type** option to match the type of paper you load.



## **Related Information**

• Print Using Brother iPrint&Scan (Windows/Mac)

#### **Related Topics:**

Access Brother iPrint&Scan (Windows/Mac)

▲ Home > Print > Print Using Brother iPrint&Scan (Windows/Mac) > Print on Both Sides of the Paper Automatically Using Brother iPrint&Scan (Automatic 2-sided Printing) (Windows/Mac)

# Print on Both Sides of the Paper Automatically Using Brother iPrint&Scan (Automatic 2-sided Printing) (Windows/Mac)



- Make sure the jam clear cover is closed.
- If paper is curled, straighten it and put it back in the paper tray.
- Use regular paper. DO NOT use bond paper.
- If the paper is thin, it may wrinkle.
- 1. Start Brother iPrint&Scan.
  - Windows

Double-click the **(Brother iPrint&Scan**) icon.

• Mac

In the **Finder** menu bar, click **Go** > **Applications**, and then double-click the iPrint&Scan icon.

The Brother iPrint&Scan screen appears.

- 2. If your Brother machine is not selected, click the **Add Machine** / **Select your Machine** button, and then select your model's name from the list. Click **OK**.
- 3. Click Print.
- 4. Click Document / PDF.
- 5. Select the file you want to print, and then do one of the following:
  - Windows

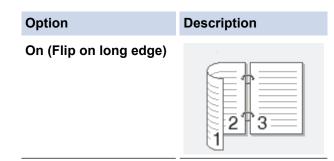
Click Next.

• Mac

Click Open, and then click Next if prompted.

When printing documents with many pages, you can also select the pages you want to print.

 Select one of the options from the **2-sided** drop-down list. Two types of 2-sided binding are available:



Option	Description
On (Flip on short edge)	

- 7. Change other printer settings, if needed.
- 8. Click Print.



Print Using Brother iPrint&Scan (Windows/Mac)

▲ Home > Print > Print Using Brother iPrint&Scan (Windows/Mac) > Print More Than One Page on a Single Sheet of Paper Using Brother iPrint&Scan (N in 1) (Windows/Mac)

# Print More Than One Page on a Single Sheet of Paper Using Brother iPrint&Scan (N in 1) (Windows/Mac)



- 1. Start Brother iPrint&Scan.
  - Windows

Double-click the **(Brother iPrint&Scan**) icon.

• Mac

In the Finder menu bar, click Go > Applications, and then double-click the iPrint&Scan icon.

The Brother iPrint&Scan screen appears.

- 2. If your Brother machine is not selected, click the **Add Machine** / **Select your Machine** button, and then select your model's name from the list. Click **OK**.
- 3. Click Print.
- 4. Click Document / PDF.
- 5. Select the file you want to print, and then do one of the following:
  - Windows
    - Click Next.
  - Mac

Click Open, and then click Next if prompted.

 $^\prime$  When printing documents with many pages, you can also select the pages you want to print.

- 6. Click the Layout drop-down list, and then select the number of pages to print on each sheet.
- 7. Change other printer settings, if needed.
- 8. Click Print.

#### Related Information

• Print Using Brother iPrint&Scan (Windows/Mac)

▲ Home > Print > Print Using Brother iPrint&Scan (Windows/Mac) > Print a Colour Document in Greyscale Using Brother iPrint&Scan (Windows/Mac)

# Print a Colour Document in Greyscale Using Brother iPrint&Scan (Windows/Mac)

Greyscale mode makes the print processing speed faster than colour mode. If your document contains colour, selecting Greyscale mode prints your document in 256 levels of greyscale.



- 1. Start Brother iPrint&Scan.
  - Windows

Double-click the **Scan** icon.

Mac

In the **Finder** menu bar, click **Go** > **Applications**, and then double-click the iPrint&Scan icon.

The Brother iPrint&Scan screen appears.

- 2. If your Brother machine is not selected, click the **Add Machine** / **Select your Machine** button, and then select your model's name from the list. Click **OK**.
- 3. Click Print.
- 4. Select the document type.
- 5. Select the file you want to print, and then do one of the following:
  - Windows
  - Click Next.
  - Mac

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Click Open, and then click Next if prompted.

When printing documents with many pages, you can also select the pages you want to print.

6. Click the Colour / Mono drop-down list, and then select the Mono option.

- 7. Change other printer settings, if needed.
- 8. Click Print.

#### Related Information

• Print Using Brother iPrint&Scan (Windows/Mac)

▲ Home > Print > Print Photos Directly from a USB Flash Drive

# Print Photos Directly from a USB Flash Drive

Related Models: MFC-T930DW/MFC-T935DW

Even if your machine is not connected to your computer, you can print photos directly from a USB Flash memory drive.

- Compatible USB Flash Drives
- Important Information about Photo Printing
- Print Photos from a USB Flash Drive on the Brother Machine

▲ Home > Print > Print Photos Directly from a USB Flash Drive > Compatible USB Flash Drives

# **Compatible USB Flash Drives**

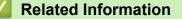
Related Models: MFC-T930DW/MFC-T935DW

Your Brother machine has a media drive (slot) for use with common data storage.

#### **IMPORTANT**

The USB direct interface supports only USB flash drives and USB devices that use the USB mass storage standard. Other USB devices are not supported.

Compatible Media	
USB Flash Drive	- And



- Print Photos Directly from a USB Flash Drive
- Save Scanned Data to a USB Flash Drive

▲ Home > Print > Print Photos Directly from a USB Flash Drive > Important Information about Photo Printing

# **Important Information about Photo Printing**

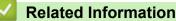
#### Related Models: MFC-T930DW/MFC-T935DW

Your machine is designed to be compatible with modern digital camera image files and USB flash drives. Read the points below to avoid photo printing problems:

- The image file extension must be .JPG (other image file extensions like .JPEG, .TIF, .GIF and so on will not be recognised).
- Direct photo printing must be performed separately from photo printing operations using the computer. (Simultaneous operation is not available.)
- The machine can read up to 999 files <sup>1</sup> on a USB flash drive.

Be aware of the following:

- When printing an index sheet or image, the machine will print all the valid images, even if one or more images have been corrupted. Corrupted images will not be printed.
- Your machine supports USB flash drives that have been formatted by Windows.



· Print Photos Directly from a USB Flash Drive

<sup>1</sup> The folder inside USB flash drives is also counted.

▲ Home > Print > Print Photos Directly from a USB Flash Drive > Print Photos from a USB Flash Drive on the Brother Machine

# Print Photos from a USB Flash Drive on the Brother Machine

Related Models: MFC-T930DW/MFC-T935DW

- Preview and Print Photos from a USB Flash Drive
- Print a Photo Index Sheet (Thumbnails) from a USB Flash Drive
- Print Photos by Image Number
- Print Photos with Auto Cropping
- Print Borderless Photos from a USB Flash Drive
- Print the Date from Your Photo's Data
- Print Settings for Photos

▲ Home > Print > Print Photos Directly from a USB Flash Drive > Print Photos from a USB Flash Drive on the Brother Machine > Preview and Print Photos from a USB Flash Drive

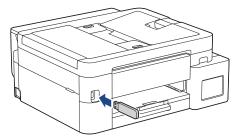
# Preview and Print Photos from a USB Flash Drive

#### Related Models: MFC-T930DW/MFC-T935DW

You can preview your photos on the LCD before printing them, or print images stored on a USB flash drive.

If your photos are large files, there may be a delay before each photo is displayed.

1. Insert a USB flash drive in the USB slot.



- 2. Press ▲ or V to select [JPEG Print]. Press OK.
- 3. Press ▲ or V to select [Select Files]. Press OK.

✓ To print all photos, press ▲ or V to select [Print All], and then press OK.

- 4. Press ◀ or ► to display the photo you want to print.
- 5. Enter the number of copies using the dial pad.
- 6. Repeat the last two steps until you have selected all the photos you want to print.

Press Clear/Back to return to the previous level.

7. Press OK.

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- 8. To change the print settings, press ▲ or ▼ to select the setting you want to change, and then press **OK**. Press ▲ or ▼ to select the option you want, and then press **OK**.
- 9. Press Colour Start.

#### Related Information

· Print Photos from a USB Flash Drive on the Brother Machine

#### **Related Topics:**

• Print Settings for Photos

▲ Home > Print > Print Photos Directly from a USB Flash Drive > Print Photos from a USB Flash Drive on the Brother Machine > Print a Photo Index Sheet (Thumbnails) from a USB Flash Drive

# Print a Photo Index Sheet (Thumbnails) from a USB Flash Drive

Related Models: MFC-T930DW/MFC-T935DW

Print a photo Index Sheet to see small preview versions of all pictures on your USB flash drive.

- The machine assigns numbers for images (such as No.1, No.2, No.3, and so on).
  - The machine does not recognise any other numbers or file names that your digital camera or computer has used to identify the pictures.
- Only file names that are 20 characters or less will be printed correctly on the index sheet.
- File names cannot be printed correctly if they contain non-alphanumeric characters, but nonalphanumeric characters do not affect photo print settings.
- 1. Insert a USB flash drive in the USB slot.
- 2. Press ▲ or V to select [JPEG Print]. Press OK.
- 3. Press  $\blacktriangle$  or  $\blacksquare$  to select the following:
  - a. Select [Index Print]. Press OK.
  - b. Select [Print Index Sheet]. Press OK.
- 4. To change the print settings, press ▲ or ▼ to select the setting you want to change, and then press **OK**. Press ▲ or ▼ to select the option you want, and then press **OK**.

Option	Description	
Paper Type	Select the paper type.	
Paper Size	Select the paper size.	

5. Press Colour Start.

Ø

#### Related Information

· Print Photos from a USB Flash Drive on the Brother Machine

#### **Related Topics:**

· Print Photos by Image Number

▲ Home > Print > Print Photos Directly from a USB Flash Drive > Print Photos from a USB Flash Drive on the Brother Machine > Print Photos by Image Number

# Print Photos by Image Number

Related Models: MFC-T930DW/MFC-T935DW

Before you can print an individual image, you must print the photo Index Sheet (thumbnails) to know the image number.

- 1. Insert a USB flash drive in the USB slot.
- 2. Press ▲ or V to select [JPEG Print]. Press OK.
- 3. Press  $\blacktriangle$  or  $\lor$  to select the following:
  - a. Select [Index Print]. Press OK.
  - b. Select [Print Photos]. Press OK.
- 4. Enter the image numbers you want to print using the dial pad. After you have selected the image numbers, press **OK**.
  - Enter multiple numbers at one time by using the \* key for a hyphen or # key for a comma. For example, enter 1, \*, 5 to print images No.1 to No.5. Enter 1, #, 3, #, 6 to print images No.1, No.3 and No.6.
    - Enter up to 12 characters (including commas and hyphens) for the image numbers you want to print.
- 5. Enter the number of copies you want using the dial pad.
- 6. To change the print settings, press ▲ or ▼ to select the setting you want to change, and then press **OK**. Press ▲ or ▼ to select the option you want, and then press **OK**.
- 7. Press Colour Start.

#### **Related Information**

· Print Photos from a USB Flash Drive on the Brother Machine

#### **Related Topics:**

- Print a Photo Index Sheet (Thumbnails) from a USB Flash Drive
- Print Settings for Photos

▲ Home > Print > Print Photos Directly from a USB Flash Drive > Print Photos from a USB Flash Drive on the Brother Machine > Print Photos with Auto Cropping

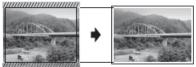
# **Print Photos with Auto Cropping**

#### Related Models: MFC-T930DW/MFC-T935DW

If your photo is too long or too wide to fit within the layout space, part of the image will be cropped.

- · The factory setting is On. To print the entire image, change this setting to Off.
- If you set the [Cropping] setting to Off, set the [Borderless] setting to Off, also.

#### Cropping: On



#### **Cropping: Off**



- 1. Insert a USB flash drive in the USB slot.
- 2. Press ▲ or V to select [JPEG Print]. Press OK.
- 3. Press ▲ or ▼ to select [Select Files]. Press OK.
- 4. Press ◀ or ▶ to display the photo you want to print.
- 5. Enter the number of copies using the dial pad.
- 6. Press OK.
- 7. Press  $\blacktriangle$  or  $\triangledown$  to select the following:
  - a. Select [Cropping]. Press OK.
  - b. Select [On] (or [Off]). Press OK.
- 8. Press Colour Start.

#### **Related Information**

· Print Photos from a USB Flash Drive on the Brother Machine

#### **Related Topics:**

Other Problems

▲ Home > Print > Print Photos Directly from a USB Flash Drive > Print Photos from a USB Flash Drive on the Brother Machine > Print Borderless Photos from a USB Flash Drive

# Print Borderless Photos from a USB Flash Drive

#### Related Models: MFC-T930DW/MFC-T935DW

This feature expands the printable area to the edges of the paper. Printing time will be slower.

- 1. Put a USB flash drive in the USB slot.
- 2. Press ▲ or V to select [JPEG Print]. Press OK.
- 3. Press ▲ or ▼ to select [Select Files]. Press OK.
- 4. Press  $\triangleleft$  or  $\triangleright$  to display the photo you want to print.
- 5. Enter the number of copies using the dial pad.
- 6. Press OK.
- 7. Press  $\blacktriangle$  or  $\triangledown$  to select the following:
  - a. Select [Borderless]. Press OK.
  - b. Select [On] (or [Off]). Press OK.
- 8. Press Colour Start.

#### Related Information

· Print Photos from a USB Flash Drive on the Brother Machine

#### **Related Topics:**

Other Problems

▲ Home > Print > Print Photos Directly from a USB Flash Drive > Print Photos from a USB Flash Drive on the Brother Machine > Print the Date from Your Photo's Data

# Print the Date from Your Photo's Data

Related Models: MFC-T930DW/MFC-T935DW

Print the date if it is already in your photo's information. The date will be printed in the lower-right corner. To use this setting, the photo data must include the date.

- 1. Put a USB flash drive in the USB slot.
- 2. Press ▲ or V to select [JPEG Print]. Press OK.
- 3. Press ▲ or V to select [Select Files]. Press OK.
- 4. Press ◀ or ▶ to display the photo you want to print.
- 5. Enter the number of copies using the dial pad.
- 6. Press OK.
- 7. Press  $\blacktriangle$  or  $\blacksquare$  to select the following:
  - a. Select [Date Print]. Press OK.
  - b. Select [On] (or [Off]). Press OK.
- 8. Press Colour Start.

#### Related Information

• Print Photos from a USB Flash Drive on the Brother Machine

▲ Home > Print > Print Photos Directly from a USB Flash Drive > Print Photos from a USB Flash Drive on the Brother Machine > Print Settings for Photos

# **Print Settings for Photos**

Related Models: MFC-T930DW/MFC-T935DW

Option	Description
Print Quality	Select the print resolution for your type of document.
	When you select the Inkjet Paper option in the Paper Type setting, you can select only Fine.
Select Tray	Select the tray.
Paper Type	Select the paper type.
Paper Size	Select the paper size.
Print Layout	Select the print layout.
Brightness	Adjust the brightness.
Contrast	Adjust the contrast.
	Increasing the contrast will make an image look sharper and more vivid.
Cropping	Crop the image around the margin to fit the paper size or print size. Turn this feature off when you want to print whole images or prevent unwanted cropping.
Borderless	Expand the printable area to fit the edges of the paper.
Date Print	Print the date on your photo.
Set New Default	Save the print settings you use most often by setting them as the defaults.
Factory Reset	Restore any changed print settings back to the factory settings.

# Related Information

• Print Photos from a USB Flash Drive on the Brother Machine

# **Related Topics:**

- Preview and Print Photos from a USB Flash Drive
- Print Photos by Image Number

Home > Print > Print an Email Attachment

# **Print an Email Attachment**

You can print files by emailing them to your Brother machine.

- You can attach up to 10 documents, 20 MB in total, to an email.
- This feature supports the following formats:
  - Document files: PDF, TXT, Microsoft Word files, Microsoft Excel files, and Microsoft PowerPoint files
  - Image files: JPEG, BMP, GIF, PNG, and TIFF
- The machine prints both the email content and attachments by default. To print only email attachments, change the settings as necessary.
- 1. Start Web Based Management. See Access Web Based Management.
- 2. In the left navigation bar, select Online Functions > Online Functions Settings.
- $\swarrow$  If the left navigation bar is not visible, start navigating from  $\equiv$ .
  - If this function is locked, contact your Network Administrator for access.
- 3. Select the I accept the terms and conditions button and continue the setting.
- 4. On your computer, select General Settings.

The Email Print: General Settings screen appears.

5. Select Enable.

The machine prints the Instruction Sheet.

6. Send your email to the email address included on the sheet. The machine prints the email attachments.

To confirm or change the settings, including email address and printer settings, access Web Based Management, select **Online Functions > Online Functions Settings** in the left navigation bar, and then select the **Online Functions Settings Page** button.

# Related Information

• Print

# **Related Topics:**

Access Web Based Management

# **Cancel a Print Job**

>> DCP-T530DW/DCP-T535DW/DCP-T536DW/DCP-T730DW/DCP-T735DW/DCP-T830DW/DCP-T835DW >> MFC-T930DW/MFC-T935DW

# DCP-T530DW/DCP-T535DW/DCP-T536DW/DCP-T730DW/DCP-T735DW/ DCP-T830DW/DCP-T835DW

### 1. Press Stop/Exit.

To cancel multiple print jobs, press and hold Stop/Exit for about four seconds.

# MFC-T930DW/MFC-T935DW

1. Press Stop/Exit.



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To cancel multiple print jobs, press and hold Stop/Exit for about four seconds.

# Related Information

• Print

### ▲ Home > Scan

# Scan

- Scan Using the Scan Button on Your Machine
- Scan Using Brother iPrint&Scan (Windows/Mac)
- Scan from Your Computer (Windows)
- Scan from Your Computer (Mac)
- Secure Scan

▲ Home > Scan > Scan Using the Scan Button on Your Machine

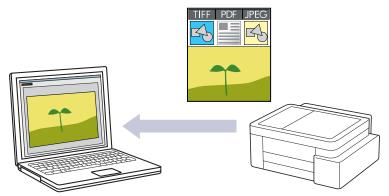
# Scan Using the Scan Button on Your Machine

- Scan Photos and Graphics
- Scan Documents as a Single PDF File
- Save Scanned Data to a USB Flash Drive
- Scan to an Editable Text File Using OCR
- Save Scanned Data as an Email Attachment
- Web Services for Scanning on Your Network (Windows 10 and Windows 11)
- Change the Scan Button Settings from Brother iPrint&Scan

▲ Home > Scan > Scan Using the Scan Button on Your Machine > Scan Photos and Graphics

# **Scan Photos and Graphics**

Send scanned photos or graphics directly to your computer.



#### To scan from your machine:

- You must select your machine using Brother iPrint&Scan.
- Use Brother iPrint&Scan to change scan settings, such as the file type and file storage location.

For more information, see *Related Information*: *Change the Scan Button Settings from Brother iPrint&Scan.* 

To scan from your computer:

See Related Information: Scan Using Brother iPrint&Scan (Windows/Mac).

>> DCP-T530DW/DCP-T535DW/DCP-T536DW/DCP-T730DW/DCP-T735DW/DCP-T830DW/DCP-T835DW >> MFC-T930DW/MFC-T935DW

# DCP-T530DW/DCP-T535DW/DCP-T536DW/DCP-T730DW/DCP-T735DW/ DCP-T830DW/DCP-T835DW

- 1. Load your document.
- 2. Press 📥 (Scan).
- 3. Press ▲ or V to select the [Scan to PC] option, and then press OK.
- 4. Press ▲ or ▼ to select the [Image] option, and then press OK.
- 5. If the machine is connected to a network, press ▲ or ▼ to select the computer you want to send the data to, and then press **OK**.

If the LCD prompts you to enter a PIN, use the control panel to enter the four-digit PIN for the computer, and then press **OK**.

### 6. Do one of the following:

- To change the settings, go to the next step.
- To use the default settings, press Mono Start or Colour Start.

The [Colour Setting] option depends on the default settings. Pressing Mono Start or Colour Start does not change the colour settings.

7. Press Copy / Scan Options.

To use scan options, you must connect a computer that has Brother iPrint&Scan installed on it to the machine.

- 8. The machine will prompt you to set these scan settings. Press ▲ or ▼ to select the desired option, and then press **OK** to proceed to the next scan setting.
  - [Colour Setting]

- [Resolution]
- [File Type]
- [Document Size]
- [Auto Deskew]
- [Remove Bkg Clr]
- [Margin Settings]
- 9. To start the scan, press Mono Start or Colour Start.

The [Colour Setting] option depends on the settings you have selected. Pressing Mono Start or Colour Start does not change the colour settings.

# MFC-T930DW/MFC-T935DW

- 1. Load your document.
- 2. Press 📥 (Scan).
- 3. Press ▲ or V to select the [to PC] option, and then press OK.
- 4. Press ▲ or V to select the [to Image] option, and then press OK.
- 5. If the machine is connected over the network, press ▲ or ▼ to select the computer you want to send the data to, and then press **OK**.

If the LCD message prompts you to enter a PIN, use the control panel to enter the four-digit PIN for the computer, and then press **OK**.

#### 6. Do one of the following:

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- To change the settings, go to the next step.
- To use the default settings, press Mono Start or Colour Start.

The [Colour Setting] option depends on the default settings. Pressing Mono Start or Colour Start does not change the colour settings.

7. Press ▲ or ▼ to select the [Scan Settings] option, and then press OK.

To use the [Scan Settings] option, you must connect a computer that has Brother iPrint&Scan installed on it to the machine.

- 8. Press ▲ or V to select the [Set at Device] option, and then press OK.
- 9. Press ▲ or ▼ to select the scan settings you want to change, and then press OK.

Option	Description
Colour Setting	Select the colour of your scanned document.
Resolution	Select the scan resolution for your document.
File Type	Select the file format for your document.
Document Size	Select your document size.
Brightness	Select the brightness level.
Contrast	Select the contrast level.
Auto Deskew	Correct any skewed documents when they are scanned.
Margin Settings	Adjust your document's margins.
Remove Background	Change the amount of background colour that is removed.

### 10. To start the scan, press Mono Start or Colour Start.

The [Colour Setting] option depends on the settings you have selected. Pressing Mono Start or Colour Start does not change the colour settings.

# **Related Information**

Scan Using the Scan Button on Your Machine

# **Related Topics:**

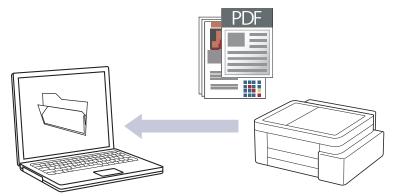
Ø

- Change the Scan Button Settings from Brother iPrint&Scan
- Scan Using Brother iPrint&Scan (Windows/Mac)

Home > Scan > Scan Using the Scan Button on Your Machine > Scan Documents as a Single PDF File

# Scan Documents as a Single PDF File

Combine multiple pages into a single PDF document.



### To scan from your machine:

- You must select your machine using Brother iPrint&Scan.
- Use Brother iPrint&Scan to change scan settings, such as the file type and file storage location.

For more information, see *Related Information*: *Change the Scan Button Settings from Brother iPrint&Scan.* 

# To scan from your computer:

See Related Information: Scan Using Brother iPrint&Scan (Windows/Mac).

When scanning multiple pages to a PDF file, set the file type on your machine to [PDF Multi-Page].

## >> DCP-T530DW/DCP-T535DW/DCP-T536DW/DCP-T730DW/DCP-T735DW/DCP-T830DW/DCP-T835DW >> MFC-T930DW/MFC-T935DW

# DCP-T530DW/DCP-T535DW/DCP-T536DW/DCP-T730DW/DCP-T735DW/ DCP-T830DW/DCP-T835DW

- 1. Load your document.
- 2. Press 📥 (Scan).
- 3. Press ▲ or V to select the [Scan to PC] option, and then press OK.
- 4. Press ▲ or ▼ to select the [File] option, and then press OK.
- 5. If the machine is connected to a network, press ▲ or ▼ to select the computer you want to send the data to, and then press **OK**.

If the LCD prompts you to enter a PIN, use the control panel to enter the four-digit PIN for the computer, and then press **OK**.

### 6. Do one of the following:

- To change the settings, go to the next step.
- To use the default settings, press Mono Start or Colour Start.

The [Colour Setting] option depends on the default settings. Pressing Mono Start or Colour Start does not change the colour settings.

### 7. Press Copy / Scan Options.

To use scan options, you must connect a computer that has Brother iPrint&Scan installed on it to the machine.

- 8. The machine will prompt you to set these scan settings. Press ▲ or ▼ to select the desired option, and then press **OK** to proceed to the next scan setting.
  - [Colour Setting]
  - [Resolution]
  - [File Type]
  - [Document Size]
  - [Auto Deskew]
  - [Remove Bkg Clr]
  - [Margin Settings]
- 9. To start the scan, press Mono Start or Colour Start.

The [Colour Setting] option depends on the settings you have selected. Pressing **Mono Start** or **Colour Start** does not change the colour settings.

# MFC-T930DW/MFC-T935DW

1. Load your document.

2. Press 📥 (Scan).

- 3. Press ▲ or V to select the [to PC] option, and then press OK.
- 4. Press ▲ or V to select the [to File] option, and then press OK.
- 5. If the machine is connected over the network, press ▲ or ▼ to select the computer you want to send the data to, and then press **OK**.

If the LCD message prompts you to enter a PIN, use the control panel to enter the four-digit PIN for the computer, and then press **OK**.

6. Do one of the following:

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- To change the settings, go to the next step.
- To use the default settings, press Mono Start or Colour Start.

The [Colour Setting] option depends on the default settings. Pressing Mono Start or Colour Start does not change the colour settings.

7. Press ▲ or ▼ to select the [Scan Settings] option, and then press OK.

To use the [Scan Settings] option, you must connect a computer that has Brother iPrint&Scan installed on it to the machine.

- 8. Press ▲ or ▼ to select the [Set at Device] option, and then press OK.
- 9. Select the scan settings you want to change, and then press OK.

Option	Description
Colour Setting	Select the colour of your scanned document.
Resolution	Select the scan resolution for your document.
File Type	Select the file format for your document.
Document Size	Select your document size.
Brightness	Select the brightness level.
Contrast	Select the contrast level.

Option	Description
Auto Deskew	Correct any skewed documents when they are scanned.
Margin Settings	Adjust your document's margins.
Remove Background	Change the amount of background colour that is removed.

10. To start the scan, press Mono Start or Colour Start.

The [Colour Setting] option depends on the settings you have selected. Pressing **Mono Start** or **Colour Start** does not change the colour settings.

# Related Information

• Scan Using the Scan Button on Your Machine

# **Related Topics:**

Ø

- Change the Scan Button Settings from Brother iPrint&Scan
- Scan Using Brother iPrint&Scan (Windows/Mac)

▲ Home > Scan > Scan Using the Scan Button on Your Machine > Save Scanned Data to a USB Flash Drive

# Save Scanned Data to a USB Flash Drive

Related Models: MFC-T930DW/MFC-T935DW

Scan documents and save them directly to a USB flash drive without using a computer.

- 1. Load your document.
- 2. Insert a USB flash drive in the USB slot.



- 3. Press ▲ or V to select [Scan to Media], and then press OK.
- 4. Do one of the following:
  - To change the settings, go to the next step.
  - To use the default settings, press Mono Start or Colour Start.

The [Colour Setting] option depends on the default settings. Pressing Mono Start or Colour Start does not change the colour settings.

5. Select the scan settings you want to change, and then press OK.

Option	Description
Colour Setting	Select the colour of your scanned document.
Resolution	Select the scan resolution for your document.
File Type	Select the file format for your document.
Document Size	Select your document size.
Brightness	Select the brightness level.
Contrast	Select the contrast level.
File Name	Rename the file.
File Name Style	Select the order in which the date, counter number, and other items appear in the file names.
Auto Deskew	Correct any skewed documents when they are scanned.
Remove Background	Change the amount of background colour that is removed.
Margin Settings	Adjust your document's margins.

### 6. To start the scan, press Mono Start or Colour Start.

The [Colour Setting] option depends on the settings you have selected. Pressing Mono Start or **Colour Start** does not change the colour settings.

# **Related Information**

 $\checkmark$ 

- Scan Using the Scan Button on Your Machine
  - Compatible USB Flash Drives

▲ Home > Scan > Scan Using the Scan Button on Your Machine > Save Scanned Data to a USB Flash Drive > Compatible USB Flash Drives

# **Compatible USB Flash Drives**

Related Models: MFC-T930DW/MFC-T935DW

Your Brother machine has a media drive (slot) for use with common data storage.

# **IMPORTANT**

The USB direct interface supports only USB flash drives and USB devices that use the USB mass storage standard. Other USB devices are not supported.

Compatible Media	
USB Flash Drive	

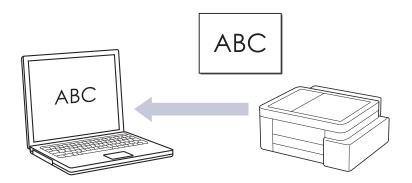
# **Related Information**

- · Print Photos Directly from a USB Flash Drive
- Save Scanned Data to a USB Flash Drive

▲ Home > Scan > Scan Using the Scan Button on Your Machine > Scan to an Editable Text File Using OCR

# Scan to an Editable Text File Using OCR

Your machine can convert characters in a scanned document to text using the optical character recognition (OCR) technology. You can edit this text using your preferred text-editing application.



- The Scan to OCR feature is available for certain languages.
- To scan from your machine:
  - You must select your machine using Brother iPrint&Scan.
  - Use Brother iPrint&Scan to change scan settings, such as the file type and file storage location.

For more information, see *Related Information*: *Change the Scan Button Settings from Brother iPrint&Scan.* 

To scan from your computer:

See Related Information: Scan Using Brother iPrint&Scan (Windows/Mac).

>> DCP-T530DW/DCP-T535DW/DCP-T536DW/DCP-T730DW/DCP-T735DW/DCP-T830DW/DCP-T835DW >> MFC-T930DW/MFC-T935DW

# DCP-T530DW/DCP-T535DW/DCP-T536DW/DCP-T730DW/DCP-T735DW/ DCP-T830DW/DCP-T835DW

- 1. Load your document.
- 2. Press 📥 (Scan).
- 3. Press ▲ or V to select the [Scan to PC] option, and then press OK.
- 4. Press  $\blacktriangle$  or  $\forall$  to select the [OCR] option, and then press OK.
- 5. If the machine is connected to a network, press ▲ or ▼ to select the computer you want to send the data to, and then press **OK**.

If the LCD prompts you to enter a PIN, use the control panel to enter the four-digit PIN for the computer, and then press **OK**.

- 6. Do one of the following:
  - To change the settings, go to the next step.
  - To use the default settings, press Mono Start or Colour Start.

The [Colour Setting] option depends on the default settings. Pressing Mono Start or Colour Start does not change the colour settings.

7. Press Copy / Scan Options.

To use scan options, you must connect a computer that has Brother iPrint&Scan installed on it to the machine.

- 8. The machine will prompt you to set these scan settings. Press ▲ or ▼ to select the desired option, and then press **OK** to proceed to the next scan setting.
  - [Colour Setting]
  - [Resolution]
  - [File Type]
  - [Document Size]
  - [Auto Deskew]
  - [Remove Bkg Clr]
  - [Margin Settings]
- 9. To start the scan, press Mono Start or Colour Start.

The [Colour Setting] option depends on the settings you have selected. Pressing Mono Start or Colour Start does not change the colour settings.

# MFC-T930DW/MFC-T935DW

1. Load your document.

2. Press 📥 (Scan).

- 3. Press  $\blacktriangle$  or  $\forall$  to select the [to PC] option, and then press OK.
- 4. Press ▲ or V to select the [to OCR] option, and then press OK.
- 5. If the machine is connected over the network, press ▲ or ▼ to select the computer you want to send the data to, and then press **OK**.

If the LCD message prompts you to enter a PIN, use the control panel to enter the four-digit PIN for the computer, and then press **OK**.

6. Do one of the following:

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- To change the settings, go to the next step.
- To use the default settings, press Mono Start or Colour Start.

The [Colour Setting] option depends on the default settings. Pressing Mono Start or Colour Start does not change the colour settings.

7. Press ▲ or ▼ to select the [Scan Settings] option, and then press OK.

To use the [Scan Settings] option, you must connect a computer that has Brother iPrint&Scan installed on it to the machine.

- 8. Press  $\blacktriangle$  or  $\forall$  to select the [Set at Device] option, and then press OK.
- 9. Select the scan settings you want to change, and then press OK.

Option	Description
Colour Setting	Select the colour of your scanned document.
Resolution	Select the scan resolution for your document.
File Type	Select the file format for your document.
Document Size	Select your document size.
Brightness	Select the brightness level.
Contrast	Select the contrast level.

Option	Description
Auto Deskew	Correct any skewed documents when they are scanned.
Margin Settings	Adjust your document's margins.
Remove Background	Change the amount of background colour that is removed.

10. To start the scan, press Mono Start or Colour Start.

The [Colour Setting] option depends on the settings you have selected. Pressing **Mono Start** or **Colour Start** does not change the colour settings.

# Related Information

• Scan Using the Scan Button on Your Machine

# **Related Topics:**

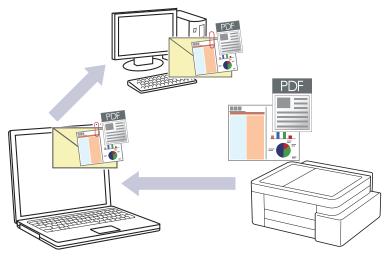
Ø

- Change the Scan Button Settings from Brother iPrint&Scan
- Scan Using Brother iPrint&Scan (Windows/Mac)

▲ Home > Scan > Scan Using the Scan Button on Your Machine > Save Scanned Data as an Email Attachment

# Save Scanned Data as an Email Attachment

Send the scanned data from your machine to your email application as an attachment.



### • To scan from your machine:

- You must select your machine using Brother iPrint&Scan.
- Use Brother iPrint&Scan to change scan settings, such as the file type and file storage location.

For more information, see *Related Information*: *Change the Scan Button Settings from Brother iPrint&Scan.* 

#### To scan from your computer:

See Related Information: Scan Using Brother iPrint&Scan (Windows/Mac).

- To use this feature with your machine's Scan button, make sure you select one of these applications in Brother iPrint&Scan:
  - Windows: Microsoft Outlook
  - Mac: Apple Mail

For other applications and Webmail services, use the Scan to Image or Scan to File feature to scan a document, and then attach the scanned file to an email message.

>> DCP-T530DW/DCP-T535DW/DCP-T536DW/DCP-T730DW/DCP-T735DW/DCP-T830DW/DCP-T835DW >> MFC-T930DW/MFC-T935DW

# DCP-T530DW/DCP-T535DW/DCP-T536DW/DCP-T730DW/DCP-T735DW/ DCP-T830DW/DCP-T835DW

- 1. Load your document.
- 2. Press 📥 (Scan).
- 3. Press  $\blacktriangle$  or  $\forall$  to select the [Scan to PC] option, and then press OK.
- 4. Press ▲ or ▼ to select the [E-mail] option, and then press OK.
- 5. If the machine is connected to a network, press ▲ or ▼ to select the computer you want to send the data to, and then press **OK**.

If the LCD prompts you to enter a PIN, use the control panel to enter the four-digit PIN for the computer, and then press **OK**.

- 6. Do one of the following:
  - To change the settings, go to the next step.
  - To use the default settings, press Mono Start or Colour Start.

The [Colour Setting] option depends on the default settings. Pressing Mono Start or Colour Start does not change the colour settings.

# 7. Press Copy / Scan Options.

To use scan options, you must connect a computer that has Brother iPrint&Scan installed on it to the machine.

- 8. The machine will prompt you to set these scan settings. Press ▲ or ▼ to select the desired option, and then press **OK** to proceed to the next scan setting.
  - [Colour Setting]
  - [Resolution]
  - [File Type]
  - [Document Size]
  - [Auto Deskew]
  - [Remove Bkg Clr]
  - [Margin Settings]
- 9. To start the scan, press Mono Start or Colour Start.

The [Colour Setting] option depends on the settings you have selected. Pressing Mono Start or Colour Start does not change the colour settings.

# MFC-T930DW/MFC-T935DW

- 1. Load your document.
- 2. Press 📥 (Scan).
- 3. Press ▲ or V to select the [to PC] option, and then press OK.
- 4. Press ▲ or V to select the [to E-mail] option, and then press OK.
- 5. If the machine is connected over the network, press ▲ or ▼ to select the computer you want to send the data to, and then press **OK**.

If the LCD message prompts you to enter a PIN, use the control panel to enter the four-digit PIN for the computer, and then press **OK**.

#### 6. Do one of the following:

- To change the settings, go to the next step.
- To use the default settings, press Mono Start or Colour Start.

The [Colour Setting] option depends on the default settings. Pressing Mono Start or Colour Start does not change the colour settings.

7. Press ▲ or ▼ to select the [Scan Settings] option, and then press OK.

To use the [Scan Settings] option, you must connect a computer that has Brother iPrint&Scan installed on it to the machine.

- 8. Press ▲ or V to select the [Set at Device] option, and then press OK.
- 9. Select the scan settings you want to change, and then press **OK**.

Option	Description
Colour Setting	Select the colour of your scanned document.
Resolution	Select the scan resolution for your document.

Option	Description
File Type	Select the file format for your document.
Document Size	Select your document size.
Brightness	Select the brightness level.
Contrast	Select the contrast level.
Auto Deskew	Correct any skewed documents when they are scanned.
Margin Settings	Adjust your document's margins.
Remove Background	Change the amount of background colour that is removed.

### 10. To start the scan, press Mono Start or Colour Start.

The [Colour Setting] option depends on the settings you have selected. Pressing **Mono Start** or **Colour Start** does not change the colour settings.

# **Related Information**

Scan Using the Scan Button on Your Machine

# **Related Topics:**

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- Change the Scan Button Settings from Brother iPrint&Scan
- Scan Using Brother iPrint&Scan (Windows/Mac)

▲ Home > Scan > Scan Using the Scan Button on Your Machine > Web Services for Scanning on Your Network (Windows 10 and Windows 11)

# Web Services for Scanning on Your Network (Windows 10 and Windows 11)

The Web Services protocol enables Windows 10 and Windows 11 users to scan using a Brother machine on the network. You must install the driver via Web Services.

- Use the Web Services Protocol to Install the Scanner Driver (Windows 10 and Windows 11)
- Scan Using Web Services from Your Machine (Windows 10 and Windows 11)
- Configure Scan Settings for the Web Services Protocol

▲ Home > Scan > Scan Using the Scan Button on Your Machine > Web Services for Scanning on Your Network (Windows 10 and Windows 11) > Use the Web Services Protocol to Install the Scanner Driver (Windows 10 and Windows 11)

# Use the Web Services Protocol to Install the Scanner Driver (Windows 10 and Windows 11)

- Make sure you have installed the correct software and drivers for your machine.
- Verify that the host computer and the Brother machine are on the same subnet, or that the router is correctly configured to pass data between the two devices.
- You must configure the IP address on your Brother machine before you configure this setting.
- 1. Hold down the [ I ] key and press the [ R ] key on the computer's keyboard to launch **Run**.
- 2. Type "control printers" in the Open: field and click OK.

🖅 Run	×
	Type the name of a program, folder, document or Internet resource, and Windows will open it for you.
<u>O</u> pen:	control printers ~
	OK Cancel <u>B</u> rowse

The Devices and Printers window appears.

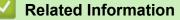
If the **Devices and Printers** window does not appear, click **View more devices > More devices and printer settings**.

3. Click Add a device.

 $^{\prime\prime}$  The Web Services Name for the Brother machine is your model's name and the MAC Address.

4. Select the machine you want to install, and then follow the on-screen instructions.

To uninstall the drivers, click Remove device.



• Web Services for Scanning on Your Network (Windows 10 and Windows 11)

▲ Home > Scan > Scan Using the Scan Button on Your Machine > Web Services for Scanning on Your Network (Windows 10 and Windows 11) > Scan Using Web Services from Your Machine (Windows 10 and Windows 11)

# Scan Using Web Services from Your Machine (Windows 10 and Windows 11)

If you have installed the driver for scanning via Web Services, you can access the Web Services scanning menu on your Brother machine's LCD.

- Certain characters in the messages displayed on the LCD may be replaced with spaces if the language settings of your OS and your Brother machine are different.
- If the LCD displays an insufficient memory error message, choose a smaller size in the **Paper size** setting or a lower resolution in the **Resolution (DPI)** setting.

>> DCP-T530DW/DCP-T535DW/DCP-T536DW/DCP-T730DW/DCP-T735DW/DCP-T830DW/DCP-T835DW >> MFC-T930DW/MFC-T935DW

# DCP-T530DW/DCP-T535DW/DCP-T536DW/DCP-T730DW/DCP-T735DW/ DCP-T830DW/DCP-T835DW

- 1. Load your document.
- 2. Press 📥 (Scan).
- 3. Press ▲ or V to select the [Web Service] option, and then press OK.
- 4. Press ▲ or ▼ to select the type of scan you want, and then press OK.
- 5. Press ▲ or ▼ to select the computer where you want to send the data, and then press OK.
- 6. Press Mono Start or Colour Start.

The machine starts scanning.

# MFC-T930DW/MFC-T935DW

- 1. Load your document.
- 2. Press (Scan).
- 3. Press ▲ or ▼ to make your selections:
  - a. Select [WS Scan]. Press OK.
  - b. Select the type of scan you want. Press OK.
  - c. Select the computer where you want to send the data. Press OK.
- 4. Press Mono Start or Colour Start.

The machine starts scanning.

# Related Information

• Web Services for Scanning on Your Network (Windows 10 and Windows 11)

▲ Home > Scan > Scan Using the Scan Button on Your Machine > Web Services for Scanning on Your Network (Windows 10 and Windows 11) > Configure Scan Settings for the Web Services Protocol

# **Configure Scan Settings for the Web Services Protocol**

- 1. Hold down the 🔳 key and press the R key on the computer's keyboard to launch **Run**.
- 2. Type "control printers" in the Open: field and click OK.

🖅 Run	×
	Type the name of a program, folder, document or Internet resource, and Windows will open it for you.
<u>O</u> pen:	control printers ~
	OK Cancel <u>B</u> rowse

The Devices and Printers window appears.

If the Devices and Printers window does not appear, click View more devices > More devices and printer settings.

- 3. Right-click the machine icon, and then select Scan profiles..... The Scan Profiles dialog box appears.
- 4. Select the scan profile you want to use.
- 5. Make sure the scanner selected in the **Scanner** list is a machine that supports Web Services for scanning, and then click the **Set as Default** button.
- 6. Click Edit....

The Edit Default Profile dialog box appears.

- 7. Select the Source, Paper size, Colour format, File type, Resolution (DPI), Brightness and Contrast settings.
- 8. Click the Save Profile button.

These settings will be applied when you scan using the Web Services protocol.

If the machine prompts you to select a scanning application, select Windows Fax and Scan from the list.



Web Services for Scanning on Your Network (Windows 10 and Windows 11)

▲ Home > Scan > Scan Using the Scan Button on Your Machine > Change the Scan Button Settings from Brother iPrint&Scan

# Change the Scan Button Settings from Brother iPrint&Scan

Brother iPrint&Scan allows you to change the machine's Scan Button settings.

- 1. Start Brother iPrint&Scan.
  - Windows:

Double-click the **Print&Scan**) icon on your computer's desktop.

For more information, see Related Information.

Mac:

In the **Finder** menu bar, click **Go > Applications**, and then double-click the iPrint&Scan icon.

The Brother iPrint&Scan screen appears.

# NOTE

#### To download the latest application:

For Windows:

Go to your model's **Downloads** page at <u>support.brother.com/downloads</u>, and then download and install Brother iPrint&Scan.

For Mac:

Download and install Brother iPrint&Scan from the Apple App Store.

- 2. If your Brother machine is not selected, click the **Add Machine** / **Select your Machine** button, and then follow the on-screen instructions to select your Brother machine.
- 3. Click the **Machine Scan Settings** button, and then follow the on-screen instructions to change the scan settings, such as document size, colour, and resolution.

# Related Information

· Scan Using the Scan Button on Your Machine

### **Related Topics:**

Access Brother iPrint&Scan (Windows/Mac)

Home > Scan > Scan Using Brother iPrint&Scan (Windows/Mac)

# Scan Using Brother iPrint&Scan (Windows/Mac)

- 1. Load your document.
- 2. Start Brother iPrint&Scan.
  - Windows:

Double-click the **Second Brother iPrint&Scan**) icon on your computer's desktop.

For more information, see Related Information.

• Mac:

In the **Finder** menu bar, click **Go** > **Applications**, and then double-click the iPrint&Scan icon.

The Brother iPrint&Scan screen appears.

# NOTE

# To download the latest application:

• For Windows:

Go to your model's **Downloads** page at <u>support.brother.com/downloads</u>, and then download and install Brother iPrint&Scan.

For Mac:

Download and install Brother iPrint&Scan from the Apple App Store.

- 3. If your Brother machine is not selected, click the Add Machine / Select your Machine button, and then select your model's name from the list. Click OK.
- 4. Click the Scan icon.
- 5. Configure the scan settings, and then click the **Scan** button to start scanning.
- 6. After all the documents have been scanned, select the option for saving and sharing scanned data.
- 7. Configure detailed settings, including the File Name and the File Type.

# To combine multiple scans into a file, select PDF as the File Type.

8. Complete the scanning process.

# Related Information

Scan

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# **Related Topics:**

Access Brother iPrint&Scan (Windows/Mac)

▲ Home > Scan > Scan from Your Computer (Windows)

# Scan from Your Computer (Windows)

There are several ways you can use your computer to scan photos and documents on your machine. Use the software applications we provide or use your favourite scanning application.

- Scan Using Nuance<sup>™</sup> PaperPort<sup>™</sup> 14SE or Other Windows Applications
- Scan Using Windows Fax and Scan

▲ Home > Scan > Scan from Your Computer (Windows) > Scan Using Nuance<sup>™</sup> PaperPort<sup>™</sup> 14SE or Other Windows Applications

# Scan Using Nuance<sup>™</sup> PaperPort<sup>™</sup> 14SE or Other Windows Applications

You can use the Nuance<sup>™</sup> PaperPort<sup>™</sup> 14SE application for scanning.

- To download the Nuance<sup>™</sup> PaperPort<sup>™</sup> 14SE application, click **F** (Brother Utilities), select **Do More** in the left navigation bar, and then click **PaperPort**.
- Nuance<sup>™</sup> PaperPort<sup>™</sup> 14SE supports Windows 10 and Windows 11.
- For detailed instructions on using each application, click the application's **Help** menu, and then click **Getting Started Guide** in the **Help** ribbon.

The instructions for scanning in these steps are for PaperPort<sup>™</sup> 14SE. For other Windows applications, the steps will be similar. PaperPort<sup>™</sup> 14SE supports both TWAIN and WIA drivers; the TWAIN driver (recommended) is used in these steps.

Depending on the model of your machine, Nuance<sup>™</sup> PaperPort<sup>™</sup> 14SE may not be included. If it is not included, you can use other software applications that support scanning.

### 1. Load your document.

- 2. Start PaperPort<sup>™</sup> 14SE.
  - Do one of the following:
  - Windows 11

Click > All apps > Nuance PaperPort 14 > PaperPort.

Windows 10



3. Click the **Desktop** menu, and then click **Scan Settings** in the **Desktop** ribbon.

The Scan or Get Photo panel appears on the left side of the screen.

- 4. Click Select.
- 5. From the available Scanners list, select your model with **TWAIN: TW** in the name.
- 6. Click OK.
- 7. Select the Display scanner dialog box checkbox in the Scan or Get Photo panel.
- 8. Click Scan.

The Scanner Setup dialog box appears.

TW-Brother		? ×
Document	Document	
Photo	Resolution	300 x 300 dpi
	Color Setting	24bit Colour
	Document Size	A4 210 x 297 mm (8.3 x 11.7 in)
		Auto Crop
		Advanced Settings.
	Default	Save as new profile
+ –	PreScan	Start

- 9. Adjust the settings in the Scanner Setup dialog box, if needed.
- 10. Click the **Document Size** drop-down list, and then select your document size.
- 11. Click PreScan to preview your image and crop unwanted portions before scanning.
- 12. Click Start.

The machine starts scanning.

# Related Information

- Scan from Your Computer (Windows)
  - TWAIN Driver Settings (Windows)

▲ Home > Scan > Scan from Your Computer (Windows) > Scan Using Nuance<sup>™</sup> PaperPort<sup>™</sup> 14SE or Other Windows Applications > TWAIN Driver Settings (Windows)

TW-Brother		?	×
Document	Document		
Photo	Resolution	300 x 300 dpi	~
	Color Setting	24bit Colour	Ŷ
	Document Size	A4 210 x 297 mm (8.3 x 11.7 in)	~
		Auto Crop	
		Advanced Settin	igs
	Default	Save as new profile	
+ –	PreScan	Start	

# **TWAIN Driver Settings (Windows)**

Note that the item names and assignable values will vary depending on the machine.

### 1. Scan

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Select the Photo or Document option depending on the type of document you want to scan.

Scan (Image Type)		Resolution	Colour Setting
Photo	Use for scanning photo images.	300 x 300 dpi	24bit Colour
Document	Use for scanning text documents.	300 x 300 dpi	24bit Colour

# 2. Resolution

Select a scanning resolution from the **Resolution** drop-down list. Higher resolutions take more memory and a longer transfer time, but produce a higher quality scanned image.

### 3. Color Setting

Select from a range of scan colour depths.

### Black & White

Use for text or line art images.

# True Grey

Use for photographic images or graphics. This mode is more accurate because it uses up to 256 shades of grey.

### 24bit Colour

Use to create an image with the most accurate colour reproduction. This mode uses up to 16.8 million colours to scan the image, but it requires the most memory and has the longest transfer time.

### 4. Document Size

Select the exact size of your document from a selection of preset scan sizes.

If you select **Custom**, the **Custom Document Size** dialog box appears and you can specify the document size.

# 5. Auto Crop

Scan multiple documents placed on the scanner glass. The machine will scan each document and create separate files or a single multi-page file.

### 6. Advanced Settings

Configure advanced settings by clicking the Advanced Settings link in the Scanner Setup dialog box.

## Document Correction

### - Auto Deskew

Set the machine to correct document skewing automatically as the pages are scanned from the scanner glass.

## - Margin Settings

Adjust your document's margins.

### - Rotate Image

Rotate the scanned image.

## - Fill With Color

Fill in the edges on four sides of the scanned image using the selected colour and range.

### - Fixed-size Output Mode (Letter/Legal)

Scan mixed size documents. The machine detects each document size and creates a file including Letter and Legal size pages. To use this mode, select the **Auto** option from the **Document Size** drop-down list.

### Image Quality

# - Colour Tone Adjustment

Adjust the colour tone.

### - Background Processing

Remove Bleed-through / Pattern

Prevent bleed-through.

### Remove Background Colour

Remove the base colour of documents to make the scanned data more legible.

### - Colour Drop

Select a colour to remove from the scanned image.

- Edge Emphasis

Sharpen the characters in the original.

- Reduce Noise

Improve the quality of your scanned images with this selection. The **Reduce Noise** option is available when selecting the **24bit Colour** option and the **300 x 300 dpi**, **400 x 400 dpi**, or **600 x 600 dpi** scan resolution.

### B&W Image Quality

# - B&W Threshold Adjustment

Adjust the threshold to generate a monochrome image.

- Character Correction

Correct the broken or incomplete characters of the original to make them easier to read.

**B&W Inversion** -

Invert black and white in the monochrome image.

- **Feed Control** 
  - (DCP-T730DW/DCP-T735DW/DCP-T830DW/DCP-T835DW/MFC-T930DW/MFC-T935DW) Layout -Select the layout.
  - **Continuous Scan**

Select this option to scan multiple pages. After a page is scanned, select whether to continue scanning or finish.



# **Related Information**

• Scan Using Nuance<sup>™</sup> PaperPort<sup>™</sup> 14SE or Other Windows Applications

▲ Home > Scan > Scan from Your Computer (Windows) > Scan Using Windows Fax and Scan

# Scan Using Windows Fax and Scan

The Windows Fax and Scan application is another option that you can use for scanning.

- Windows Fax and Scan uses the WIA scanner driver.
- If you plan to crop a portion of a scanned page, you must scan the original document using the scanner glass (also called the flatbed), not by feeding it through the Automatic Document Feeder (ADF).
- 1. Load your document.
- 2. Launch Windows Fax and Scan.
- 3. Click File > New > Scan.
- 4. Select the scanner you want to use.
- 5. Click OK.

The New Scan dialog box appears.

New Scan				×
Scanner: Brother	Change	2		
Profile:	Photo (Default)	~		
Source:	Flatbed	$\sim$		
Paper size:		~		
C <u>o</u> lour format:	Colour	~		
File type:	JPG (JPG File)	$\sim$		
Resolution (DPI):	200			
Brightness:		0		
Contrast:		0		
Preview or scan i	mages as separate files			
		Preview	Scan	Cancel

- 6. Adjust the settings in the dialog box, if needed.
- 7. Click Scan.

The machine starts scanning the document.

**Related Information** 

- Scan from Your Computer (Windows)
  - WIA Driver Settings (Windows)

▲ Home > Scan > Scan from Your Computer (Windows) > Scan Using Windows Fax and Scan > WIA Driver Settings (Windows)

New Scan		×
Scanner: Brother	Change	
Profile:	Photo (Default)	
Source:	Flatbed ~	
Paper size;	~	
C <u>o</u> lour format:	Colour ~	
File type:	JPG (JPG File) $\checkmark$	
Resolution (DPI):	200	
Brightness:	0	
Contrast:	0	
Preview or scan i	images as separate files	
	Preview	Scan Cancel

# WIA Driver Settings (Windows)

### Profile

Select the scan profile you want to use from the Profile drop-down list.

### Source

(ADF models only)

Select the Flatbed or Feeder (Scan one side) option from the drop-down list.

### Paper size

(ADF models only)

The **Paper size** option is available if you select the **Feeder (Scan one side)** option from the **Source** dropdown list.

#### **Colour format**

Select a scan colour format from the Colour format drop-down list.

### File type

Select a file format from the File type drop-down list.

# **Resolution (DPI)**

Set a scanning resolution in the **Resolution (DPI)** field. Higher resolutions take more memory and a longer transfer time, but produce a higher quality scanned image.

# Brightness

Set the brightness level by dragging the slider to the right or left to lighten or darken the image. If the scanned image is too light, set a lower brightness level and scan the document again. If the image is too dark, set a higher brightness level and scan the document again. You can also type a value in the field to set the brightness level.

### Contrast

Increase or decrease the contrast level by moving the slider to the right or left. An increase emphasises dark and light areas of the image, while a decrease reveals more details in grey areas. You can also type a value in the field to set the contrast level.



• Scan Using Windows Fax and Scan

▲ Home > Scan > Scan from Your Computer (Mac)

# Scan from Your Computer (Mac)

• Scan Using AirPrint (macOS)

#### Home > Scan > Secure Scan

## Secure Scan

Use the Secure Scan feature to ensure that confidential or sensitive documents are not scanned until you enter your user name and password on your computer or mobile device.

- The Secure Scan feature supports scanning from your computer or mobile device.
- This feature is available only for certain applications and online services.
- 1. Start your web browser.
- Type "https://machine's IP address" in your browser's address bar (where "machine's IP address" is your machine's IP address).

For example:

https://192.168.1.2

You will find your machine's IP address in the Network Configuration Report.

See Print the Network Configuration Report.

3. If required, type the password in the Login field, and then select Login.

The default password to manage this machine's settings is located on the back of the machine and marked "**Pwd**". Change the default password by following the on-screen instructions when you first log in.

4. In the left navigation bar, select Network > Network > Protocol.

If the left navigation bar is not visible, start navigating from  $\equiv$ .

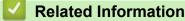
- 5. Make sure the Network Scan checkbox is selected, and then select the Advanced Settings option.
- 6. Make sure the Unencrypted Scan Settings option is set to Enabled.
- 7. Select the Security Settings option.
- 8. In the Connect with Another Device field, select Enabled.
- 9. In the Password Settings field, type your password.
- 10. Select Submit.

Ø

You have completed the Secure Scan setup.

- 11. Load your document.
- 12. On your computer or mobile device, start your scan operation.

When prompted, type "123" as your user name and your registered password.



Scan

#### **Related Topics:**

Access Web Based Management

#### ▲ Home > Copy

# Сору

- Copy a Document
- Enlarge or Reduce Copied Images
- Sort Copies
- Make Page Layout Copies (N in 1 or Poster)
- Copy on Both Sides of the Paper (2-sided Copy)
- Copy an ID Card
- Copy Settings

# **Copy a Document**

>> DCP-T530DW/DCP-T535DW/DCP-T536DW/DCP-T730DW/DCP-T735DW/DCP-T830DW/DCP-T835DW >> MFC-T930DW/MFC-T935DW

## DCP-T530DW/DCP-T535DW/DCP-T536DW/DCP-T730DW/DCP-T735DW/ DCP-T830DW/DCP-T835DW

- 1. Make sure you have loaded the correct size paper in the paper tray.
- 2. Load your document.
- 3. Press  $\blacktriangle$  or  $\triangledown$  to select the number of copies.
- 4. Change the copy settings, if needed.
  - a. Press Copy / Scan Options on the control panel.
  - b. Press ▲ or V to select the copy settings you want, and then press OK.
- 5. When finished, press Mono Start or Colour Start.

To cancel copying, press Stop/Exit.

### MFC-T930DW/MFC-T935DW

- 1. Make sure you have loaded the correct size paper in the paper tray.
- 2. Load your document.

```
3. Press 🔲 (Copy).
```

The LCD displays:



- 4. Enter the number of copies using the dial pad.
- 5. Change the copy settings, if needed.

Press ▲ or ▼ to scroll through the copy settings. Select a copy setting, and then press OK.

When you load paper other than A4 size plain paper, you must change the [Paper Size] and [Paper Type] settings.

6. When finished, press Mono Start or Colour Start.

To cancel copying, press Stop/Exit.

### Related Information

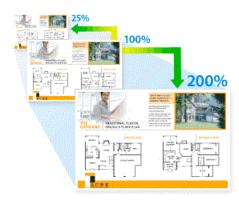
• Copy

- Load Documents in the Automatic Document Feeder (ADF)
- Load Documents on the Scanner Glass
- Copy Settings

Home > Copy > Enlarge or Reduce Copied Images

# **Enlarge or Reduce Copied Images**

Select an enlargement or reduction ratio to resize your copied data.



#### >> DCP-T530DW/DCP-T535DW/DCP-T536DW/DCP-T730DW/DCP-T735DW/DCP-T830DW/DCP-T835DW >> MFC-T930DW/MFC-T935DW

## DCP-T530DW/DCP-T535DW/DCP-T536DW/DCP-T730DW/DCP-T735DW/ DCP-T830DW/DCP-T835DW

- 1. Load your document.
- 2. Press  $\blacktriangle$  or  $\triangledown$  to select the number of copies.
- 3. Press Enlarge / Reduce on the control panel.
- 4. Press ▲ or ▼ to select the available options. Press **OK**.
- 5. Do one of the following:
  - If you selected the [Enlarge] or [Reduce] option, press ▲ or ▼ to select the enlargement or reduction ratio you want to use. Press OK.
  - If you selected the [Custom(25-400%)] option, enter an enlargement or reduction ratio from [25%] to [400%]. Press **OK**.
  - If you selected [100%] or the [Fit to Page] option, go to the next step.
- 6. When finished, press Mono Start or Colour Start.

If you selected the [Fit to Page] option, your machine adjusts the copy size to fit the paper size set in the machine.

- The [Fit to Page] option does not work correctly when the document on the scanner glass is skewed more than three degrees. Using the document guidelines on the left and top, place the document face down in the upper-left corner of the scanner glass.
- The [Fit to Page] option is not available for Legal size documents.

### MFC-T930DW/MFC-T935DW

- 1. Load your document.
- 2. Press **(Copy**).
- 3. Enter the number of copies using the dial pad.
- 4. Press ▲ or V to select [Enlarge/Reduce]. Press OK.
- 5. Press ▲ or ▼ to select the available options. Press **OK**.
- 6. Do one of the following:
  - If you selected the [Enlarge] or [Reduce] option, press ▲ or ▼ to select the enlargement or reduction ratio you want to use. Press OK.

- If you selected the [Custom(25-400%)] option, enter an enlargement or reduction ratio from [25%] to [400%]. Press **OK**.
- If you selected [100%] or the [Fit to Page] option, go to the next step.
- 7. When finished, press Mono Start or Colour Start.

If you selected the [Fit to Page] option, your machine adjusts the copy size to fit the paper size set in the machine.

- The [Fit to Page] option does not work correctly when the document on the scanner glass is skewed more than three degrees. Using the document guidelines on the left and top, place the document face down in the upper-left corner of the scanner glass.
- The [Fit to Page] option is not available for Legal size documents.

## Related Information

• Copy

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# **Sort Copies**

Sort multiple copies. Pages will be stacked in the order they are fed, that is: 1, 2, 3, and so on.

>> DCP-T530DW/DCP-T535DW/DCP-T536DW/DCP-T730DW/DCP-T735DW/DCP-T830DW/DCP-T835DW >> MFC-T930DW/MFC-T935DW

## DCP-T530DW/DCP-T535DW/DCP-T536DW/DCP-T730DW/DCP-T735DW/ DCP-T830DW/DCP-T835DW

- 1. Load your document.
- 2. Press ▲ or ▼ to select the number of copies.
- 3. Press Copy / Scan Options and ▲ or V to select [Stack/Sort]. Press OK.
- 4. Press ▲ or V to select [Sort]. Press OK.
- 5. Press **Mono Start** or **Colour Start**. If you placed the document in the ADF (ADF models only), the machine scans the document and starts printing.
- 6. If you are using the scanner glass, repeat the following steps for each page of the document:
  - Place the next page on the scanner glass, and then press **\** to scan the page.
  - After scanning all the pages, press ▼ to start printing.

## MFC-T930DW/MFC-T935DW

- 1. Load your document.
- 2. Press **(Copy**).
- 3. Enter the number of copies using the dial pad.
- 4. Press  $\blacktriangle$  or  $\blacksquare$  to select the following:
  - a. Select [Stack/Sort]. Press OK.
  - b. Select [Sort]. Press OK.
- 5. Press **Mono Start** or **Colour Start**. If you placed the document in the ADF (ADF models only), the machine scans the document and starts printing.
- 6. If using the scanner glass, repeat the following steps for each page of the document:
  - Place the next page on the scanner glass, and then press > to scan the page.
  - After scanning all the pages, press ◀ to start printing.

### Related Information

Copy

▲ Home > Copy > Make Page Layout Copies (N in 1 or Poster)

# Make Page Layout Copies (N in 1 or Poster)

The N in 1 copy feature saves paper by copying two or four pages of your document onto one page of the copy. The poster feature divides your document into sections, then enlarges the sections so you can assemble them into a poster. To print a poster, use the scanner glass.



- Make sure the paper size is set to A4, or Letter.
- You can make only one Poster copy at a time.

>> DCP-T530DW/DCP-T535DW/DCP-T536DW/DCP-T730DW/DCP-T735DW/DCP-T830DW/DCP-T835DW >> MFC-T930DW/MFC-T935DW

## DCP-T530DW/DCP-T535DW/DCP-T536DW/DCP-T730DW/DCP-T735DW/ DCP-T830DW/DCP-T835DW

- 1. Load your document.
- 2. Press  $\blacktriangle$  or  $\blacksquare$  to select the number of copies.
- 3. Press Copy / Scan Options and ▲ or V to select [Layout(2in1 ID)]. Press OK.
- 4. Press ▲ or ▼ to display the options, and then press OK to select the option you want.

Option	Description
Off(lin1)	
2in1 ID Vert. (Using the scanner glass)	

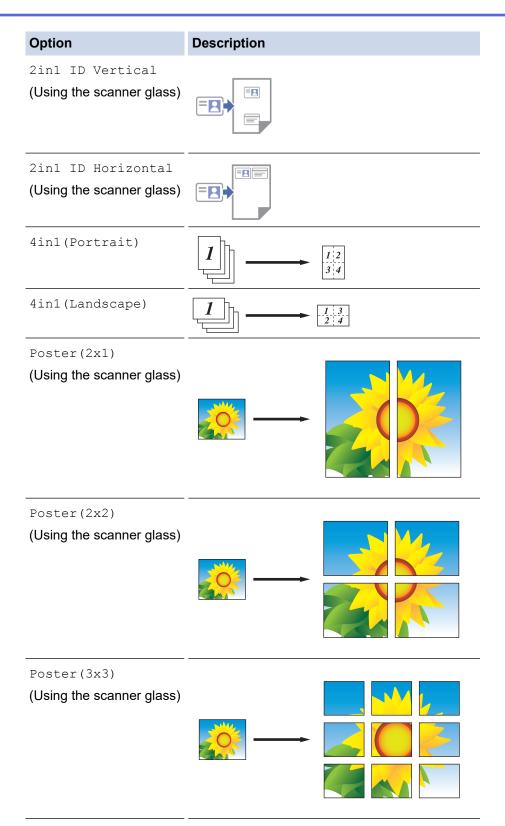
Option	Description
2in1 ID Horiz. (Using the scanner glass)	
2in1(P)	
2in1(L)	$1 \longrightarrow \frac{1}{2}$
4in1(P)	
4in1(L)	$1 \longrightarrow \frac{1}{2} \frac{3}{4}$
Poster(3x3)	
(Using the scanner glass)	
	🔅

- 5. Press **Mono Start** or **Colour Start**. If you placed the document in the ADF or are making a poster, the machine scans the pages and starts printing.
- 6. If you are using the scanner glass, repeat the following steps for each page of the document:
  - Place the next page on the scanner glass, and then press  $\blacktriangle$  to scan the page.
  - After scanning all the pages, press **▼** to start printing.

## MFC-T930DW/MFC-T935DW

- 1. Load your document.
- 2. Press **(Copy**).
- 3. Enter the number of copies using the dial pad.
- 4. Press ▲ or ▼ to select [Page Layout]. Press OK.
- 5. Press ▲ or ▼ to display the options, and then press OK to select the option you want.

Option	Description
Off(lin1)	-
2in1(Portrait)	
2in1(Landscape)	



- 6. Press **Mono Start** or **Colour Start**. If you placed the document in the ADF or are making a poster, the machine scans the pages and starts printing.
- 7. If using the scanner glass, repeat the following steps for each page of the document:
  - Place the next page on the scanner glass, and then press ▶ to scan the page.
  - After scanning all the pages, press ◀ to start printing.

## Related Information

• Copy

▲ Home > Copy > Copy on Both Sides of the Paper (2-sided Copy)

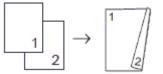
# Copy on Both Sides of the Paper (2-sided Copy)

Reduce the amount of paper you use by copying onto both sides of the paper.

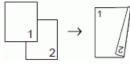
- · You must choose a 2-sided copy layout from the options listed below before you start 2-sided copying.
- The layout of your original document determines which 2-sided copy layout you should choose.
- Use the scanner glass to manually make 2-sided copies from a 2-sided document.
- You can use only A4, A5, or Letter size plain paper.

#### Portrait

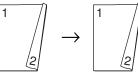
#### 1-sided to 2-sided (Long Edge Flip)



1-sided to 2-sided (Short Edge Flip)

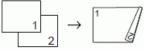


2-sided to 2-sided

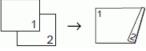


#### Landscape

1-sided to 2-sided (Long Edge Flip)



1-sided to 2-sided (Short Edge Flip)



2-sided to 2-sided



>> DCP-T530DW/DCP-T535DW/DCP-T536DW/DCP-T730DW/DCP-T735DW/DCP-T830DW/DCP-T835DW >> MFC-T930DW/MFC-T935DW

## DCP-T530DW/DCP-T535DW/DCP-T536DW/DCP-T730DW/DCP-T735DW/ DCP-T830DW/DCP-T835DW

- 1. Load your document.
- 2. Press  $\blacktriangle$  or  $\blacksquare$  to select the number of copies.
- 3. Press Copy / Scan Options.
- 4. To sort multiple copies, press ▲ or ▼ to select the following:
  - a. Select the [Stack/Sort] option. Press OK.
  - b. Select the [Sort] option. Press OK.
- 5. Press ▲ or V to select the [2-sided] option. Press OK.

- 6. Do one of the following:
  - To make 2-sided copies from a 1-sided document, press ▲ or ▼ to select the following:
  - a. To change the layout options, select [Layout]. Press OK.
  - b. Select the [Long Edge Flip] or [Short Edge Flip] option. Press OK.
  - c. Select [1sided  $\Rightarrow$  2sided]. Press OK.
  - To make 2-sided copies of a 2-sided document manually, place the document on the scanner glass, press ▲ or V to select the [2sided ⇒ 2sided] option. Press OK.
- 7. Press **Mono Start** or **Colour Start**. If you placed the document in the ADF (ADF models only), the machine scans the pages and starts printing.
- 8. If using the scanner glass, repeat the following steps for each page of the document:
  - Place the next page on the scanner glass, and then press ▲ to scan the page.
  - After scanning all the pages, press ▼ to start printing.

DO NOT touch the printed page until it is completely ejected. The machine prints the first side, extends the paper, then retracts it to print the second side.

Wait until the paper is resting in the output tray before retrieving it.

If you experience smudged printouts or paper jams, follow these steps:

- 1. Press Menu.
- 2. Select the [Maintenance] option. Press OK.
- 3. Select [Print Options]. Press OK.
- 4. Select the [ReduceSmudging] option. Press OK.
- 5. Change settings. Press **OK**. See Related Information: Change the Print Options to Improve Your Print Results.

## MFC-T930DW/MFC-T935DW

- 1. Load your document.
- 2. Press (Copy).
- 3. Enter the number of copies using the dial pad.
- 4. To sort multiple copies, press ▲ or ▼ to select the following:
  - a. Select the [Stack/Sort] option. Press OK.
  - b. Select the [Sort] option. Press OK.
- 5. Press ▲ or V to select the [2-sided Copy] option. Press OK.
- 6. Do one of the following:
  - To make 2-sided copies from a 1-sided document, press ▲ or ▼ to select the following:
    - a. To change the layout options, select  $[{\tt Layout}].$  Press OK.
    - b. Select the [Long Edge Flip] or [Short Edge Flip] option. Press OK.
    - c. Select [1sided⇒2sided]. Press OK.
  - To make 2-sided copies of a 2-sided document manually, place the document on the scanner glass, press ▲ or V to select the [2sided⇒2sided] option. Press OK.
- 7. Press **Mono Start** or **Colour Start**. If you placed the document in the ADF (ADF models only), the machine scans the pages and starts printing.
- 8. If using the scanner glass, repeat the following steps for each page of the document:
  - Place the next page on the scanner glass, and then press ▶ to scan the page.
    - After scanning all the pages, press ◀ to start printing.

DO NOT touch the printed page until it is completely ejected. The machine prints the first side, extends the paper, then retracts it to print the second side.

Wait until the paper is resting in the output tray before retrieving it.

If you experience smudged printouts or paper jams, follow these steps:

- 1. Press 💧 (Ink).
- 2. Select [Print Options]. Press OK.
- 3. Select the [Reduce Smudging] option. Press OK.
- Change settings. Press OK.
   See Related Information: Change the Print Options to Improve Your Print Results.

## Related Information

• Copy

## **Related Topics:**

Change the Print Options to Improve Your Print Results

# Copy an ID Card

Use the [2in1(ID)] feature to copy both sides of an identification card onto one page, keeping the original card size.

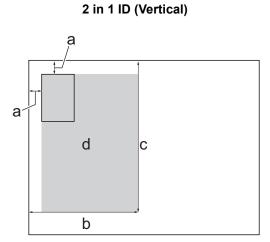


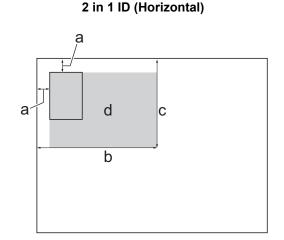
- Make sure the paper size is set to A4 or Letter.
- You may copy an identification card to the extent permitted under applicable laws. For more detailed information, see the *Product Safety Guide*.

>> DCP-T530DW/DCP-T535DW/DCP-T536DW/DCP-T730DW/DCP-T735DW/DCP-T830DW/DCP-T835DW >> MFC-T930DW/MFC-T935DW

## DCP-T530DW/DCP-T535DW/DCP-T536DW/DCP-T730DW/DCP-T735DW/ DCP-T830DW/DCP-T835DW

1. Place your identification card face down near the upper-left corner of the scanner glass.





- a. 3 mm or greater (top, left)
- b. 145 mm
- c. 2 in 1 ID (Vertical): 207 mm
  - 2 in 1 ID (Horizontal): 102 mm
- d. Scannable area
- 2. Press ▲ or ▼ to select the number of copies.
- 3. Press Copy / Scan Options and ▲ or V to select [Layout (2in1 ID)]. Press OK.
- 4. Press ▲ or V to select [2in1 ID Vert.] or [2in1 ID Horiz.]. Press OK.
- 5. Press Mono Start or Colour Start.

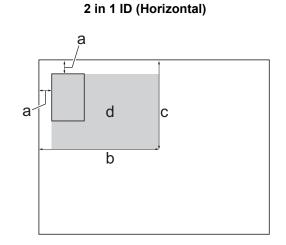
The machine starts scanning one side of the identification card.

6. After the machine has scanned the first side, turn over the identification card and press ▲ to scan the other side.

## MFC-T930DW/MFC-T935DW

1. Place your identification card face down near the upper-left corner of the scanner glass.

# 2 in 1 ID (Vertical)



- a. 3 mm or greater (top, left)
- b. 145 mm
- c. 2 in 1 ID (Vertical): 207 mm 2 in 1 ID (Horizontal): 102 mm
- d. Scannable area

#### 2. Press **(Copy**).

- 3. Enter the number of copies using the dial pad.
- 4. Press  $\blacktriangle$  or  $\blacksquare$  to select the following:
  - a. Select [Page Layout]. Press OK.
  - b. Select [2in1 ID Vertical] or [2in1 ID Horizontal]. Press OK.
- 5. Press Mono Start or Colour Start.

The machine starts scanning one side of the identification card.

6. After the machine has scanned the first side, turn over the identification card and press ► to scan the other side.

## Related Information

• Copy

# **Copy Settings**

```
>> DCP-T530DW/DCP-T535DW/DCP-T536DW/DCP-T730DW/DCP-T735DW/DCP-T830DW/DCP-T835DW >> MFC-T930DW/MFC-T935DW
```

## DCP-T530DW/DCP-T535DW/DCP-T536DW/DCP-T730DW/DCP-T735DW/ DCP-T830DW/DCP-T835DW

To change copy settings, press Copy / Scan Options.

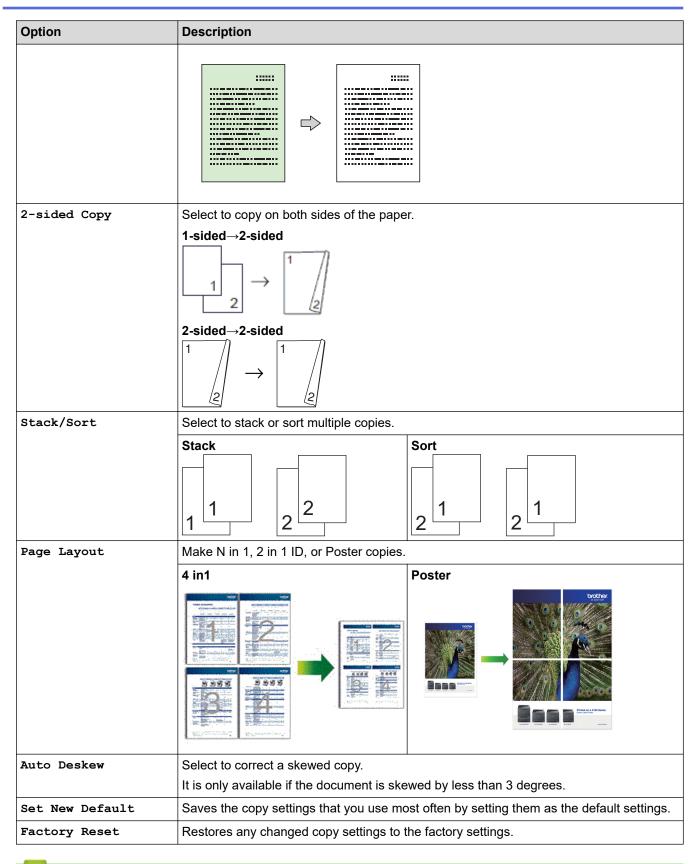
Option	Description		
Layout(2in1 ID)	Make N in 1, 2 in 1 ID, or Poster copies.		
	4 in1	Poster	
Quality	Select the Copy resolution for your type	e of document.	
Select Tray (DCP-T830DW/ DCP-T835DW)	Select the tray with the best paper type and size for your document.		
Paper Type	Select a paper type.		
	If copying on special paper, set the ma the best print quality.	chine for the type of paper you are using to get	
Paper Size	Select a paper size.		
	If copying on paper other than A4 size,	If copying on paper other than A4 size, you must change the Paper Size setting.	
Enlarge/Reduce	100%	-	
	Fit to Page	Adjusts the copy size to fit on the paper size you have set.	
	Enlarge	Select an enlargement ratio for the next copy.	
	Reduce	Select a reduction ratio for the next copy.	
	Custom(25-400%)	Enter an enlargement or reduction ratio.	
Density	Increase the density to make the text darker.		
	Decrease the density to make the text lighter.		
Remove Bkg Clr	Removes the document's background colour in copies. The white becomes more apparent. This saves some ink and may make certain copies easier to read.		
2-sided	Select to copy on both sides of the pap	per.	

Option	Description	
	1-sided→2-sided	
	$ \begin{array}{c} 1 \\ 1 \\ 2 \end{array} \rightarrow \begin{array}{c} 1 \\ 2 \end{array} $	
	$\begin{array}{c} \textbf{2-sided} \rightarrow \textbf{2-sided} \\ \hline 1 \\ \hline 2 \\ \hline \end{array} \rightarrow \begin{array}{c} 1 \\ \hline 2 \\ \hline \end{array} \end{array}$	
Stack/Sort	Select to stack or sort multiple copies.	
	Stack Sort	
Auto Deskew	Select to correct a skewed copy.	
	It is only available if the document is skewed by less than 3 degrees.	

# MFC-T930DW/MFC-T935DW

To change copy settings, press (Copy).

Option	Description	
Quality	Select the Copy resolution for your type of document.	
Select Tray	Select the tray with the best paper type and size for your document.	
Paper Type	Select a paper type.	
	If copying on special paper, set the machine for the type of paper you are using to get the best print quality.	
Paper Size	Select a paper size.	
	If copying on paper other than A4 size, you must change the Paper Size setting.	
Enlarge/Reduce	100%	-
	Fit to Page	Adjusts the copy size to fit on the paper size you have set.
	Enlarge	Select an enlargement ratio for the next copy.
	Reduce	Select a reduction ratio for the next copy.
	Custom(25-400%)	Enter an enlargement or reduction ratio.
Density	Increase the density to make the text darker.	
	Decrease the density to make the text lighter.	
Remove Background	Removes the document's background colour in copies. The white becomes more apparent. This saves some ink and may make certain copies easier to read.	



## Related Information

• Copy

## **Related Topics:**

Copy a Document

#### ▲ Home > Fax

# Fax

Related Models: MFC-T930DW/MFC-T935DW

- Send a Fax
- Receive a Fax
- Voice Operations and Fax Numbers
- Telephone Services and External Devices
- Fax Reports
- PC-FAX

#### ▲ Home > Fax > Send a Fax

# Send a Fax

Related Models: MFC-T930DW/MFC-T935DW

- Send a Fax from Your Brother Machine
- Send a Fax Manually
- Send a Fax at the End of a Conversation
- Send the Same Fax to More than One Recipient (Broadcasting)
- Send a Fax in Real Time
- Change the Fax Auto Redial Setting
- Cancel a Fax in Progress
- Check and Cancel a Pending Fax
- Fax Options

Home > Fax > Send a Fax > Send a Fax from Your Brother Machine

## Send a Fax from Your Brother Machine

Related Models: MFC-T930DW/MFC-T935DW

# NOTE

This feature is available only for monochrome faxes.

- 1. Load your document in the ADF or place it on the scanner glass.
- 2. Press (Fax).

The LCD displays:



- 3. Enter the fax number in one of the following ways:
  - Dial Pad (Enter the fax number manually.)
     Press all digits of the number using the dial pad.
  - Redial (Redial the last number you dialled.)
    - Press Redial/Pause.
  - Outgoing call (Select a number from the Outgoing Call History.) Press ▲ or ▼ to select the following:
    - a. Select [Call History]. Press OK.
    - b. Select [Outgoing Call]. Press OK.
    - c. Select the number you want, and then press **OK**.
    - d. Press ► to select [Apply].
  - [Address Book] (Select a number from the Address Book.)

Press  $\blacktriangle$  or  $\blacksquare$  to select the following:

- a. Select [Address Book]. Press OK.
- b. Select [Search]. Press OK.
- c. Do one of the following:
  - Enter the two-digit Speed Dial number using the dial pad.
  - Select a number from the list using these steps:
    - i. Select [Alphabetical Order] or [Numerical Order]. Press OK.
    - ii. Select the number you want. Press OK.
    - iii. Press ► to select [Apply].
- 4. To change the fax settings, press ▲ or ▼ to select the setting you want to change, and then press OK.
- 5. When finished, press Mono Start.
- 6. Do one of the following:
  - If you are using the ADF, the machine starts scanning and sending the document.
  - If you are using the scanner glass and pressed **Mono Start**, the machine starts scanning the first page. Go to the next step.
- 7. When the LCD displays [Next page?], do one of the following:

• Press ► to scan another page. Place the next page on the scanner glass, and then press ►. The machine starts scanning the page.

Repeat this step for each additional page.

• Press ◀ to send the fax when finished scanning pages. The machine starts sending the document.

## Related Information

Send a Fax

**Related Topics:** 

• Fax Options

▲ Home > Fax > Send a Fax > Send a Fax Manually

# Send a Fax Manually

Related Models: MFC-T930DW/MFC-T935DW

Manual fax transmission lets you hear the dialling, ringing and fax-receiving tones while sending a fax.

# NOTE

This feature is available only for monochrome faxes.

- 1. Load your document.
- 2. To listen for a dial tone, pick up the handset of the external telephone.
- 3. Dial the fax number using the external telephone.
- 4. When you hear fax tones, press **Mono Start**.
- If you are using the scanner glass, press  $\blacktriangleright$  to send a fax.
- 5. Replace the handset of the external phone.

## **Related Information**

Send a Fax

▲ Home > Fax > Send a Fax > Send a Fax at the End of a Conversation

# Send a Fax at the End of a Conversation

Related Models: MFC-T930DW/MFC-T935DW

At the end of a conversation, you can send a fax to the other party before you both hang up.

# NOTE

This feature is available only for monochrome faxes.

- 1. Ask the other party to wait for fax tones (beeps) and to press the Start key before hanging up.
- 2. Load your document.
- 3. Press Mono Start.

If you are using the scanner glass, press ► to send a fax.

4. Replace the handset of the external telephone.

## Related Information

Send a Fax

Home > Fax > Send a Fax > Send the Same Fax to More than One Recipient (Broadcasting)

# Send the Same Fax to More than One Recipient (Broadcasting)

Related Models: MFC-T930DW/MFC-T935DW

Use the Broadcasting feature to send the same fax to multiple fax numbers at the same time.

- This feature is available only for monochrome faxes.
- Address Book numbers must be stored in the machine's memory before they can be used in a broadcast.
- Group numbers must also be stored in the machine's memory before they can be used in a broadcast. Group numbers include many stored Address Book numbers for easier dialling.

You can include Groups, Address Book numbers, and up to 50 manually-dialled numbers in the same broadcast.

If you did not use any of the Address Book numbers for Groups, you can broadcast faxes to as many as 90 different numbers.

1. Load your document.

- 2. Press (Fax).
- 3. Press ▲ or V to select [Broadcasting], and then press OK.
- 4. Press ▲ or V to select [Add Number], and then press OK.
- 5. You can add numbers to the broadcast in the following ways:
  - Enter a number using the dial pad:
    - a. Press ▲ or ▼ to select [Add Number], and then press OK.
    - b. Enter a number using the dial pad, and then press **OK**.
  - Select a number from the Address Book:
    - a. Press ▲ or ▼ to select [Add from Address book], and then press OK.
    - b. Press ▲ or V to select [Alphabetical Order] or [Numerical Order], and then press OK.
    - c. Press ▲ or ▼ to select the Speed Dial name or number you want.
    - d. Press ∢ or ▶ to select the checkbox labelled with the Speed Dial name or number, and then press OK.
  - Search a number in the Address Book:
    - a. Press ▲ or ▼ to select [Search in Address book], and then press OK.
    - b. Enter the first letter of the name using the dial pad, and then press OK.
    - c. Press  $\blacktriangle$  or  $\lor$  to select the name, and then press **OK**.
    - d. Press **OK** again.
- 6. When finished, press ▲ or V to select [Complete]. Press OK.
- 7. Press Mono Start.
- 8. Do one of the following:
  - If you are using the ADF, the machine starts scanning and sending the document.
  - If you are using the scanner glass, the machine starts scanning the first page.
     When the LCD displays [Next page?], do one of the following:
    - Press ► to scan another page. Place the next page on the scanner glass, and then press ►. The machine starts scanning the page.
    - Repeat this step for each additional page.
    - Press ◀ to send a fax when finished scanning pages. The machine starts sending the document.

## Related Information

- Send a Fax
  - Cancel a Broadcast in Progress

- Set up Broadcasting Groups
- Enter Text on Your Brother Machine

▲ Home > Fax > Send a Fax > Send the Same Fax to More than One Recipient (Broadcasting) > Cancel a Broadcast in Progress

# Cancel a Broadcast in Progress

Related Models: MFC-T930DW/MFC-T935DW

While broadcasting multiple faxes, you can cancel just the fax currently being transmitted or cancel the whole broadcast job.

- 1. Press Settings.
- 2. Press  $\blacktriangle$  or  $\blacksquare$  to select the following:
  - a. Select [Fax]. Press OK.
  - b. Select [Remaining Jobs]. Press OK.
  - The LCD displays the fax number being dialled and the broadcasting job number.
- 3. Press ▲ or ▼ to select the job you want to cancel in the following ways:
  - To cancel the entire broadcast, select the broadcasting job number and then press **OK**. Press ▶ to confirm or press ◀ to exit without cancelling.
  - To cancel the current number being dialled, select the name or number on the LCD and then press **OK**. Press **▶** to confirm or press **◄** to exit without cancelling.
  - To exit without cancelling, press **Stop/Exit**.
- 4. Press Stop/Exit.

## Related Information

• Send the Same Fax to More than One Recipient (Broadcasting)

▲ Home > Fax > Send a Fax > Send a Fax in Real Time

# Send a Fax in Real Time

Related Models: MFC-T930DW/MFC-T935DW

When sending a fax, the machine scans the document into the memory before sending it. As soon as the telephone line is free, the machine starts dialling and sending. If you want to send an important document immediately without waiting for the machine to retrieve the scan from its memory, turn [Real Time TX] on.

In Real Time Transmission, the automatic redial feature does not work when using the scanner glass.

# NOTE

This feature is available only for monochrome faxes.

- 1. Load your document.
- 2. Press (Fax).
- 3. Press  $\blacktriangle$  or  $\lor$  to select the following:
  - a. Select [Real Time TX]. Press OK.
  - b. Select [On] (or [Off]). Press OK.
- 4. Enter the fax number.
- 5. Press Mono Start.

Related Information

· Send a Fax

▲ Home > Fax > Send a Fax > Change the Fax Auto Redial Setting

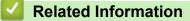
# Change the Fax Auto Redial Setting

```
Related Models: MFC-T930DW/MFC-T935DW
```

If the line is busy when you are sending a fax automatically, and the Fax Auto Redial is set to [On], the machine redials up to three times at five-minute intervals.

The default setting for Fax Auto Redial is [On].

- 1. Press Settings.
- 2. Press  $\blacktriangle$  or  $\blacksquare$  to select the following:
  - a. Select [Initial Setup]. Press OK.
  - b. Select [Fax Auto Redial]. Press OK.
  - c. Select [On] (or [Off]). Press OK.
- 3. Press Stop/Exit.



· Send a Fax

▲ Home > Fax > Send a Fax > Cancel a Fax in Progress

# **Cancel a Fax in Progress**

#### Related Models: MFC-T930DW/MFC-T935DW

- 1. Press Stop/Exit to cancel a fax that is already in progress.
- 2. When you press **Stop/Exit** while the machine is dialling or sending, the LCD displays [Cancel Job?]. Press ► to confirm.

## Related Information

- Send a Fax
- **Related Topics:**
- Telephone and Fax Problems

Home > Fax > Send a Fax > Check and Cancel a Pending Fax

# **Check and Cancel a Pending Fax**

#### Related Models: MFC-T930DW/MFC-T935DW

Follow these steps to view or to cancel faxes stored in the machine's memory and waiting to be sent. If there are no fax jobs in memory, the LCD displays [No Jobs Waiting]. You can cancel a fax job before it is sent.

- 1. Press Settings.
- 2. Press  $\blacktriangle$  or  $\blacksquare$  to select the following:
  - a. Select [Fax]. Press OK.
  - b. Select [Remaining Jobs]. Press OK.
- 3. Do the following for each fax job you want to check or cancel:
  - a. Press ▲ or ▼ to scroll through the waiting jobs. If needed, select the job you want to cancel and then press OK.
  - b. Press ► to confirm or press < to exit without cancelling.
- 4. When finished, press Stop/Exit.



Send a Fax

### **Related Topics:**

• Telephone and Fax Problems

Home > Fax > Send a Fax > Fax Options

# **Fax Options**

Related Models: MFC-T930DW/MFC-T935DW

To change fax-sending settings, press

(Fax).

Option	Description
Fax Resolution	Set the resolution for outgoing faxes.
	The fax quality often can be improved by changing the Fax Resolution.
Contrast	Adjust the contrast.
	If your document is very light or very dark, changing the contrast may improve the fax quality.
Glass Scan Size	Adjust the scan area of the scanner glass to the size of the document.
	See Related Information: Scanner Specifications in Specifications.
Broadcasting	Send the same fax message to more than one fax number at the same time.
Real Time TX	Send a fax immediately without waiting for the machine to retrieve the scan from its memory.
Overseas Mode	Set to On if you have difficulty sending faxes overseas.
Call History	Select a number from the Call History.
Address Book	Select a number from the Address Book.
Set New Default	Save your settings as the default.
Factory Reset	Restore all settings back to the factory settings.

## Related Information

Send a Fax

- Send a Fax from Your Brother Machine
- Specifications

#### ▲ Home > Fax > Receive a Fax

## **Receive a Fax**

Related Models: MFC-T930DW/MFC-T935DW

- Receive Mode Settings
- Set Fax Detect
- Shrink Page Size of an Oversized Incoming Fax
- Set the Fax Receive Stamp
- Receive a Fax at the End of a Telephone Conversation
- Memory Receive Options

▲ Home > Fax > Receive a Fax > Receive Mode Settings

# **Receive Mode Settings**

Related Models: MFC-T930DW/MFC-T935DW

- Receive Modes Overview
- Choose the Correct Receive Mode
- Set the Number of Rings Before the Machine Answers (Ring Delay)
- Set the F/T Ring Time (Pseudo/Double-ring)

▲ Home > Fax > Receive a Fax > Receive Mode Settings > Receive Modes Overview

## **Receive Modes Overview**

#### Related Models: MFC-T930DW/MFC-T935DW

Some receive modes answer automatically ([Fax Only] and [Fax/Tel]). You may want to change the Ring Delay before using these modes.

#### Fax Only

[Fax Only] mode automatically answers every call as a fax.

#### Fax/Tel

[Fax/Tel] mode helps you manage incoming calls, by recognising whether they are fax or voice calls and handling them in one of the following ways:

- Faxes are received automatically.
- Voice calls start the F/T ring to tell you to pick up the line. The F/T ring is a pseudo/double-ring made by your machine.

#### Manual

[Manual] mode turns off all automatic answering functions.

To receive a fax in [Manual] mode, lift the handset of the external telephone. When you hear fax tones (short repeating beeps), press the Start button, and then select [Receive] to receive a fax. You can also use the Fax Detect feature to receive faxes by lifting a handset on the same line as the machine.

#### **External TAD**

[External TAD] mode lets an external answering device manage your incoming calls.

Incoming calls are handled in the following ways:

- Faxes are received automatically.
- Voice callers can record a message on the external TAD.

### Related Information

Receive Mode Settings

- Set the Number of Rings Before the Machine Answers (Ring Delay)
- Set the F/T Ring Time (Pseudo/Double-ring)
- Set Fax Detect
- Connect an External TAD

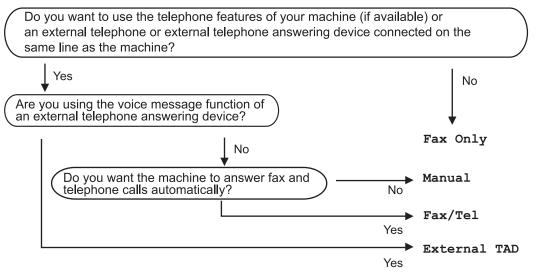
▲ Home > Fax > Receive a Fax > Receive Mode Settings > Choose the Correct Receive Mode

## **Choose the Correct Receive Mode**

```
Related Models: MFC-T930DW/MFC-T935DW
```

You must choose a Receive Mode depending on the external devices and telephone services you have on your line.

By default, your machine automatically will receive any faxes that are sent to it. The diagram below will help you select the correct mode.



- 1. Press Settings.
- 2. Press  $\blacktriangle$  or  $\triangledown$  to select the following:
  - a. Select [Fax]. Press OK.
  - b. Select [Setup Receive]. Press OK.
  - c. Select [Receive Mode]. Press OK.
- 3. Press ▲ or ▼ to select the [Fax Only], [Fax/Tel], [External TAD], or [Manual] option, and then press OK.
- 4. Press Stop/Exit.

### Related Information

Receive Mode Settings

- Connect an External TAD
- Telephone and Fax Problems

▲ Home > Fax > Receive a Fax > Receive Mode Settings > Set the Number of Rings Before the Machine Answers (Ring Delay)

# Set the Number of Rings Before the Machine Answers (Ring Delay)

Related Models: MFC-T930DW/MFC-T935DW

When somebody calls your machine, you will hear the normal telephone ring sound. The number of rings is set in the Ring Delay option.

- The Ring Delay setting sets the number of times the machine rings before it answers in [Fax Only] and [Fax/Tel] modes.
- If you have external or extension telephones on the same line as the machine, select the maximum number of rings.
- 1. Press Settings.
- 2. Press  $\blacktriangle$  or  $\blacksquare$  to select the following:
  - a. Select [Fax]. Press OK.
  - b. Select [Setup Receive]. Press OK.
  - c. Select [Ring Delay]. Press OK.
  - d. Select the number of times you want the line to ring before the machine answers. Press OK.

If you select [0], the machine answers immediately and the line will not ring at all. (available only for some countries)

3. Press Stop/Exit.

### **Related Information**

• Receive Mode Settings

- Receive Modes Overview
- Operation from External and Extension Telephones
- Set Fax Detect
- Telephone and Fax Problems

▲ Home > Fax > Receive a Fax > Receive Mode Settings > Set the F/T Ring Time (Pseudo/Double-ring)

# Set the F/T Ring Time (Pseudo/Double-ring)

#### Related Models: MFC-T930DW/MFC-T935DW

When you set the Receive Mode to [Fax/Tel], if the call is a fax, your machine will receive it automatically. However, if it is a voice call, the machine will sound the F/T ring (pseudo/double-ring) for the time you set in the F/T Ring Time option. When you hear the F/T ring, it means that a voice caller is on the line.

Because the F/T ring is a setting only on your Brother machine, extension and external telephones will not ring; however, you can still answer the machine's call on any telephone.

- 1. Press Settings.
- 2. Press  $\blacktriangle$  or  $\blacksquare$  to select the following:
  - a. Select [Fax]. Press OK.
  - b. Select [Setup Receive]. Press OK.
  - c. Select [F/T Ring Time]. Press OK.
  - d. Select how long the machine will double-ring to alert you to a voice call. Press OK.

#### 3. Press Stop/Exit.

Even if the caller hangs up during the pseudo/double-ringing, the machine will continue to ring for the set time.

## Related Information

Receive Mode Settings

- Receive Modes Overview
- Operation from External and Extension Telephones

▲ Home > Fax > Receive a Fax > Set Fax Detect

# Set Fax Detect

#### Related Models: MFC-T930DW/MFC-T935DW

**If Fax Detect is On:** The machine receives a fax call automatically, even if you answer the call. When the message that your machine is receiving a fax appears on the LCD or when you hear "chirps" through the handset you are using, just replace the handset. Your machine will do the rest.

If Fax Detect is Off: If you are at the machine and answer a fax call by lifting the handset, press the Start button, and then select [Receive] to receive the fax. If you answered at an extension or external telephone, press \*51.

- If Fax Detect is set to [On], but your machine does not connect a fax call when you lift an extension or external telephone handset, press the remote activation code **\*51**.
  - If you send faxes from a computer on the same telephone line and the machine intercepts them, set Fax Detect to [Off].
- 1. Press Settings.
- 2. Press  $\blacktriangle$  or  $\blacksquare$  to select the following:
  - a. Select [Fax]. Press OK.
  - b. Select [Setup Receive]. Press OK.
  - c. Select [Fax Detect]. Press OK.
  - d. Select [On] (or [Off]). Press OK.
- 3. Press Stop/Exit.

## **Related Information**

• Receive a Fax

- Receive Modes Overview
- Set the Number of Rings Before the Machine Answers (Ring Delay)
- · Operation from External and Extension Telephones
- Use the Remote Codes
- Telephone and Fax Problems

▲ Home > Fax > Receive a Fax > Shrink Page Size of an Oversized Incoming Fax

# Shrink Page Size of an Oversized Incoming Fax

### Related Models: MFC-T930DW/MFC-T935DW

When the [Auto Reduction] feature is [On], your Brother machine reduces any oversized incoming fax page to fit on your paper. The machine calculates the reduction ratio using the page size of the fax, and your Paper Size setting.

- 1. Press Settings.
- 2. Press  $\blacktriangle$  or  $\blacksquare$  to select the following:
  - a. Select [Fax]. Press OK.
  - b. Select [Setup Receive]. Press OK.
  - c. Select [Auto Reduction]. Press OK.
  - d. Select [On] (or [Off]). Press OK.
- 3. Press Stop/Exit.

## **Related Information**

• Receive a Fax

- Paper Settings
- Printing Received Faxes (For models with facsimile function)

▲ Home > Fax > Receive a Fax > Set the Fax Receive Stamp

# Set the Fax Receive Stamp

Related Models: MFC-T930DW/MFC-T935DW

Set the machine to print the date and time of receipt at the top of each incoming fax page. Make sure you have set the current date and time on the machine.

This feature is available only for monochrome faxes.

### 1. Press Settings.

- 2. Press  $\blacktriangle$  or  $\blacksquare$  to select the following:
  - a. Select [Fax]. Press OK.
  - b. Select [Setup Receive]. Press OK.
  - c. Select [Fax Rx Stamp]. Press OK.
  - d. Select [On] (or [Off]). Press OK.
- 3. Press Stop/Exit.

## Related Information

Receive a Fax

▲ Home > Fax > Receive a Fax > Receive a Fax at the End of a Telephone Conversation

# Receive a Fax at the End of a Telephone Conversation

Related Models: MFC-T930DW/MFC-T935DW

If you are speaking on the telephone connected to your machine and the other party is also speaking on a telephone connected to his fax machine, at the end of the conversation, the other party can send you a fax before you both hang up.

Your machine's ADF must be empty.

- 1. Ask the other party to load the fax and to press the Start or Send key.
- 2. When you hear CNG tones (slow, repeated beeps), press Mono Start.
- 3. Press ◀ to receive the fax.
- 4. Replace the external handset.



## **Related Information**

Receive a Fax

▲ Home > Fax > Receive a Fax > Memory Receive Options

# **Memory Receive Options**

Related Models: MFC-T930DW/MFC-T935DW

Use Memory Receive options to direct incoming faxes while you are away from the machine. You can use only one Memory Receive option at a time.

Memory Receive can be set to:

- PC-Fax Receive
- Off
  - Use PC-Fax Receive to Transfer Received Faxes to Your Computer (Windows only)
  - Print a Fax Stored in the Machine's Memory

▲ Home > Fax > Receive a Fax > Memory Receive Options > Use PC-Fax Receive to Transfer Received Faxes to Your Computer (Windows only)

# Use PC-Fax Receive to Transfer Received Faxes to Your Computer (Windows only)

Related Models: MFC-T930DW/MFC-T935DW

Turn the PC-Fax Receive feature on to automatically store incoming faxes to your machine's memory, and then send them to your computer. Use your computer to view and store these faxes.

- This feature is available only for monochrome faxes.
- Before you can set up PC-Fax Receive, you must install the Brother software and drivers on your computer. Make sure your computer is connected and turned on. You must have the PC-FAX Receiving software running on your computer.

Even if your computer is turned off, your machine will receive and store faxes in its memory. When you start your computer and the PC-FAX Receiving software runs, your machine transfers faxes to your computer automatically.

- 1. Press Settings.
- 2. Press  $\blacktriangle$  or  $\blacksquare$  to select the following:
  - a. Select [Fax]. Press OK.
  - b. Select [Setup Receive]. Press OK.
  - c. Select [PC Fax Receive]. Press OK.
  - d. Select [On]. Press OK.

The LCD displays the message [Run the PC-Fax Receive program on your computer.].

- e. Press ►.
- f. Select [<USB>] or the name of the destination computer you want to receive faxes if you are on a network. Press **OK**.
- g. Select [Backup Print: On] or [Backup Print: Off]. Press OK.
- 3. Press Stop/Exit.

To change the destination computer, repeat these steps.



## **Related Information**

Memory Receive Options

- Unable to Print or Scan -Transfer Your Faxes
- Transfer Faxes to Your Computer
- Receive Faxes Using PC-FAX Receive (Windows)

▲ Home > Fax > Receive a Fax > Memory Receive Options > Print a Fax Stored in the Machine's Memory

# Print a Fax Stored in the Machine's Memory

Related Models: MFC-T930DW/MFC-T935DW

- This feature is available only for monochrome faxes.
- After you print the fax, it is erased from the machine's memory.

If you turn on [PC Fax Receive], your machine will receive and store your faxes in its memory even when your PC is turned off.

- 1. Press Settings.
- 2. Press  $\blacktriangle$  or  $\lor$  to select the following:
  - a. Select [Fax]. Press OK.
  - b. Select [Print Document]. Press OK.
- 3. Press ►.



• Memory Receive Options

- Error and Maintenance Messages
- Telephone and Fax Problems

▲ Home > Fax > Voice Operations and Fax Numbers

# **Voice Operations and Fax Numbers**

Related Models: MFC-T930DW/MFC-T935DW

- Voice Operations
- Store Fax Numbers
- Set up Broadcasting Groups

▲ Home > Fax > Voice Operations and Fax Numbers > Voice Operations

# **Voice Operations**

Related Models: MFC-T930DW/MFC-T935DW

• Pick up a Voice Call in Fax/Tel Receive Mode

▲ Home > Fax > Voice Operations and Fax Numbers > Voice Operations > Pick up a Voice Call in Fax/Tel Receive Mode

# Pick up a Voice Call in Fax/Tel Receive Mode

```
Related Models: MFC-T930DW/MFC-T935DW
```

When the machine is in Fax/Tel mode, it will use the F/T Ring (pseudo/double-ringing) to alert you to pick up a voice call.

If you are at the machine, lift the external telephone's handset, and then press Tel/R button to answer.

If you are at an extension telephone, lift the handset during the F/T Ring and then press #51 between the pseudo/double rings. If no one is on the line, or if someone wants to send you a fax, send the call back to the machine by pressing \*51.



## **Related Information**

Voice Operations

▲ Home > Fax > Voice Operations and Fax Numbers > Store Fax Numbers

# **Store Fax Numbers**

Related Models: MFC-T930DW/MFC-T935DW

- Store Address Book Numbers
- Save Outgoing Call Numbers to the Address Book
- Change or Delete Address Book Names or Numbers

▲ Home > Fax > Voice Operations and Fax Numbers > Store Fax Numbers > Store Address Book Numbers

# **Store Address Book Numbers**

#### Related Models: MFC-T930DW/MFC-T935DW

You can store up to 40 Address Book numbers as two-digit Speed Dial numbers, and give each number a name.

- 1. Press ▶ □□ (Address Book).
- 2. Press ▲ or V to select [Set Speed Dial]. Press OK.
- 3. Press  $\blacktriangle$  or  $\triangledown$  to select the following:
  - a. Select the two-digit Speed Dial number where you want to store the number. Press OK.
  - b. Select [Name]. Press OK.
  - c. Enter the name (up to 16 characters) using the dial pad. Press OK.
  - d. Select [Fax/Tel]. Press OK.
  - e. Enter the fax or telephone number (up to 20 digits). Press OK.

Press Redial/Pause to insert a pause between numbers. You can press Redial/Pause as many times as needed to increase the length of the pause.

f. Select [OK] and then press OK.

To store another Speed Dial number, repeat these steps.

4. Press Stop/Exit.

## **Related Information**

Store Fax Numbers

## **Related Topics:**

Set up Broadcasting Groups

▲ Home > Fax > Voice Operations and Fax Numbers > Store Fax Numbers > Save Outgoing Call Numbers to the Address Book

# Save Outgoing Call Numbers to the Address Book

```
Related Models: MFC-T930DW/MFC-T935DW
```

You can copy numbers from your Outgoing Call history and save them in your Address Book.

- 1. Press (**Fax**).
- 2. Press  $\blacktriangle$  or  $\lor$  to select the following:
  - a. Select [Call History]. Press OK.
  - b. Select [Outgoing Call]. Press OK.
  - c. Select the number you want to store. Press OK.
  - d. Press **∢** to select [Edit].
  - e. Select [Add to Address Book]. Press OK.

To delete the number from the Outgoing Call history list, select [Delete] and then press OK. Press ► [Yes] to confirm.

- f. Select [Name]. Press OK.
- g. Enter the name (up to 16 characters) using the dial pad. Press OK.
- h. Confirm the fax or telephone number.
- i. Select [OK] and then press OK.
- 3. Press Stop/Exit.

### **Related Information**

- Store Fax Numbers
- **Related Topics:**
- Enter Text on Your Brother Machine

▲ Home > Fax > Voice Operations and Fax Numbers > Store Fax Numbers > Change or Delete Address Book Names or Numbers

# Change or Delete Address Book Names or Numbers

Related Models: MFC-T930DW/MFC-T935DW

- 1. Press ▶ □□ (Address Book).
- 2. Do one of the following:
  - To change the number, press ▲ or ▼ to select the following:
    - a. Select [Change]. Press OK.
    - b. Select the Speed Dial name where you want to change the number. Press OK.

Do the following steps:

- a. To change the name, press ▲ or ▼ to select [Name], and then press OK. Press ▲, ▼, ◀ or ► to re-enter the name (up to 16 characters) using the keyboard on the LCD and select [OK]. Press OK.
- b. To change the fax or telephone number, press ▲ or ▼ to select [Fax/Tel], and then press OK. Press ▲, ▼, ◄ or ► to re-enter the fax or telephone number (up to 20 digits) using the keyboard on the LCD and select [OK]. Press OK.

Press ▲ or ▼ to select [OK] and then press OK.

To delete the number, press ▲ or ▼ to select [Delete]. Press OK.

Do the following steps:

- a. Press ▲ or ▼ to select the Speed Dial name where you want to delete the number.
- b. Press ◀ or ▶ to select the checkbox labelled with the Speed Dial name. Press OK.
- 3. Press Stop/Exit.

Related Information

Store Fax Numbers

▲ Home > Fax > Voice Operations and Fax Numbers > Set up Broadcasting Groups

# Set up Broadcasting Groups

Related Models: MFC-T930DW/MFC-T935DW

Creating and sending to a Group, which can be stored in the Address Book, allows you to send the same fax message to many fax numbers, or Broadcast.

First, you must store each fax number in the Address Book. Then, you can include them as numbers in the Group. Each Group uses up a Speed Dial number. You can store up to six Groups or you can assign up to 39 numbers to a large Group.

- 1. Press ▶ □□ (Address Book).
- 2. Press  $\blacktriangle$  or  $\lor$  to select the following:
  - a. Select [Setup Groups]. Press OK.
  - b. Select the two-digit Speed Dial number you want to assign to the Group. Press OK.
  - c. Select [Name] and press OK.
  - d. Enter the new Group's name (up to 16 characters) using the dial pad. Press OK.
  - e. To add numbers to the Group, repeat the following steps:
    - i. Select [Add/Delete]. Press OK.
    - ii. Select [Alphabetical Order] or [Numerical Order]. Press OK.
    - iii. Press  $\blacktriangle$  or  $\blacksquare$  to select a number from the list.
    - iv. Press ∢ or ▶ to select the checkbox labelled with the Speed Dial number. Press **OK**.
- 3. Select [OK] and then press OK.
- 4. Press Stop/Exit.

## Related Information

- Voice Operations and Fax Numbers
  - Change a Broadcasting Group Name
  - Delete a Broadcasting Group
  - · Add or Delete a Broadcasting Group Member

- · Send the Same Fax to More than One Recipient (Broadcasting)
- Store Address Book Numbers

▲ Home > Fax > Voice Operations and Fax Numbers > Set up Broadcasting Groups > Change a Broadcasting Group Name

# Change a Broadcasting Group Name

Related Models: MFC-T930DW/MFC-T935DW

- 1. Press ▶ □□ (Address Book).
- 2. Press  $\blacktriangle$  or  $\lor$  to select the following:
  - a. Select [Change]. Press OK.
  - b. Select the Group to change. Press OK.
  - c. Select [Name] and then press **OK**. Enter the new Group name (up to 16 characters) using the dial pad and then press **OK**.

-	
Ø	To change a character in the Group name, press ▲, ▼, ∢ or ▶ to select 🔀 or >. Press OK several times
	to move the highlight to the incorrect character. Then press $\blacktriangle$ , $\P$ , $\triangleleft$ or $\triangleright$ to select $\overline{\langle X \rangle}$ , and press <b>OK</b> . Re-
	enter the correct letter.

- 3. Select [OK] and then press OK.
- 4. Press Stop/Exit.

## Related Information

- Set up Broadcasting Groups
- **Related Topics:**
- Enter Text on Your Brother Machine

▲ Home > Fax > Voice Operations and Fax Numbers > Set up Broadcasting Groups > Delete a Broadcasting Group

# Delete a Broadcasting Group

Related Models: MFC-T930DW/MFC-T935DW

- 1. Press ▶ □□ (Address Book).
- 2. Press ▲ or V to select [Delete]. Press OK.
- 3. Do the following steps:
  - a. Press ▲ or ▼ to select the Group you want to delete.
  - b. Press ◀ or ▶ to select the checkbox labelled with the Group name. Press OK.
- 4. Press Stop/Exit.

## Related Information

Set up Broadcasting Groups

▲ Home > Fax > Voice Operations and Fax Numbers > Set up Broadcasting Groups > Add or Delete a Broadcasting Group Member

# Add or Delete a Broadcasting Group Member

Related Models: MFC-T930DW/MFC-T935DW

- 1. Press ▶ □□ (Address Book).
- 2. Press  $\blacktriangle$  or  $\lor$  to select the following:
  - a. Select [Change]. Press OK.
  - b. Select the Group you want to change. Press OK.
  - c. Select [Add/Delete]. Press OK.
  - d. Select [Alphabetical Order] or [Numerical Order]. Press OK.
- 3. Do one of the following:
  - To add a member using his Speed Dial number, press ▲ or ▼ to select the Speed Dial number, and then press ◀ or ► to select the checkbox.
  - To delete a member using his Speed Dial number, press ▲ or ▼ to select the Speed Dial number, and then press ◀ or ► to remove the checkbox.

Repeat this step until you have added or deleted all the fax numbers you want.

4. Press OK.

- 5. Select [OK] and then press OK.
- 6. Press Stop/Exit.

Related Information

Set up Broadcasting Groups

▲ Home > Fax > Telephone Services and External Devices

# **Telephone Services and External Devices**

Related Models: MFC-T930DW/MFC-T935DW

- Set the Telephone Line Type
- Voice Over Internet Protocol (VoIP/Telephone Line Interference)
- External TAD (Telephone Answering Device)
- External and Extension Telephones

▲ Home > Fax > Telephone Services and External Devices > Set the Telephone Line Type

# Set the Telephone Line Type

#### Related Models: MFC-T930DW/MFC-T935DW

If you are connecting the machine to a line that features PBX or ISDN to send and receive faxes, you must select a Telephone Line Type that matches your line's features.

- 1. Press Settings.
- 2. Press  $\blacktriangle$  or  $\lor$  to select the following:
  - a. Select [Initial Setup]. Press OK.
  - b. Select [Phone Line Set]. Press OK.
  - c. Select [Normal], [PBX] or [ISDN]. Press OK.
- 3. Press Stop/Exit.

## **Related Information**

- Telephone Services and External Devices
  - PBX and TRANSFER

## **Related Topics:**

• Telephone and Fax Problems

▲ Home > Fax > Telephone Services and External Devices > Set the Telephone Line Type > PBX and TRANSFER

# PBX and TRANSFER

Related Models: MFC-T930DW/MFC-T935DW

The machine's [Phone Line Set] default setting is [Normal], which lets the machine connect to a standard Public Switched Telephone Network (PSTN) line. However, many offices use a central telephone system or Private Branch Exchange (PBX). Your machine can be connected to most types of PBX. The machine's recall feature supports timed break recall only (TBR). TBR will work with most PBX systems allowing you to gain access to an outside line, or transfer calls to another extension. Press the **Tel/R** button to use this feature.

Program a press of the **Tel/R** button as part of a number stored in the Address Book. When programming the Address Book number, press the **Tel/R** button first (the LCD displays '!'), then enter the telephone number. This avoids having to press the **Tel/R** button each time before you dial from the Address Book. However, your Telephone Line Type must be set to PBX on the machine for you to use this feature.

Related Information

Ø

Set the Telephone Line Type

▲ Home > Fax > Telephone Services and External Devices > Voice Over Internet Protocol (VoIP/Telephone Line Interference)

# Voice Over Internet Protocol (VoIP/Telephone Line Interference)

Related Models: MFC-T930DW/MFC-T935DW

VoIP is a type of phone system that uses an Internet connection instead of a traditional telephone line. Telephone providers frequently bundle VoIP together with Internet and cable services.

Your machine may not work with some VoIP systems. If you want to use your machine to send and receive faxes on a VoIP system, make sure one end of your telephone cord is connected to the socket labelled LINE on your machine. The other end of the telephone cord may be connected to a modern, phone adapter, splitter, or other such device.



<sup>f</sup> If you have questions about how to connect your machine to the VoIP system, please contact your VoIP provider.

After you have connected your machine to the VoIP system, check for a dial tone. Lift the external telephone's handset and listen for a dial tone. If there is no dial tone, please contact your VoIP provider.

If you are having problems sending or receiving faxes over a VoIP system, we recommend changing the machine's modem speed to the [Basic(for VoIP)] setting.

## Related Information

• Telephone Services and External Devices

**Related Topics:** 

• Telephone Line Interference/VoIP

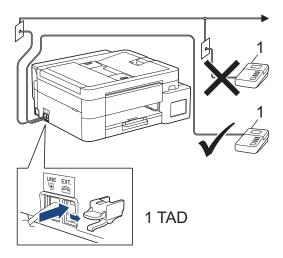
Home > Fax > Telephone Services and External Devices > External TAD (Telephone Answering Device)

# External TAD (Telephone Answering Device)

#### Related Models: MFC-T930DW/MFC-T935DW

Connect an external Telephone Answering Device (TAD) to the same line as your machine. When the TAD answers a call, your machine will "listen" for the CNG (fax calling) tones sent by a sending fax machine. If it hears them it will take over the call and receive the fax. If it does not hear them, it will let your TAD take a voice message and the LCD will show [Telephone].

The external TAD must answer within four rings (we recommend setting it to two rings). This is because your machine cannot hear the CNG tones until the external TAD has picked up the call. The sending machine will send CNG tones for only eight to ten seconds longer. We do not recommend using the toll saver feature on your external TAD if it needs more than four rings to activate it.



## **IMPORTANT**

DO NOT connect a TAD elsewhere on the same telephone line.

Ø

## **Related Information**

- Telephone Services and External Devices
  - Connect an External TAD
  - Record an Outgoing Message (OGM) on the External TAD

If you have problems receiving faxes, reduce the Ring Delay setting on your external TAD.

• Multi-line Connections (PBX)

#### **Related Topics:**

Telephone and Fax Problems

▲ Home > Fax > Telephone Services and External Devices > External TAD (Telephone Answering Device) > Connect an External TAD

# **Connect an External TAD**

Related Models: MFC-T930DW/MFC-T935DW

- 1. Set your external TAD to the minimum number of rings allowed. For more information, contact your telephone provider. (The machine's Ring Delay setting does not apply.)
- 2. Record the outgoing message on your external TAD.
- 3. Set the TAD to answer calls.
- 4. Set the Receive Mode on your machine to [External TAD].

## Related Information

• External TAD (Telephone Answering Device)

- Receive Modes Overview
- Choose the Correct Receive Mode
- Telephone and Fax Problems

▲ Home > Fax > Telephone Services and External Devices > External TAD (Telephone Answering Device) > Record an Outgoing Message (OGM) on the External TAD

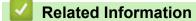
# Record an Outgoing Message (OGM) on the External TAD

Related Models: MFC-T930DW/MFC-T935DW

1. Record five seconds of silence at the beginning of your message. This allows your machine time to listen for fax tones.

We recommend beginning your OGM with an initial five second silence because the machine cannot hear fax tones over a loud voice. You may try leaving out this pause, but if your machine has trouble receiving faxes, then you should re-record the OGM to include it.

- 2. Limit your speaking to 20 seconds.
- 3. End your 20-second message by giving your Remote Activation Code for people sending manual faxes. For example: "After the beep, leave a message or press \*51 and Start to send a fax."



Ø

• External TAD (Telephone Answering Device)

▲ Home > Fax > Telephone Services and External Devices > External TAD (Telephone Answering Device) > Multi-line Connections (PBX)

# Multi-line Connections (PBX)

Related Models: MFC-T930DW/MFC-T935DW

We suggest you ask the company that installed your PBX to connect your machine. If you have a multi-line system we suggest you ask the installer to connect the unit to the last line on the system. This prevents the machine from being activated each time the system receives telephone calls. If all incoming calls are answered by a switchboard operator, we recommend setting the Receive Mode to [Manual].

We cannot guarantee that your machine will operate correctly under all circumstances when connected to a PBX. Any difficulties with sending or receiving faxes should be reported first to the company that handles your PBX.

## **Related Information**

• External TAD (Telephone Answering Device)

▲ Home > Fax > Telephone Services and External Devices > External and Extension Telephones

## **External and Extension Telephones**

Related Models: MFC-T930DW/MFC-T935DW

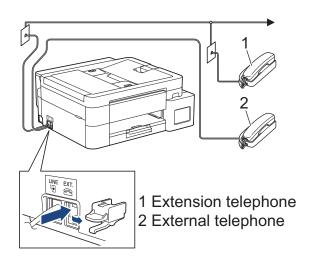
- Connect an External or Extension Telephone
- Operation from External and Extension Telephones
- Use the Remote Codes

▲ Home > Fax > Telephone Services and External Devices > External and Extension Telephones > Connect an External or Extension Telephone

# **Connect an External or Extension Telephone**

Related Models: MFC-T930DW/MFC-T935DW

You can connect a separate telephone to your machine as shown in the diagram below.



Make sure you use an external telephone with a cable no more than three metres long.



External and Extension Telephones

▲ Home > Fax > Telephone Services and External Devices > External and Extension Telephones > Operation from External and Extension Telephones

# **Operation from External and Extension Telephones**

Related Models: MFC-T930DW/MFC-T935DW

If you answer a fax call at an extension or an external telephone, you can make your machine take the call by using the Remote Activation Code. When you press the Remote Activation Code **\*51**, the machine starts to receive the fax.

If the machine answers a voice call and pseudo/double-rings for you to take over, you can take the call at an extension telephone by pressing the Remote Deactivation Code **#51**.

## If you answer a call and no one is on the line:

You should assume that you're receiving a manual fax.

Press \*51 and wait for the chirp or until the LCD shows [Receiving], and then hang up.

You can also use the Fax Detect feature to make your machine automatically take the call.



• External and Extension Telephones

- · Set the Number of Rings Before the Machine Answers (Ring Delay)
- Set Fax Detect
- Set the F/T Ring Time (Pseudo/Double-ring)

▲ Home > Fax > Telephone Services and External Devices > External and Extension Telephones > Use the Remote Codes

# Use the Remote Codes

Related Models: MFC-T930DW/MFC-T935DW

## **Remote Activation Code**

If you answer a fax call on an extension or external telephone, you can tell your machine to receive it by pressing the Remote Activation Code **\*51**. Wait for the chirping sounds then replace the handset.

If you answer a fax call at the external telephone, you can make the machine receive the fax by pressing the Start button and then selecting the option to receive.

## **Remote Deactivation Code**

If you receive a voice call and the machine is in F/T mode, it will start to sound the F/T ring (pseudo/double-ring) after the initial Ring Delay. If you pick up the call on an extension telephone you can turn the F/T ring off by pressing **#51** (make sure you press this between the rings).

If the machine answers a voice call and pseudo/double-rings for you to take over, you can take the call at the external telephone by pressing **Tel/R**.

## Related Information

- External and Extension Telephones
  - Change the Remote Codes

#### **Related Topics:**

Set Fax Detect

▲ Home > Fax > Telephone Services and External Devices > External and Extension Telephones > Use the Remote Codes > Change the Remote Codes

# **Change the Remote Codes**

Related Models: MFC-T930DW/MFC-T935DW

The preset Remote Activation Code is **\*51**. The preset Remote Deactivation Code is **#51**. If you are always disconnected when accessing your External TAD remotely, try changing the three-digit remote codes using the numbers 0-9, \*, #.

- 1. Press Settings.
- 2. Press  $\blacktriangle$  or  $\blacksquare$  to select the following:
  - a. Select [Fax]. Press OK.
  - b. Select [Setup Receive]. Press OK.
  - c. Select [Remote Codes]. Press OK.
  - d. Select [Remote Codes] again. Press OK.
  - e. Select [On]. Press OK.
- 3. Do one of the following:
  - To change the Remote Activation Code, press ▲ or V to select [Act.Code] and then press OK. Enter the new code. Press OK.
  - To change the Remote Deactivation Code, press ▲ or V to select [Deact.Code] and then press OK. Enter the new code. Press OK.
- 4. Press Stop/Exit.



Use the Remote Codes

## ▲ Home > Fax > Fax Reports

# **Fax Reports**

Related Models: MFC-T930DW/MFC-T935DW

- Set the Transmission Verification Report's Style
- Set the Fax Journal's Interval Period
- Print Reports
- Set the Machine to Power Off Automatically

# Set the Transmission Verification Report's Style

#### Related Models: MFC-T930DW/MFC-T935DW

You can use the Transmission Verification Report as proof that you sent a fax. This report lists the receiving party's name or fax number, the time and date of transmission, duration of transmission, number of pages sent, and whether or not the transmission was successful.

There are several settings available for the Transmission Verification Report:

Option	Description
On	Prints a report after every fax you send.
On(+Image)	Prints a report after every fax you send. A portion of the fax's first page appears on the report.
Error only	Prints a report if your fax is unsuccessful due to a transmission error.
Error only(+Image)	Prints a report if your fax is unsuccessful due to a transmission error. A portion of the fax's first page appears on the report.
Off	The report will not be printed.

#### 1. Press Settings.

- 2. Press  $\blacktriangle$  or  $\blacksquare$  to select the following:
  - a. Select [Fax]. Press OK.
  - b. Select [Report Setting]. Press OK.
  - c. Select [XMIT Report]. Press OK.
  - d. Select the option you want. Press OK.

If you select [On(+Image)] or [Error only(+Image)], the image will not appear on the Transmission Verification Report if Real Time Transmission is set to [On].

### 3. Press Stop/Exit.

If the transmission is successful, [OK] appears next to [RESULT] on the Transmission Verification Report. If the transmission is not successful, [ERROR] appears next to [RESULT].

## Related Information

Fax Reports

▲ Home > Fax > Fax Reports > Set the Fax Journal's Interval Period

## Set the Fax Journal's Interval Period

Related Models: MFC-T930DW/MFC-T935DW

You can set the machine to print a Fax Journal at specific intervals (every 50 faxes, 6, 12 or 24 hours, 2 or 7 days).

<sup>6</sup> When using the Auto Power Off feature and the machine powers off before the chosen Interval Period, the machine will print a Fax Journal report, and then erase all fax jobs from the Journal's memory.

1. Press Settings.

Ø

- 2. Press  $\blacktriangle$  or  $\triangledown$  to select the following:
  - a. Select [Fax]. Press OK.
  - b. Select [Report Setting]. Press OK.
  - c. Select [Journal Period]. Press OK.
  - d. Select [Journal Period] once again. Press OK.
- 3. Press  $\blacktriangle$  or  $\lor$  to select an interval. Press **OK**.
  - 6, 12, 24 hours, 2 or 7 days

The machine will print the report at the selected interval and then erase all fax jobs from the Journal's memory. If the memory becomes full with 200 jobs before the time you selected has passed, the machine will print the Journal early and then erase all fax jobs from the memory. If you want an extra report before it is due to print, you can print it without erasing the jobs.

Every 50 Faxes

The machine will print the Journal when the machine has stored 50 fax jobs.

- 4. If you selected 6, 12, 24 hours, 2 or 7 days, press ▲ or V to select [Time] and then press OK. Enter the time of day using the dial pad. Press OK.
- 5. If you selected [Every 7 Days], press ▲ or ▼ to select [Day] and then press OK. Press ▲ or ▼ to select the first day of the seven-day countdown. Press OK.
- 6. Press Stop/Exit.

## Related Information

Fax Reports

## **Related Topics:**

· Set the Machine to Power Off Automatically

### ▲ Home > Fax > PC-FAX

# PC-FAX

Related Models: MFC-T930DW/MFC-T935DW

- PC-FAX for Windows
- PC-FAX for Mac

▲ Home > Fax > PC-FAX > PC-FAX for Windows

# **PC-FAX for Windows**

Related Models: MFC-T930DW/MFC-T935DW

- PC-FAX Overview (Windows)
- Send a Fax Using PC-FAX (Windows)
- Receive Faxes on Your Computer (Windows)

▲ Home > Fax > PC-FAX > PC-FAX for Windows > PC-FAX Overview (Windows)

# PC-FAX Overview (Windows)

Related Models: MFC-T930DW/MFC-T935DW

Reduce paper consumption and save time by using the Brother PC-FAX software to send faxes directly from your computer.



- Configure PC-FAX (Windows)
- Configure your PC-Fax Address Book (Windows)

▲ Home > Fax > PC-FAX > PC-FAX for Windows > PC-FAX Overview (Windows) > Configure PC-FAX (Windows)

# Configure PC-FAX (Windows)

```
Related Models: MFC-T930DW/MFC-T935DW
```

Before sending faxes using PC-FAX, personalise the send options in each tab of the PC-FAX Setup dialog box.

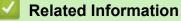
- 1. Launch **Fig** (Brother Utilities), and then click the drop-down list and select your model name (if not already selected).
- Click PC-FAX in the left navigation bar, and then click Setup Sending. The PC-FAX Setup dialog box appears.

🖗 PC-FAX Setup			×
User Information	Sending Address Book		
Name:			[
Company:			
Department:			
Phone Number:			[
Fax Number:			]
E-mail:			
Address 1:			
Address 2:			
		ОК	Cancel
			Cancer

- 3. Do one of the following:
  - Click the User Information tab, and then type your user information in the fields.

Each Microsoft account can have its own customised **User Information** screen for custom fax headers and cover pages.

- Click the Sending tab, and then type the number needed to access an outside line (if needed) in the Outside line access field. Select the Include header checkbox to include the header information.
- Click the Address Book tab, and then select the address book you want to use for PC-FAX from the Select Address Book drop-down list.
- 4. Click OK.



PC-FAX Overview (Windows)

▲ Home > Fax > PC-FAX > PC-FAX for Windows > PC-FAX Overview (Windows) > Configure your PC-Fax Address Book (Windows)

# Configure your PC-Fax Address Book (Windows)

Related Models: MFC-T930DW/MFC-T935DW

Add, edit, and delete members and groups to personalise your Address Book.

- Add a Member to your PC-FAX Address Book (Windows)
- Create a Group in your PC-FAX Address Book (Windows)
- Edit Member or Group Information in your PC-FAX Address Book (Windows)
- Delete a Member or Group in your PC-FAX Address Book (Windows)
- Export your PC-FAX Address Book (Windows)
- Import Information to your PC-FAX Address Book (Windows)

▲ Home > Fax > PC-FAX > PC-FAX for Windows > PC-FAX Overview (Windows) > Configure your PC-Fax Address Book (Windows) > Add a Member to your PC-FAX Address Book (Windows)

# Add a Member to your PC-FAX Address Book (Windows)

```
Related Models: MFC-T930DW/MFC-T935DW
```

Add new people and their fax information to the PC-Fax Address Book if you want to send a fax using the Brother PC-Fax software.

- 1. Launch **Fig** (Brother Utilities), and then click the drop-down list and select your model name (if not already selected).
- Click PC-FAX in the left navigation bar, and then click Address Book (Send). The Address Book dialog box appears.

🏪 Address Book			_	×
<u>F</u> ile <u>E</u> dit <u>H</u> elp				
	ż.			
Name	Fax	E-Mail		
👬 sales				
🐻 brother1	9085551234			
🐻 brother2	9087042312			

Click Click to add new members.

The Address Book Member Setup dialog box appears.

- 4. Type the member's information in the corresponding fields. The Name field is required.
- 5. Click OK.

## Related Information

▲ Home > Fax > PC-FAX > PC-FAX for Windows > PC-FAX Overview (Windows) > Configure your PC-Fax Address Book (Windows) > Create a Group in your PC-FAX Address Book (Windows)

## Create a Group in your PC-FAX Address Book (Windows)

```
Related Models: MFC-T930DW/MFC-T935DW
```

Create a group to broadcast the same PC-FAX to several recipients at once.

- 1. Launch **Fig** (Brother Utilities), and then click the drop-down list and select your model name (if not already selected).
- 2. Click **PC-FAX** in the left navigation bar, and then click **Address Book (Send)**. The **Address Book** dialog box appears.

http://www.address.Book			_	×
<u>File E</u> dit <u>H</u> elp				
	2			
Name	Fax	E-Mail		
📑 sales				
🐻 brother1	9085551234			
brother2	9087042312			

3. Click 🛃 to add a new group.

The Address Book Group Setup dialog box appears.

- 4. Type the name of the new group in the Group Name field.
- In the Available Names field, select each name you want to include in the group, and then click Add >>.
   Members added to the group appear in the Group Members box.
- 6. When finished, click OK.

Each group can contain up to 50 members.

### Related Information

▲ Home > Fax > PC-FAX > PC-FAX for Windows > PC-FAX Overview (Windows) > Configure your PC-Fax Address Book (Windows) > Edit Member or Group Information in your PC-FAX Address Book (Windows)

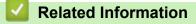
# Edit Member or Group Information in your PC-FAX Address Book (Windows)

#### Related Models: MFC-T930DW/MFC-T935DW

- 1. Launch **Fig** (Brother Utilities), and then click the drop-down list and select your model name (if not already selected).
- Click PC-FAX in the left navigation bar, and then click Address Book (Send). The Address Book dialog box appears.

🏪 Address Book			_	×
<u>F</u> ile <u>E</u> dit <u>H</u> elp				
🖳 🖳 🛒	ż.			
Name	Fax	E-Mail		
📑 sales				
🐻 brother1	9085551234			
brother2	9087042312			

- 3. Select the member or group you want to edit.
- 4. Click **[** (**Properties**).
- 5. Change the member or group information.
- 6. Click **OK**.



▲ Home > Fax > PC-FAX > PC-FAX for Windows > PC-FAX Overview (Windows) > Configure your PC-Fax Address Book (Windows) > Delete a Member or Group in your PC-FAX Address Book (Windows)

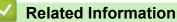
## Delete a Member or Group in your PC-FAX Address Book (Windows)

Related Models: MFC-T930DW/MFC-T935DW

- 1. Launch **Fig** (Brother Utilities), and then click the drop-down list and select your model name (if not already selected).
- Click PC-FAX in the left navigation bar, and then click Address Book (Send). The Address Book dialog box appears.

🏪 Address Book			_	Х
<u>F</u> ile <u>E</u> dit <u>H</u> elp				
	<u>k:</u>			
Name	Fax	E-Mail		
🔐 sales				
🐻 brother1	9085551234			
brother2	9087042312			

- 3. Select the member or group you want to delete.
- 4. Click **2**(**Delete**).
- 5. When the confirmation dialog box appears, click OK.



▲ Home > Fax > PC-FAX > PC-FAX for Windows > PC-FAX Overview (Windows) > Configure your PC-Fax Address Book (Windows) > Export your PC-FAX Address Book (Windows)

## Export your PC-FAX Address Book (Windows)

#### Related Models: MFC-T930DW/MFC-T935DW

You can export the Address Book as an ASCII text file (\*.csv) or a vCard (an electronic business card) and save it on your computer.

You cannot export the group settings when you export the Address Book data.

- 1. Launch **Fig** (Brother Utilities), and then click the drop-down list and select your model name (if not already selected).
- Click PC-FAX in the left navigation bar, and then click Address Book (Send). The Address Book dialog box appears.

🎍 Address Book			_	×
<u>F</u> ile <u>E</u> dit <u>H</u> elp				
	2.			
Name	Fax	E-Mail		
📑 sales				
🐻 brother1	9085551234			
brother2	9087042312			

- 3. Click File > Export.
- 4. Select one of the following:
  - Text

The Select Items dialog box appears. Go to the next step.

vCard

You must select the member you want to export from your address book before selecting this option.

Browse to the folder where you want to save the vCard, type the vCard name in the **File name** field, and then click **Save**.

5. In the Available Items field, select the data you want to export, and then click Add >>.

 $^{\prime\prime}$  Select and add the items in the order you want them listed.

- 6. If you are exporting to an ASCII file, under the **Divide Character** section, select the **Tab** or **Comma** option to separate the data fields.
- 7. Click OK.
- 8. Browse to the folder on your computer where you want to save the data, type the file name, and then click **Save**.

## **Related Information**

 $\checkmark$ 

▲ Home > Fax > PC-FAX > PC-FAX for Windows > PC-FAX Overview (Windows) > Configure your PC-Fax Address Book (Windows) > Import Information to your PC-FAX Address Book (Windows)

# Import Information to your PC-FAX Address Book (Windows)

```
Related Models: MFC-T930DW/MFC-T935DW
```

You can import ASCII text files (\*.csv) or vCards (electronic business cards) into your Address Book.

- 1. Launch **Fig** (Brother Utilities), and then click the drop-down list and select your model name (if not already selected).
- Click PC-FAX in the left navigation bar, and then click Address Book (Send). The Address Book dialog box appears.

Gile Edit Hole			_	×
<u>File Edit H</u> elp	2.1			
<b>D.</b> 2. (	4			
Name	Fax	E-Mail		
📑 sales				
🐻 brother1	9085551234			
brother2	9087042312			

- 3. Click File > Import.
- 4. Select one of the following:
  - Text

The Select Items dialog box appears. Go to step 5.

- vCard
  - Go to step 8.
- 5. In the Available Items field, select the data you want to import, and then click Add >>.

You must select and add fields from the **Available Items** list in the same order they are listed in the import text file.

- 6. If you are importing an ASCII file, under the **Divide Character** section, select the **Tab** or **Comma** option to separate the data fields.
- 7. Click OK.
- 8. Browse to the folder where you want to import the data, type the file name, and then click **Open**.



▲ Home > Fax > PC-FAX > PC-FAX for Windows > Send a Fax Using PC-FAX (Windows)

# Send a Fax Using PC-FAX (Windows)

Related Models: MFC-T930DW/MFC-T935DW

PC-FAX supports only monochrome faxes. A monochrome fax will be sent even if the original data is in colour and the receiving fax machine supports colour faxes.

- 1. Create a file in any application on your computer.
- 2. Select the print command in your application.
- 3. Select **Brother PC-FAX** as your printer, and then complete your print operation.

The Brother PC-FAX dialog box appears.

📥 Brother PC-FAX					×
		Add Cov	er Page	L L	? 11
Address Book					
Dial Restriction					
Add Send Address		0/50		All Clear	
	1	2	3		
Redial				Cancel	
Rediar	4	5	6	Cancer	
Pause	7	8	9	Start	
	*	0	#	Julie	

- 4. Type a fax number using one of the following methods:
  - Click the numbers on the dial pad to type the number, and then click Add Send Address.

If you select the **Dial Restriction** checkbox, a confirmation dialog box will appear for you to re-type the fax number using the keyboard. This feature helps to prevent transmissions to the wrong destination.

Click the Address Book button, and then select a member or group from the Address Book.

If you make a mistake, click All Clear to delete all entries.

- 5. To include a cover page, select the **Add Cover Page** checkbox. You can also click 1 to create or edit a cover page.
- 6. Click **Start** to send the fax.
- 0.
  - To cancel the fax, click **Cancel**.
  - To redial a number, click Redial to show the last five fax numbers, select a number, and then click Start.

## Related Information

PC-FAX for Windows

▲ Home > Fax > PC-FAX > PC-FAX for Windows > Receive Faxes on Your Computer (Windows)

# **Receive Faxes on Your Computer (Windows)**

Related Models: MFC-T930DW/MFC-T935DW

Use the Brother PC-FAX software to receive faxes on your computer, view them, and print only those faxes you want.



• Receive Faxes Using PC-FAX Receive (Windows)

▲ Home > Fax > PC-FAX > PC-FAX for Windows > Receive Faxes on Your Computer (Windows) > Receive Faxes Using PC-FAX Receive (Windows)

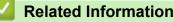
# **Receive Faxes Using PC-FAX Receive (Windows)**

Related Models: MFC-T930DW/MFC-T935DW

The Brother PC-FAX Receive software lets you view and store faxes on your computer. It is automatically installed when you install your machine's software and drivers and works on locally or network-connected machines.

#### PC-FAX Receive supports only monochrome faxes.

When you turn your computer off, your machine will continue to receive and store faxes in your machine's memory. The machine's LCD will display the number of stored faxes received. When you start this application, the software will transfer all received faxes to your computer at once. You can enable the Backup Print option if you want the machine to print a copy of the fax before the fax is sent to your computer, or before the computer is switched off. You can configure the Backup Print settings from your machine.



- Receive Faxes on Your Computer (Windows)
  - Configure PC-FAX Receive Using Web Based Management
  - Run the Brother PC-FAX Receive on Your Computer (Windows)
  - View Received PC-FAX Messages (Windows)

#### **Related Topics:**

• Use PC-Fax Receive to Transfer Received Faxes to Your Computer (Windows only)

▲ Home > Fax > PC-FAX > PC-FAX for Windows > Receive Faxes on Your Computer (Windows) > Receive Faxes Using PC-FAX Receive (Windows) > Configure PC-FAX Receive Using Web Based Management

# **Configure PC-FAX Receive Using Web Based Management**

#### Related Models: MFC-T930DW/MFC-T935DW

Use Web Based Management to configure your PC Fax Receiving in a web browser.

- 1. Start your web browser.
- Type "https://machine's IP address" in your browser's address bar (where "machine's IP address" is your machine's IP address).

For example:

Ø

https://192.168.1.2

You will find your machine's IP address in the Network Configuration Report.

See Print the Network Configuration Report.

3. If required, type the password in the Login field, and then click Login.

The default password to manage this machine's settings is located on the back of the machine and marked "**Pwd**". Change the default password by following the on-screen instructions when you first log in.

4. In the left navigation bar, click **Network > Network > Protocol**.

If the left navigation bar is not visible, start navigating from  $\equiv$ .

- 5. Select the **PC Fax Receive** checkbox, and then click **Submit**.
- 6. Restart your Brother machine to activate the configuration.

### Related Information

Receive Faxes Using PC-FAX Receive (Windows)

#### **Related Topics:**

Access Web Based Management

▲ Home > Fax > PC-FAX > PC-FAX for Windows > Receive Faxes on Your Computer (Windows) > Receive Faxes Using PC-FAX Receive (Windows) > Run the Brother PC-FAX Receive on Your Computer (Windows)

# Run the Brother PC-FAX Receive on Your Computer (Windows)

Related Models: MFC-T930DW/MFC-T935DW

If PC-FAX receiving is disabled on your machine, enable the setting before trying to run PC-FAX Receive. For information on how to enable this function, see *Related Information*: *Configure PC-FAX Receive Using Web Based Management*.

We recommend selecting the **Start PC-FAX Receive on computer startup** checkbox so that the software runs automatically and transfers any faxes when you turn your computer on.

- 1. Launch **Fig** (Brother Utilities), and then click the drop-down list and select your model name (if not already selected).
- 2. Click **PC-FAX** in the left navigation bar, and then click **Receive**.
- 3. Confirm the message and click Yes.

The **PC-FAX Receive** window appears. The **PC-Fax Receive (Ready)** icon also appears in your computer task tray.

## Related Information

- Receive Faxes Using PC-FAX Receive (Windows)
  - Set Up PC-FAX Receive on Your Computer (Windows)
  - Add Your Machine to PC-FAX Receive Devices (Windows)

#### **Related Topics:**

Configure PC-FAX Receive Using Web Based Management

▲ Home > Fax > PC-FAX > PC-FAX for Windows > Receive Faxes on Your Computer (Windows) > Receive Faxes Using PC-FAX Receive (Windows) > Run the Brother PC-FAX Receive on Your Computer (Windows) > Set Up PC-FAX Receive on Your Computer (Windows)

# Set Up PC-FAX Receive on Your Computer (Windows)

Related Models: MFC-T930DW/MFC-T935DW

1. Double-click the 🕞 (PC-Fax Receive (Ready)) icon in your computer task tray.

The PC-FAX Receive window appears.

- 2. Click Settings.
- 3. Configure these options as needed:

#### Preferences

Configure to start PC-FAX Receive automatically when you start Windows.

#### Save

Configure the path to save PC-FAX files and select the received document format.

#### Upload to

Configure the path to the server and select the option to upload automatically or manually (available only for administrators).

#### Device

Select the machine where you want to receive PC-FAX files.

#### Lock (available only for administrators)

Restrict users who do not have administrator privileges from configuring the settings options shown above.

PC-FAX Receive Setting	Js	
references	Preferences Settings	0
ve	Start PC-FAX Receive on computer startup	
load to	Open the main window on PC-FAX Receive startup	
vice		
:k		
	OK Cancel	Apply

4. Click OK.



▲ Home > Fax > PC-FAX > PC-FAX for Windows > Receive Faxes on Your Computer (Windows) > Receive Faxes Using PC-FAX Receive (Windows) > Run the Brother PC-FAX Receive on Your Computer (Windows) > Add Your Machine to PC-FAX Receive Devices (Windows)

# Add Your Machine to PC-FAX Receive Devices (Windows)

If you installed your machine following the on-screen instructions, the machine should be ready for use.

1. Double-click the [] (PC-Fax Receive (Ready)) icon in your computer task tray.

The **PC-FAX Receive** window appears.

- 2. Click Settings.
- 3. Click **Device > Add**.

	Devi	ce Settings				•
/e	Fax F	Receive Device List	t			
load to		Display Name	Model Name	I/F	Node Name	IP Address
vice	$\checkmark$			LAN		
:k						
				Add	Edit	Delete
						Derete
		<b>DG I</b> <sup>2</sup> <b>I</b>				Delete
	Ente	r your PC display r	name (Max 15 Char	acters)		Delete
	Ente	r your PC display r	name (Max 15 Char	acters)		Derete
	Ente	r your PC display r	name (Max 15 Char	acters)		belete
	Ente	r your PC display r	name (Max 15 Char	acters)		bulle
	Ente	r your PC display r	name (Max 15 Char	acters)		belete

4. Select the correct connection method.

#### Select your machine from the automatic search results below.

A list of connected machines appears. Select the machine you want. Click OK.

#### Specify your machine by IP address

Type the machine's IP address in the IP Address field, and then click OK.

- 5. To change the computer name that will appear on the machine's LCD, type the new name in the **Enter your PC display name (Max 15 Characters)** field.
- 6. Click OK.



Run the Brother PC-FAX Receive on Your Computer (Windows)

▲ Home > Fax > PC-FAX > PC-FAX for Windows > Receive Faxes on Your Computer (Windows) > Receive Faxes Using PC-FAX Receive (Windows) > View Received PC-FAX Messages (Windows)

## View Received PC-FAX Messages (Windows)

Related Models: MFC-T930DW/MFC-T935DW

## **Receiving Status**

Icon	Status
6	Standby mode
	No unread messages
	Receiving messages
	Messages received
	Unread messages

1. Double-click the [] (PC-Fax Receive (Ready)) icon in your computer task tray.

The PC-FAX Receive window appears.

DC-FAX Receive											_		×
Open Folder	🚺 Settir	ngs 🌘	🕜 Help										
Sort by Date - Ascending ~			Received Fax Unread	2 1	Sende	er:	Q	÷	500	G0°	â	0	
		D 1				FAX			1.22 33994400000000 20002 2000	00 00 00 00 00 00 00 00 00 00		+8 ± 2.7 J	1
					L				2220999   KODOO	000149000001793200			

- 2. Click any faxes in the list to view them.
- 3. When finished, close the window.

Ø

Even after closing the window, PC-FAX Receive is active and the **[F]** (**PC-Fax Receive (Ready)**) icon will remain in your computer task tray. To close PC-FAX Receive, click the icon in the computer task tray and click **Close**.

## **Related Information**

Receive Faxes Using PC-FAX Receive (Windows)

▲ Home > Fax > PC-FAX > PC-FAX for Mac

# **PC-FAX** for Mac

Related Models: MFC-T930DW/MFC-T935DW

• Send a Fax Using AirPrint (macOS)

#### Home > Network

## Network

- Supported Basic Network Features
- Configure Network Settings
- Wireless Network Settings
- Network Features
- Brother Management Tools

▲ Home > Network > Supported Basic Network Features

## **Supported Basic Network Features**

The machine supports various features depending on the operating system. Use this table to see which network features and connections are supported by each operating system.

Operating Systems	Windows	Windows Server	macOS
Printing	Yes	Yes	Yes
Scanning	Yes	No	Yes
PC Fax Send (MFC-T930DW/ MFC-T935DW)	Yes	No	Yes
PC Fax Receive (MFC-T930DW/ MFC-T935DW)	Yes	No	No
Web Based Management <sup>1</sup>	Yes	Yes	Yes

<sup>1</sup> The default password to manage this machine's settings is located on the back of the machine and marked "**Pwd**". We recommend immediately changing the default password to protect your machine from unauthorised access.

When connecting your machine to an outside network such as the Internet, make sure your network environment is protected by a separate firewall or other means in order to prevent information leaks due to inadequate settings or unauthorised access by malicious third parties.

## Related Information

Network

Ø

**Related Topics:** 

· Change the Login Password Using Web Based Management

Home > Network > Configure Network Settings

# **Configure Network Settings**

- Configure Network Settings Using the Control Panel
- Change Machine Settings Using Web Based Management

▲ Home > Network > Configure Network Settings > Configure Network Settings Using the Control Panel

# **Configure Network Settings Using the Control Panel**

To configure the machine for your network, use the control panel's [Network] menu selections.

- For information about the network settings you can configure using the control panel, see *Related Information*: Settings Tables.
  - You can also use management utilities, such as Web Based Management, to configure and change your Brother machine's network settings.

>> DCP-T530DW/DCP-T535DW/DCP-T536DW/DCP-T730DW/DCP-T735DW/DCP-T830DW/DCP-T835DW >> MFC-T930DW/MFC-T935DW

## DCP-T530DW/DCP-T535DW/DCP-T536DW/DCP-T730DW/DCP-T735DW/ DCP-T830DW/DCP-T835DW

- 1. Press Menu.
- 2. Press ▲ or V to select the [Network] option. Press OK.
- 3. Press ▲ or ▼ to display the desired network option, and then press **OK**. Repeat this step until you access the menu you want to configure, and then follow the LCD instructions.

## MFC-T930DW/MFC-T935DW

- 1. Press Settings.
- 2. Press ▲ or V to display the [Network] option, and then press OK.
- 3. Press ▲ or ▼ to display the desired network option, and then press **OK**. Repeat this step until you access the menu you want to configure, and then follow the LCD instructions.

#### Related Information

Configure Network Settings

#### **Related Topics:**

- Settings Tables (1 Line LCD)
- Settings Tables (1.8" (4.5 cm) Colour LCD)

Home > Network > Wireless Network Settings

# **Wireless Network Settings**

- Use the Wireless Network
- Use Wi-Fi Direct<sup>®</sup>
- Enable/Disable Wireless LAN
- Print the WLAN Report

▲ Home > Network > Wireless Network Settings > Use the Wireless Network

- Before Configuring Your Machine for a Wireless Network
- Configure Your Machine for a Wireless Network Using the Setup Wizard from Your Computer
- Configure Your Machine for a Wireless Network Using the Setup Wizard from Your Mobile Device
- Configure Your Machine for a Wireless Network Using the Machine's Control Panel Setup Wizard
- Configure Your Machine for a Wireless Network Using the One Push Method of Wi-Fi Protected Setup<sup>™</sup> (WPS)
- Configure Your Machine for a Wireless Network Using the PIN Method of Wi-Fi Protected Setup<sup>™</sup> (WPS)
- Configure Your Machine for a Wireless Network When the SSID is Not Broadcast

▲ Home > Network > Wireless Network Settings > Use the Wireless Network > Before Configuring Your Machine for a Wireless Network

## **Before Configuring Your Machine for a Wireless Network**

Before attempting to configure a wireless network, confirm the following:

 To achieve optimum results with normal everyday document printing, place your machine as close to the wireless LAN access point/router as possible with minimal obstructions. Large objects and walls between the two devices and interference from other electronic devices can affect the data transfer speed of your documents.

Due to these factors, wireless may not be the best method of connection for all types of documents and applications. If you are printing large files, such as multi-page documents with mixed text and large graphics, you may want to consider selecting wired Ethernet for faster data transfer (supported models only), or USB for the fastest throughput speed.

- Although your machine can be used in a wired and wireless network (supported models only), only one connection method can be used at a time. However, a wireless network connection and Wi-Fi Direct connection, or a wired network connection (supported models only) and Wi-Fi Direct connection can be used at the same time.
- If there is a signal in the vicinity, wireless LAN allows you to freely make a LAN connection. However, if security settings are not correctly configured, the signal may be intercepted by malicious third-parties, possibly resulting in:
  - Theft of personal or confidential information
  - Improper transmission of information to parties impersonating the specified individuals
  - Dissemination of transcribed communication contents that were intercepted

Make sure you know your wireless router/access point's Network Name (SSID) and Network Key (Password). If you cannot find this information, consult the manufacturer of your wireless router/access point, your system administrator, or Internet provider. Brother cannot provide this information.

### Related Information

▲ Home > Network > Wireless Network Settings > Use the Wireless Network > Configure Your Machine for a Wireless Network Using the Setup Wizard from Your Computer

# Configure Your Machine for a Wireless Network Using the Setup Wizard from Your Computer

- 1. Do one of the following:
  - Windows

Download the installer from your model's **Downloads** page at <u>support.brother.com/downloads</u>.

- Mac
  - a. Download the installer from your model's **Downloads** page at support.brother.com/downloads.
  - b. Start the installer, and then double-click the **Start Here Mac** icon.
- 2. Follow the on-screen instructions.
- 3. Select Wireless Network Connection (Wi-Fi), and then click Next.
- 4. Follow the on-screen instructions.

You have completed the wireless network setup.

## Related Information

▲ Home > Network > Wireless Network Settings > Use the Wireless Network > Configure Your Machine for a Wireless Network Using the Setup Wizard from Your Mobile Device

# Configure Your Machine for a Wireless Network Using the Setup Wizard from Your Mobile Device

- 1. Do one of the following:
  - Android<sup>™</sup> devices

Download and install Brother Mobile Connect from Google Play<sup>™</sup>.

- All iOS or iPadOS supported devices including iPhone, iPad and iPod touch Download and install Brother Mobile Connect from the App Store.
- 2. Start Brother Mobile Connect, and then follow the on-screen instructions to connect your mobile device to your Brother machine.

## Related Information

▲ Home > Network > Wireless Network Settings > Use the Wireless Network > Configure Your Machine for a Wireless Network Using the Machine's Control Panel Setup Wizard

# Configure Your Machine for a Wireless Network Using the Machine's Control Panel Setup Wizard

>> DCP-T530DW/DCP-T535DW/DCP-T536DW/DCP-T730DW/DCP-T735DW/DCP-T830DW/DCP-T835DW >> MFC-T930DW/MFC-T935DW

## DCP-T530DW/DCP-T535DW/DCP-T536DW/DCP-T730DW/DCP-T735DW/ DCP-T830DW/DCP-T835DW

Before configuring your machine, we recommend writing down your wireless network settings. You will need this information before you continue with the configuration.

1. Check and record the current wireless network settings of the computer to which you are connecting.

Network Name (SSID)

Network Key (Password)

For example:

**Network Name (SSID)** 

HELLO

#### Network Key (Password)

12345

- Your access point/router may support the use of multiple WEP keys, but your Brother machine supports the use of only the first WEP key.
- If you need assistance during setup and want to contact Brother customer service, make sure you have your SSID (Network Name) and Network Key (Password) ready. We cannot assist you in locating this information.
- If you do not know this information (SSID and Network Key), you cannot continue the wireless setup.

#### How can I find this information?

- Check the documentation provided with your wireless access point/router.
- The initial SSID could be the manufacturer's name or the model name.
- If you do not know the security information, consult the router manufacturer, your system administrator, or your Internet provider.

#### 2. Press Wi-Fi.

- 3. Press ▲ or V to select the [Find Network] option. Press OK.
- 4. When the [WLAN Enable?] message appears, press ▲ to select [On].

This starts the wireless setup wizard. To cancel, press ▼.

- 5. The machine searches for your network and display a list of available SSIDs. When a list of SSIDs appears, press ▲ or ▼ to select the SSID you want. Press **OK**.
- 6. Do one of the following:
  - If you are using an authentication and encryption method that requires a Network Key, enter the Network Key you wrote down in the first step.

Enter the key, and then press **OK** to apply your settings.

To apply the settings, press  $\blacktriangle$  to select [Yes].

- If your authentication method is Open System and your encryption mode is None, go to the next step.
- 7. The machine attempts to connect to the wireless device you have selected.

If your wireless device is connected successfully, the machine's LCD displays [Connected].

You have completed the wireless network setup. To install the drivers and software necessary to use your machine, go to your model's **Downloads** page at <u>support.brother.com/downloads</u>.

## MFC-T930DW/MFC-T935DW

Before configuring your machine, we recommend writing down your wireless network settings. You will need this information before you continue with the configuration.

1. Check and record the current wireless network settings of the computer to which you are connecting.

Network Name (SSID)

Network Key (Password)

For example:

Network Name (SSID)

HELLO

#### Network Key (Password)

12345

- Your access point/router may support the use of multiple WEP keys, but your Brother machine supports the use of only the first WEP key.
- If you need assistance during setup and want to contact Brother customer service, make sure you have your SSID (Network Name) and Network Key (Password) ready. We cannot assist you in locating this information.
- If you do not know this information (SSID and Network Key), you cannot continue the wireless setup.

#### How can I find this information?

- Check the documentation provided with your wireless access point/router.
- The initial SSID could be the manufacturer's name or the model name.
- If you do not know the security information, consult the router manufacturer, your system administrator, or your Internet provider.

## 2. Press 🖉 .

- 3. Press ▲ or ▼ to select the [Find Wi-Fi Network] option, and then press OK.
- 4. When [Enable WLAN?] appears, press ▶.

The wireless setup wizard starts. To cancel, press ◀.

5. The machine searches for your network and display a list of available SSIDs. When a list of SSIDs appears, press ▲ or ▼ to select the SSID you want. Press **OK**.

If the SSID you want is not displayed, select the [Search again] option, and press OK to search your network again.

6. Do one of the following:

• If you are using an authentication and encryption method that requires a Network Key, enter the Network Key you wrote down in the first step.

Enter the key, and then press **OK** to apply your settings.

- If your authentication method is Open System and your encryption mode is None, go to the next step.
- 7. The machine attempts to connect to the wireless device you have selected.

When your wireless device connects successfully, the machine displays [Connected].

You have completed the wireless network setup. To install the drivers and software necessary to use your machine, go to your model's **Downloads** page at <u>support.brother.com/downloads</u>.

## Related Information

▲ Home > Network > Wireless Network Settings > Use the Wireless Network > Configure Your Machine for a Wireless Network Using the One Push Method of Wi-Fi Protected Setup<sup>™</sup> (WPS)

# Configure Your Machine for a Wireless Network Using the One Push Method of Wi-Fi Protected Setup<sup>™</sup> (WPS)

If your wireless access point/router supports WPS (Push Button Configuration), you can use WPS from your machine's control panel to configure your wireless network settings.

>> DCP-T530DW/DCP-T535DW/DCP-T536DW/DCP-T730DW/DCP-T735DW/DCP-T830DW/DCP-T835DW >> MFC-T930DW/MFC-T935DW

## DCP-T530DW/DCP-T535DW/DCP-T536DW/DCP-T730DW/DCP-T735DW/ DCP-T830DW/DCP-T835DW

- 1. Press Wi-Fi.
- 2. Press ▲ or V to select [WPS/PushButton]. Press OK.
- 3. When the [WLAN Enable?] message appears, press ▲ to select [On].

This starts the wireless setup wizard. To cancel, press ▼.

4. When the LCD instructs you to start WPS, press the WPS button on your wireless access point/router. Then press ▲. Your machine automatically tries to connect to your wireless network.

If your wireless device is connected successfully, the machine's LCD displays [Connected].

You have completed the wireless network setup. To install the drivers and software necessary to use your machine, go to your model's **Downloads** page at <u>support.brother.com/downloads</u>.

## MFC-T930DW/MFC-T935DW

- 1. Press 💑 .
- 2. Press ▲ or V to select the [WPS/Push Button] option, and then press OK.
- 3. When [Enable WLAN?] appears, press ▶.

The wireless setup wizard starts. To cancel, press ◀.

4. When the LCD instructs you to start WPS, press the WPS button on your wireless access point/router. Then press ► on your machine. Your machine automatically tries to connect to your wireless network.

When your wireless device connects successfully, the machine displays [Connected].

You have completed the wireless network setup. To install the drivers and software necessary to use your machine, go to your model's **Downloads** page at <u>support.brother.com/downloads</u>.

## Related Information

▲ Home > Network > Wireless Network Settings > Use the Wireless Network > Configure Your Machine for a Wireless Network Using the PIN Method of Wi-Fi Protected Setup<sup>™</sup> (WPS)

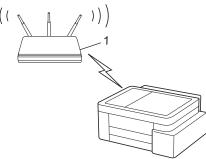
# Configure Your Machine for a Wireless Network Using the PIN Method of Wi-Fi Protected Setup<sup>™</sup> (WPS)

If your wireless LAN access point/router supports WPS, you can use the Personal Identification Number (PIN) Method to configure your wireless network settings.

The PIN Method is one of the connection methods developed by the Wi-Fi Alliance<sup>®</sup>. By submitting a PIN created by an Enrollee (your machine) to the Registrar (a device that manages the wireless LAN), you can set up the wireless network and security settings. For more information on how to access WPS mode, see the instructions provided with your wireless access point/router.

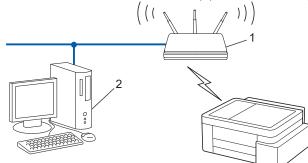
## Туре А

Connection when the wireless LAN access point/router (1) doubles as the Registrar.



### Туре В

Connection when another device (2), such as a computer, is used as the Registrar.



>> DCP-T530DW/DCP-T535DW/DCP-T536DW/DCP-T730DW/DCP-T735DW/DCP-T830DW/DCP-T835DW >> MFC-T930DW/MFC-T935DW

## DCP-T530DW/DCP-T535DW/DCP-T536DW/DCP-T730DW/DCP-T735DW/ DCP-T830DW/DCP-T835DW

1. Press Wi-Fi.

Ø

- 2. Press ▲ or V to select [WPS/PIN Code]. Press OK.
- 3. When the [WLAN Enable?] message appears, press ▲ to select [On]. This starts the wireless setup wizard. To cancel, press ▼.
- 4. The LCD displays an eight-digit PIN and the machine starts searching for a wireless LAN access point/router.
- 5. Using a computer connected to the network, in your browser's address bar, type the IP address of the device you are using as the Registrar (for example: http://192.168.1.2).
- 6. Go to the WPS settings page and type the PIN, and then follow the on-screen instructions.

• The Registrar is usually the wireless LAN access point/router.

• The settings page may differ depending on the brand of wireless LAN access point/router. For more information, see the instructions supplied with your wireless LAN access point/router.

If your wireless device is connected successfully, the machine's LCD displays [Connected].

If you are using a Windows 10 or Windows 11 computer as a Registrar, complete the following steps:

- 7. Hold down the 🔳 key and press the R key on the computer's keyboard to launch **Run**.
- 8. Type "control printers" in the Open: field and click OK.

🖅 Run	×
	Type the name of a program, folder, document or Internet resource, and Windows will open it for you.
<u>O</u> pen:	control printers ~
	OK Cancel <u>B</u> rowse

The Devices and Printers window appears.

If the **Devices and Printers** window does not appear, click **View more devices > More devices and printer settings**.

- 9. Click Add a device.
  - To use a Windows 10 or Windows 11 computer as a Registrar, you must register it to your network in advance. For more information, see the instructions supplied with your wireless LAN access point/ router.
  - If you use Windows 10 or Windows 11 as a Registrar, you can install the printer driver after the wireless
    configuration by following the on-screen instructions. To install the driver and software necessary to use
    your machine, go to your model's **Downloads** page at <u>support.brother.com/downloads</u>.
- 10. Select your machine and click Next.
- 11. Type the PIN displayed on the machine's LCD, and then click **Next**.
- 12. Click Close.

If your wireless device is connected successfully, the machine's LCD displays [Connected].

### MFC-T930DW/MFC-T935DW

- 1. Press Settings.
- 2. Press ▲ or ▼ to make your selections:
  - a. Select [Network]. Press OK.
  - b. Select [WLAN(Wi-Fi)]. Press OK.
  - c. Select [WPS/PIN Code]. Press OK.
- 3. When [Enable WLAN?] appears, press ▶.

The wireless setup wizard starts. To cancel, press ◀.

- 4. The LCD displays an eight-digit PIN and the machine starts searching for a wireless LAN access point/router.
- 5. Using a computer connected to the network, in your browser's address bar, type the IP address of the device you are using as the Registrar (for example: http://192.168.1.2).
- 6. Go to the WPS settings page and type the PIN, and then follow the on-screen instructions.

The Registrar is usually the wireless LAN access point/router.

• The settings page may differ depending on the brand of wireless LAN access point/router. For more information, see the instructions supplied with your wireless LAN access point/router.

When your wireless device connects successfully, the machine displays [Connected].

If you are using a Windows 10 or Windows 11 computer as a Registrar, complete the following steps:

- 7. Hold down the 🔳 key and press the R key on the computer's keyboard to launch **Run**.
- 8. Type "control printers" in the Open: field and click OK.

🖅 Run	×
	Type the name of a program, folder, document or Internet resource, and Windows will open it for you.
Open:	control printers ~
	OK Cancel <u>B</u> rowse

The Devices and Printers window appears.

If the **Devices and Printers** window does not appear, click **View more devices > More devices and printer settings**.

- 9. Click Add a device.
  - To use a Windows 10 or Windows 11 computer as a Registrar, you must register it to your network in advance. For more information, see the instructions supplied with your wireless LAN access point/ router.
  - If you use Windows 10 or Windows 11 as a Registrar, you can install the printer driver after the wireless
    configuration by following the on-screen instructions. To install the driver and software necessary to use
    your machine, go to your model's **Downloads** page at <u>support.brother.com/downloads</u>.
- 10. Select your machine and click Next.
- 11. Type the PIN displayed on the machine's LCD, and then click **Next**.
- 12. Click Close.

When your wireless device connects successfully, the machine displays [Connected].



### Related Information

• Use the Wireless Network

▲ Home > Network > Wireless Network Settings > Use the Wireless Network > Configure Your Machine for a Wireless Network When the SSID is Not Broadcast

# Configure Your Machine for a Wireless Network When the SSID is Not Broadcast

>> DCP-T530DW/DCP-T535DW/DCP-T536DW/DCP-T730DW/DCP-T735DW/DCP-T830DW/DCP-T835DW >> MFC-T930DW/MFC-T935DW

#### DCP-T530DW/DCP-T535DW/DCP-T536DW/DCP-T730DW/DCP-T735DW/ DCP-T830DW/DCP-T835DW

Before configuring your machine, we recommend writing down your wireless network settings. You will need this information before you continue with the configuration.

1. Check and write down the current wireless network settings.

Network Name (SSID)

Authentication Method	Encryption Mode	Network Key
Open System	NONE	-
	WEP	
Shared Key	WEP	
WPA-Personal	AES	
	ТКІР	
WPA3-SAE	AES	

For example:

Network Name (SSID)	
HELLO	

Authentication Method	Encryption Mode	Network Key
WPA3-SAE	AES	12345678

If your router uses WEP encryption, enter the key used as the first WEP key. Your Brother machine supports the use of the first WEP key only.

#### 2. Press Wi-Fi.

Ø

- 3. Press ▲ or V to select [Find Network]. Press OK.
- 4. When the [WLAN Enable?] message appears, press ▲ to select [On].

This starts the wireless setup wizard. To cancel, press ▼.

- 5. The machine will search for your network and display a list of available SSIDs. Press ▲ or ▼ to select the [Add SSID] option, and then press **OK**.
- 6. Enter the SSID name, and then press OK.

For more information about how to enter text, see Related Information.

- 7. Press ▲ or ▼ to select the Authentication Method. Press OK.
- 8. Do one of the following:
  - If you selected the [Open System] option, press ▲ or ▼ to select the Encryption type [None] or [WEP], and then press OK.

If you selected the [WEP] option for Encryption type, enter the WEP key, and then press OK.

- If you selected the [Shared Key] option, enter the WEP key, and then press OK.
- If you selected the [WPA-Personal] option, press ▲ or V to select the Encryption type [TKIP+AES] or [AES], and then press OK.

Enter the WPA key, and then press **OK**.

- If you selected the [WPA3-SAE] option, select the Encryption type [AES], and then press **OK**. Enter the WPA key, and then press **OK**.
- For more information about how to enter text, see *Related Information*.
  - Your Brother machine supports the use of the first WEP key only.
- 9. To apply the settings, press ▲ to select [Yes]. To cancel, press ▼ to select [No].

10. The machine attempts to connect to the wireless device you have selected.

If your wireless device is connected successfully, the machine's LCD displays [Connected].

You have completed the wireless network setup. To install the drivers and software necessary to use your machine, go to your model's **Downloads** page at <u>support.brother.com/downloads</u>.

#### MFC-T930DW/MFC-T935DW

Before configuring your machine, we recommend writing down your wireless network settings. You will need this information before you continue with the configuration.

1. Check and write down the current wireless network settings.

#### Network Name (SSID)

Authentication Method	Encryption Mode	Network Key
Open System	NONE	-
	WEP	
Shared Key	WEP	
WPA-Personal	AES	
	ТКІР	
WPA3-SAE	AES	

For example:

Network Name (SSID)	
HELLO	

Authentication Me	thod E	ncryption Mode	Network Key
WPA3-SAE	A	ES	12345678

If your router uses WEP encryption, enter the key used as the first WEP key. Your Brother machine supports the use of the first WEP key only.

### 2. Press

- 3. Press ▲ or ▼ to select the [Find Wi-Fi Network] option, and then press OK.
- 4. When [Enable WLAN?] appears, press ▶.

The wireless setup wizard starts. To cancel, press ◀.

5. The machine will search for your network and display a list of available SSIDs. Press ▲ or ▼ to select the [Add SSID] option, and then press **OK**.

6. Enter the SSID name, and then press OK.

<sup>F</sup> For more information about how to enter text, see *Related Information*.

- 7. Select the Authentication Method, and then press OK.
- 8. Do one of the following:
  - If you selected the [Open System] option, press ▲ or ▼ to select the Encryption type [None] or [WEP], and then press OK.
    - If you selected the [WEP] option for Encryption type, enter the WEP key, and then press **OK**.
  - If you selected the [Shared Key] option, enter the WEP key, and then press OK.
  - If you selected the [WPA-Personal] option, press ▲ or ▼ to select the Encryption type [TKIP+AES] or [AES], and then press OK.

Enter the WPA key, and then press OK.

• If you selected the [WPA3-SAE] option, select the Encryption type [AES], and then press OK. Enter the WPA key, and then press OK.

• For more information about how to enter text, see *Related Information*.

- Your Brother machine supports the use of the first WEP key only.
- 9. The machine attempts to connect to the wireless device you have selected.

If your wireless device is connected successfully, the machine's LCD displays [WLAN connection successful.].

You have completed the wireless network setup. To install the drivers and software necessary to use your machine, go to your model's **Downloads** page at <u>support.brother.com/downloads</u>.

#### Related Information

Use the Wireless Network

#### **Related Topics:**

- If You Are Having Difficulty with Your Machine's Network
- Enter Text on Your Brother Machine

▲ Home > Network > Wireless Network Settings > Use Wi-Fi Direct<sup>®</sup>

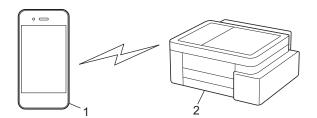
### Use Wi-Fi Direct®

- Wi-Fi Direct Overview
- Configure Your Wi-Fi Direct Network Using the Push Button Method
- Configure a Wi-Fi Direct Network Manually
- If You Are Having Difficulty with Your Machine's Network

▲ Home > Network > Wireless Network Settings > Use Wi-Fi Direct<sup>®</sup> > Wi-Fi Direct Overview

### **Wi-Fi Direct Overview**

Wi-Fi Direct is one of the wireless configuration methods developed by the Wi-Fi Alliance<sup>®</sup>. It allows you to securely connect your mobile device to your Brother machine without using a wireless router/access point.



1. Mobile device

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- 2. Your Brother machine
  - You can use Wi-Fi Direct with either the wired or wireless network connection at the same time.
  - The Wi-Fi Direct supported device can become a Group Owner. When configuring the Wi-Fi Direct network, the Group Owner serves as an access point.



• Use Wi-Fi Direct®

#### **Related Topics:**

- · Configure Your Wi-Fi Direct Network Using the Push Button Method
- Configure a Wi-Fi Direct Network Manually

▲ Home > Network > Wireless Network Settings > Use Wi-Fi Direct<sup>®</sup> > Configure Your Wi-Fi Direct Network Using the Push Button Method

### Configure Your Wi-Fi Direct Network Using the Push Button Method

>> DCP-T530DW/DCP-T535DW/DCP-T536DW/DCP-T730DW/DCP-T735DW/DCP-T830DW/DCP-T835DW >> MFC-T930DW/MFC-T935DW

#### DCP-T530DW/DCP-T535DW/DCP-T536DW/DCP-T730DW/DCP-T735DW/ DCP-T830DW/DCP-T835DW

To use the Wi-Fi Direct network settings when using an Android<sup>™</sup> device, install Brother Mobile Connect, select Wi-Fi Direct as the method for connecting to this product, and follow the on-screen directions.

When a machine receives a Wi-Fi Direct request from your mobile device, the message [Connect?] appears on the LCD. Press ▲ to connect.

- 1. Press Menu.
- 2. Press  $\blacktriangle$  or  $\blacksquare$  to select the following:
  - a. Select [Network]. Press OK.
  - b. Select the [Wi-Fi Direct] option. Press OK.
  - c. If your mobile device does not support Wi-Fi Direct, do the following:
    - i. Select [Group Owner]. Press OK.
    - ii. Select [On]. Press OK.

Depending on the device, if you connect with [Group Owner] set to [On], your mobile device may disconnect from the connected wireless network and automatically switch to mobile data. If necessary, reconnect to the original wireless network after use. If your device continues to automatically switch to the Wi-Fi Direct network, turn off the automatic connection setting to this machine on your mobile device.

- d. Select [Push Button]. Press OK.
- 3. When [Wi-Fi Direct On?] appears, press ▲ to select [On]. To cancel, press V.
- 4. When the [Activate Wi-Fi Direct on other device and press OK.] message appears, turn your mobile device's Wi-Fi Direct function on (for more information, see your mobile device's user's guide). Press **OK** on your Brother machine.
- 5. Do one of the following:
  - If your mobile device displays a list of machines with Wi-Fi Direct enabled, select your Brother machine.
  - If your Brother machine displays a list of mobile devices with Wi-Fi Direct enabled, select your mobile device and press **OK**. To search for available devices again, select [<Rescan>].
- 6. When your mobile device connects successfully, the machine displays [Connected].

#### MFC-T930DW/MFC-T935DW

To use the Wi-Fi Direct network settings when using an Android<sup>™</sup> device, install Brother Mobile Connect, select Wi-Fi Direct as the method for connecting to this product, and follow the on-screen directions.

When a machine receives the Wi-Fi Direct request from your mobile device, the message [Wi-Fi Direct connection request received.] appears on the LCD. Press ► to connect.

#### 1. Press Settings.

- 2. Press ▲ or ▼ to select the following:
  - a. Select [Network]. Press OK.
  - b. Select the [Wi-Fi Direct] option. Press OK.
  - c. If your mobile device does not support Wi-Fi Direct, do the following:
    - i. Select [Group Owner]. Press OK.

ii. Select [On]. Press OK.

Depending on the device, if you connect with [Group Owner] set to [On], your mobile device may disconnect from the connected wireless network and automatically switch to mobile data. If necessary, reconnect to the original wireless network after use. If your device continues to automatically switch to the Wi-Fi Direct network, turn off the automatic connection setting to this machine on your mobile device.

d. Select [Push Button]. Press OK.

- 3. When the [Activate Wi-Fi Direct on other device.] message appears, turn your mobile device's Wi-Fi Direct function on (for more information, see your mobile device's user's guide). Press ► on your Brother machine.
- 4. Do one of the following:
  - If your mobile device displays a list of machines with Wi-Fi Direct enabled, select your Brother machine.
  - If your Brother machine displays a list of mobile devices with Wi-Fi Direct enabled, select your mobile device and press **OK**. To search for available devices again, select [Rescan].
- 5. When your wireless device connects successfully, the machine displays [Connected].

#### Related Information

- Use Wi-Fi  $\mathsf{Direct}^{\mathbb{R}}$ 

#### **Related Topics:**

- Wi-Fi Direct Overview
- · Configure a Wi-Fi Direct Network Manually
- Brother Mobile Connect

▲ Home > Network > Wireless Network Settings > Use Wi-Fi Direct<sup>®</sup> > Configure a Wi-Fi Direct Network Manually

### Configure a Wi-Fi Direct Network Manually

Configure the Wi-Fi Direct setting from the machine's control panel.

Depending on the device, if you connect to the Wi-Fi Direct network manually, your mobile device may disconnect from the connected wireless network and automatically switch to mobile data. If necessary, reconnect to the original wireless network after use. If your device continues to automatically switch to the Wi-Fi Direct network, turn off the automatic connection setting to this machine on your mobile device.

>> DCP-T530DW/DCP-T535DW/DCP-T536DW/DCP-T730DW/DCP-T735DW/DCP-T830DW/DCP-T835DW >> MFC-T930DW/MFC-T935DW

#### DCP-T530DW/DCP-T535DW/DCP-T536DW/DCP-T730DW/DCP-T735DW/ DCP-T830DW/DCP-T835DW

#### 1. Press Menu.

- 2. Press  $\blacktriangle$  or  $\blacksquare$  to select the following:
  - a. Select [Network]. Press OK.
  - b. Select the [Wi-Fi Direct] option. Press OK.
  - c. Select the [Manual] option. Press OK.
- 3. When [Wi-Fi Direct On?] appears, press ▲ to select [On]. To cancel, press ▼.
- 4. The machine displays the SSID (Network Name) and Password (Network Key). Go to your mobile device's wireless network settings screen, and enter the SSID and password.
- 5. When your mobile device connects successfully, the machine displays [Connected].

#### MFC-T930DW/MFC-T935DW

- 1. Press Settings.
- 2. Press ▲ or ▼ to make your selections:
  - a. Select [Network]. Press OK.
  - b. Select the [Wi-Fi Direct] option. Press OK.
  - c. Select the [Manual] option. Press OK.
- 3. The machine displays the SSID (Network Name) and Password (Network Key). Go to your mobile device's wireless network settings screen, and enter the SSID and password.
  - You can also configure a Wi-Fi Direct network using the QR code displayed on the LCD. Scan the QR code, and then follow the LCD instructions.
  - Scan the QR code from the standard camera app on the iOS 11 or later, or from the Wi-Fi settings menu or standard camera app on Android<sup>™</sup> 10 or later. If the QR code cannot be read, manually enter the Network Name (SSID) and Network Key (Password) to connect.
- 4. When your wireless device connects successfully, the machine displays [Connected].

#### Related Information

Use Wi-Fi Direct<sup>®</sup>

#### **Related Topics:**

- Wi-Fi Direct Overview
- Configure Your Wi-Fi Direct Network Using the Push Button Method

Home > Network > Wireless Network Settings > Enable/Disable Wireless LAN

### **Enable/Disable Wireless LAN**

>> DCP-T530DW/DCP-T535DW/DCP-T536DW/DCP-T730DW/DCP-T735DW/DCP-T830DW/DCP-T835DW >> MFC-T930DW/MFC-T935DW

#### DCP-T530DW/DCP-T535DW/DCP-T536DW/DCP-T730DW/DCP-T735DW/ DCP-T830DW/DCP-T835DW

- 1. Press Wi-Fi.
- 2. Press  $\blacktriangle$  or  $\blacksquare$  to select the following:
  - a. Select [WLAN Enable]. Press OK.
  - b. Select [On] or [Off]. Press OK.

#### MFC-T930DW/MFC-T935DW

- 1. Press Settings.
- 2. Press ▲ or ▼ to make your selections:
  - a. Select [Network]. Press OK.
  - b. Select [WLAN(Wi-Fi)]. Press OK.
  - c. Select [WLAN Enable]. Press OK.
  - d. Select [On] or [Off]. Press OK.

#### Related Information

Wireless Network Settings

Home > Network > Wireless Network Settings > Print the WLAN Report

### **Print the WLAN Report**

The WLAN Report shows your machine's wireless status. If the wireless connection fails, check the error code on the printed report.

>> DCP-T530DW/DCP-T535DW/DCP-T536DW/DCP-T730DW/DCP-T735DW/DCP-T830DW/DCP-T835DW >> MFC-T930DW/MFC-T935DW

#### DCP-T530DW/DCP-T535DW/DCP-T536DW/DCP-T730DW/DCP-T735DW/ DCP-T830DW/DCP-T835DW

- 1. Press Menu.
- 2. Press ▲ or V to select the [Print Reports] option. Press OK.
- 3. Press ▲ or V to select the [WLAN Report] option. Press OK.
- 4. Press the Mono Start or Colour Start button.

The machine will print the WLAN Report.

If the WLAN Report does not print, check your machine for errors. If there are no visible errors, wait for one minute and then try to print the report again.

#### MFC-T930DW/MFC-T935DW

- 1. Press Settings.
- 2. Press ▲ or ▼ to select the [Print Reports] option, and then press OK.
- 3. Press ▲ or ▼ to select the [WLAN Report] option, and then press OK.
- 4. Press ►.

The machine will print the WLAN Report.

If the WLAN Report does not print, check your machine for errors. If there are no visible errors, wait for one minute and then try to print the report again.

#### **Related Information**

- Wireless Network Settings
  - Wireless LAN Report Error Codes

#### **Related Topics:**

• If You Are Having Difficulty with Your Machine's Network

Home > Network > Wireless Network Settings > Print the WLAN Report > Wireless LAN Report Error Codes

### Wireless LAN Report Error Codes

If the Wireless LAN Report shows that the connection failed, check the error code on the printed report and see the corresponding instructions in the table:

Error Code	Problem and Recommended Solutions
TS-01	The WLAN (Wi-Fi) is not enabled.
	Check the following points and try to set up your wireless connection again:
	Enable the WLAN setting on your machine.
	If a network cable is connected to your machine, disconnect it.
TS-02	The wireless router/access point cannot be detected.
	Check the following points and try to set up your wireless connection again:
	Make sure the wireless router/access point is on.
	Temporarily place your machine closer to the wireless router/access point when you are configuring the wireless settings.
	<ul> <li>If your wireless router/access point is using MAC address filtering, confirm that the MAC address of the machine is allowed in the filter. You can find the MAC address by printing the Network Configuration Report or the Printer Settings page.</li> </ul>
	• If you manually entered the Network Name (SSID) and security information (authentication method/encryption method), the information may be incorrect. Check the Network Name and security information again and re-enter the correct information.
	• Restart your wireless router/access point. If you cannot find the Network Name (SSID) and security information, see the documentation provided with your wireless router/access point, or contact the router manufacturer, your system administrator, or Internet service provider.
TS-04	Your machine does not support the authentication and encryption methods used by the selected wireless router/access point.
	For infrastructure mode (Most common)
	Change the authentication and encryption methods of the wireless router/access point. Your machine supports the following authentication and encryption methods:
	WPA-Personal:
	TKIP / AES
	WPA2-Personal:
	TKIP / AES
	WPA3-Personal:
	AES
	OPEN:
	WEP / NONE (without encryption)
	Shared key:
	WEP
	If your issue is not resolved, the Network Name (SSID) or security settings you entered may be incorrect. Check that all wireless network settings are correct for your network.
TS-05	The Network Name (SSID) and Network Key (Password) are incorrect.
	Check the following points and try to set up your wireless connection again:
	Confirm the Network Name (SSID) and Network Key (Password).
	If your Network Key contains upper-case and lower-case letters, make sure you type them correctly.
	<ul> <li>If you cannot find the Network Name (SSID) and security information, see the documentation provided with your wireless router/access point, or contact the router manufacturer, your system administrator, or Internet service provider.</li> </ul>
	<ul> <li>If your wireless router/access point uses WEP encryption with multiple WEP keys, write down and use only the first WEP key.</li> </ul>

Error Code	Problem and Recommended Solutions
TS-06	The wireless security information (authentication method/encryption method/Network Key (Password)) is incorrect.
	Check the following points and try to set up your wireless connection again:
	Confirm the Network Key. If your Network Key contains upper-case and lower-case letters, make sure you type them correctly.
	<ul> <li>Confirm whether the authentication method entered and the authentication method or encryption method supported by the wireless router/access point are the same.</li> </ul>
	<ul> <li>If the Network key, authentication method, and encryption method have been confirmed, restart your wireless router/access point and the machine.</li> </ul>
	<ul> <li>If your wireless router/access point's Stealth Mode is on, you may need to disable it to connect to the wireless network.</li> </ul>
	If you cannot find the Network Name (SSID) and security information, see the documentation provided with your wireless router/access point, or contact the router manufacturer, your system administrator, or Internet service provider.
TS-07	The machine cannot detect a wireless router/access point that has WPS (Wi-Fi Protected Setup) enabled.
	Check the following points and try again:
	• To check if your wireless router/access point supports WPS, look for the WPS symbol displayed on the router/access point. For more information, see the documentation provided with your wireless router/access point.
	• To set up your wireless connection using WPS, you must configure both your machine and the wireless router/access point. For more information, see the user's guide.
	<ul> <li>If you do not know how to set up your wireless router/access point using WPS, see the documentation provided with your wireless router/access point, or contact the router manufacturer, your system administrator, or Internet service provider.</li> </ul>
TS-08	Two or more wireless routers or access points that have WPS enabled are detected.
	Check the following points and try again:
	<ul> <li>Make sure that only one wireless router/access point within range has WPS enabled, and then try to connect again.</li> </ul>
	Try to connect again after a few minutes to avoid interference from other access points/ routers.

How to confirm wireless security information (SSID/authentication method/encryption method/Network Key) of your WLAN access point/router:

- The default security settings may be provided on a label attached to the WLAN access point/router. Or the manufacturer's name or model number of the WLAN access point/router may be used as the default security settings.
- 2. See the documentation provided with your WLAN access point/router for information on how to find the security settings.
- If the WLAN access point/router is set to not broadcast the SSID, the SSID will not automatically be detected. You will have to manually enter the SSID name.
- The Network Key may also be described as the Password, Security Key, or Encryption Key.

If you do not know the SSID and wireless security settings of your WLAN access point/router or how to change the configuration, see the documentation provided with your WLAN access point/router, ask the manufacturer of your access point/router or ask your Internet provider or network administrator.

#### **Related Information**

• Print the WLAN Report

#### **Related Topics:**

• If You Are Having Difficulty with Your Machine's Network

Home > Network > Network Features

### **Network Features**

- Enable/Disable Web Based Management Using the Control Panel
- Print the Network Configuration Report
- Configure the Proxy Server Settings Using Web Based Management
- Use Global Network Detection Features
- Reset the Network Settings to Factory Default

▲ Home > Network > Network Features > Enable/Disable Web Based Management Using the Control Panel

### Enable/Disable Web Based Management Using the Control Panel

>> DCP-T530DW/DCP-T535DW/DCP-T536DW/DCP-T730DW/DCP-T735DW/DCP-T830DW/DCP-T835DW >> MFC-T930DW/MFC-T935DW

#### DCP-T530DW/DCP-T535DW/DCP-T536DW/DCP-T730DW/DCP-T735DW/ DCP-T830DW/DCP-T835DW

1. Press Menu.

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- 2. Press ▲ or V to select the [Network] option. Press OK.
- 3. Press ▲ or ▼ to select the [Web Based Mgmt] option, and then press OK.
- 4. Press  $\blacktriangle$  or  $\lor$  to select the option you want, and then press **OK**.

If you enable this function, make sure you specify the connection method to use Web Based Management.

#### MFC-T930DW/MFC-T935DW

- 1. Press Settings.
- 2. Press ▲ or V to display [Network], and then press OK.
- 3. Press  $\blacktriangle$  or  $\forall$  to select the [Web Based Mgmt] option, and then press OK.
- 4. Press  $\blacktriangle$  or  $\blacksquare$  to select the option you want, and then press **OK**.

If you enable this function, make sure you specify the connection method to use Web Based Management.

Related Information

Network Features

Home > Network > Network Features > Print the Network Configuration Report

### **Print the Network Configuration Report**

The Network Configuration Report lists the network configuration, including the network print server settings.

- The Node Name appears on the Network Configuration Report. The default Node Name is "BRN123456abcdef" for a wired network or "BRW123456abcdef" for a wireless network (where "123456abcdef" is your machine's MAC Address / Ethernet Address.)
  - If the IP Address on the Network Configuration Report shows 0.0.0.0, wait for one minute and try printing it again.
  - You can find your machine's settings, such as the IP address, subnet mask, node name, and MAC Address on the report, for example:
    - IP address: 192.168.0.5
    - Subnet mask: 255.255.255.0
    - Node name: BRN000ca0000499
    - MAC Address: 00-0c-a0-00-04-99

#### >> DCP-T530DW/DCP-T535DW/DCP-T536DW/DCP-T730DW/DCP-T735DW/DCP-T830DW/DCP-T835DW >> MFC-T930DW/MFC-T935DW

#### DCP-T530DW/DCP-T535DW/DCP-T536DW/DCP-T730DW/DCP-T735DW/ DCP-T830DW/DCP-T835DW

1. Press Menu.

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- 2. Press ▲ or V to select the [Print Reports] option. Press OK.
- 3. Press ▲ or V to select the [Network Config] option. Press OK.
- 4. Press the Mono Start or Colour Start button.

The machine prints the current Network Configuration Report.

#### MFC-T930DW/MFC-T935DW

- 1. Press Settings.
- 2. Press  $\blacktriangle$  or  $\triangledown$  to make your selections:
  - a. Select [Print Reports]. Press OK.
  - b. Select [Network Config]. Press OK.
- 3. Press ►.

The machine prints the current Network Configuration Report.

#### Related Information

Network Features

#### **Related Topics:**

- If You Are Having Difficulty with Your Machine's Network
- Error and Maintenance Messages
- Configure the Proxy Server Settings Using Web Based Management

#### Home > Network > Network Features > Configure the Proxy Server Settings Using Web Based Management

### **Configure the Proxy Server Settings Using Web Based Management**

If your network uses a proxy server, the following proxy server information must be configured using Web Based Management:

- Proxy server address
- Port number
- User Name
- Password

We recommend using the latest version of the following web browsers:

- Microsoft Edge, Firefox, and Google Chrome<sup>™</sup> for Windows
- Safari, Firefox, and Google Chrome<sup>™</sup> for Mac
- Google Chrome<sup>™</sup> for Android<sup>™</sup>
- Safari and Google Chrome<sup>™</sup> for iOS
- Ensure that JavaScript and Cookies are always enabled, regardless of which browser you use.
- 1. Start your web browser.
- Type "https://machine's IP address" in your browser's address bar (where "machine's IP address" is your machine's IP address).

For example:

https://192.168.1.2

You will find your machine's IP address in the Network Configuration Report.

See Print the Network Configuration Report.

3. If required, type the password in the Login field, and then click Login.

The default password to manage this machine's settings is located on the back of the machine and marked "**Pwd**". Change the default password by following the on-screen instructions when you first log in.

4. In the left navigation bar, click **Network > Network > Protocol**.

 $\swarrow$  If the left navigation bar is not visible, start navigating from  $\equiv$ .

- 5. Make sure the **Proxy** checkbox is selected, and then click **Submit**.
- 6. In the Proxy field, click Advanced Settings.
- 7. Enter the proxy server information.
- 8. Click Submit.

#### Related Information

Network Features

#### **Related Topics:**

- Configure the Proxy Server Settings Using the Machine's Control Panel
- Access Web Based Management

▲ Home > Network > Network Features > Use Global Network Detection Features

### **Use Global Network Detection Features**

When you use your machine on a private network, use the Global Network Detection feature to avoid a risk from unexpected attacks from the global network.

- Enable/Disable Global IP Address Detection
- Block Communications from the Global Network

Home > Network > Network Features > Use Global Network Detection Features > Enable/Disable Global IP Address Detection

### **Enable/Disable Global IP Address Detection**

Use this feature to check your machine's IP address. When your machine is assigned to a global IP address, an alert is displayed on the machine.

>> DCP-T530DW/DCP-T535DW/DCP-T536DW/DCP-T730DW/DCP-T735DW/DCP-T830DW/DCP-T835DW >> MFC-T930DW/MFC-T935DW

#### DCP-T530DW/DCP-T535DW/DCP-T536DW/DCP-T730DW/DCP-T735DW/ DCP-T830DW/DCP-T835DW

- 1. Press Menu.
- 2. Press  $\blacktriangle$  or  $\lor$  to select the following:
  - a. Select [Network]. Press OK.
  - b. Select the [Global Detect] option. Press OK.
  - c. Select the [Allow Detect] option. Press OK.
  - d. Select [On] or [Off]. Press OK.

#### MFC-T930DW/MFC-T935DW

- 1. Press Settings.
- 2. Press ▲ or ▼ to make your selections:
  - a. Select [Network]. Press OK.
  - b. Select the [Global Detect] option. Press OK.
  - c. Select the [Allow Detect] option. Press OK.
  - d. Select [On] or [Off]. Press OK.

#### Related Information

Use Global Network Detection Features

▲ Home > Network > Network Features > Use Global Network Detection Features > Block Communications from the Global Network

### **Block Communications from the Global Network**

 $m ^{\prime}$  When you enable this feature, it limits receiving jobs from devices with global IP addresses

>> DCP-T530DW/DCP-T535DW/DCP-T536DW/DCP-T730DW/DCP-T735DW/DCP-T830DW/DCP-T835DW >> MFC-T930DW/MFC-T935DW

#### DCP-T530DW/DCP-T535DW/DCP-T536DW/DCP-T730DW/DCP-T735DW/ DCP-T830DW/DCP-T835DW

- 1. Press Menu.
- 2. Press  $\blacktriangle$  or  $\blacksquare$  to select the following:
  - a. Select [Network]. Press OK.
  - b. Select the [Global Detect] option, and then press OK.
  - c. Select the [Reject Access] option, and then press OK.
  - d. Select [On], and then press OK.

#### MFC-T930DW/MFC-T935DW

- 1. Press Settings.
- 2. Press ▲ or ▼ to make your selections:
  - a. Select [Network]. Press OK.
  - b. Select the [Global Detect] option. Press OK.
  - c. Select the [Reject Access] option. Press OK.
  - d. Select [On]. Press OK.

#### **Related Information**

Use Global Network Detection Features

Home > Network > Network Features > Reset the Network Settings to Factory Default

### **Reset the Network Settings to Factory Default**

You can use your machine's control panel to reset the machine's network settings to its default factory settings. This resets all information except the administrator password.

- This feature restores all network settings, except the administrator password, to the factory settings. To reset the administrator password, use the Factory Reset feature.
  - You can also reset the print server to its factory settings using Web Based Management.

>> DCP-T530DW/DCP-T535DW/DCP-T536DW/DCP-T730DW/DCP-T735DW/DCP-T830DW/DCP-T835DW >> MFC-T930DW/MFC-T935DW

#### DCP-T530DW/DCP-T535DW/DCP-T536DW/DCP-T730DW/DCP-T735DW/ DCP-T830DW/DCP-T835DW

- 1. Press Menu.
- 2. Press  $\blacktriangle$  or  $\blacksquare$  to select the following:
  - a. Select [Initial Setup]. Press OK.
  - b. Select [Reset]. Press OK.
  - c. Select [Network Reset]. Press OK.
- 3. Press  $\blacktriangle$  for [Reset] to confirm.
- Press ▲ for [Yes] to reboot the machine. The machine restarts.

#### MFC-T930DW/MFC-T935DW

- 1. Press Settings.
- 2. Press ▲ or ▼ to make your selections:
  - a. Select [Network]. Press OK.
  - b. Select [Network Reset]. Press OK.
- Press ► for two seconds to confirm. The machine restarts.

#### Related Information

Network Features

#### **Related Topics:**

- Unable to Print or Scan -Transfer Your Faxes
- Check Your Machine's Password

Home > Network > Brother Management Tools

### **Brother Management Tools**

Use one of Brother's management tools to configure your Brother machine's network settings. Go to your model's **Downloads** page at <u>support.brother.com/downloads</u> to download the tools.



Network

#### Home > Security

### Security

Your machine supports the security features listed below. For more information about each security feature, go to your model's *Security Features Guide* at <u>support.brother.com/manuals</u>.

- Introduction > Before Using Network Security Features
- Network Security > Configure Certificates for Device Security
- Network Security > Use SSL/TLS

#### ▲ Home > Mobile/Web Connect

### Mobile/Web Connect

- Brother Web Connect
- AirPrint
- Mopria<sup>™</sup> Print Service and Mopria<sup>™</sup> Scan
- Brother Mobile Connect

▲ Home > Mobile/Web Connect > Brother Web Connect

### **Brother Web Connect**

Related Models: MFC-T930DW/MFC-T935DW

- Brother Web Connect Overview
- Online Services Used with Brother Web Connect
- Set Up Brother Web Connect
- Scan and Upload Documents Using Brother Web Connect

▲ Home > Mobile/Web Connect > Brother Web Connect > Brother Web Connect Overview

### **Brother Web Connect Overview**

#### Related Models: MFC-T930DW/MFC-T935DW

Certain websites provide services that allow users to upload and view images and files on the website. Your Brother machine can scan images and upload them to these services.



1. Scanning

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- 2. Photos, images, documents and other files
- 3. Web Service

To use Brother Web Connect, your Brother machine must be connected to a network that has access to the Internet, through either a wired or wireless connection.

For network setups that use a proxy server, the machine must also be configured to use a proxy server. If you are unsure of your network configuration, check with your network administrator.

A proxy server is a computer that serves as an intermediary between computers without a direct Internet connection, and the Internet.

Press (Photo/Web) to use Brother Web Connect.

#### Related Information

- Brother Web Connect
  - Configure the Proxy Server Settings Using the Machine's Control Panel

▲ Home > Mobile/Web Connect > Brother Web Connect > Brother Web Connect Overview > Configure the Proxy Server Settings Using the Machine's Control Panel

### Configure the Proxy Server Settings Using the Machine's Control Panel

Related Models: MFC-T930DW/MFC-T935DW

If your network uses a proxy server, the following proxy server information must be configured on the machine:

- Proxy server address
- Port number
- User Name
- Password
- 1. Press Settings.
- 2. Press  $\blacktriangle$  or  $\blacksquare$  to select the following:
  - a. Select [Network]. Press OK.
  - b. Select [Web Connect Settings]. Press OK.
  - c. Select [Proxy Settings]. Press OK.
  - d. Select [Proxy Connection]. Press OK.
  - e. Select [On]. Press OK.
  - f. Select the option that you want to set. Press OK.
  - g. Enter the proxy server information. Press OK.
- 3. Press Stop/Exit.

#### **Related Information**

Brother Web Connect Overview

#### **Related Topics:**

Configure the Proxy Server Settings Using Web Based Management

Home > Mobile/Web Connect > Brother Web Connect > Online Services Used with Brother Web Connect

### **Online Services Used with Brother Web Connect**

#### Related Models: MFC-T930DW/MFC-T935DW

Use Brother Web Connect to access online services from your Brother machine. Some of these web services offer business versions.

To use Brother Web Connect, you must have an account with the online service you want to use. If you do not already have an account, use a computer to access the service's website and create an account.

#### Google Drive<sup>™</sup>

An online document storage, editing, sharing and file synchronisation service.

URL: drive.google.com

#### **Evernote**<sup>®</sup>

An online file storage and management service.

URL: www.evernote.com

#### Dropbox

An online file storage, sharing and synchronisation service.

URL: www.dropbox.com

#### OneDrive

An online file storage, sharing and management service.

URL: https://onedrive.live.com

#### Box

An online document editing and sharing service.

URL: <u>www.box.com</u>

#### OneNote

An online document editing and sharing service.

URL: www.onenote.com

#### **SharePoint Online**

An online content storage, sharing, and managing service for business.

For more information about any of these services, refer to the respective service's website.

The following table describes which file types can be used with each Brother Web Connect feature:

Accessible Services	Google Drive <sup>™</sup> Evernote <sup>®</sup> Dropbox OneDrive Box SharePoint Online	OneNote
	JPEG	JPEG
	PDF	PDF
Lipland accounted images	DOCX	DOCX
Upload scanned images	XLSX	XLSX
	PPTX	PPTX
	TIFF	TIFF

- Not all services are available in all countries.
  - For Hong Kong, Taiwan and Korea:

Brother Web Connect supports only file names written in English. Files named in the local language will not be downloaded.

#### Related Information

Brother Web Connect

▲ Home > Mobile/Web Connect > Brother Web Connect > Set Up Brother Web Connect

### Set Up Brother Web Connect

Related Models: MFC-T930DW/MFC-T935DW

- Brother Web Connect Setup Overview
- Create an Account for Each Online Service Before Using Brother Web Connect
- Apply for Brother Web Connect Access
- Register an Account on Your Brother Machine for Brother Web Connect

▲ Home > Mobile/Web Connect > Brother Web Connect > Set Up Brother Web Connect > Brother Web Connect Setup Overview

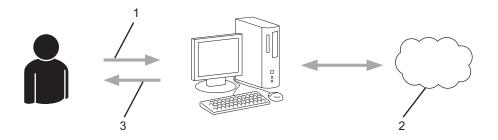
### **Brother Web Connect Setup Overview**

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Related Models: MFC-T930DW/MFC-T935DW
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Configure the Brother Web Connect settings using the following procedure:

#### Step 1: Create an account with the service you want to use.

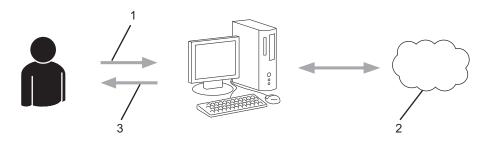
Access the service's website using a computer and create an account. (If you already have an account, there is no need to create an additional account.)



- 1. User registration
- 2. Web Service
- 3. Obtain account

#### Step 2: Apply for Brother Web Connect access.

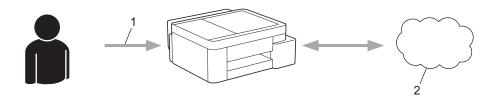
Start Brother Web Connect access using a computer and obtain a temporary ID.



- 1. Enter account information
- 2. Brother Web Connect application page
- 3. Obtain temporary ID

## Step 3: Register your account information on your machine so you can access the service you want to use.

Enter the temporary ID to enable the service on your machine. Specify the account name as you would like it to be displayed on the machine, and enter a PIN if you would like to use one.



- 1. Enter temporary ID
- 2. Web Service

Your Brother machine can now use the service.

### Related Information

Set Up Brother Web Connect

▲ Home > Mobile/Web Connect > Brother Web Connect > Set Up Brother Web Connect > Create an Account for Each Online Service Before Using Brother Web Connect

### Create an Account for Each Online Service Before Using Brother Web Connect

Related Models: MFC-T930DW/MFC-T935DW

To use Brother Web Connect to access an online service, you must have an account with that online service. If you do not already have an account, use a computer to access the service's website and create an account. After creating an account, log on and use the account once with a computer before using the Brother Web Connect feature. Otherwise, you may not be able to access the service using Brother Web Connect.

If you already have an account, there is no need to create an additional account.

When you have created an account with the online service you want to use, apply for Brother Web Connect access.



#### **Related Information**

Set Up Brother Web Connect

▲ Home > Mobile/Web Connect > Brother Web Connect > Set Up Brother Web Connect > Apply for Brother Web Connect Access

### Apply for Brother Web Connect Access

Related Models: MFC-T930DW/MFC-T935DW

To use Brother Web Connect to access online services, you must first apply for Brother Web Connect access using a computer that has the Brother Software installed.

1. Access the Brother Web Connect application website:

Option	Description
Windows	Launch <b>R</b> (Brother Utilities), and then click the drop-down list and select your model name (if not already selected). Click <b>Do More</b> in the left navigation bar, and then click <b>Brother Web Connect</b> .
	You can also access the website directly: Type <u>bwc.brother.com</u> into your web browser's address bar.

The Brother Web Connect page launches.

2. Select the service you want to use.

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3. Follow the on-screen instructions and apply for access.

When using SharePoint Online, follow the on-screen instructions to register a document library.

When finished, your temporary ID appears.



- 4. Make a note of your temporary ID as you will need it to register accounts to the machine. The temporary ID is valid for 24 hours.
- 5. Close the web browser.

Now that you have a Brother Web Connect access ID, you must register this ID on your machine, and then use your machine to access the web service you want to use.

#### **Related Information**

 $\checkmark$ 

Set Up Brother Web Connect

▲ Home > Mobile/Web Connect > Brother Web Connect > Set Up Brother Web Connect > Register an Account on Your Brother Machine for Brother Web Connect

### Register an Account on Your Brother Machine for Brother Web Connect

Related Models: MFC-T930DW/MFC-T935DW

You must enter your Brother Web Connect account information and configure your machine so that it can use Brother Web Connect to access the service you want.

- · You must apply for Brother Web Connect access to register an account on your machine.
- Before you register an account, confirm that the correct date and time are set on the machine's control
  panel.

#### 1. Press Photo/Web.

- If information regarding the Internet connection appears on the machine's LCD, read the information and press ▶.
- Occasionally, updates or announcements about Brother Web Connect's features will appear on the LCD. Read the information, and then press ▶.
- 2. Press ▲ or ▼ to select the following:
  - a. Select the service with which you want to register. Press OK.
  - b. Select [Register/Delete]. Press OK.
  - c. Select [Register Account]. Press OK.
- 3. The machine will prompt you to enter the temporary ID you received when you applied for Brother Web Connect access. Press ►.
- 4. Enter the temporary ID using the dial pad. Press OK.

An error message will appear on the LCD if the information you entered does not match the temporary ID you received when you applied for access, or if the temporary ID has expired. Either enter the temporary ID correctly, or apply for access again to receive a new temporary ID.

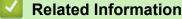
- 5. The machine will prompt you to enter the account name that you want to be displayed on the LCD. Press ▶.
- 6. Enter the name, and then press OK.
- 7. Do one of the following:
  - To set a PIN for the account, press ►. (A PIN prevents unauthorised access to the account.) Enter a fourdigit number, and then press OK.
  - If you do not want to set a PIN, press ◄.

When the account information you entered appears, confirm that it is correct.

- 8. Press ▶ to register your information as entered.
- 9. Press ►.

Account registration is complete and your machine can now access the service.

10. Press Stop/Exit.



Set Up Brother Web Connect

▲ Home > Mobile/Web Connect > Brother Web Connect > Scan and Upload Documents Using Brother Web Connect

## Scan and Upload Documents Using Brother Web Connect

#### Related Models: MFC-T930DW/MFC-T935DW

Upload your scanned photos and documents directly to a web service without using a computer.

- When scanning and uploading JPEG files or searchable PDF, monochrome scanning is not available.
- When scanning and uploading Microsoft Office files, monochrome scanning and grey scanning are not available.
- When scanning and uploading JPEG files, each page is uploaded as a separate file.
- Uploaded documents are saved in an album named From\_BrotherDevice.

For information regarding restrictions, such as the size or number of documents that can be uploaded, refer to the respective service's website.

1. Load your document.

#### 2. Press Photo/Web.

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- If information regarding the Internet connection appears on the machine's LCD, read the information and press ▶.
  - Occasionally, updates or announcements about Brother Web Connect's features will appear on the LCD. Read the information, and then press ►.
- 3. Press  $\blacktriangle$  or  $\triangledown$  to select the following:
  - a. Select the service that hosts the account to which you want to upload. Press OK.
  - b. Select your account name. Press OK.
- 4. If the PIN entry screen appears, enter the four-digit PIN, and then press OK.
- 5. Follow the on-screen instructions to complete this operation.

#### Related Information

Brother Web Connect

▲ Home > Mobile/Web Connect > AirPrint

## AirPrint

- AirPrint Overview
- Before Using AirPrint (macOS)
- Print Using AirPrint
- Scan Using AirPrint (macOS)
- Send a Fax Using AirPrint (macOS)

## **AirPrint Overview**

AirPrint is a printing solution for Apple operating systems that allows you to wirelessly print photos, email, web pages, and documents from your iPad, iPhone, iPod touch, and Mac computer without the need to install a driver.

#### (MFC-T930DW/MFC-T935DW)

AirPrint also allows you to send faxes directly from your Mac computer without having to print them and allows you to scan documents to your Mac computer.

(DCP-T530DW/DCP-T535DW/DCP-T536DW/DCP-T730DW/ DCP-T735DW/DCP-T830DW/DCP-T835DW)

AirPrint also allows you to scan documents to your Mac computer.

For more information, visit Apple's website.

Use of the Works with Apple badge means that an accessory has been designed to work specifically with the technology identified in the badge and has been certified by the developer to meet Apple performance standards.



• AirPrint



▲ Home > Mobile/Web Connect > AirPrint > Before Using AirPrint (macOS)

## Before Using AirPrint (macOS)

Before printing using macOS, add your machine to the printer list on your Mac computer.

- 1. Do one of the following:
  - macOS v14 and macOS v13
    - Select System Settings from the Apple menu.
  - macOS v12

Select System Preferences from the Apple menu.

- 2. Select Printers & Scanners.
- 3. Do one of the following:
  - macOS v14 and macOS v13

Click Add Printer, Scanner, or Fax....

macOS v12

Click the + icon below the Printers pane on the left.

The Add Printer screen appears.

- 4. Select your machine, and then select your model's name from the **Use** pop-up menu.
- 5. Click Add.

### Related Information

• AirPrint

▲ Home > Mobile/Web Connect > AirPrint > Print Using AirPrint

## **Print Using AirPrint**

- Print from iPad, iPhone, or iPod touch
- Print Using AirPrint (macOS)

▲ Home > Mobile/Web Connect > AirPrint > Print Using AirPrint > Print from iPad, iPhone, or iPod touch

## Print from iPad, iPhone, or iPod touch

The procedure used to print may vary by application. Safari is used in the example below.

- 1. Make sure your machine is turned on.
- 2. Load the paper in the paper tray and change the paper tray settings on your machine.
- 3. Use Safari to open the page that you want to print.



- 5. Tap Print.
- 6. Make sure your machine is selected.
- 7. If a different machine (or no machine) is selected, tap Printer.

A list of available machines appears.

- 8. Tap your machine's name in the list.
- 9. Select the options you want, such as the number of pages to print and 2-sided printing (if supported by your machine).
- 10. Tap Print.

### Related Information

• Print Using AirPrint

#### ▲ Home > Mobile/Web Connect > AirPrint > Print Using AirPrint > Print Using AirPrint (macOS)

## Print Using AirPrint (macOS)

The procedure used to print may vary by application. Safari is used in the example below. Before printing, make sure your machine is in the printer list on your Mac computer.

- 1. Make sure your machine is turned on.
- 2. Load the paper in the paper tray and change the paper tray settings on your machine.
- 3. On your Mac computer, use Safari to open the page that you want to print.
- 4. Click the File menu, and then select Print.
- 5. Make sure your machine is selected. If a different machine (or no machine) is selected, click the **Printer** popup menu, and then select your machine.
- 6. Select the desired options, such as the number of pages to print and 2-sided printing (if supported by your machine).
- 7. Click Print.



#### Print Using AirPrint

#### **Related Topics:**

Before Using AirPrint (macOS)

## Scan Using AirPrint (macOS)

Before scanning, make sure your machine is in the scanner list on your Mac computer.

- 1. Load your document.
- 2. Do one of the following:
  - macOS v14 and macOS v13
     Select System Settings from the Apple menu.
  - macOS v12

Select System Preferences from the Apple menu.

- 3. Select Printers & Scanners.
- 4. Select your machine from the scanner list.
- 5. Do one of the following:
  - macOS v14 and macOS v13
    - Click the **Open Scanner...** button.
  - macOS v12

Click the Scan tab, and then click the Open Scanner... button.

- The Scanner screen appears.
- 6. If you place the document in the ADF, select **Use Document Feeder** checkbox, and then select the size of your document from the scan size setting pop-up menu.
- 7. Select the destination folder or destination application from the destination setting pop-up menu.
- 8. Click Show Details to change the scanning settings if needed.

You can crop the image manually by dragging the mouse pointer over the portion you want to scan when scanning from the scanner glass.

9. Click Scan.

### **Related Information**

- AirPrint
- **Related Topics:**
- Before Using AirPrint (macOS)

▲ Home > Mobile/Web Connect > AirPrint > Send a Fax Using AirPrint (macOS)

## Send a Fax Using AirPrint (macOS)

Related Models: MFC-T930DW/MFC-T935DW

Make sure your machine is in the printer list on your Mac computer. Apple TextEdit is used in the example below.

AirPrint supports only monochrome fax documents.

- 1. Make sure your machine is turned on.
- 2. On your Mac computer, open the file that you want to send as a fax.
- 3. Click the File menu, and then select Print.
- 4. Click the **Printer** pop-up menu, and then select your model with **Fax** in the name.
- 5. Type the fax recipient information.
- 6. Click Fax.

### Related Information

• AirPrint

#### **Related Topics:**

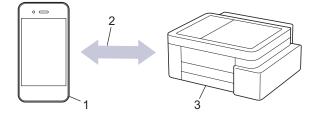
• Before Using AirPrint (macOS)

▲ Home > Mobile/Web Connect > Mopria<sup>™</sup> Print Service and Mopria<sup>™</sup> Scan

# Mopria<sup>™</sup> Print Service and Mopria<sup>™</sup> Scan

Mopria<sup>™</sup> Print Service is a print feature and Mopria<sup>™</sup> Scan is a scan feature on Android<sup>™</sup> mobile devices developed by the Mopria Alliance<sup>™</sup>. With this service, you can connect to the same network as your machine to print and scan without additional setup.





- 1. Android<sup>™</sup> Mobile Device
- 2. Wi-Fi<sup>®</sup> Connection
- 3. Your Machine

You must download the Mopria<sup>™</sup> Print Service or Mopria<sup>™</sup> Scan from Google Play<sup>™</sup> and install it on your Android<sup>™</sup> device. Before using these Mopria<sup>™</sup> features, make sure you enable them on your mobile device.

### Related Information

Mobile/Web Connect

▲ Home > Mobile/Web Connect > Brother Mobile Connect

## **Brother Mobile Connect**

Use Brother Mobile Connect to print and scan from your mobile device.

• For Android<sup>™</sup> devices:

Brother Mobile Connect allows you to use your Brother machine's features directly from your Android<sup>™</sup> device.

Download and install Brother Mobile Connect from Google Play<sup>™</sup>.

For all iOS or iPadOS supported devices including iPhone, iPad, and iPod touch:

Brother Mobile Connect allows you to use your Brother machine's features directly from your iOS or iPadOS device.

Download and install Brother Mobile Connect from the App Store.

### **Related Information**

Mobile/Web Connect

#### Home > Troubleshooting

## Troubleshooting

If you think there is a problem with your machine, first check each of the items below, then try to identify the problem, and follow our troubleshooting tips.

You can correct most problems yourself. If you need additional help, visit <u>support.brother.com</u> for the latest FAQs and troubleshooting tips:

- 1. Visit <u>support.brother.com</u>.
- 2. Click FAQs & Troubleshooting and search for your model name.

First, check the following:

- The machine's power cord is connected correctly and the machine's power is on.
- All of the machine's protective parts have been removed.
- The Scanner Cover and the Jam Clear Cover are fully closed. (The Scanner Cover is available only for certain models.)
- Paper is inserted correctly in the paper tray.
- The interface cables are securely connected to the machine and the computer, or the wireless connection is set up on both the machine and your computer.
- (For network models) The access point (for wireless), router, or hub is turned on and its link indicator is blinking.
- The machine's LCD is displaying messages.

If you did not solve the problem with the checks, identify the problem and then see Related Information.

#### Related Information

- Error and Maintenance Messages
- Document Jams
- Printer Jam or Paper Jam
- Paper Handling and Printing Problems
- Telephone and Fax Problems
- Network Problems
- Other Problems
- · Check the Machine Information
- Update Your Machine's Firmware
- Reset Your Machine

▲ Home > Troubleshooting > Error and Maintenance Messages

### **Error and Maintenance Messages**

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As with any sophisticated office product, errors may occur and supply items may have to be replaced. If this happens, your machine identifies the error or required routine maintenance and shows the appropriate message. The most common error and maintenance messages are shown in the table.

You can correct most errors and perform routine maintenance yourself. If you need more tips, go to your model's **FAQs & Troubleshooting** page at <u>support.brother.com/faqs</u>.

Related Information references are at the bottom of this page.

>> DCP-T530DW/DCP-T535DW/DCP-T536DW/DCP-T730DW/DCP-T735DW/DCP-T830DW/DCP-T835DW >> MFC-T930DW/MFC-T935DW

### DCP-T530DW/DCP-T535DW/DCP-T536DW/DCP-T730DW/DCP-T735DW/ DCP-T830DW/DCP-T835DW

Error Message	Cause	Action
B&W Print Only	<ul> <li>The amount of remaining ink in one or more of the ink tanks (except black) is low.</li> <li>This error message may appear if the ink dot counter is incorrect even if some ink remains.</li> <li>While this message appears on the LCD, each operation works in the following way: <ul> <li>Printing (Windows)</li> <li>If the media type is set to Plain Paper and you selected Greyscale in the printer driver, you can use the machine as a monochrome printer.</li> <li>Copying</li> <li>If the paper type is set to Plain Paper, you can make copies in monochrome.</li> </ul> </li> </ul>	for the refilled colour. Press ▼ (ℕ₀) for the non-refilled colours. See Related Information: Refill the Ink Tanks.
Cannot Connect	The maximum number of mobile devices are already connected to the Wi-Fi Direct network when the Brother machine is the Group Owner.	After the current connection between your Brother machine and another mobile device has shut down, try to configure the Wi-Fi Direct settings again. You can confirm the connection status by printing the Network Configuration Report. See Related Information: Print the Network Configuration Report.
Cannot Print ##	The machine has a mechanical problem. <b>-OR-</b> A foreign object, such as a paper clip or a piece of ripped paper, is in the machine.	Remove any foreign objects and paper scraps from inside the machine. If the error message continues, turn off the machine and unplug it, wait a few minutes, then plug it in and turn it on again. See Related Information: Paper is Jammed in the Machine (Paper Jam).
Cannot Print Refill [X]	The amount of remaining ink in one or more of the ink tanks is low. The machine will stop all print operations.	Refill the ink tank. When you refill the ink tank, fill the ink up to the upper line, or fill with all of the ink in the bottle if it does not exceed the upper line.

Error Message	Cause	Action
	This error message may appear if the ink dot counter is incorrect even if some ink remains.	A message may appear on the LCD to verify whether the ink tanks were refilled. Press ▲ (Yes) to reset the ink dot counter for the refilled colour. Press ▼ (No) for the non-refilled colours. See <i>Related Information</i> : <i>Refill the Ink</i> <i>Tanks</i> . You can still scan even if the ink is low or needs to be refilled.
Cannot Scan ##	The machine has a mechanical problem.	Turn off the machine and unplug it, wait a few minutes, then plug it in and turn it on again.
Change Paper?	This message is displayed when the setting to confirm the paper type and size is enabled.	To not display this confirmation message, change the setting to Off. See <i>Related Information</i> : <i>Change the</i> <i>Check Paper Setting</i> .
Check ink level. If there is ink, then press OK.	Some ink has been used and the machine must check ink volume.	Look through the ink tank's window to confirm the actual amount of remaining ink. If the remaining ink level is at or below the lower line under the minimum fill mark, refill the ink tank.
Close ink cover.	The ink tank cover is not locked in the closed position.	Firmly close the ink tank cover until it locks into place.
Connection Error	Other devices are trying to connect to the Wi-Fi Direct network at the same time.	Make sure there are no other devices trying to connect to the Wi-Fi Direct network, and then try to configure the Wi- Fi Direct settings again.
Connection Fail	The Brother machine and your mobile device cannot communicate during the Wi-Fi Direct network configuration.	<ul> <li>Move the mobile device closer to your Brother machine.</li> <li>Move your Brother machine and the mobile device to an obstruction-free area.</li> <li>If you are using the PIN Method of WPS, make sure you have entered the correct PIN.</li> </ul>
Cover is Open.	The scanner cover is not locked in the closed position.	Lift the scanner cover and then close it again. Make sure the interface cable (if used)
		has been guided correctly through the cable channel and out the back of the machine.
Data Remaining	Print data is left in the machine's memory.	Press <b>Stop/Exit</b> . The machine will cancel the job and clear it from the memory. Try to print again.
Document Jam	The document was not inserted or fed correctly, or the document scanned from the ADF was too long.	Remove the jammed document, and then press <b>Stop/Exit</b> . Set the document in the ADF correctly. See <i>Related Information: Load</i> <i>Documents in the Automatic Document</i> <i>Feeder (ADF)</i> . See <i>Related Information: Document</i> <i>Jams</i> .
High Temperature	The room temperature is too high.	After cooling the room, allow the machine to cool down to room temperature. Try

Error Message	Cause	Action
		again when the machine has cooled down.
Ink Low	The amount of remaining ink in one or more of the ink tanks is low. This error message may appear if the ink dot counter is incorrect even if some ink remains.	Look through the ink tank's window to confirm the actual amount of remaining ink. If the remaining ink level is at or below the lower line under the minimum fill mark, refill the ink tank.
		A message may appear on the LCD to verify whether the ink tanks were refilled. Press $\blacktriangle$ (Yes) to reset the ink dot counter for the refilled colour. Press $\blacktriangledown$ (No) for the non-refilled colours.
		See Related Information: Refill the Ink Tanks.
InkBox Full	The ink absorber box or flushing box needs to be replaced. These components may require periodic replacement to ensure optimum performance from your Brother machine. The replacement cycle depends on the number of purges and flushes required to clean the ink system. The more cleaning the machine requires, the faster these boxes will fill up. The replacement is not covered under the warranty.	The ink absorber box must be replaced. Contact Brother customer service or your local Brother Authorised Service Centre to have your machine serviced.
InkBox NearFull	The ink absorber box is nearly full.	The ink absorber box must be replaced soon. Contact Brother customer service or your local Brother dealer.
		The ink absorber box absorbs the small amount of ink emitted during print head cleaning.
Low Temperature	The room temperature is too low.	After warming the room, allow the machine to warm up to room temperature. Try again when the machine has warmed up.
No Device	When configuring the Wi-Fi Direct network, the Brother machine cannot find your mobile device.	Make sure your machine and mobile device are in the Wi-Fi Direct mode.
		Move the mobile device closer to your Brother machine.
		Move your Brother machine and the mobile device to an obstruction-free area.
		• If you are manually configuring the Wi- Fi Direct network, make sure you have entered the correct password.
		<ul> <li>If your mobile device has a configuration page for obtaining an IP address, make sure your mobile device's IP address has been configured via DHCP.</li> </ul>
No Paper Fed	The machine is out of paper or paper is	Do one of the following:
No Paper Tl	not correctly loaded in the paper tray.	<ul> <li>Refill the paper tray, and then press Mono Start or Colour Start.</li> </ul>
		<ul> <li>Remove and reload the paper, and then press Mono Start or Colour Start.</li> </ul>

Error Message	Cause	Action
No Paper Fed		See Related Information: Load Paper.
No Paper Tl	The paper is not inserted in the centre of the manual feed slot. (DCP-T530DW/DCP-T535DW/ DCP-T536DW/DCP-T730DW/ DCP-T735DW)	Remove the paper and reinsert it in the centre of the manual feed slot, and then follow the LCD instructions. See Related Information: Load Paper in the Manual Feed Slot.
	The paper in the manual feed slot does not stay straight when fed. (DCP-T530DW/DCP-T535DW/ DCP-T536DW/DCP-T730DW/ DCP-T735DW)	Using both hands, adjust the manual feed slot paper guides to make sure there is no gap between them and the paper, and then press <b>Mono Start</b> or <b>Colour Start</b> . See Related Information: Load Paper in the Manual Feed Slot.
	The Jam Clear Cover is not closed correctly.	Make sure the Jam Clear Cover is completely closed. See <i>Related Information: Printer Jam or</i> <i>Paper Jam</i> .
	Paper dust has accumulated on the surface of the paper pick-up rollers.	Clean the paper pick-up rollers. See Related Information: Clean the Paper Pick-up Rollers.
No Paper MP	The machine is out of paper or paper is not correctly loaded in the MP tray.	<ul> <li>Do one of the following:</li> <li>Refill the MP tray, and then press Mono Start or Colour Start.</li> </ul>
		<ul> <li>Remove and reload the paper, and then press Mono Start or Colour Start.</li> <li>See Related Information: Load Paper in the Multi-purpose Tray (MP Tray).</li> </ul>
Out of Memory	The machine's memory is full.	<ul> <li>If a copy operation is in progress:</li> <li>Press Stop/Exit and wait until the other operations that are in progress finish, and then try again.</li> <li>Press Mono Start or Colour Start to</li> </ul>
		copy the pages scanned so far.
Paper Jam	The paper is jammed in the machine.	Carefully remove the jammed paper, and then press <b>Stop/Exit</b> . See <i>Related Information: Printer Jam or</i> <i>Paper Jam</i> .
		Make sure the paper guides are set to the correct paper size. DO NOT extend the paper tray when you
	More than one sheet of paper was placed in the manual feed slot.	load A5 or smaller paper. Do not put more than one sheet of paper in the manual feed slot at any one time.
	-OR- Another sheet of paper was placed in the manual feed slot before the LCD displayed Place one sheet at a time	Wait until the LCD prompts you to load another sheet of paper before you feed the next sheet of paper in the manual feed slot.
	(DCP-T530DW/DCP-T535DW/ DCP-T536DW/DCP-T730DW/ DCP-T735DW)	
	Paper dust has accumulated on the surface of the paper pick-up rollers.	Clean the paper pick-up rollers. See Related Information: Clean the Paper Pick-up Rollers.

Error Message	Cause	Action
Size Mismatch	The paper size setting does not match the size of paper in the tray.	<ol> <li>Check that the paper size you selected from your machine's display matches the size of the paper in the tray.</li> </ol>
	The paper guides in the tray are not adjusted correctly for the paper size you	See Related Information: Change the Paper Size and Paper Type.
		2. Make sure the paper you have loaded is in portrait orientation and the paper guides are correctly adjusted to match the paper size.
		See Related Information: Load Paper.
		3. After confirming the paper size and the paper position, press <b>Mono Start</b> or <b>Colour Start</b> .
		If you are printing from your computer, make sure the paper size you selected in the printer driver or in the application you use to print matches the size of paper in the tray.
		See Related Information: Printer Driver Settings (Windows).
Paper Tray 1 not detected Pa	The paper tray is not completely inserted.	Slowly push the paper tray completely into the machine.
	Paper or a foreign object is preventing the paper tray from being inserted correctly.	Pull the paper tray out of the machine and remove the jammed paper or foreign object. If you cannot find or remove the jammed paper, see <i>Related Information</i> : <i>Printer Jam or Paper Jam</i> .

## MFC-T930DW/MFC-T935DW

Error Message	Cause	Action
Absorber NearFull	er NearFull       The ink absorber box is nearly full.	The ink absorber box must be replaced soon. Contact Brother customer service or your local Brother dealer.
		The ink absorber box absorbs the small amount of ink emitted during print head cleaning.
B&W Print Only	<ul> <li>The amount of remaining ink in one or more of the ink tanks (except black) is low.</li> <li>This error message may appear if the ink dot counter is incorrect even if some ink remains.</li> <li>While this message appears on the LCD, each operation works in the following way:</li> <li>Printing (Windows)</li> <li>If the media type is set to Plain Paper and you selected Greyscale in the printer driver, you can use the machine as a monochrome printer.</li> <li>Copying</li> <li>If the paper type is set to Plain Paper, you can make copies in monochrome.</li> </ul>	Refill the ink tank. When you refill the ink tank, fill the ink up to the upper line, or fill with all of the ink in the bottle if it does not exceed the upper line. A message may appear on the LCD to verify whether the ink tanks were refilled. Press ▶ (Yes) to reset the ink dot counter for the refilled colour. Press ◄ (No) for the non-refilled colours. See <i>Related Information: Refill the Ink</i> <i>Tanks</i> . The machine may stop all print operations and you may not be able to use the machine until you refill the ink tank in the following case: If you unplug the machine.

Error Message	Cause	Action
Cannot Clean ## Cannot Start ## Cannot Print ##	The machine has a mechanical problem. <b>-OR-</b> A foreign object, such as a paper clip or a piece of ripped paper, is in the machine.	Remove any foreign objects and paper scraps from inside the machine. If the error message continues, turn off the machine and unplug it, wait a few minutes, then plug it in and turn it on again. See Related Information: Paper is Jammed Inside and in the Front of the Machine (Jam Inside/Front). If you cannot print documents and received faxes, transfer them to another fax machine or to your computer before disconnecting the machine so you will not lose any important messages. Then, turn off the machine and unplug it, wait a few minutes, then plug it in and turn it on again. See Related Information: Unable to Print or Scan -Transfer Your Faxes.
Cannot Scan ##	The machine has a mechanical problem.	Turn off the machine and unplug it, wait a few minutes, then plug it in and turn it on again. If you cannot print documents and received faxes, transfer them to another fax machine or to your computer before disconnecting the machine so you will not lose any important messages. Then, turn off the machine and unplug it, wait a few minutes, then plug it in and turn it on again. See Related Information: Unable to Print or Scan -Transfer Your Faxes.
Check the ink levels, If there is ink in all 4 ink tanks, Press OK	Some ink has been used and the machine must check ink volume.	Look through the ink tank's window to confirm the actual amount of remaining ink. If the remaining ink level is at or below the lower line under the minimum fill mark, refill the ink tank.
Comm. Error	Poor telephone line quality caused a communication error.	Send the fax again or connect the machine to another telephone line. If the problem continues, contact the telephone company and ask them to check your telephone line.
Connection Error	Other devices are trying to connect to the Wi-Fi Direct network at the same time.	Make sure there are no other devices trying to connect to the Wi-Fi Direct network, and then try to configure the Wi- Fi Direct settings again.
Connection Failed	The Brother machine and your mobile device cannot communicate during the Wi-Fi Direct network configuration.	<ul> <li>Move the mobile device closer to your Brother machine.</li> <li>Move your Brother machine and the mobile device to an obstruction-free area.</li> <li>If you are using the PIN Method of WPS, make sure you have entered the correct PIN.</li> </ul>
Cover is Open.	The scanner cover is not locked in the closed position.	Lift the scanner cover and then close it again.

Error Message	Cause	Action
Cover is Open.	The scanner cover is not locked in the closed position.	Make sure the interface cable (if used) has been guided correctly through the cable channel and out the back of the machine.
	The ink tank cover is not locked in the closed position.	Firmly close the ink tank cover until it locks into place.
Data Remaining	Print data is left in the machine's memory.	Press <b>Stop/Exit</b> . The machine will cancel the job and clear it from the memory. Try to print again.
Disconnected	The other person or other person's fax machine stopped the call.	Try to send or receive again. If calls are stopped repeatedly and you are using a VoIP (Voice over IP) system, try changing the Compatibility to Basic (for VoIP). See <i>Related Information: Telephone Line</i> <i>Interference/VoIP</i> .
Document Jam	The document was not inserted or fed correctly, or the document scanned from the ADF was too long.	Remove the jammed document, and then press <b>Stop/Exit</b> . Set the document in the ADF correctly. See <i>Related Information: Load</i> <i>Documents in the Automatic Document</i> <i>Feeder (ADF).</i> See <i>Related Information: Document</i> <i>Jams.</i>
High Temperature	The room temperature is too high.	After cooling the room, allow the machine to cool down to room temperature. Try again when the machine has cooled down.
Hub is Unusable.	A hub or USB flash drive with hub has been connected to the USB direct interface.	Hubs, including a USB flash drive with a built-in hub, are not supported. Unplug the device from the USB direct interface.
Ink Absorber Full	The ink absorber box or flushing box needs to be replaced. These components may require periodic replacement to ensure optimum performance from your Brother machine. The replacement cycle depends on the number of purges and flushes required to clean the ink system. The more cleaning the machine requires, the faster these boxes will fill up. The replacement is not covered under the warranty.	The ink absorber box must be replaced. Contact Brother customer service or your local Brother Authorised Service Centre to have your machine serviced.
Ink Low	The amount of remaining ink in one or more of the ink tanks is low. This error message may appear if the ink dot counter is incorrect even if some ink remains.	Look through the ink tank's window to confirm the actual amount of remaining ink. If the remaining ink level is at or below the lower line under the minimum fill mark, refill the ink tank. A message may appear on the LCD to verify whether the ink tanks were refilled. Press ► (Yes) to reset the ink dot counter for the refilled colour. Press ◄ (No) for the non-refilled colours. See <i>Related Information: Refill the Ink</i> <i>Tanks</i> .

Error Message	Cause	Action
Repeat Jam Front		See Related Information: Paper is Jammed in the Front of the Machine (Jam Front). Make sure the paper guides are set to the
		correct paper size. DO NOT extend the paper tray when you load A5 or smaller paper.
Jam Inside/Front Repeat Jam	The paper is jammed in the machine.	Carefully remove the jammed paper. See Related Information: Paper is Jammed Inside and in the Front of the Machine (Jam Inside/Front).
		Make sure the paper guides are set to the correct paper size. DO NOT extend the paper tray when you load A5 or smaller paper.
Jam Inside/MP Repeat Jam In/MP	The paper is jammed in the machine.	Carefully remove the jammed paper. See Related Information: Paper is Jammed Inside and in the Multi-purpose Tray (Paper Jam/Jam Inside/MP).
	The paper guides are not set to the correct paper size.	Make sure the paper guides are set to the correct paper size.
Jam MP Tray	The paper is jammed in the machine.	Carefully remove the jammed paper.
		See Related Information: Paper is Jammed in the Multi-purpose Tray (Jam MP tray).
	The paper guides are not set to the correct paper size.	Make sure the paper guides are set to the correct paper size.
Jam Rear	The paper is jammed in the machine.	Carefully remove the jammed paper. See Related Information: Paper is Jammed in the Back of the Machine (Jam Rear).
		Make sure the paper guides are set to the correct paper size.
		DO NOT extend the paper tray when you load A5 or smaller paper.
	Paper dust has accumulated on the surface of the paper pick-up rollers.	Clean the paper pick-up rollers. See <i>Related Information: Clean the Paper</i> <i>Pick-up Rollers</i> .
Low Temperature	The room temperature is too low.	After warming the room, allow the machine to warm up to room temperature. Try again when the machine has warmed up.
Media is Full.	The USB flash drive you are using does not have enough free space to scan the document.	Delete unused files from your USB flash drive to free some space, and then try again.
No Device	When configuring the Wi-Fi Direct network, the Brother machine cannot find	Make sure your machine and mobile device are in the Wi-Fi Direct mode.
	your mobile device.	Move the mobile device closer to your Brother machine.
		Move your Brother machine and the mobile device to an obstruction-free area.

Error Message	Cause	Action
		• If you are manually configuring the Wi- Fi Direct network, make sure you have entered the correct password.
		<ul> <li>If your mobile device has a configuration page for obtaining an IP address, make sure your mobile device's IP address has been configured via DHCP.</li> </ul>
No File	The USB flash drive in the media drive does not contain a .JPG file.	Reinsert the correct USB flash drive in the slot.
No Paper Fed Again	Paper dust has accumulated on the surface of the paper pick-up rollers.	Clean the paper pick-up rollers. See Related Information: Clean the Paper Pick-up Rollers.
No Paper Fed MPTray	The machine is out of paper or paper is not correctly loaded in the MP tray.	<ul> <li>Do one of the following:</li> <li>Refill the MP tray, and then press ▶.</li> <li>Remove and reload the paper, and then press ▶.</li> <li>See Related Information: Load Paper in the Multi-purpose Tray (MP Tray).</li> </ul>
No Paper Fed Tray 1	The machine is out of paper or paper is not correctly loaded in the paper tray.	<ul> <li>Do one of the following:</li> <li>Refill the paper tray, and then press ►.</li> <li>Remove and reload the paper, and then press ►.</li> <li>See <i>Related Information</i>: Load Paper.</li> </ul>
	The Jam Clear Cover is not closed correctly.	Make sure the Jam Clear Cover is completely closed. See Related Information: Printer Jam or Paper Jam.
	Paper dust has accumulated on the surface of the paper pick-up rollers.	Clean the paper pick-up rollers. See Related Information: Clean the Paper Pick-up Rollers.
No Response/Busy	The number you dialled does not answer or is busy.	Verify the number and try again.
Not Registered	You tried to access a Speed Dial number that has not been stored in the machine.	Set up the Speed Dial number.
Out of Fax Memory	The fax memory is full.	Print the faxes that are in the memory. See Related Information: Print a Fax Stored in the Machine's Memory.
Out of Memory	The machine's memory is full.	<ul> <li>If a fax-sending or copy operation is in progress:</li> <li>Press Stop/Exit and wait until the other operations that are in progress finish, and then try again.</li> <li>Press ► to select Partial Print to copy the pages scanned so far.</li> <li>Print the faxes that are in the memory. See Related Information: Print a Fax Stored in the Machine's Memory.</li> </ul>
Paper Size Mismatch	The paper size setting does not match the size of paper in the tray. -OR-	<ol> <li>Check that the paper size you selected from your machine's display matches the size of the paper in the tray.</li> <li>See Related Information: Change the Paper Size and Paper Type.</li> </ol>

Error Message	Cause	Action
Paper Size Mismatch	The paper guides in the tray are not adjusted correctly for the paper size you are using.	<ol> <li>Make sure the paper you have loaded is in portrait orientation and the paper guides are correctly adjusted to match the paper size. See <i>Related Information: Load Paper</i>.</li> <li>After confirming the paper size and the paper position, press ►.</li> <li>If you are printing from your computer, make sure the paper size you selected in the printer driver or in the application you use to print matches the size of paper in the tray.</li> <li>See <i>Related Information: Printer Driver</i> <i>Settings (Windows).</i></li> </ol>
Refill Ink	The amount of remaining ink in one or more of the ink tanks is low. The machine will stop all print operations. This error message may appear if the ink dot counter is incorrect even if some ink remains.	Refill the ink tank. When you refill the ink tank, fill the ink up to the upper line, or fill with all of the ink in the bottle if it does not exceed the upper line. A message may appear on the LCD to verify whether the ink tanks were refilled. Press ► (Yes) to reset the ink dot counter for the refilled colour. Press ◄ (No) for the non-refilled colours. See Related Information: Refill the Ink Tanks. You can still scan even if the ink is low or needs to be refilled.
The maximum number of devices are already connected using Wi-Fi Direct.	The maximum number of mobile devices are already connected to the Wi-Fi Direct network when the Brother machine is the Group Owner.	After the current connection between your Brother machine and another mobile device has shut down, try to configure the Wi-Fi Direct settings again. You can confirm the connection status by printing the Network Configuration Report. See Related Information: Print the Network Configuration Report.
Tray 1 not detected	The paper tray is not completely inserted.	Slowly push the paper tray completely into the machine.
	Paper or a foreign object is preventing the paper tray from being inserted correctly.	Pull the paper tray out of the machine and remove the jammed paper or foreign object. If you cannot find or remove the jammed paper, see <i>Related Information</i> : <i>Printer Jam or Paper Jam</i> .
Tray 1 Settings MP Tray Settings	This message is displayed when the setting to confirm the paper type and size is enabled.	To not display this confirmation message, change the setting to Off. See Related Information: Change the Check Paper Setting.
Unusable Device Disconnect device from front connector & turn machine off & then on	A broken device is connected to the USB direct interface.	Unplug the device from the USB direct interface. Turn the machine off and then on again.
Unusable Device Please disconnect USB device.	A USB device or USB flash drive that is not supported has been connected to the USB direct interface.	Unplug the device from the USB direct interface.

### Related Information

- Troubleshooting
  - Unable to Print or Scan -Transfer Your Faxes
  - Error Messages When Using the Brother Web Connect Feature

#### **Related Topics:**

- Print the Network Configuration Report
- Refill the Ink Tanks
- Change the Check Paper Setting
- Telephone Line Interference/VoIP
- Load Documents in the Automatic Document Feeder (ADF)
- Document Jams
- Load Paper
- Load Paper in the Manual Feed Slot
- Printer Jam or Paper Jam
- Clean the Paper Pick-up Rollers
- Print a Fax Stored in the Machine's Memory
- Change the Paper Size and Paper Type
- Printer Driver Settings (Windows)
- · Paper is Jammed Inside and in the Front of the Machine (Jam Inside/Front)
- Paper is Jammed in the Front of the Machine (Jam Front)
- Paper is Jammed in the Back of the Machine (Jam Rear)
- Paper is Jammed in the Multi-purpose Tray (Jam MP tray)
- Paper is Jammed Inside and in the Multi-purpose Tray (Paper Jam/Jam Inside/MP)
- Printing Difficulties
- Paper Handling Difficulties
- Paper is Jammed in the Machine (Paper Jam)
- Load Paper in the Multi-purpose Tray (MP Tray)

▲ Home > Troubleshooting > Error and Maintenance Messages > Unable to Print or Scan -Transfer Your Faxes

## **Unable to Print or Scan -Transfer Your Faxes**

#### Related Models: MFC-T930DW/MFC-T935DW

#### If the LCD shows:

- [Cannot Clean ##]
- [Cannot Start ##]
- [Cannot Print ##]
- [Cannot Scan ##]

We recommend transferring your faxes to another fax machine or to your computer.

See Related Information: Transfer Faxes to Another Fax Machine.

See Related Information: Transfer Faxes to Your Computer.

You can also transfer the Fax Journal report to see if there are any faxes you must transfer.

See Related Information: Transfer the Fax Journal Report to Another Fax Machine.

#### Related Information

- Error and Maintenance Messages
  - Transfer Faxes to Another Fax Machine
  - Transfer Faxes to Your Computer
  - Transfer the Fax Journal Report to Another Fax Machine

#### **Related Topics:**

- Use PC-Fax Receive to Transfer Received Faxes to Your Computer (Windows only)
- · Reset the Network Settings to Factory Default
- Reset Your Machine
- Reset Functions Overview

▲ Home > Troubleshooting > Error and Maintenance Messages > Unable to Print or Scan -Transfer Your Faxes > Transfer Faxes to Another Fax Machine

## **Transfer Faxes to Another Fax Machine**

Related Models: MFC-T930DW/MFC-T935DW

You must set up your Station ID before transferring faxes to another fax machine.

- 1. Press Stop/Exit to clear the error temporarily.
- 2. Press Settings.
- 3. Press ▲ or ▼ to make your selections:
  - a. Select [Service]. Press OK.
  - b. Select [Data Transfer]. Press OK.
  - c. Select [Fax Transfer]. Press OK.
- 4. Do one of the following:
  - If the LCD displays [No Data], there are no faxes left in the machine's memory. Press ▶, and then press **Stop/Exit**.
  - Enter the fax number where faxes will be forwarded.
- 5. Press Mono Start.

#### **Related Information**

- Unable to Print or Scan -Transfer Your Faxes
- **Related Topics:**
- Set Your Station ID

▲ Home > Troubleshooting > Error and Maintenance Messages > Unable to Print or Scan -Transfer Your Faxes > Transfer Faxes to Your Computer

## **Transfer Faxes to Your Computer**

Related Models: MFC-T930DW/MFC-T935DW

You can transfer the faxes from your machine's memory to your computer.

- 1. Press Stop/Exit to clear the error temporarily.
- 2. Make sure you have installed the Brother software and drivers on your computer, and then turn on **PC-FAX Receive** on the computer.
- 3. Launch **Selected**). (Brother Utilities), and then click the drop-down list and select your model name (if not already selected).
- 4. Click PC-FAX in the left navigation bar, and then click Receive.
- 5. Read and confirm the instructions on your computer.

Faxes in the machine's memory will be sent to your computer automatically.

#### When faxes in the machine's memory are not sent to your computer:

Make sure you have set [PC Fax Receive] on the machine.

Press ▲ or V to select [Backup Print: On] or [Backup Print: Off]. Press OK.

If faxes are in the machine's memory when you set up PC-Fax Receive, an LCD message prompts you to transfer the faxes to your computer.

Press ► to transfer all faxes in the memory to your computer.

### Related Information

• Unable to Print or Scan -Transfer Your Faxes

#### **Related Topics:**

• Use PC-Fax Receive to Transfer Received Faxes to Your Computer (Windows only)

▲ Home > Troubleshooting > Error and Maintenance Messages > Unable to Print or Scan -Transfer Your Faxes > Transfer the Fax Journal Report to Another Fax Machine

## **Transfer the Fax Journal Report to Another Fax Machine**

Related Models: MFC-T930DW/MFC-T935DW

You must set up your Station ID before transferring the Fax Journal report to another fax machine.

- 1. Press Stop/Exit to clear the error temporarily.
- 2. Press Settings.
- 3. Press ▲ or ▼ to make your selections:
  - a. Select [Service]. Press OK.
  - b. Select [Data Transfer]. Press OK.
  - c. Select [Report Transfer]. Press OK.
- 4. Enter the fax number where Fax Journal report will be forwarded.
- 5. Press Mono Start.

#### Related Information

• Unable to Print or Scan -Transfer Your Faxes

#### **Related Topics:**

• Set Your Station ID

▲ Home > Troubleshooting > Error and Maintenance Messages > Error Messages When Using the Brother Web Connect Feature

## **Error Messages When Using the Brother Web Connect Feature**

Related Models: MFC-T930DW/MFC-T935DW

Your Brother machine displays an error message if an error occurs. The most common error messages are shown in the chart.

You can correct most errors yourself. If you need more tips, go to your model's **FAQs & Troubleshooting** page at <u>support.brother.com/faqs</u>.

### **Connection Error**

Error Messages	Cause	Action
Connection Error 02	The machine is not connected to a network.	<ul> <li>Verify that the network connection is good.</li> <li>If <b>Photo/Web</b> was pressed soon after the machine was turned on, the network connection may not have been established yet. Wait and try again.</li> </ul>
Connection Error 03	<ul> <li>Network or server settings are incorrect.</li> <li>There is a problem with the network or server.</li> </ul>	<ul> <li>Confirm that network settings are correct, or wait and try again later.</li> <li>If Photo/Web was pressed soon after the machine was turned on, the network connection may not have been established yet. Wait and try again.</li> </ul>
Connection Error 07	Date and time settings are incorrect.	Set the date and time correctly. Note that if the machine's power cord is disconnected, the date and time settings may have reset to factory settings.

### **Authentication Error**

Error Messages	Cause	Action
Authentication Error 01	The PIN you entered to access the account is incorrect. The PIN is the four-digit number that was entered when registering the account to the machine.	Enter the correct PIN.
Authentication Error 02	The temporary ID that was entered is incorrect.	Enter the correct temporary ID.
	The temporary ID that was entered has expired. A temporary ID is valid for 24 hours.	Apply for Brother Web Connect access again and receive a new temporary ID, and then use the new ID to register the account to the machine.
Authentication Error 03	The name you entered as the display name has already been registered to another service user.	Enter a different display name.

### **Server Error**

Error Messages	Cause	Action
Server Error 01	The machine's authentication information (needed to access the service) has expired or is invalid.	Apply for Brother Web Connect access again to receive a new temporary ID, and then use the new ID to register the account to the machine.
Server Error 03	<ul> <li>The file you are trying to upload may have one of the following problems:</li> <li>The file exceeds the service's limit on number of pixels, file size, etc.</li> <li>The file type is not supported.</li> <li>The file is corrupted.</li> </ul>	<ul> <li>The file cannot be used:</li> <li>Check the service's size or format restrictions.</li> <li>Save the file as a different type.</li> <li>If possible, get a new, uncorrupted version of the file.</li> </ul>
Server Error 13	There is a problem with the service and it cannot be used now.	Wait and try again. If you get the message again, access the service from a computer to confirm if it is unavailable.

### **Shortcut Error**

Error Messages	Cause	Action
Shortcut Error 02	The shortcut cannot be used because the account was deleted after the shortcut was registered.	Delete the shortcut, and then register the account and shortcut again.

## Related Information

Error and Maintenance Messages

▲ Home > Troubleshooting > Document Jams

## **Document Jams**

Related Models: DCP-T730DW/DCP-T735DW/DCP-T830DW/DCP-T835DW/MFC-T930DW/MFC-T935DW

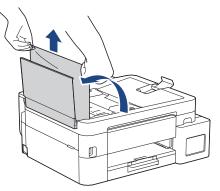
- Document is Jammed in the Top of the ADF Unit
- Document is Jammed inside the ADF Unit
- Remove Paper Scraps Jammed in the ADF
- Error and Maintenance Messages

▲ Home > Troubleshooting > Document Jams > Document is Jammed in the Top of the ADF Unit

## Document is Jammed in the Top of the ADF Unit

Related Models: DCP-T730DW/DCP-T735DW/DCP-T830DW/DCP-T835DW/MFC-T930DW/MFC-T935DW

- 1. Remove any paper from the ADF that is not jammed.
- 2. Open the ADF cover.
- 3. Remove the jammed document by pulling it upwards.



- 4. Close the ADF cover.
- 5. Press Stop/Exit.

### IMPORTANT

To avoid future document jams, close the ADF cover correctly by pressing it down in the centre.

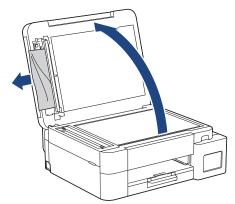


▲ Home > Troubleshooting > Document Jams > Document is Jammed inside the ADF Unit

## Document is Jammed inside the ADF Unit

Related Models: DCP-T730DW/DCP-T735DW/DCP-T830DW/DCP-T835DW/MFC-T930DW/MFC-T935DW

- 1. Remove any paper from the ADF that is not jammed.
- 2. Lift the document cover.
- 3. Pull the jammed document out to the left.



- 4. Close the document cover.
- 5. Press Stop/Exit.

### Related Information

Document Jams

▲ Home > Troubleshooting > Document Jams > Remove Paper Scraps Jammed in the ADF

## **Remove Paper Scraps Jammed in the ADF**

Related Models: DCP-T730DW/DCP-T735DW/DCP-T830DW/DCP-T835DW/MFC-T930DW/MFC-T935DW

- 1. Lift the document cover.
- 2. Insert a piece of stiff paper, such as cardstock, into the ADF to push any small paper scraps through.



- 3. Close the document cover.
- 4. Press Stop/Exit.

### Related Information

Document Jams

▲ Home > Troubleshooting > Printer Jam or Paper Jam

### Printer Jam or Paper Jam

Locate and remove the jammed paper.

- Paper is Jammed in the Machine (Paper Jam)
- Paper is Jammed Inside and in the Front of the Machine (Jam Inside/Front)
- Paper is Jammed in the Front of the Machine (Jam Front)
- Paper is Jammed in the Back of the Machine (Jam Rear)
- Paper is Jammed in the Multi-purpose Tray (Jam MP tray)
- Paper is Jammed Inside and in the Multi-purpose Tray (Paper Jam/Jam Inside/MP)
- Error and Maintenance Messages
- Paper Handling Difficulties

▲ Home > Troubleshooting > Printer Jam or Paper Jam > Paper is Jammed in the Machine (Paper Jam)

### Paper is Jammed in the Machine (Paper Jam)

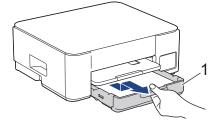
Related Models: DCP-T530DW/DCP-T535DW/DCP-T536DW/DCP-T730DW/DCP-T735DW/DCP-T830DW/ DCP-T835DW

>> DCP-T530DW/DCP-T535DW/DCP-T536DW/DCP-T730DW/DCP-T735DW >> DCP-T830DW/DCP-T835DW

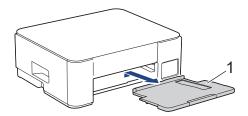
### DCP-T530DW/DCP-T535DW/DCP-T536DW/DCP-T730DW/DCP-T735DW

If the LCD displays [Paper Jam], follow these steps:

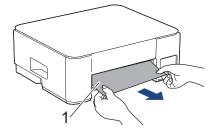
- 1. Unplug the machine from the electrical socket.
- 2. Pull the paper tray (1) completely out of the machine.



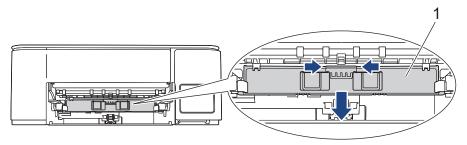
3. Lift the paper support (1), and then pull it at an angle completely out of the machine as shown by the arrow.



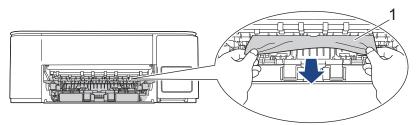
4. Slowly pull the jammed paper (1) out of the machine.



5. Squeeze both green levers together, and then lower the maintenance unit (1).



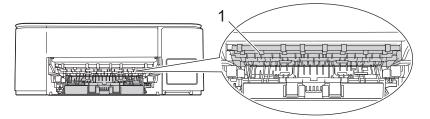
6. Slowly pull the jammed paper (1) out of the machine.



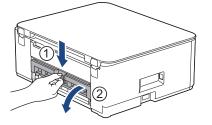
### IMPORTANT

Be careful, as ink can easily get on your hands. If ink gets on your skin or clothing, immediately wash it off with soap or detergent.

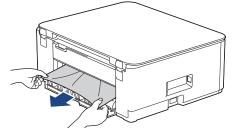
7. Make sure you look carefully inside (1) for any scraps of paper.



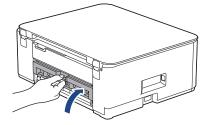
8. Push down on the Jam Clear Cover (1) on the back of the machine, and then open it (2).



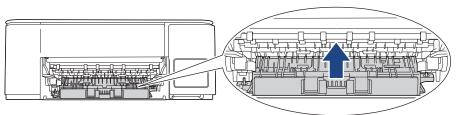
9. Slowly pull the jammed paper out of the machine.



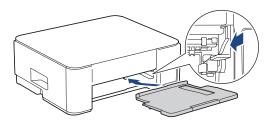
10. Close the Jam Clear Cover. Make sure the cover is closed completely.



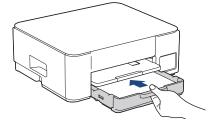
11. Raise the maintenance unit.



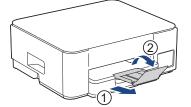
12. Put the paper support firmly back in the machine. Make sure you fit the paper support into the channels.



13. Push the paper tray firmly back in the machine.



14. Pull out the paper support (1) until it locks into place, and then unfold the paper support flap (2).

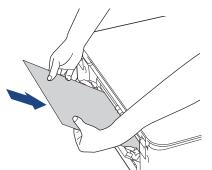


15. Reconnect the power cord.

### Additional paper jam clear operations

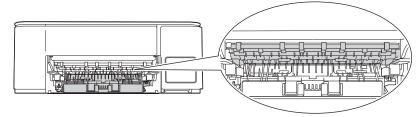
If the LCD error message continues to appear and you repeatedly experience paper jams, do the following:

- 1. Unplug the machine from the electrical socket and open the manual feed slot cover.
- 2. Load one sheet of thick A4 or Letter sized paper, such as glossy paper, in the manual feed slot. Insert the paper deep into the manual feed slot.



3. Re-connect the power cord.

The paper you placed in the manual feed slot will be fed through the machine and ejected. If the thick paper is pushing any jammed paper out, remove the jammed paper.

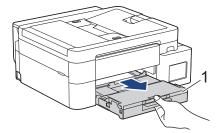


#### DCP-T830DW/DCP-T835DW

When printing from the paper tray, if the LCD displays [Paper Jam], follow these steps:

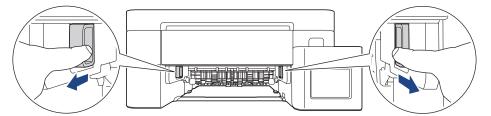
If you are using the MP tray, see *Related Information*: *Paper is Jammed Inside and in the Multi-purpose Tray (Paper Jam/Jam Inside/MP)*.

- 1. Unplug the machine from the electrical socket.
- 2. Pull the paper tray (1) completely out of the machine.



Ø

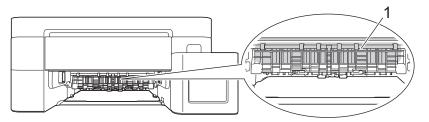
3. Pull the two green levers inside the machine to release the jammed paper.



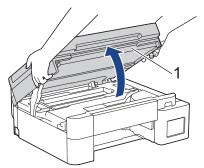
4. Slowly pull the jammed paper (1) out of the machine.



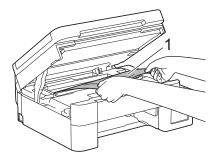
5. Make sure you look carefully inside (1) for any scraps of paper.



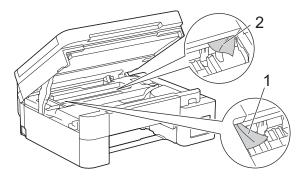
6. Place both hands under the plastic tabs on both sides of the machine to lift the scanner cover (1) into the open position.



7. Slowly pull the jammed paper (1) out of the machine.

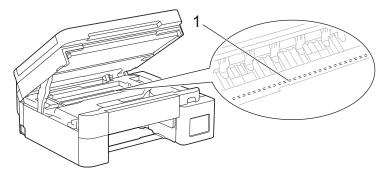


8. Move the print head (if needed) to take out any paper remaining in this area. Make sure scraps of paper are not left in the corners of the machine (1) and (2).

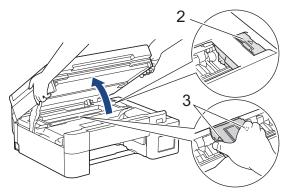


#### IMPORTANT

• DO NOT touch the encoder strip, a thin strip of plastic that stretches across the width of the machine (1). Doing this may cause damage to the machine.



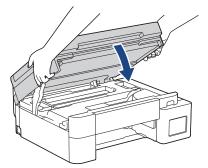
- If the print head is in the right corner as shown in the illustration (2), you cannot move it. Follow these steps:
  - a. Close the scanner cover, and then reconnect the power cord.
  - b. Open the scanner cover again, and then hold down the **Stop/Exit** button until the print head moves to the centre.
  - c. Unplug the machine from the power source and remove the jammed paper.



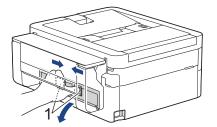
• If the paper is jammed under the print head, unplug the machine from the power source, and then move the print head to take out the paper.

Hold the concave areas with the triangle marks as shown in the illustration (3) to move the print head.

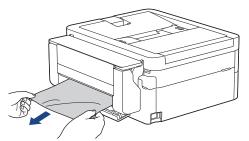
- If ink gets on your skin or clothing, immediately wash it off with soap or detergent.
- 9. Gently close the scanner cover using both hands.



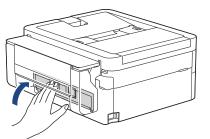
10. Squeeze both levers (1), and then open the Jam Clear Cover at the back of the machine.



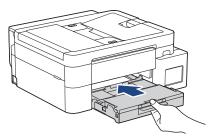
11. Slowly pull the jammed paper out of the machine.



12. Close the Jam Clear Cover. Make sure the cover is closed completely.



13. Put the paper tray firmly back in the machine.



14. Pull out the paper support (1) until it locks into place, and then unfold the paper support flap (2).



15. Reconnect the power cord.



**Related Information** 

• Printer Jam or Paper Jam

**Related Topics:** 

• Paper is Jammed Inside and in the Multi-purpose Tray (Paper Jam/Jam Inside/MP)

▲ Home > Troubleshooting > Printer Jam or Paper Jam > Paper is Jammed Inside and in the Front of the Machine (Jam Inside/Front)

### Paper is Jammed Inside and in the Front of the Machine (Jam Inside/ Front)

Related Models: MFC-T930DW/MFC-T935DW

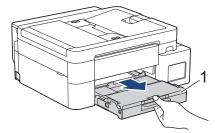
If the LCD displays [Jam Inside/Front], [Repeat Jam Inside/Front] or [Repeat Jam], follow these
steps:

1. Unplug the machine from the electrical socket.

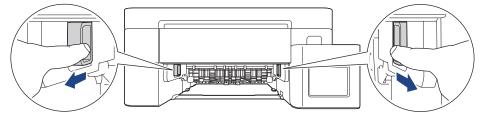
#### **IMPORTANT**

Before you unplug the machine from the power source, you can transfer your faxes that are stored in the machine's memory to your computer or another fax machine so you will not lose any important messages.

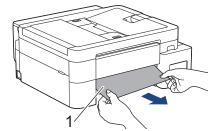
2. Pull the paper tray (1) completely out of the machine as shown by the arrow.



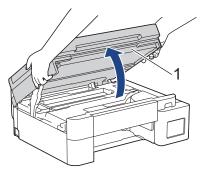
3. Pull the two green levers inside the machine to release the jammed paper.



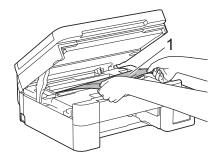
4. Slowly pull the jammed paper (1) out of the machine.



5. Place both hands under the plastic tabs on both sides of the machine to lift the scanner cover (1) into the open position.

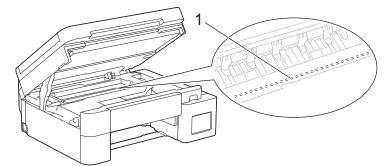


6. Slowly pull the jammed paper (1) out of the machine.

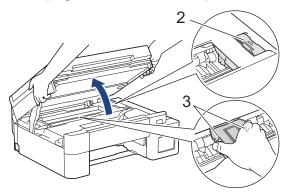


#### IMPORTANT

• DO NOT touch the encoder strip, a thin strip of plastic that stretches across the width of the machine (1). Doing this may cause damage to the machine.



- If the print head is in the right corner as shown in the illustration (2), you cannot move it. Follow these steps:
  - a. Close the scanner cover, and then reconnect the power cord.
  - b. Open the scanner cover again, and then press and hold the **Stop/Exit** button until the print head moves to the centre.
  - c. Unplug the machine from the power source and carefully remove the jammed paper.

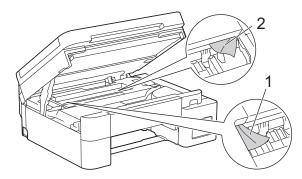


• If the paper is jammed under the print head, unplug the machine from the power source, and then move the print head to remove the paper.

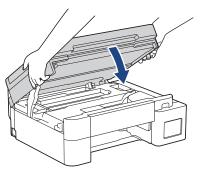
Hold the concave areas with the triangle marks as shown in the illustration (3) to move the print head.

· If ink gets on your skin or clothing, immediately wash it off with soap or detergent.

If your LCD error message was [Repeat Jam Inside/Front] or [Repeat Jam], move the print head, and then remove any paper remaining in this area. Make sure scraps of paper are not left in the corners of the machine (1) and (2).

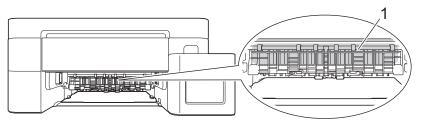


7. Gently close the scanner cover using both hands.

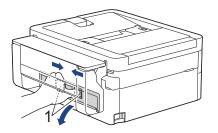


<sup>•</sup> If your LCD error message was [Repeat Jam Inside/Front] or [Repeat Jam], do the following:

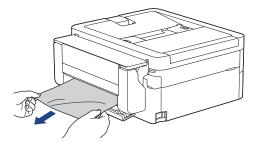
a. Make sure you look carefully inside (1) for any scraps of paper.



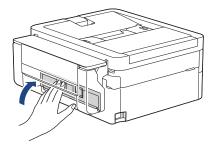
b. Squeeze both levers (1), and then open the Jam Clear Cover at the back of the machine.



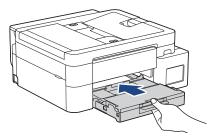
c. Slowly pull the jammed paper out of the machine.



d. Close the Jam Clear Cover. Make sure the cover is closed completely.



8. Slowly push the paper tray completely into the machine.



9. Pull out the paper support (1) until it locks into place, and then unfold the paper support flap (2).



10. Reconnect the power cord.

# Related Information

• Printer Jam or Paper Jam

### **Related Topics:**

Error and Maintenance Messages

▲ Home > Troubleshooting > Printer Jam or Paper Jam > Paper is Jammed in the Front of the Machine (Jam Front)

# Paper is Jammed in the Front of the Machine (Jam Front)

Related Models: MFC-T930DW/MFC-T935DW

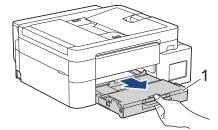
If the LCD displays [Jam Front] or [Repeat Jam Front], follow these steps:

1. Unplug the machine from the electrical socket.

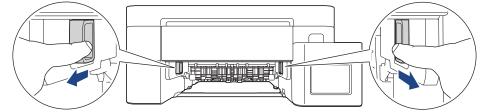
### IMPORTANT

Before you unplug the machine from the power source, you can transfer your faxes that are stored in the machine's memory to your computer or another fax machine so you will not lose any important messages.

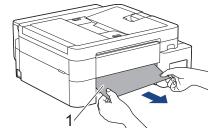
2. Pull the paper tray (1) completely out of the machine as shown by the arrow.



3. Pull the two green levers inside the machine to release the jammed paper.

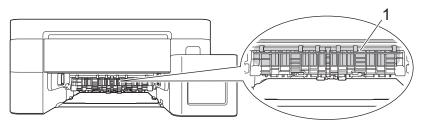


4. Slowly pull out the jammed paper (1).

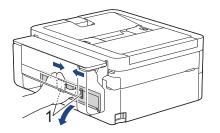


If your LCD error message was [Repeat Jam Front], do the following:

a. Make sure you look carefully inside (1) for any scraps of paper.

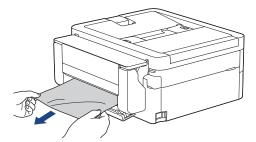


b. Squeeze both levers (1), and then open the Jam Clear Cover at the back of the machine.

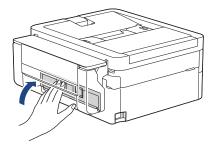


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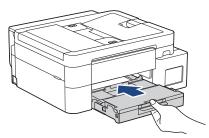
c. Slowly pull the jammed paper out of the machine.



d. Close the Jam Clear Cover. Make sure the cover is closed completely.



5. Slowly push the paper tray completely into the machine.



6. Pull out the paper support (1) until it locks into place, and then unfold the paper support flap (2).



7. Reconnect the power cord.

# Related Information

• Printer Jam or Paper Jam

### **Related Topics:**

Error and Maintenance Messages

▲ Home > Troubleshooting > Printer Jam or Paper Jam > Paper is Jammed in the Back of the Machine (Jam Rear)

# Paper is Jammed in the Back of the Machine (Jam Rear)

Related Models: MFC-T930DW/MFC-T935DW

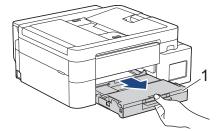
If the LCD displays [Jam Rear], follow these steps:

1. Unplug the machine from the electrical socket.

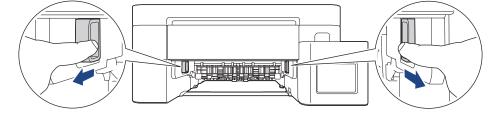
#### IMPORTANT

Before you unplug the machine from the power source, you can transfer your faxes that are stored in the machine's memory to your computer or another fax machine so you will not lose any important messages.

2. Pull the paper tray (1) completely out of the machine as shown by the arrow.

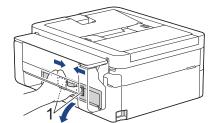


3. Pull the two green levers inside the machine to release the jammed paper.

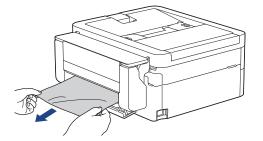


Depending on the paper size, it is easier to remove the jammed paper from the front of the machine rather than from the back of the machine.

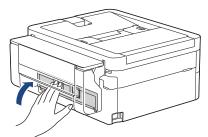
4. Squeeze both levers (1), and then open the Jam Clear Cover at the back of the machine.



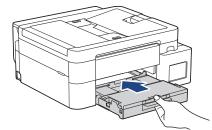
5. Slowly pull the jammed paper out of the machine.



6. Close the Jam Clear Cover. Make sure the cover is closed completely.



7. Slowly push the paper tray completely into the machine.



8. Pull out the paper support (1) until it locks into place, and then unfold the paper support flap (2).



9. Reconnect the power cord.



• Printer Jam or Paper Jam

#### **Related Topics:**

• Error and Maintenance Messages

▲ Home > Troubleshooting > Printer Jam or Paper Jam > Paper is Jammed in the Multi-purpose Tray (Jam MP tray)

### Paper is Jammed in the Multi-purpose Tray (Jam MP tray)

Related Models: MFC-T930DW/MFC-T935DW

If the LCD displays [Jam MP Tray], follow these steps:

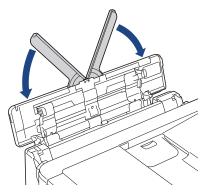
1. Unplug the machine from the electrical socket.

#### IMPORTANT

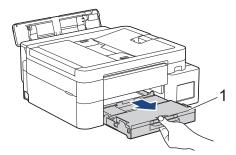
Before you unplug the machine from the power source, you can transfer your faxes that are stored in the machine's memory to your computer or another fax machine so you will not lose any important messages.

2. Remove any paper that is loaded on the MP tray.

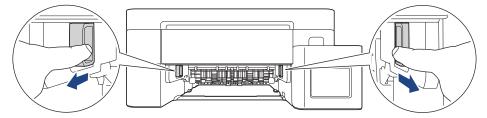
Place the paper support back into the MP tray cover.



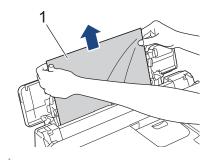
3. Pull the paper tray (1) completely out of the machine.



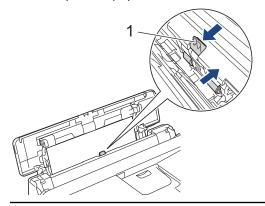
4. Pull the two green levers inside the machine to release the jammed paper.



5. Slowly pull out the jammed paper (1).

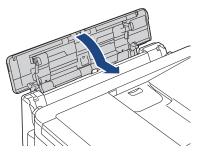


If you are having difficulty pulling the paper out, push the release lever (1) toward the back of the machine, and then pull the paper.

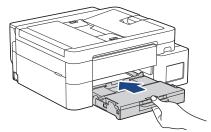


6. Close the MP tray cover.

Ø



7. Push the paper tray firmly back in the machine.



8. Pull out the paper support (1) until it locks into place, and then unfold the paper support flap (2).



9. Reconnect the power cord.

### Related Information

• Printer Jam or Paper Jam

**Related Topics:** 

• Error and Maintenance Messages

▲ Home > Troubleshooting > Printer Jam or Paper Jam > Paper is Jammed Inside and in the Multi-purpose Tray (Paper Jam/Jam Inside/MP)

# Paper is Jammed Inside and in the Multi-purpose Tray (Paper Jam/Jam Inside/MP)

Related Models: DCP-T830DW/DCP-T835DW/MFC-T930DW/MFC-T935DW

(DCP-T830DW/DCP-T835DW) When using the Multi-purpose (MP) tray, if the LCD displays [Paper Jam], follow these steps:

(MFC-T930DW/MFC-T935DW) If the LCD displays [Jam Inside/MP] or [Repeat Jam In/MP], follow these steps:

1. Unplug the machine from the electrical socket.

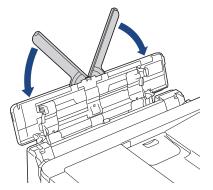
#### **IMPORTANT**

#### (MFC-T930DW/MFC-T935DW)

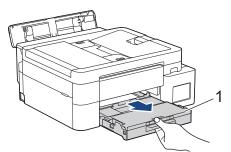
Before you unplug the machine from the power source, you can transfer your faxes that are stored in the machine's memory to your computer or another fax machine so you will not lose any important messages.

2. Remove any paper that is loaded on the MP tray.

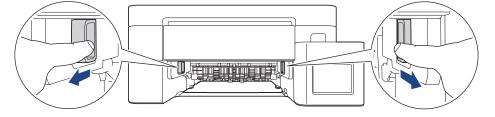
Place the paper support back into the MP tray cover.



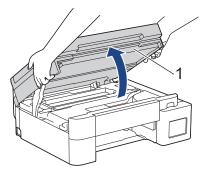
3. Pull the paper tray (1) completely out of the machine.



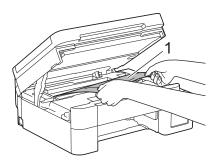
4. Pull the two green levers inside the machine to release the jammed paper.



5. Place both hands under the plastic tabs on both sides of the machine to lift the scanner cover (1) into the open position.

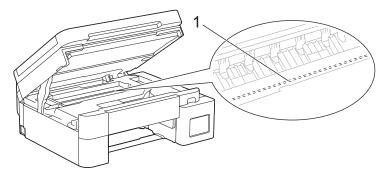


6. Slowly pull the jammed paper (1) out of the machine.

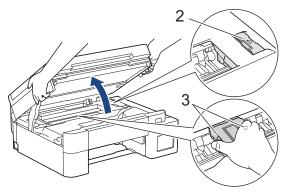


#### IMPORTANT

• DO NOT touch the encoder strip, a thin strip of plastic that stretches across the width of the machine (1). Doing this may cause damage to the machine.



- If the print head is in the right corner as shown in the illustration (2), you cannot move it. Follow these steps:
  - a. Close the scanner cover, and then reconnect the power cord.
  - b. Open the scanner cover again, and then press and hold the **Stop/Exit** button until the print head moves to the centre.
  - c. Unplug the machine from the power source and remove the jammed paper.

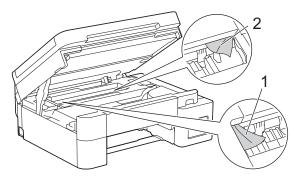


• If the paper is jammed under the print head, unplug the machine from the power source, and then move the print head to remove the paper.

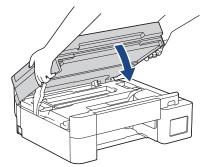
Hold the concave areas with the triangle marks as shown in the illustration (3) to move the print head.

• If ink gets on your skin or clothing, immediately wash it off with soap or detergent.

<sup>6</sup> Move the print head (if needed) to remove any paper remaining in this area. Make sure scraps of paper are not left in the corners of the machine (1) and (2).

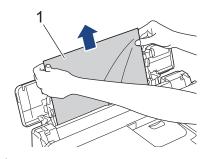


7. Gently close the scanner cover using both hands.

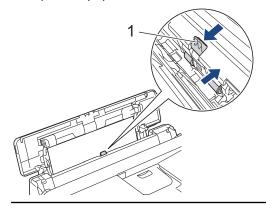


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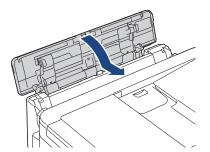
8. Slowly pull out the jammed paper (1).



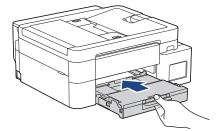
If you are having difficulty pulling paper out, push the release lever (1) toward the back of the machine, and then pull the paper.



9. Close the MP tray cover.



10. Push the paper tray firmly back in the machine.



11. Pull out the paper support (1) until it locks into place, and then unfold the paper support flap (2).



12. Reconnect the power cord.



• Printer Jam or Paper Jam

#### **Related Topics:**

• Error and Maintenance Messages

▲ Home > Troubleshooting > Paper Handling and Printing Problems

### Paper Handling and Printing Problems

- Paper Handling Difficulties
- Printing Difficulties
- Print Quality Difficulties
- Printing Received Faxes (For models with facsimile function)

▲ Home > Troubleshooting > Paper Handling and Printing Problems > Paper Handling Difficulties

# Paper Handling Difficulties

If, after reading the information in this table, you still need help, see the latest troubleshooting tips at <u>support.brother.com/faqs</u>.

Difficulties	Suggestions
The machine does not feed paper.	Make sure the paper tray is pushed in all the way until it locks into place.
	Make sure the Jam Clear Cover at the back of the machine is closed.
	If the machine's LCD displays a Paper Jam message and you still have a problem, see <i>Related Information: Error and Maintenance Messages</i> .
	If the paper tray is empty, load a new stack of paper into the paper tray.
	If there is paper in the paper tray, make sure it is straight. If the paper is curled, straighten it. Sometimes it is helpful to remove the paper, turn the stack over and put it back in the paper tray.
	Reduce the amount of paper in the paper tray, and then try again.
	Clean the paper pick-up rollers. See Related Information: Clean the Paper Pick-up Rollers.
	Make sure that the paper is within specifications for the machine.
	See Related Information: Paper Capacity of the Paper Tray.
Photo paper does not feed correctly.	When you print on photo paper, load one extra sheet of the same photo paper in the paper tray.
Machine feeds multiple pages.	Make sure the paper is loaded correctly in the paper tray.
	• Remove all the paper from the tray and fan the stack of paper well, then put it back in the tray.
	<ul> <li>Make sure you do not push the paper in too far.</li> </ul>
	See Related Information: Load Paper.
	Make sure the Jam Clear Cover is closed correctly.
	See Related Information: Printer Jam or Paper Jam.
	Make sure the Base Pad in the paper tray is not dirty.
	See Related Information: Clean the Base Pad.
There is a paper jam.	See Related Information: Printer Jam or Paper Jam.
	Make sure the paper guides are set to the correct paper size.
	Use the jam prevention settings.
	For copying:
	See Related Information: Change the Print Options to Improve Your Print Results.
	For printing:
	See Related Information: Prevent Smudged Printouts and Paper Jams (Windows).
The paper jams when you use 2- sided print.	If paper jams occur frequently during 2-sided printing, the paper feed rollers may be stained with ink. Clean the paper feed rollers.
	See Related Information: Clean the Paper Feed Rollers.

#### $\checkmark$

### **Related Information**

Paper Handling and Printing Problems

#### **Related Topics:**

- Error and Maintenance Messages
- Clean the Paper Pick-up Rollers

- Paper Capacity of the Paper Tray
- Load Paper
- Printer Jam or Paper Jam
- Clean the Base Pad
- Change the Print Options to Improve Your Print Results
- Prevent Smudged Printouts and Paper Jams (Windows)
- Clean the Paper Feed Rollers

▲ Home > Troubleshooting > Paper Handling and Printing Problems > Printing Difficulties

### **Printing Difficulties**

If, after reading the information in this table, you still need help, see the latest troubleshooting tips at <u>support.brother.com/faqs</u>.

Difficulties	Suggestions
No printout	(Windows)
	Check that the correct printer driver has been installed and selected.
	Check to see if the machine's display is showing an error message.
	See Related Information: Error and Maintenance Messages.
	Check that the machine is online:
	• Windows
	1. Hold down the 🔳 key and press the 🦳 key on the computer's
	keyboard to launch <b>Run</b> .
	2. Type <b>"control printers"</b> in the <b>Open:</b> field and click <b>OK</b> .
	Run ×
	Type the name of a program, folder, document or Internet resource, and Windows will open it for you.
	Open: control printers ~
	OK Cancel <u>B</u> rowse
	The <b>Devices and Printers</b> window appears.
	<i>M</i>
	If the Devices and Printers window does not appear, click View more devices > More devices and printer settings.
	3. Right-click your model's icon, and then click <b>See what's printing</b> .
	4. If printer driver options appear, select your printer driver.
	5. Click <b>Printer</b> in the menu bar and make sure <b>Use Printer Offline</b> is not
	selected.
	<ul> <li>Mac Click the System Preferences or System Settings menu, and then select</li> </ul>
	the <b>Printers &amp; Scanners</b> option. When the machine is offline, delete it, and then add it.
	Look through the ink tank's window to confirm the actual amount of remaining ink.
	If the remaining ink level is at or below the lower line under the minimum fill mark, refill the ink tank.
	A message may appear on the LCD to verify whether the ink tanks were refilled. Select $Yes$ to reset the ink dot counter for the refilled colour. Select $No$ for the non-refilled colours.
	See Related Information: Refill the Ink Tanks.
	If old, unprinted data remains in the printer driver spooler, it will prevent new print jobs from printing. Open the printer icon and delete all data as follows:
	• Windows
	<ol> <li>Hold down the set key and press the R key on the computer's keyboard to launch Run.</li> </ol>

Difficulties	Suggestions
	2. Type "control printers" in the Open: field and click OK.
	🖅 Run 🛛 🕹
	Type the name of a program, folder, document or Internet resource, and Windows will open it for you.         Open:       control printers
	OK Cancel <u>B</u> rowse
	The <b>Devices and Printers</b> window appears.
	If the Devices and Printers window does not appear, click View more devices > More devices and printer settings.
	• Mac
	Click System Preferences or System Settings > Printers & Scanners.
The headers or footers appear when the document is displayed on the screen but do not appear when the document is printed.	There is an unprintable area on the top and bottom of the page. Adjust the top and bottom margins in your document to allow for this. See <i>Related Information</i> : <i>Unprintable Area</i> .
Cannot perform 'Page Layout'	(Windows)
printing.	Check that the paper size setting in the application and in the printer driver are the same.
Print speed is too slow.	(Windows)
	Try changing the printer driver setting. The highest resolution needs longer data processing, sending, and printing time. Try the other quality settings in the printer driver as follows:
	In the printer driver, clear the <b>Colour Enhancement</b> checkbox on the <b>Advanced</b> tab.
	Turn the Borderless feature off. Borderless printing is slower than normal printing.
	See Related Information: Printer Driver Settings (Windows).
	Turn the Quiet Mode setting off. Print speed is slower in Quiet Mode. See Related Information: Reduce Printing Noise.
	Make sure the Media Type setting in the printer drivers, your application, or the Paper Type setting on the machine matches the type of paper you are using.
	See Related Information: Change the Paper Size and Paper Type.
	See Related Information: Printer Driver Settings (Windows).
Cannot print on 1-sided or 2- sided.	<ul> <li>(Windows) Change the 2-sided option in the printer driver.</li> <li>If you want to make a temporary change, select <b>None</b> or <b>2-sided</b> in the</li> </ul>
	printer driver from your application.
	<ul> <li>See <i>Related Information: Print a Document (Windows).</i></li> <li>If you want to make a permanent change, change the default printer driver</li> </ul>
	settings.
	See Related Information: Change the Default Print Settings (Windows).

### Related Information

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Paper Handling and Printing Problems

#### **Related Topics:**

- Error and Maintenance Messages
- Refill the Ink Tanks
- Unprintable Area
- Printer Driver Settings (Windows)
- Reduce Printing Noise
- Change the Paper Size and Paper Type
- Print a Document (Windows)
- Change the Default Print Settings (Windows)

▲ Home > Troubleshooting > Paper Handling and Printing Problems > Print Quality Difficulties

### **Print Quality Difficulties**

If, after reading the information in this table, you still need help, see the latest troubleshooting tips at <u>support.brother.com/faqs</u>.

Difficulties	Suggestions
Poor print quality	Check the print quality.
	See Related Information: Check the Print Quality.
	Make sure the Media Type setting in the printer drivers, your application, or the Paper Type setting on the machine matches the type of paper you are using.
	See Related Information: Change the Paper Size and Paper Type.
	See Related Information: Printer Driver Settings (Windows).
	Make sure the ink is fresh. The following may cause ink to clog:
	The expiration date written on the bottle package has passed.
	• The ink bottle may not have been stored correctly before use. Store the ink bottle on a level surface in a cool, dark place.
	The ink bottle cap may not be tightly secured.
	Make sure you are using one of the recommended types of paper.
	See Related Information: Acceptable Print Media.
	The recommended environment for your machine is between 20°C to 33°C.
White lines appear in text or graphics.	Clean the print head. See Related Information: Clean the Print Head from Your Brother Machine. See Related Information: Clean the Print Head Using Web Based Management. See Related Information: Clean the Print Head from Your Computer (Windows).
	Check and adjust the paper feed.
	See Related Information: Correct the Paper Feed to Clear Vertical Lines.
	Try using the recommended types of paper.
	See Related Information: Acceptable Print Media.
	To prolong print head life, provide the best ink economy and maintain print quality, we do not recommend frequently unplugging the machine and/or leaving the machine unplugged for extended periods of time. We recommend using to power down the machine. Using allows minimal power to the machine, resulting in periodic, but less frequent, cleaning of the print head.
Dark lines appear at regular	Check and adjust the paper feed.
intervals.	See Related Information: Correct the Paper Feed to Clear Vertical Lines.
The machine prints blank pages.	Check the print quality.
	See Related Information: Check the Print Quality.
	To prolong print head life, provide the best ink economy and maintain print quality, we do not recommend frequently unplugging the machine and/or leaving

Difficulties	Suggestions
	the machine unplugged for extended periods of time. We recommend using 🕐
	to power down the machine. Using 🕐 allows minimal power to the machine, resulting in periodic, but less frequent, cleaning of the print head.
Characters and lines are blurred.	Check the printing alignment. See Related Information: Check the Print Alignment from Your Brother Machine. Change the print options. See Related Information: Change the Print Options to Improve Your Print
Printed text or images are skewed.	Results. Make sure the paper is loaded correctly in the paper tray and the paper guides are adjusted correctly. See Related Information: Load Paper.
	Make sure the Jam Clear Cover is closed correctly.
There are smudges or stains at the top centre of the printed page.	Make sure the paper is not too thick or curled. See <i>Related Information</i> : <i>Acceptable Print Media</i> .
Printing appears dirty or ink seems to run.	Make sure you are using the recommended types of paper. Do not handle the paper until the ink is dry.
	See Related Information: Acceptable Print Media.
	Make sure the printing surface is face down in the paper tray. If you are using photo paper, make sure the glossy side of the photo paper is face down in the tray and you have set the correct paper type. If you are printing a photo from your computer, set the Media Type in the printer driver or in the application you use to print.
Ink is smudged or wet when using glossy photo paper.	Be sure to check the front and back of the paper. Place the glossy surface (printing surface) face down. See <i>Related Information: Change the Paper Size and Paper Type</i> .
	If you use glossy photo paper, make sure the paper type setting is correct.
Stains appear on the reverse side or at the bottom of the page.	Make sure the printer platen is not dirty with ink.         See Related Information: Clean the Machine's Printer Platen.
	Make sure you are using the paper support flap. See <i>Related Information: Load Paper</i> .
	Make sure the paper feed rollers are not dirty with ink. See <i>Related Information</i> : <i>Clean the Paper Feed Rollers</i> .
The printouts are wrinkled.	Windows: In the printer driver, select the <b>Advanced</b> tab, click <b>Other Print Options</b> , and then click <b>Advanced Colour Settings</b> . Clear the <b>Bi-Directional Printing</b> checkbox.
Smudge or stain on the reverse side of the page when using the automatic 2-sided printing feature.	Windows: Change the Reduce Smudge option in your printer driver properties or preferences.
	See Related Information: Prevent Smudged Printouts and Paper Jams (Windows).

#### $\checkmark$

# **Related Information**

Paper Handling and Printing Problems

### **Related Topics:**

- Check the Print Quality
- Change the Paper Size and Paper Type

- Printer Driver Settings (Windows)
- Acceptable Print Media
- Clean the Print Head from Your Brother Machine
- Clean the Print Head Using Web Based Management
- Clean the Print Head from Your Computer (Windows)
- Correct the Paper Feed to Clear Vertical Lines
- Check the Print Alignment from Your Brother Machine
- Change the Print Options to Improve Your Print Results
- Load Paper
- Clean the Machine's Printer Platen
- Clean the Paper Feed Rollers
- Prevent Smudged Printouts and Paper Jams (Windows)

▲ Home > Troubleshooting > Paper Handling and Printing Problems > Printing Received Faxes (For models with facsimile function)

## Printing Received Faxes (For models with facsimile function)

If, after reading the information in this table, you still need help, see the latest troubleshooting tips at <u>support.brother.com/faqs</u>.

Difficulties	Suggestions
Condensed print	This is usually caused by a poor telephone connection. Do a test copy; if your
Horizontal streaks	copy looks good, you probably had a bad connection, with static or interference on the telephone line. Ask the other party to send the fax again.
• Top and bottom sentences are cut off	
Missing lines	
Black lines when receiving.	The sender's scanner may be dirty. Ask the sender to make a copy to see if the problem is with the sending machine. Try receiving from another fax machine.
Left and right margins are cut off or a single page is printed on two pages.	If the received faxes are divided and printed on two pages or if you get an extra blank page, your paper size setting may not be correct for the paper you are using.
	See Related Information: Change the Paper Size and Paper Type.
	Turn Auto Reduction on.
	See Related Information: Shrink Page Size of an Oversized Incoming Fax.

### Related Information

Paper Handling and Printing Problems

#### **Related Topics:**

- Change the Paper Size and Paper Type
- Shrink Page Size of an Oversized Incoming Fax
- Refill the Ink Tanks

### **Telephone and Fax Problems**

Related Models: MFC-T930DW/MFC-T935DW

>> Telephone Line or Connections

>> Handling Incoming Calls

>> Receiving Faxes

>> Sending Faxes

### **Telephone Line or Connections**

Difficulties	Suggestions
Dialling does not work. (No dial tone)	Check all line cord connections. Make sure the telephone line cord is plugged into the telephone wall socket and the LINE socket of the machine. If you subscribe to DSL or VoIP services, contact your service provider for connection instructions.
	If you are using a VoIP system, try changing the VoIP setting to <i>Basic (for VoIP)</i> . This will lower modem speed and turn off Error Correction Mode (ECM).
	See Related Information: Telephone Line Interference/VoIP.
	(Available only for some countries.)
	Change the Tone/Pulse setting.
	See Related Information: Set Tone or Pulse Dialling Mode.
	If there is no dial tone, connect a known working telephone and telephone line cord to the socket. Then lift the external telephone's handset and listen for a dial tone. If there is still no dial tone, ask your telephone company to check the line and/or wall socket.
The machine does not answer	Make sure the machine is in the correct receive mode for your setup.
when called.	See Related Information: Choose the Correct Receive Mode.
	Check for a dial tone. If possible, call your machine to hear it answer. If there is still no answer, check that the telephone line cord is plugged into the telephone wall socket and the LINE socket of the machine. If there is no ringing when you call your machine, ask your telephone company to check the line.

### Handling Incoming Calls

Difficulties	Suggestions
The machine 'Hears' a voice as a CNG Tone.	If Fax Detect is set to On, your machine is more sensitive to sounds. It may mistakenly interpret certain voices or music on the line as a fax machine calling and respond with fax receiving tones. Deactivate the machine by pressing <b>Stop/Exit</b> . Try avoiding this problem by turning Fax Detect Off. See <i>Related Information</i> : Set Fax Detect.
Sending a Fax Call to the machine.	If you answered on an extension or external telephone, press your Remote Activation Code (the factory setting is *51). If you answered on the external telephone, press the Start button to receive the fax.
	When your machine answers, hang up.
Custom features on a single line.	If you have Call Waiting, Voice Mail, an answering machine, an alarm system or other custom feature on a single telephone line with your machine, it may create a problem sending or receiving faxes.
	<b>For Example:</b> If you subscribe to Call Waiting or some other custom service and its signal comes through the line while your machine is sending or receiving a fax, the signal can temporarily interrupt or disrupt the faxes. Brother's ECM (Error Correction Mode) feature should help overcome this problem. This condition is related to the telephone system industry and is common to all devices that send and receive information on a single, shared line with custom features. If avoiding

Difficulties	Suggestions
	a slight interruption is crucial to your business, we recommend using a separate telephone line with no custom features.

# **Receiving Faxes**

Difficulties	Suggestions
Cannot receive a fax.	Check all line cord connections. Make sure the telephone line cord is plugged into the telephone wall socket and the LINE socket of the machine. If you subscribe to DSL or VoIP services, contact your service provider for connection instructions. If you are using a VoIP system, try changing the VoIP setting to <i>Basic (for VoIP)</i> . This will lower modem speed and turn off Error Correction Mode (ECM).
	See Related Information: Telephone Line Interference/VoIP.
	Make sure the machine is in the correct Receive Mode. This is determined by the external devices and telephone subscriber services you have on the same line as the Brother machine.
	See Related Information: Choose the Correct Receive Mode.
	<ul> <li>If you have a dedicated fax line and want your Brother machine to automatically answer all incoming faxes, you should select Fax Only mode.</li> </ul>
	<ul> <li>If your Brother machine shares a line with an external answering machine, you should select the External TAD mode. In External TAD mode, your Brother machine will receive incoming faxes automatically and voice callers will be able to leave a message on your answering machine.</li> </ul>
	<ul> <li>If your Brother machine shares a line with other telephones and you want it to automatically answer all incoming faxes, you should select the Fax/Tel mode. In Fax/Tel mode, your Brother machine will receive faxes automatically and produce a pseudo/double-ring to alert you to answer voice calls.</li> </ul>
	<ul> <li>If you do not want your Brother machine to answer any incoming faxes automatically, you should select the Manual mode. In Manual mode, you must answer every incoming call and activate the machine to receive faxes.</li> </ul>
	Another device or service at your location may be answering the call before your Brother machine answers. To test this, lower the Ring Delay setting:
	<ul> <li>If the Receive Mode is set to Fax Only or Fax/Tel, reduce the Ring Delay to the lowest ring greater than 0.</li> </ul>
	See Related Information: Set the Number of Rings Before the Machine Answers (Ring Delay).
	<ul> <li>If the Receive Mode is set to External TAD, reduce the number of rings programmed on your answering machine to two.</li> </ul>
	<ul> <li>If the Receive Mode is set to Manual, DO NOT adjust the Ring Delay setting.</li> </ul>
	Have someone send you a test fax:
	<ul> <li>If you received the test fax successfully, your machine is operating correctly. Remember to reset your Ring Delay or answering machine setting back to your original setting. If receiving problems recur after resetting the Ring Delay, then a person, device, or subscriber service is answering the fax call before the machine has a chance to answer.</li> </ul>
	• If you were not able to receive the fax, then another device or subscriber service may be interfering with your fax reception or there may be a problem with your fax line.
	If you are using a telephone answering machine (External TAD mode) on the same line as the Brother machine, make sure your answering machine is set up correctly.
	See Related Information: Connect an External TAD.
	1. Connect the external TAD.
	See Related Information: External TAD (Telephone Answering Device).
	2. Set your answering machine to answer in one or two rings.

Difficulties	Suggestions
	3. Record the outgoing message on your answering machine.
	Record five seconds of silence at the beginning of your outgoing message.
	Limit your speaking to 20 seconds.
	<ul> <li>End your outgoing message with your Remote Activation Code for people sending manual faxes. For example: "After the beep, leave a message or press *51 and Start to send a fax."</li> </ul>
	4. Set your answering machine to answer calls.
	5. Set your Brother machine's Receive Mode to External TAD.
	See Related Information: Choose the Correct Receive Mode.
	Make sure your Brother machine's Fax Detect feature is turned On. Fax Detect is a feature that allows you to receive a fax even if you answered the call on an external or extension telephone.
	See Related Information: Set Fax Detect.
	If you often get transmission errors due to possible interference on the telephone line or if you are using a VoIP system, try changing the Compatibility setting to <i>Basic (for VoIP)</i> .
	See Related Information: Telephone Line Interference/VoIP.
	If you connect your machine to a PBX or ISDN line, set the menu setting of Telephone Line Type to your telephone line type.
	See Related Information: Set the Telephone Line Type.

# Sending Faxes

Difficulties	Suggestions
Cannot send a fax.	Check all line cord connections. Make sure the telephone line cord is plugged into the telephone wall socket and the LINE socket of the machine. If you subscribe to DSL or VoIP services, contact your service provider for connection instructions.
	If you are using a VoIP system, try changing the VoIP setting to <i>Basic (for VoIP)</i> . This will lower modem speed and turn off Error Correction Mode (ECM).
	See Related Information: Telephone Line Interference/VoIP.
	Print the Transmission Verification Report and check for an error.
	See Related Information: Print Reports.
	Ask the other party to check that the receiving machine has paper.
Poor quality of sent faxes.	Try changing your resolution to Fine or S.Fine. Make a copy to check your machine's scanner operation. If the copy quality is poor, clean the scanner.
	See Related Information: Clean the Scanner.
Transmission Verification Report says RESULT:NG.	There is probably temporary noise or static on the line. Try sending the fax again. If you are sending a PC-Fax message and get RESULT:NG on the Transmission Verification Report, your machine may be out of memory.
	If the problem continues, ask the telephone company to check your telephone line.
	See Related Information: Print a Fax Stored in the Machine's Memory.
	See Related Information: Cancel a Fax in Progress.
	See Related Information: Check and Cancel a Pending Fax.
	If you connect your machine to a PBX or ISDN line, set the menu setting of Telephone Line Type to your telephone line type.
	See Related Information: Set the Telephone Line Type.
	If you often get transmission errors due to possible interference on the telephone line or if you are using a VoIP system, try changing the Compatibility setting to Basic (for VoIP).
	See Related Information: Telephone Line Interference/VoIP.

Difficulties	Suggestions
Sent faxes are blank.	Make sure you are loading the document correctly.
	See Related Information: Load Documents in the Automatic Document Feeder (ADF).
	See Related Information: Load Documents on the Scanner Glass.
Vertical black lines when sending a fax.	Black vertical lines on faxes you send are typically caused by dirt or correction fluid on the glass strip. Clean the glass strip. See <i>Related Information</i> : <i>Clean the Scanner</i> .

### **Related Information**

- Troubleshooting
  - Set Dial Tone Detection
  - Telephone Line Interference/VoIP

#### **Related Topics:**

- Set Tone or Pulse Dialling Mode
- Choose the Correct Receive Mode
- Set Fax Detect
- Set the Number of Rings Before the Machine Answers (Ring Delay)
- Connect an External TAD
- External TAD (Telephone Answering Device)
- Set the Telephone Line Type
- Print Reports
- Clean the Scanner
- Print a Fax Stored in the Machine's Memory
- Cancel a Fax in Progress
- Check and Cancel a Pending Fax
- Load Documents in the Automatic Document Feeder (ADF)
- Load Documents on the Scanner Glass

▲ Home > Troubleshooting > Telephone and Fax Problems > Set Dial Tone Detection

## **Set Dial Tone Detection**

#### Related Models: MFC-T930DW/MFC-T935DW

Setting the Dial Tone to [Detection] will shorten the Dial Tone detect pause.

- 1. Press Settings.
- 2. Press ▲ or ▼ to make your selections:
  - a. Select [Initial Setup]. Press OK.
  - b. Select [Dial Tone]. Press OK.
  - c. Select [Detection] or [No Detection]. Press OK.
- 3. Press Stop/Exit.

### Related Information

• Telephone and Fax Problems

Home > Troubleshooting > Telephone and Fax Problems > Telephone Line Interference/VoIP

## **Telephone Line Interference/VoIP**

#### Related Models: MFC-T930DW/MFC-T935DW

If you are having problems sending or receiving a fax due to possible interference on the telephone line or if you are using a VoIP system, we recommend changing the modem speed to minimise errors in fax operations.

- 1. Press Settings.
- 2. Press ▲ or ▼ to make your selections:
  - a. Select [Initial Setup]. Press OK.
  - b. Select [Compatibility]. Press OK.
  - c. Select [Normal] or [Basic(for VoIP)]. Press OK.
    - [Basic(for VoIP)] reduces the modem speed to 9,600 bps and turns off Error Correction Mode (ECM). Unless interference is a recurring problem on your telephone line, you may prefer to use it only when needed.

To improve compatibility with most VoIP services, Brother recommends changing the compatibility setting to [Basic(for VoIP)].

- [Normal] sets the modem speed at 14,400 bps.
- 3. Press Stop/Exit.

VoIP (Voice over IP) is a type of phone system that uses an Internet connection, rather than a traditional phone line.

#### Related Information

• Telephone and Fax Problems

- Voice Over Internet Protocol (VoIP/Telephone Line Interference)
- Error and Maintenance Messages

▲ Home > Troubleshooting > Network Problems

## **Network Problems**

- Check Your Machine's Network Settings
- If You Are Having Difficulty with Your Machine's Network
- Troubleshooting
- Wireless LAN Report Error Codes

▲ Home > Troubleshooting > Network Problems > Check Your Machine's Network Settings

## **Check Your Machine's Network Settings**

- Print the Network Configuration Report
- Change Machine Settings Using Web Based Management

▲ Home > Troubleshooting > Network Problems > If You Are Having Difficulty with Your Machine's Network

## If You Are Having Difficulty with Your Machine's Network

For technical help, you must contact Brother customer support.

If you think there is a problem with your machine, check the following topics. You can correct most problems yourself.

If you need additional help, go to your model's FAQs & Troubleshooting page at support.brother.com/faqs.

- >> I Cannot Complete the Wireless Network Setup Configuration
- >> My Brother Machine Cannot Print, Scan, or PC-FAX Receive over the Network
- >> I Want to Check that My Network Devices are Working Correctly

### I Cannot Complete the Wireless Network Setup Configuration

Turn your wireless router off and back on. Then, try to configure the wireless settings again. If you are unable to resolve the problem, follow the instructions below:

Investigate the problem using the WLAN Report.

Ø

Cause	Action	Interface
Your security settings (SSID/ Network Key) are not correct.	<ul> <li>Confirm the security settings using Wireless Setup Helper. For more information and to download the utility, go to your model's Downloads page at <u>support.brother.com/downloads</u>.</li> </ul>	Wireless
	<ul> <li>Select and confirm that you are using the correct security settings.</li> </ul>	
	<ul> <li>See the instructions supplied with your wireless LAN access point/router for information on how to find the security settings.</li> </ul>	
	<ul> <li>The manufacturer's name or model number of the wireless LAN access point/router may be used as the default security settings.</li> </ul>	
	<ul> <li>Consult with the access point/router manufacturer, your Internet provider, or network administrator.</li> </ul>	
Your Brother machine's MAC address is not allowed.	Confirm that the Brother machine's MAC Address is allowed in the filter. You can find the MAC Address on your Brother machine's control panel.	Wireless
Your wireless LAN access point/router is in stealth mode (not broadcasting the SSID).	<ul> <li>Enter the correct SSID name or Network Key manually.</li> <li>Check the SSID name or the Network Key in the instructions supplied with your wireless LAN access point/router and reconfigure the wireless network setup.</li> </ul>	Wireless
The current channel of your wireless LAN access point/ router is not supported by your machine when you are trying to connect your machine to a 5 GHz Wi-Fi network.	Change the channel on your wireless LAN access point/router to the channel supported by your machine.	Wireless
	<ol> <li>Confirm the channels supported by your machine. See the Channels Supported by Brother Machines for 5 GHz Wi-Fi Networks document at <u>support.brother.com/manuals</u>.</li> </ol>	
	<ol> <li>Check your wireless LAN access point/router's channel setting. Make sure it is set to one of the channels supported by your machine and is not set to "Auto" or "Automatic". For more information about changing the channel setting, see the instructions supplied with your wireless LAN access point/router.</li> </ol>	
	3. Try to connect your machine to your Wi-Fi network again.	
Your security settings (SSID/ password) are not correct.	Confirm the SSID and password. When you are configuring the network manually, the SSID and password are displayed on your Brother machine. If your mobile device supports manual configuration, the SSID and password will	Wi-Fi Direct
	be displayed on your mobile device's screen.	

Cause	Action	Interface
You are using Android <sup>™</sup> 4.0.	If your mobile device disconnects (approximately six minutes after using Wi-Fi Direct), try the one-push configuration using WPS (recommended) and set the Brother machine as a Group Owner.	Wi-Fi Direct
Your Brother machine is placed too far from your mobile device.	Move your Brother machine within about 3.3 feet (1 metre) of the mobile device when you configure the Wi-Fi Direct network settings.	Wi-Fi Direct
There are some obstructions (walls or furniture, for example) between your machine and the mobile device.	Move your Brother machine to an obstruction-free area.	Wi-Fi Direct
There is a wireless computer, Bluetooth <sup>®</sup> - supported device, microwave oven, or digital cordless phone near the Brother machine or the mobile device.	Move other devices away from the Brother machine or the mobile device.	Wi-Fi Direct
You have checked and tried all of the above, but your Brother machine still cannot complete the Wi-Fi Direct configuration.	<ul> <li>Turn your Brother machine off and back on. Then, try to configure the Wi-Fi Direct settings again.</li> <li>If you are using your Brother machine as a client, confirm how many devices are allowed in the current Wi-Fi Direct network, and then check how many devices are connected.</li> </ul>	Wi-Fi Direct

#### **For Windows**

If your wireless connection has been interrupted, and you have checked and tried all of the above, we recommend using the Network Connection Repair Tool.

To install the Network Connection Repair Tool, go to your model's **Downloads** page at <u>support.brother.com/</u><u>downloads</u>.

### My Brother Machine Cannot Print, Scan, or PC-FAX Receive over the Network

Cause	Action
(Your Brother machine suddenly stopped printing or scanning.)	(DCP-T530DW/DCP-T535DW/DCP-T536DW/DCP-T730DW/DCP-T735DW/ DCP-T830DW/DCP-T835DW)
	1. Press <b>Wi-Fi</b> on the control panel.
	2. Press ▲ or ▼ to select the Recover WLAN option, and then press OK.
	3. When your wireless device connects successfully, the machine displays Connected. Press OK.
	(MFC-T930DW/MFC-T935DW)
	1. Press ♥. wi+Fi.
	2. Press ►.
	3. Press ▲ or ▼ to select the Recover WLAN option, and then press OK.
	<ol> <li>When your wireless device connects successfully, the machine displays Connected. Press ▶.</li> </ol>
Your security software blocks	• Windows
your machine's access to the network. (The Network scanning feature does not work. )	Configure the third-party Security/Firewall Software to allow Network scanning. To add port 54925 for Network scanning, type the information below:
	- In Name:
	Type any description, for example Brother NetScan.
	- In <b>Port number</b> :
	Туре 54925.
	Туре 137.

Cause	Action
	<ul> <li>Type 161.</li> <li>In Protocol: UDP is selected.</li> <li>See the instruction manual that came with your third-party Security/Firewall Software or contact the software manufacturer.</li> <li>Mac (Brother iPrint&amp;Scan) In the Finder menu bar, click Go &gt; Applications, and then double-click the Brother iPrint&amp;Scan icon. The Brother iPrint&amp;Scan window appears. Click the Select your Machine button, and then follow the on-screen instructions to reselect your network machine.</li> </ul>
Your security software blocks your machine's access to the network. (The network PC-Fax Receive feature does not work.) (Windows)	<ul> <li>Set the third-party Security/Firewall Software to allow PC-FAX Rx. To add port 54926 for Network PC-FAX Rx, type the information below:</li> <li>In Name: Type any description, for example Brother PC-FAX Rx.</li> <li>In Port number: Type 54926.</li> <li>In Protocol: UDP is selected.</li> <li>See the instruction manual that came with your third-party Security/Firewall Software or contact the software manufacturer.</li> </ul>
Your security software blocks your machine's access to the network.	Some security software might block access without showing a security alert dialog box even after successful installation. To allow access, see the instructions for your security software or ask the software manufacturer.
Your Brother machine was not assigned an available IP address.	<ul> <li>Confirm the IP address and the Subnet Mask.</li> <li>Verify that both the IP addresses and Subnet Masks of your computer and the Brother machine are correct and located on the same network.</li> <li>For more information about how to verify the IP address and the Subnet Mask, ask your network administrator.</li> <li>Windows</li> <li>Confirm the IP address and the Subnet Mask using the Network Connection Repair Tool.</li> </ul>
The failed print job is still in your computer's print queue.	<ul> <li>If the failed print job is still in your computer's print queue, delete it.</li> <li>Otherwise, double-click the printer icon in the following folder and cancel all documents: <ul> <li>Windows</li> </ul> </li> <li>Hold down the  key and press the  key on the computer's keyboard to launch Run.</li> </ul> <li>Type "control printers" in the Open: field and click OK. </li> <li>Run <ul> <li>Ype the name of a program, folder, document or Internet resource, and Windows will open it for you.</li> <li>Open: control printers window appears.</li> </ul> </li> <li>The Devices and Printers window does not appear, click View more devices &gt; More devices and printer settings.</li>

Cause	Action
	<ul> <li>Mac</li> <li>Click System Preferences or System Settings &gt; Printers &amp; Scanners.</li> </ul>
Your Brother machine is not connected to the wireless network.	Print the WLAN Report to check the error code on the printed report.

If you have checked and tried all of the above, but your Brother machine still cannot print and scan, uninstall the drivers (Windows) and the Brother software and reinstall the latest version of both.

## I Want to Check that My Network Devices are Working Correctly

Check	Action	
Check that your Brother machine, access point/router, or network hub is turned on.	<ul> <li>Check the following:</li> <li>The power cord is connected correctly and the Brother machine is turned on.</li> <li>The access point/router or hub is turned on and its link indicator is flashing.</li> <li>All protective packaging has been removed from the machine.</li> <li>The Scanner Cover and the Jam Clear Cover are fully closed. (The Scanner Cover is available only for certain models.)</li> <li>Paper is inserted correctly in the paper tray.</li> <li>(For wired networks) A network cable is securely connected to the Brother machine and to the router or hub</li> </ul>	
Check that you can "ping" the Brother machine from your computer.	<ul> <li>machine and to the router or hub.</li> <li>Ping the Brother machine from your computer using the IP address or the node name in the Windows command prompt or Mac Terminal application: ping <ipaddress> or <nodename>.</nodename></ipaddress></li> <li>Successful: Your Brother machine is working correctly and connected to the same network as your computer.</li> <li>Unsuccessful: Your Brother machine is not connected to the same network as your computer.</li> <li>Windows: Ask your administrator about the IP address and the subnet mask, and then use the Network Connection Repair Tool. Mac:</li> </ul>	
Check that your Brother machine is connected to the wireless network.	Confirm that the IP address and the Subnet Mask are set correctly. Print the WLAN Report to check the error code on the printed report.	

If you have checked and tried all of the above but you are still having problems, see the instructions supplied with your wireless LAN access point/router to find the SSID (Network Name) and the Network Key (Password) information and set them correctly.

## Related Information

Network Problems

- Print the WLAN Report
- Wireless LAN Report Error Codes
- Configure Your Machine for a Wireless Network When the SSID is Not Broadcast
- Use Wi-Fi Direct<sup>®</sup>
- Print the Network Configuration Report

## **Other Problems**

- >> Copying Difficulties
- >> Scanning Difficulties
- >> Direct Photo Printing Difficulties (MFC-T930DW/MFC-T935DW)
- >> Software Difficulties

## **Copying Difficulties**

Difficulties	Suggestions
Black lines or streaks appear in copies.	Black lines on copies are typically caused by dirt or correction fluid on the glass strip. Clean the glass strip, scanner glass, and the white bar and white plastic above them.
A	See Related Information: Clean the Scanner.
Black marks or spots appear in copies.	Black marks or spots on copies are typically caused by dirt or correction fluid on the scanner glass. Clean the scanner glass and white plastic above it.
	See Related Information: Clean the Scanner.
Copies are blank.	Make sure you are loading the document correctly.
	See Related Information: Load Documents in the Automatic Document Feeder (ADF).
	See Related Information: Load Documents on the Scanner Glass.
Poor copy results when using the	Try using the scanner glass.
ADF.	See Related Information: Load Documents on the Scanner Glass.
(ADF models)	
Fit to Page does not work correctly.	Make sure the document is not skewed on the scanner glass. Reposition the document and try again.
Smudge or stain on the reverse	Change the print options.
side of the page when using the 2- sided copy feature.	See Related Information: Change the Print Options to Improve Your Print Results.

## **Scanning Difficulties**

Difficulties	Suggestions
A password is required.	Contact your administrator to check your scan settings. See <i>Related Information: Secure Scan</i> .
TWAIN or WIA errors appear when starting to scan. (Windows)	Make sure the Brother TWAIN or WIA driver is selected as the primary source in your scanning application. For example, in Nuance <sup>™</sup> PaperPort <sup>™</sup> 14SE, click <b>Desktop</b> > <b>Scan Settings</b> > <b>Select</b> to choose the Brother TWAIN/WIA driver.
OCR does not work.	Try increasing the scanning resolution.
Poor scanning results when using the ADF. (Black lines appear in the scanned data.) (ADF models)	Clean the white bar and the glass strip underneath it. See <i>Related Information: Clean the Scanner</i> . Try using the scanner glass. See <i>Related Information: Load Documents on the Scanner Glass</i> .

## Direct Photo Printing Difficulties (MFC-T930DW/MFC-T935DW)

Difficulties	Suggestions
Part of my photo is missing when	Make sure Borderless printing and Cropping are turned off.
printed.	See Related Information: Print Borderless Photos from a USB Flash Drive.
	See Related Information: Print Photos with Auto Cropping.

### **Software Difficulties**

Difficulties	Suggestions
Cannot print.	Uninstall the drivers (Windows) and the Brother software and reinstall the latest version of both.
"The device is busy." appears on the computer screen.	Make sure there is no error message on the machine's display.

## Related Information

## Troubleshooting

- Clean the Scanner
- Correct the Paper Feed to Clear Vertical Lines
- Load Documents in the Automatic Document Feeder (ADF)
- Load Documents on the Scanner Glass
- Print Borderless Photos from a USB Flash Drive
- Print Photos with Auto Cropping
- Change the Print Options to Improve Your Print Results
- Secure Scan

▲ Home > Troubleshooting > Check the Machine Information

## **Check the Machine Information**

Follow these instructions to check your machine's information, such as the serial number or the firmware version. >> DCP-T530DW/DCP-T535DW/DCP-T536DW/DCP-T730DW/DCP-T735DW/DCP-T830DW/DCP-T835DW >> MFC-T930DW/MFC-T935DW

### DCP-T530DW/DCP-T535DW/DCP-T536DW/DCP-T730DW/DCP-T735DW/ DCP-T830DW/DCP-T835DW

- 1. Press Menu.
- 2. Press ▲ or V to select [Machine Info.]. Press OK.
- 3. Press ▲ or ▼ to select one of the following options:

Option	Description
Serial No.	Check your machine's serial number.
Version	Check your machine's firmware version.
Page Counter	Check the number of total pages the machine has printed.

- 4. Press OK.
- 5. Press Stop/Exit.

#### MFC-T930DW/MFC-T935DW

- 1. Press Settings.
- 2. Press ▲ or V to select [Machine Info.]. Press OK.
- 3. Press ▲ or ▼ to select one of the following options:

Option	Description
Serial No.	Check your machine's serial number.
Firmware Version	Check your machine's firmware version.
Firmware Update	Update your machine to the latest firmware.
Firmware Auto Check	View firmware information on the Home screen.
Page Counter	Check the number of total pages the machine has printed.

- 4. Press OK.
- 5. Press Stop/Exit.

#### Related Information

Troubleshooting

Home > Troubleshooting > Update Your Machine's Firmware

## **Update Your Machine's Firmware**

To keep your machine up to date, check <u>support.brother.com/downloads</u> periodically for the latest firmware. Without the most current firmware, some of your machine's functions may become unavailable.

You can also update the firmware directly from your machine by following these steps: (MFC-T930DW/ MFC-T935DW)

- 1. Press Settings.
- 2. Press ▲ or V to select [Machine Info.]. Press OK.
- 3. Press ▲ or V to select [Firmware Update]. Press OK.
- 4. Follow the LCD instructions to complete the firmware update.

#### Related Information

Troubleshooting

#### **Related Topics:**

Check Your Machine's Password

▲ Home > Troubleshooting > Reset Your Machine

## **Reset Your Machine**

- Reset Functions Overview
- Reset Your Machine

Home > Troubleshooting > Reset Your Machine > Reset Functions Overview

## **Reset Functions Overview**

### IMPORTANT

#### (MFC-T930DW/MFC-T935DW)

When you reset the machine, your faxes that are stored in the machine's memory may be deleted. Before you reset the machine, you can transfer your faxes to your computer or another fax machine so you will not lose any important messages.

The following reset functions are available:

1. [Machine Reset]

You can reset all the machine's settings that you have changed, such as Date and Time.

The following will remain:

- The Address Book, Fax data, and Call History (For models with facsimile function)
- · The administrator password
- Network settings
- 2. [Network]

Reset the print server to its default factory settings (including all IP Address information except the administrator password).

You can reset the administrator password using the [All Settings] reset option.

3. [Address Book & Fax] (For models with facsimile function)

Address Book & Fax resets the following:

- Address Book and Setup Groups
- Station ID

Name and Number

Report

Transmission Verification Report, Address Book and Fax Journal

History

Outgoing Call

- · Faxes in memory
- 4. [Stored Fax Data] (For models with facsimile function)

Stored Fax Data resets the following:

History

Outgoing Call

- Faxes in memory
- 5. [All Settings]

Use this reset function to reset all of the machine's settings to the settings originally set at the factory. We strongly recommend you perform this operation when you dispose of the machine.

(DCP-T830DW/DCP-T835DW/MFC-T930DW/MFC-T935DW)
Unplug the interface cable before you select [Network] or [All Settings].

**Related Information** 

Reset Your Machine

- Unable to Print or Scan -Transfer Your Faxes
- Reset Your Machine

Home > Troubleshooting > Reset Your Machine > Reset Your Machine

## **Reset Your Machine**

#### IMPORTANT

#### (MFC-T930DW/MFC-T935DW)

When you reset the machine, your faxes that are stored in the machine's memory may be deleted. Before you reset the machine, you can transfer your faxes to your computer or another fax machine so you will not lose any important messages.

>> DCP-T530DW/DCP-T535DW/DCP-T536DW/DCP-T730DW/DCP-T735DW/DCP-T830DW/DCP-T835DW >> MFC-T930DW/MFC-T935DW

#### DCP-T530DW/DCP-T535DW/DCP-T536DW/DCP-T730DW/DCP-T735DW/ DCP-T830DW/DCP-T835DW

#### 1. Press Menu.

- 2. Press ▲ or ▼ to make your selections:
  - a. Select [Initial Setup]. Press OK.
  - b. Select [Reset]. Press OK.
  - c. Select the reset option you want to use. Press OK.

For more information about resetting your machine's password, see *Related Information*: *Reset Functions Overview*.

- 3. Press ▲ for [Reset] to confirm.
- 4. Press ▲ for [Yes] to reboot the machine.

The machine restarts.

#### MFC-T930DW/MFC-T935DW

- 1. Press Settings.
- 2. Press  $\blacktriangle$  or  $\triangledown$  to make your selections:
  - a. Select [Initial Setup]. Press OK.
  - b. Select [Reset]. Press OK.
  - c. Select the reset option you want to use. Press OK.

For more information about resetting your machine's password, see *Related Information*: *Reset Functions Overview*.

3. Press ► for two seconds to confirm.

The machine restarts.

#### Related Information

Reset Your Machine

- Unable to Print or Scan -Transfer Your Faxes
- Reset Functions Overview

▲ Home > Routine Maintenance

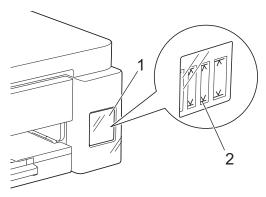
## **Routine Maintenance**

- Refill the Ink Tanks
- Clean Your Brother Machine
- Check Your Brother Machine
- Correct the Paper Feed to Clear Vertical Lines
- Change the Print Options to Improve Your Print Results
- Pack and Ship Your Machine

Home > Routine Maintenance > Refill the Ink Tanks

## **Refill the Ink Tanks**

Make sure to confirm the actual amount of remaining ink visually by looking through the window (1) of the ink tank. If the remaining ink level is at or below the lower line (2) under the minimum fill mark, refill the ink tank.



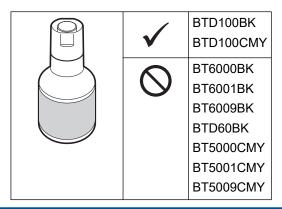
The ink below the lower line is necessary to prevent air from drying out and damaging the print head assembly. Refill the ink tank when the remaining ink level is at or below the lower line.

# 

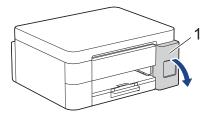
If ink gets into your eyes, rinse them with water immediately. If left as it is, it may cause red eye or mild inflammation. In case of any abnormality, consult your doctor.

### IMPORTANT

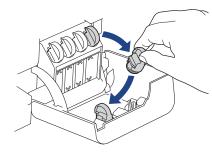
- We recommend using genuine Brother supplies to ensure stable print quality and performance. Although
  not all non-genuine supplies may cause quality issues, it is possible that some may adversely affect print
  quality or cause machine malfunction. Brother may charge for repairing your machine if it is proven that
  non-genuine supplies caused the damage, even if the machine is still covered by the warranty.
- The supply model number varies depending on your country and region. For more information, visit go.brother/original.
- Check the ink bottle model name on the label. Using the incorrect ink may cause damage to the machine.



1. Open the ink tank cover (1).



2. Remove the ink tank cap for the colour you want to refill, and place it inside the back of the cover, as shown.



## NOTE

Be careful to avoid touching any ink when handling the ink tank cap.

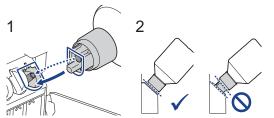
3. Remove the ink bottle cap.



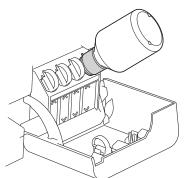
### IMPORTANT

DO NOT shake the ink bottles. If ink stains your skin or clothing, wash with soap or detergent at once.

4. Make sure that the colour of the ink tank cap matches the ink colour you want to refill. Align the bottle so that the pin on the ink tank can be inserted into the hole in the bottle, as shown in (1). Slide the bottle onto the pin at the angle shown in (2) until the cap is flush with the ink tank surface. (You will hear a click sound when you insert it for the first time.)



5. The bottle will support itself when in the correct position and the ink will fill the tank automatically. If ink flow does not start automatically or if it fills very slowly, carefully remove and reinsert the bottle.

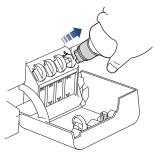


### IMPORTANT

Be careful not to fill the ink past the upper line above the maximum fill mark.

## NOTE

- Be careful not to spill any ink when you refill the ink tank.
- Refill with all of the ink in the bottle, if it does not exceed the upper line.
- 6. When finished, remove the bottle, pulling the nozzle slowly so the ink does not spill.

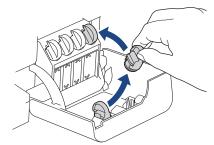


7. Replace the ink bottle cap.



## NOTE

- If any ink remains in the ink bottle, seal the cap tightly and store the ink bottle upright on a level surface in a cool, dark place.
- Avoid tilting the ink bottle or storing it on its side; it may leak.
- 8. Remove the cap from inside the ink cover and seal the ink tank.



- 9. Repeat these steps for each ink tank you want to refill.
- 10. Close the ink tank cover.

When you open and close the ink tank cover, a message may appear on the LCD to verify whether the ink tanks were refilled.

- If you refilled the ink tanks, select [Yes] to reset the ink dot counter for the refilled colours.
- If you did not refill the ink tank, be sure to select [No].

## IMPORTANT

- If you accidentally mix the colours by filling the wrong ink tank, contact Brother customer service or your local Brother dealer.
- If you have opened an ink bottle, use it within six months. Use unopened ink bottles by the expiration date written on the bottle package.

### Related Information

Routine Maintenance

- Error and Maintenance Messages
- Printing Difficulties
- Printing Received Faxes (For models with facsimile function)

▲ Home > Routine Maintenance > Clean Your Brother Machine

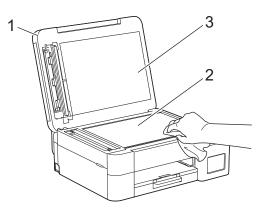
## **Clean Your Brother Machine**

- Clean the Scanner
- Clean the Print Head from Your Brother Machine
- Clean the Print Head Using Web Based Management
- Clean the Print Head from Your Computer (Windows)
- Clean the Machine's LCD
- Clean the Outside of the Machine
- Clean the Machine's Printer Platen
- Clean the Paper Feed Rollers
- Clean the Base Pad
- Clean the Paper Pick-up Rollers

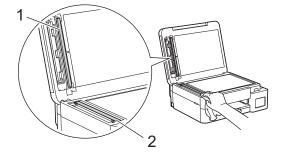
▲ Home > Routine Maintenance > Clean Your Brother Machine > Clean the Scanner

## **Clean the Scanner**

- 1. Unplug the machine from the electrical socket.
- 2. Lift the document cover (1). Clean the scanner glass (2) and the white plastic (3) with a soft lint-free cloth moistened with water.



3. In the ADF unit, clean the white bar (1) and the glass strip (2) with a lint-free cloth moistened with water. (ADF models only)





(ADF models only)

If you feel dirt or debris, clean the glass again. You may need to repeat the cleaning process three or four times. To test, make a copy after each cleaning attempt.

When there is a spot of dirt or correction fluid on the glass strip, the printed sample shows a vertical line.



After the glass strip is cleaned, the vertical line is gone.



### Related Information

Clean Your Brother Machine

#### **Related Topics:**

• Telephone and Fax Problems

Other Problems

▲ Home > Routine Maintenance > Clean Your Brother Machine > Clean the Print Head from Your Brother Machine

## **Clean the Print Head from Your Brother Machine**

To maintain good print quality, the machine automatically cleans the print head when needed. If there is a print quality problem, start the cleaning process manually.

- Clean the print head if there is a horizontal line or a blank space in the text or graphics on printed pages.
   Depending on the problem colour, select to clean Black only, three colours at a time (Yellow/Cyan/Magenta), or all four colours at once.
- Cleaning the print head consumes ink.
- Cleaning too often uses ink unnecessarily.

#### IMPORTANT

DO NOT touch the print head. Touching the print head may cause permanent damage and may void the print head's warranty.

>> DCP-T530DW/DCP-T535DW/DCP-T536DW/DCP-T730DW/DCP-T735DW/DCP-T830DW/DCP-T835DW >> MFC-T930DW/MFC-T935DW

#### DCP-T530DW/DCP-T535DW/DCP-T536DW/DCP-T730DW/DCP-T735DW/ DCP-T830DW/DCP-T835DW

- 1. Press Menu.
- 2. Press  $\blacktriangle$  or  $\triangledown$  to make your selections:
  - a. Select [Maintenance]. Press OK.
  - b. Select [Cleaning]. Press OK.
  - c. Select [Black], [Colour], or [All]. Press OK.
  - d. Select [Normal], [Strong], or [Strongest]. Press OK.
- 3. Press Mono Start or Colour Start.

The machine starts cleaning.

### NOTE

If you clean the print head several times and the print has not improved, try the Special cleaning method, which cleans the print head with more force.

- 1. Make sure all ink tanks are filled more than halfway, as this method consumes a large amount of ink.
- 2. Press Menu.
- 3. Press ▲ or ▼ to select [Maintenance] > [Cleaning], and then press OK.
- 4. Press Menu and OK simultaneously.

The machine starts cleaning.

- Use the Special cleaning method only if you previously cleaned the print head several times and the print quality did not improve.
  - If you start the cleaning with low ink amount, it may cause damage to the machine. Check each ink tank level before starting the cleaning and refill each ink tank as necessary.
  - You can also clean the print head from your computer.

### MFC-T930DW/MFC-T935DW

1. Press 🔥 (Ink).

- 2. Press ▲ or ▼ to make your selections:
  - a. Select [Print Head Cleaning]. Press OK.
  - b. Select [Black only], [Colour only], or [All]. Press OK.
  - c. Select [Normal], [Strong], or [Strongest]. Press OK.
- 3. Press ▶.

The machine cleans the print head.

## NOTE

If you clean the print head several times and the print has not improved, try the Special cleaning method.

- 1. Make sure all ink tanks are filled more than halfway, as this method consumes a large amount of ink.
- 2. Press Å (Ink).
- 3. Press ▲ or V to select [Print Head Cleaning]. Press OK.
- Press Settings and OK simultaneously. The machine starts cleaning.
- Use the Special cleaning method only if you previously cleaned the print head several times and the print quality did not improve.
  - If you start the cleaning with low ink amount, it may cause damage to the machine. Check each ink tank level before starting the cleaning and refill each ink tank as necessary.
  - You can also clean the print head from your computer.

#### Related Information

Clean Your Brother Machine

- Clean the Print Head from Your Computer (Windows)
- · Clean the Print Head Using Web Based Management
- · Print Quality Difficulties

▲ Home > Routine Maintenance > Clean Your Brother Machine > Clean the Print Head Using Web Based Management

## **Clean the Print Head Using Web Based Management**

To maintain good print quality, the machine automatically cleans the print head when needed. If there is a print quality problem, start the cleaning process manually.

- 1. Start your web browser.
- 2. Type "https://machine's IP address" in your browser's address bar (where "machine's IP address" is your machine's IP address).

For example:

https://192.168.1.2

You will find your machine's IP address in the Network Configuration Report.

See Print the Network Configuration Report.

3. If required, type the password in the Login field, and then click Login.

The default password to manage this machine's settings is located on the back of the machine and marked "**Pwd**". Change the default password by following the on-screen instructions when you first log in.

4. In the left navigation bar, click General > Print Head Cleaning.

If the left navigation bar is not visible, start navigating from  $\equiv$ .

- 5. Select the **Normal**, **Strong**, or **Strongest** option for the cleaning strength you want. The **Special** option uses the most power in cleaning the print head, but also consumes the most ink.
- 6. Click Start.

• The **Special** option requires a large amount of ink to clean the print head. Refill all ink tank levels to more than half before starting the print head cleaning.

- Use the Special option only if you previously used the Strongest option and the print quality did not improve.
- If you start the cleaning with low ink amount, it may cause damage to the machine. Check each ink tank level before starting the cleaning and refill each ink tank as necessary.
- 7. Click Yes.

The machine starts cleaning.

(Windows) You can also clean the print head using the printer driver.



• Clean Your Brother Machine

- · Clean the Print Head from Your Brother Machine
- · Clean the Print Head from Your Computer (Windows)
- · Print Quality Difficulties
- · Access Web Based Management

▲ Home > Routine Maintenance > Clean Your Brother Machine > Clean the Print Head from Your Computer (Windows)

## **Clean the Print Head from Your Computer (Windows)**

To maintain good print quality, the machine automatically cleans the print head when needed. If there is a print quality problem, start the cleaning process manually.

If you start the cleaning with low ink amount, it may cause damage to the machine. Check each ink tank level before starting the cleaning and refill each ink tank as necessary.

- 1. Hold down the [ III] key and press the [ R ] key on the computer's keyboard to launch **Run**.
- 2. Type "control printers" in the Open: field and click OK.

🗐 Run	×
Ø	Type the name of a program, folder, document or Internet resource, and Windows will open it for you.
<u>O</u> pen:	control printers ~
	OK Cancel <u>B</u> rowse

The Devices and Printers window appears.

If the Devices and Printers window does not appear, click View more devices > More devices and printer settings.

3. Right-click your model's icon, and then select **Printing preferences**. (If printer driver options appear, select your printer driver.)

The printer driver dialog box appears.

- 4. Click the Maintenance tab.
- 5. Select one of the following options:

Option	Description
Check Print Quality	Use to print the test page and check the print quality.
Print Head Cleaning	Use to start the cleaning process manually. Select if a line or blank spaces appear in text or graphics on the test page.

- 6. Do one of the following:
  - If you selected the Check Print Quality... option, click Start.
     The machine prints the test page.
  - If you selected the Print Head Cleaning... option, select the Black only, Colour only, or All option for the cleaning type, and then click Next.
- 7. Select the Normal, Strong, or Strongest option for the cleaning strength, and then click Next.
- 8. Click Start.

#### Related Information

• Clean Your Brother Machine

#### **Related Topics:**

• Clean the Print Head from Your Brother Machine

- Clean the Print Head Using Web Based Management
- Print Quality Difficulties

▲ Home > Routine Maintenance > Clean Your Brother Machine > Clean the Machine's LCD

## **Clean the Machine's LCD**

### IMPORTANT

DO NOT use liquid cleaners (including ethanol).

- 1. Press and hold down (b) to turn off the machine. The LCD displays [Shutting Down] for a few seconds before the power goes off.
- 2. Clean the LCD with a dry, soft lint-free cloth.





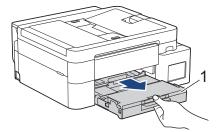
Clean Your Brother Machine

▲ Home > Routine Maintenance > Clean Your Brother Machine > Clean the Outside of the Machine

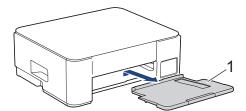
## **Clean the Outside of the Machine**

### IMPORTANT

- Cleaning with volatile liquids such as thinner or benzine will damage the outside surface of the machine.
- DO NOT use cleaning materials that contain ammonia.
- DO NOT use isopropyl alcohol to remove dirt from the control panel. It may crack the panel.
- 1. If the paper support flap is open, close it, and then close the paper support.
- 2. Pull the paper tray (1) completely out of the machine.



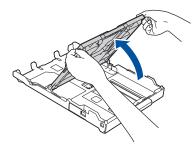
3. (DCP-T530DW/DCP-T535DW/DCP-T536DW/DCP-T730DW/DCP-T735DW) Lift the paper support (1), and then pull it at an angle completely out of the machine as shown by the arrow.



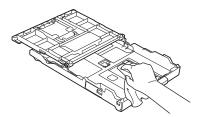
4. Wipe the outside of the machine with a dry, lint-free cloth to remove dust.



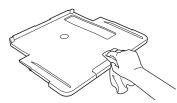
5. (DCP-T830DW/DCP-T835DW/MFC-T930DW/MFC-T935DW) Lift the output paper tray cover and remove anything that is stuck inside the paper tray.



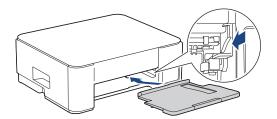
6. Wipe the inside and the outside of the paper tray with a dry, lint-free cloth to remove dust.



7. (DCP-T530DW/DCP-T535DW/DCP-T536DW/DCP-T730DW/DCP-T735DW) Wipe the outside of the paper support with a dry, lint-free cloth to remove dust.



8. (DCP-T530DW/DCP-T535DW/DCP-T536DW/DCP-T730DW/DCP-T735DW) Put the paper support firmly back in the machine. Make sure you fit the paper support into the channels.



- 9. (DCP-T830DW/DCP-T835DW/MFC-T930DW/MFC-T935DW) Close the output paper tray cover and slowly push the paper tray completely into the machine.
- 10. (DCP-T530DW/DCP-T535DW/DCP-T536DW/DCP-T730DW/DCP-T735DW) Slowly push the paper tray completely into the machine.

### Related Information

Clean Your Brother Machine

▲ Home > Routine Maintenance > Clean Your Brother Machine > Clean the Machine's Printer Platen

## **Clean the Machine's Printer Platen**

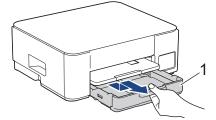
# **WARNING**

Be sure to unplug the machine from the electrical socket before cleaning the printer platen to avoid an electrical shock.

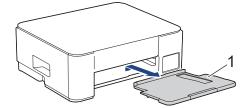
>> DCP-T530DW/DCP-T535DW/DCP-T536DW/DCP-T730DW/DCP-T735DW >> DCP-T830DW/DCP-T835DW/MFC-T930DW/MFC-T935DW

### DCP-T530DW/DCP-T535DW/DCP-T536DW/DCP-T730DW/DCP-T735DW

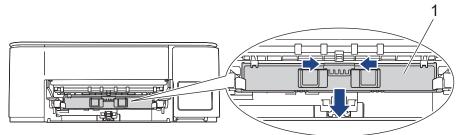
- 1. Unplug the machine from the electrical socket.
- 2. If the paper support flap is open, close it, and then close the paper support.
- 3. Pull the paper tray (1) completely out of the machine.



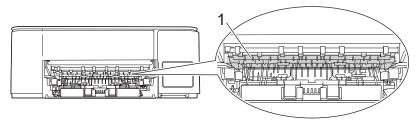
4. Lift the paper support (1), and then pull it at an angle completely out of the machine as shown by the arrow.



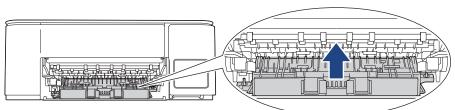
5. Squeeze both green levers together, and then lower the maintenance unit (1).



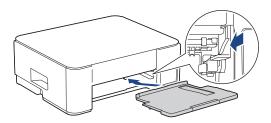
6. Clean the machine's printer platen (1) and the area around it, wiping off scattered ink with a dry, soft lint-free cloth.



#### 7. Raise the maintenance unit.



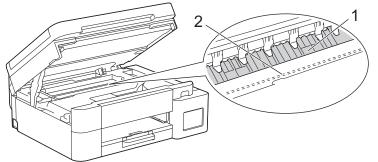
8. Put the paper support firmly back in the machine. Make sure you fit the paper support into the channels.



- 9. Slowly push the paper tray completely into the machine.
- 10. Reconnect the power cord.

### DCP-T830DW/DCP-T835DW/MFC-T930DW/MFC-T935DW

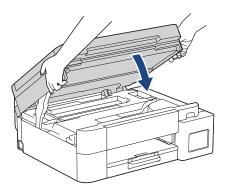
- 1. Unplug the machine from the electrical socket.
- 2. Using both hands, use the finger holds on each side of the machine to lift the scanner cover into the open position.
- 3. Clean the machine's printer platen (1) and the area around it, wiping off scattered ink with a dry, soft lint-free cloth.



### IMPORTANT

DO NOT touch the encoder strip, the thin strip of plastic that stretches across the width of the machine (2). Doing this may cause damage to the machine.

4. Gently close the scanner cover using the finger holds on each side.



5. Reconnect the power cord.

### Related Information

Clean Your Brother Machine

### **Related Topics:**

• Print Quality Difficulties

▲ Home > Routine Maintenance > Clean Your Brother Machine > Clean the Paper Feed Rollers

## **Clean the Paper Feed Rollers**

If the paper feed rollers are stained with ink or have a buildup of paper dust, it may cause paper feed problems.

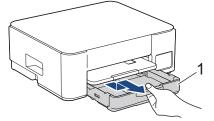
- >> DCP-T530DW/DCP-T535DW/DCP-T536DW/DCP-T730DW/DCP-T735DW
- >> DCP-T830DW/DCP-T835DW/MFC-T930DW/MFC-T935DW

### DCP-T530DW/DCP-T535DW/DCP-T536DW/DCP-T730DW/DCP-T735DW

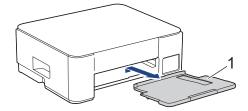
# **WARNING**

Be sure to unplug the machine from the electrical socket before cleaning the paper feed rollers to avoid an electrical shock.

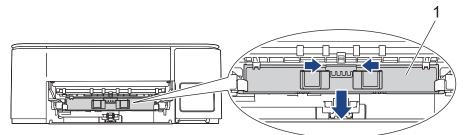
- 1. Unplug the machine from the electrical socket.
- 2. If the paper support flap is open, close it, and then close the paper support.
- 3. Pull the paper tray (1) completely out of the machine as shown by the arrow.



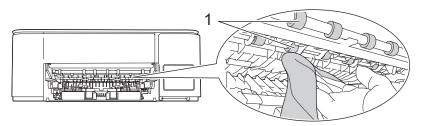
4. Lift the paper support (1), and then pull it at an angle completely out of the machine as shown by the arrow.



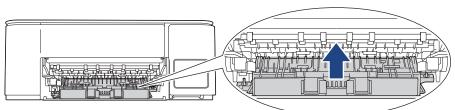
5. Squeeze both green levers together, and then lower the maintenance unit (1).



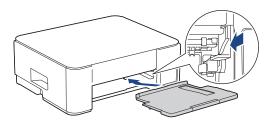
6. Clean the front and back sides of the Paper Feed Rollers (1) with a soft lint-free cloth moistened with water, using a side-to-side motion. After cleaning, wipe the rollers with a dry, soft lint-free cloth to remove all moisture.



### 7. Raise the maintenance unit.



8. Put the paper support firmly back in the machine. Make sure you fit the paper support into the channels.



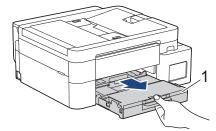
- 9. Slowly push the paper tray completely into the machine.
- 10. Reconnect the power cord.

Æ

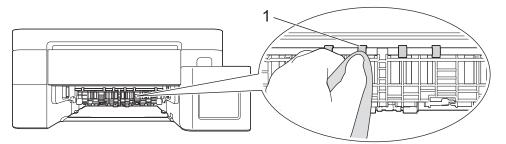
Do not use the machine again until the rollers are dry. Using the machine before the rollers are dry may cause paper feed problems.

## DCP-T830DW/DCP-T835DW/MFC-T930DW/MFC-T935DW

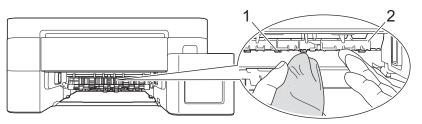
- 1. Unplug the machine from the electrical socket.
- 2. If the paper support flap is open, close it, and then close the paper support.
- 3. Pull the paper tray (1) completely out of the machine as shown by the arrow.



4. Clean the front side of the Paper Feed Rollers (1) with a soft lint-free cloth moistened with water, using a side-to-side motion. After cleaning, wipe the rollers with a dry, soft lint-free cloth to remove all moisture.



5. Lift the flap (2), and then clean the back side of the Paper Feed Rollers (1) with a soft lint-free cloth moistened with water. After cleaning, wipe the rollers with a dry, soft lint-free cloth to remove all moisture.



6. Slowly push the paper tray completely into the machine.

### 7. Reconnect the power cord.



Do not use the machine again until the rollers are dry. Using the machine before the rollers are dry may cause paper feed problems.

## **Related Information**

Clean Your Brother Machine

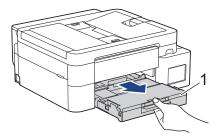
- Print Quality Difficulties
- Paper Handling Difficulties

### ▲ Home > Routine Maintenance > Clean Your Brother Machine > Clean the Base Pad

# **Clean the Base Pad**

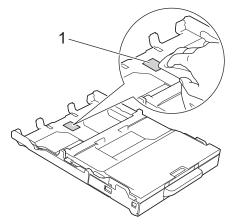
Cleaning the Base Pad periodically may prevent the machine from feeding multiple sheets of paper when there are only a few sheets of paper left in the tray.

- 1. If the paper support flap is open, close it, and then close the paper support.
- 2. Pull the paper tray (1) completely out of the machine.



3. Clean the Base Pad (1) with a soft lint-free cloth moistened with water.

After cleaning, wipe the pad with a dry, soft lint-free cloth to remove all moisture.



4. Slowly push the paper tray completely into the machine.

## Related Information

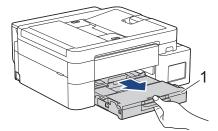
- Clean Your Brother Machine
- **Related Topics:**
- Paper Handling Difficulties

▲ Home > Routine Maintenance > Clean Your Brother Machine > Clean the Paper Pick-up Rollers

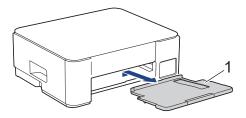
## **Clean the Paper Pick-up Rollers**

Cleaning the paper pick-up rollers periodically may prevent paper jams by ensuring that paper feeds correctly.

- 1. Unplug the machine from the electrical socket.
- 2. If the paper support flap is open, close it, and then close the paper support.
- 3. Pull the paper tray (1) completely out of the machine as shown by the arrow.

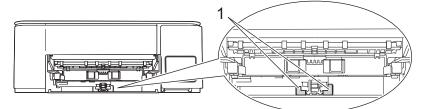


4. Lift the paper support (1), and then pull it at an angle completely out of the machine as shown by the arrow. (DCP-T530DW/DCP-T535DW/DCP-T536DW/DCP-T730DW/DCP-T735DW)

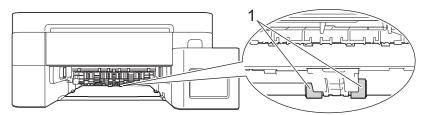


5. Clean the Paper Pick-up Rollers (1) with a soft lint-free cloth moistened with water. Slowly turn the rollers so that the whole surface is cleaned. After cleaning, wipe the rollers with a dry, soft lint-free cloth to remove all moisture.

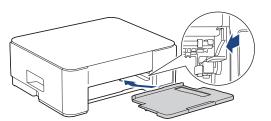
(DCP-T530DW/DCP-T535DW/DCP-T536DW/DCP-T730DW/DCP-T735DW)



(DCP-T830DW/DCP-T835DW/MFC-T930DW/MFC-T935DW)



6. (DCP-T530DW/DCP-T535DW/DCP-T536DW/DCP-T730DW/DCP-T735DW) Put the paper support firmly back in the machine. Make sure you fit the paper support into the channels.



- 7. Slowly push the paper tray completely into the machine.
- 8. Reconnect the power cord.

## Related Information

Clean Your Brother Machine

- Error and Maintenance Messages
- Paper Handling Difficulties

▲ Home > Routine Maintenance > Check Your Brother Machine

# **Check Your Brother Machine**

- Check the Print Quality
- Check the Print Alignment from Your Brother Machine
- Monitor Machine Status Using Brother iPrint&Scan (Windows/Mac)

Home > Routine Maintenance > Check Your Brother Machine > Check the Print Quality

## **Check the Print Quality**

If faded or streaked colours and text appear or if text is missing on your printouts, the print head nozzles may be clogged. Print the check sheet and look at the nozzle check pattern.

>> DCP-T530DW/DCP-T535DW/DCP-T536DW/DCP-T730DW/DCP-T735DW/DCP-T830DW/DCP-T835DW >> MFC-T930DW/MFC-T935DW

## DCP-T530DW/DCP-T535DW/DCP-T536DW/DCP-T730DW/DCP-T735DW/ DCP-T830DW/DCP-T835DW

#### 1. Press Menu.

- 2. Press ▲ or ▼ to make your selections:
  - a. Select [Maintenance]. Press OK.
  - b. Select [ImproveQuality]. Press OK.
  - c. Select [Check Quality]. Press OK.

### 3. Press Colour Start.

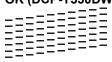
The machine prints the Print Quality Check Sheet.

- 4. Check the quality of the four colour blocks on the sheet.
- 5. When an LCD message prompts you to check the print quality, do one of the following:
  - If all lines are clear and visible, press ▲ to select [Yes].

Press Stop/Exit to finish the Print Quality check.

If lines are missing (see **Poor**, below), press **▼** to select [No].

#### OK (DCP-T530DW/DCP-T535DW/DCP-T536DW)



#### Poor (DCP-T530DW/DCP-T535DW/DCP-T536DW)

\_\_\_\_\_

OK (DCP-T730DW/DCP-T735DW/DCP-T830DW/DCP-T835DW)

#### Poor (DCP-T730DW/DCP-T735DW/DCP-T830DW/DCP-T835DW)

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6. When the LCD message prompts you to check the print quality of each colour, press ▲ or ▼ to select the pattern that most closely matches the printing result. Press **OK**.

Refer to the sample below to check the print quality.

DCP-T530DW/DCP-T535DW/DCP-T536DW

Patterns				
Print Quality	None	A Few	About Half	Many

DCP-T730DW/DCP-T735DW/DCP-T830DW/DCP-T835DW

Patterns				
Print Quality	None	A Few	About Half	Many

- 7. Do one of the following:
  - If print head cleaning is needed, press Colour Start to start the cleaning procedure.
  - If print head cleaning is not needed, press Stop/Exit to finish the Print Quality check.
- 8. After the cleaning procedure is finished, press ▲. Then, press Colour Start.

The machine prints the Print Quality Check Sheet again. Check the quality of the four colour blocks on the sheet again.

If you clean the print head several times and the print has not improved, try the Special cleaning method. See *Related Information*.

### **IMPORTANT**

DO NOT touch the print head. Touching the print head may cause permanent damage and may void the print head's warranty.



When a print head nozzle is clogged, the printed sample looks like this:



After the print head nozzle is cleaned, the horizontal lines are gone:



## MFC-T930DW/MFC-T935DW

- 1. Press 📩 (Ink).
- 2. Press ▲ or ▼ to make your selections:
  - a. Select [Impr. PrintQuality]. Press OK.
  - b. Select [Impr. PrintQuality] again. Press OK.

3. Press ►.

The machine prints the check sheet.

- 4. Check the quality of the four colour blocks on the sheet.
- 5. When an LCD message prompts you to check the print quality, do one of the following:
  - If all lines are clear and visible, press  $\triangleleft$  to select [No].

Press Stop/Exit to finish the Print Quality check.

• If lines are missing (see **Poor**, below), press ► to select [Yes].

OK	
Poor	

- 6. When the LCD message prompts you to check the print quality of each colour, press ◄ or ► to select the pattern (1–4) that most closely matches the printing result. Press **OK**.
- 7. Do one of the following:
  - If print head cleaning is needed, press ► to start the cleaning procedure.
  - If print head cleaning is not needed, press **Stop/Exit** to finish the Print Quality check.
- 8. After the cleaning procedure is finished, the LCD message prompts you to check the print quality again.
   Press ► [Yes] to start the print quality check.
- 9. Press ▶ again.

The machine prints the check sheet again. Check the quality of the four colour blocks on the sheet again.

If you clean the print head several times and the print has not improved, try the Special cleaning method. See *Related Information*.

### **IMPORTANT**

DO NOT touch the print head. Touching the print head may cause permanent damage and may void the print head's warranty.



When a print head nozzle is clogged, the printed sample looks like this:



After the print head nozzle is cleaned, the horizontal lines are gone:



## Related Information

Check Your Brother Machine

- Print Quality Difficulties
- Clean the Print Head from Your Brother Machine

▲ Home > Routine Maintenance > Check Your Brother Machine > Check the Print Alignment from Your Brother Machine

# **Check the Print Alignment from Your Brother Machine**

If your printed text becomes blurred or images become faded after transporting the machine, adjust the print alignment.

>> DCP-T530DW/DCP-T535DW/DCP-T536DW/DCP-T730DW/DCP-T735DW/DCP-T830DW/DCP-T835DW >> MFC-T930DW/MFC-T935DW

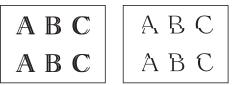
## DCP-T530DW/DCP-T535DW/DCP-T536DW/DCP-T730DW/DCP-T735DW/ DCP-T830DW/DCP-T835DW

- 1. Press Menu.
- 2. Press ▲ or ▼ to make your selections:
  - a. Select [Maintenance]. Press OK.
  - b. Select [ImproveQuality]. Press OK.
  - c. Select [Alignment]. Press OK.
- 3. Select the paper size you want to adjust.

### Press OK.

- 4. Select the paper type you want to adjust. (Supported models only) Press OK.
- 5. Load specified size paper in the tray, and then press **Mono Start** or **Colour Start**. The machine prints the check sheet and the positioning guide.
- 6. Follow the positioning guide and the LCD instructions to complete the adjustment.

m ' When the print alignment is not adjusted correctly, text looks blurry or crooked, like this:



After the print alignment is adjusted correctly, text looks like this:

А	В	С
А	В	С

7. Press Stop/Exit.

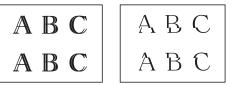
## MFC-T930DW/MFC-T935DW

```
Before adjusting the print alignment, complete a print quality check first by pressing <sup>▲</sup> (Ink), ▲ or ▼ to select [Impr. PrintQuality] > [Impr. PrintQuality] again, and then OK.
```

- 1. Press 📩 (Ink).
- 2. Press  $\blacktriangle$  or  $\triangledown$  to make your selections:
  - a. Select [Impr. PrintQuality]. Press OK.
  - b. Select [Alignment]. Press OK.
- 3. Press > after a confirmation message if a print quality check has been completed appears on the LCD.
- 4. Select the paper size you want to adjust.
- 5. Select the paper type you want to adjust. (Supported models only)

- Follow the LCD instruction to load paper in the tray, and then press ►.
   The machine prints the check sheet.
- 7. Follow the LCD instructions to complete the adjustment.

When the print alignment is not adjusted correctly, text looks blurry or crooked, like this:



After the print alignment is adjusted correctly, text looks like this:

А	В	С
А	В	С

### 8. Press Stop/Exit.



Check Your Brother Machine

### **Related Topics:**

Print Quality Difficulties

▲ Home > Routine Maintenance > Check Your Brother Machine > Monitor Machine Status Using Brother iPrint&Scan (Windows/Mac)

# Monitor Machine Status Using Brother iPrint&Scan (Windows/Mac)

Brother iPrint&Scan allows you to monitor your Brother machine's status.

- 1. Start Brother iPrint&Scan.
  - Windows

Double-click the (Brother iPrint&Scan) icon.

• Mac

In the **Finder** menu bar, click **Go** > **Applications**, and then double-click the iPrint&Scan icon.

The Brother iPrint&Scan screen appears.

2. If your Brother machine is not selected, click the **Add Machine** / **Select your Machine** button, and then select your model's name from the list. Click **OK**.

🗃 Brother iPrint&Scan				
•		Create Workflow		
Print	scan		■ Supplies/Machine Settings	
			+ Add Machine	

#### Status icons

Icon	Description
	A green icon indicates the normal stand-by condition.
!	A yellow icon indicates a warning.
	A red icon indicates an error has occurred.

Icon	Description
41	A grey icon indicates the machine is offline.
The actual screen may differ dene	ending on the version of the application.

## **Related Information**

Check Your Brother Machine

Home > Routine Maintenance > Correct the Paper Feed to Clear Vertical Lines

## **Correct the Paper Feed to Clear Vertical Lines**

Adjust the paper feed to reduce vertical lines.

>> DCP-T530DW/DCP-T535DW/DCP-T536DW/DCP-T730DW/DCP-T735DW/DCP-T830DW/DCP-T835DW >> MFC-T930DW/MFC-T935DW

## DCP-T530DW/DCP-T535DW/DCP-T536DW/DCP-T730DW/DCP-T735DW/ DCP-T830DW/DCP-T835DW

- 1. Press Menu.
- 2. Press ▲ or ▼ to make your selections:
  - a. Select [Maintenance]. Press OK.
  - b. Select [ImproveQuality]. Press OK.
  - c. Select [Correct Feed]. Press OK.
- 3. Select the paper size you want to adjust. Press OK.
- 4. Select the paper type you want to adjust. (Supported models only) Press OK.
- 5. Load specified size paper in the tray, and then press **Mono Start** or **Colour Start**. The machine prints the check sheet and the positioning guide.
- 6. Follow the positioning guide and the LCD instructions to complete the adjustment.
- 7. Press Stop/Exit.

### MFC-T930DW/MFC-T935DW

Before adjusting the print alignment, complete a print quality check first by pressing <sup>▲</sup> (Ink), ▲ or ▼ to select [Impr. PrintQuality] > [Impr. PrintQuality] again, and then OK.

- 1. Press 💧 (Ink).
- 2. Press ▲ or ▼ to make your selections:
  - a. Select [Impr. PrintQuality]. Press OK.
  - b. Select [Correct Paper Feed]. Press OK.
- 3. Press ▶ after a confirmation message if a print quality check has been completed appears on the LCD.
- 4. Select the paper size you want to adjust.
- 5. Select the paper type you want to adjust. (Supported models only)
- Follow the LCD instruction to load paper in the tray, and then press ►.
   The machine prints the check sheet.
- 7. Follow the LCD instructions to complete the adjustment.
- 8. Press Stop/Exit.

### Related Information

Routine Maintenance

- Other Problems
- Print Quality Difficulties

Home > Routine Maintenance > Change the Print Options to Improve Your Print Results

## **Change the Print Options to Improve Your Print Results**

If your printouts do not look the way you expect, change the print settings on your Brother machine to improve printout quality. Print speed may be slower when using these settings.

- These instructions allow you to improve your print results when you are using your machine for copying or printing from media, or a mobile device.
  - If you are experiencing poor print quality when printing from your computer, change the settings in the printer driver or in the application you use to print.

>> DCP-T530DW/DCP-T535DW/DCP-T536DW/DCP-T730DW/DCP-T735DW/DCP-T830DW/DCP-T835DW >> MFC-T930DW/MFC-T935DW

## DCP-T530DW/DCP-T535DW/DCP-T536DW/DCP-T730DW/DCP-T735DW/ DCP-T830DW/DCP-T835DW

- 1. Press Menu.
- 2. Press ▲ or ▼ to make your selections:
  - a. Select [Maintenance]. Press OK.
  - b. Select [Print Options]. Press OK.
- 3. Press ▲ or ▼ to select one of the following options:

Option	Description
ReduceSmudging	Select this option if you have problems with smudged printouts or paper jams.
Enhance Print	Select this option if you have problems with blurred printouts.

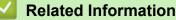
- 4. Press OK.
- 5. Press ▲ or ▼ to select the option you want. Press OK.
- 6. Press Stop/Exit.

### MFC-T930DW/MFC-T935DW

- 1. Press 📩 (Ink).
- 2. Press ▲ or V to select [Print Options]. Press OK.
- 3. Press ▲ or ▼ to select one of the following options:

Option	Description
Reduce Smudging	Select this option if you have problems with smudged printouts or paper jams.
Enhance Print	Select this option if you have problems with blurred printouts.

- 4. Press OK.
- 5. Press  $\blacktriangle$  or  $\forall$  to select the option you want. Press **OK**.
- 6. Press Stop/Exit.



Routine Maintenance

### **Related Topics:**

· Copy on Both Sides of the Paper (2-sided Copy)

- Other Problems
- Print Quality Difficulties
- Paper Handling Difficulties
- Prevent Smudged Printouts and Paper Jams (Windows)
- Printer Driver Settings (Windows)

Home > Routine Maintenance > Pack and Ship Your Machine

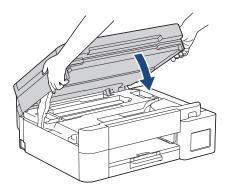
# Pack and Ship Your Machine

- When you transport the machine, use the packing materials that came with your machine. Do not tip or turn
  the product upside down. If you do not pack the machine correctly, any damage that may occur in transit may
  not be covered by your warranty.
- The machine should be adequately insured with the carrier.

## IMPORTANT

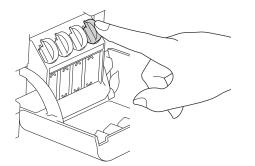
It is important to allow the machine to "park" the print head after a print job. Listen carefully to the machine before unplugging it to make sure that all mechanical noises have stopped. Not allowing the machine to finish this parking process may lead to print problems and possible damage to the print head.

- 1. Unplug the machine from the electrical socket.
- 2. (MFC-T930DW/MFC-T935DW) Unplug the machine from the telephone wall socket and take the telephone line cord out of the machine.
- 3. (DCP-T830DW/DCP-T835DW/MFC-T930DW/MFC-T935DW) Using both hands, use the finger holds on each side of the machine to lift the scanner cover into the open position.
- 4. Unplug the interface cable from the machine, if it is connected.
- 5. (DCP-T830DW/DCP-T835DW/MFC-T930DW/MFC-T935DW) Gently close the scanner cover using the finger holds on each side.

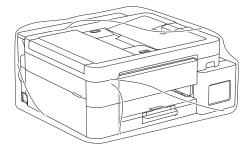


- 6. Open the ink tank cover.
- 7. Make sure the ink tank caps are installed correctly.

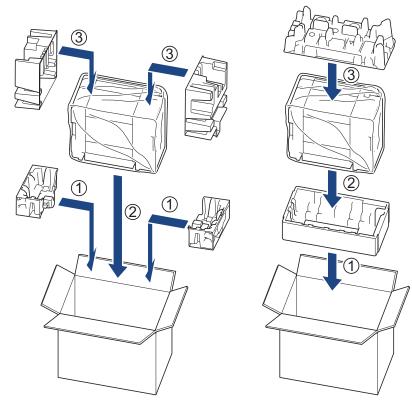
Push down on the ink tank caps to secure them tightly and then close the ink tank cover.



### 8. Wrap the machine in the bag.



 Pack the machine in the original carton with the original packing material as shown below. (The original packing material may differ depending on your country.) Do not pack the used ink bottles in the carton.



10. Close the carton and tape it shut.



Routine Maintenance

### Home > Machine Settings

## **Machine Settings**

Customise settings and features to make your machine a more efficient work tool.

- Check Your Machine's Password
- Change Machine Settings from the Control Panel
- Change Machine Settings Using Web Based Management

▲ Home > Machine Settings > Check Your Machine's Password

## **Check Your Machine's Password**

If prompted to enter a password, check the following information:

>> Find the Default Password >> Change the Password

>> Reset the Password

### Find the Default Password

The default password to manage this machine's settings is located on the back of the machine and marked "**Pwd**".

### **Change the Password**

We recommend immediately changing the default password to protect your machine from unauthorised access.

Use Web Based Management to change the password. For more information, see *Related Information*.

### **Reset the Password**

If you forget your password, reset your machine to its factory default settings. The password will also be reset to the default password.

For more information, see Related Information.

### Related Information

Machine Settings

- Reset Your Machine
- · Change the Login Password Using Web Based Management
- Update Your Machine's Firmware

▲ Home > Machine Settings > Change Machine Settings from the Control Panel

# **Change Machine Settings from the Control Panel**

- In the Event of Power Failure (Memory Storage)
- General Settings
- Print Reports
- Settings and Features Tables

▲ Home > Machine Settings > Change Machine Settings from the Control Panel > In the Event of Power Failure (Memory Storage)

# In the Event of Power Failure (Memory Storage)

- · Your menu settings are stored permanently and will not be lost.
- Temporary settings (for example: Contrast and Overseas Mode) are lost.
- (DCP-T530DW/DCP-T535DW/DCP-T536DW/DCP-T730DW/DCP-T735DW/DCP-T830DW/DCP-T835DW) The date and time must be re-entered.
- (MFC-T930DW/MFC-T935DW) The date and time is retained for approximately 24 hours.

## Related Information

Change Machine Settings from the Control Panel

▲ Home > Machine Settings > Change Machine Settings from the Control Panel > General Settings

## **General Settings**

- Adjust the Machine Volume
- Change for Daylight Saving Time Automatically
- Set Sleep Mode Countdown
- Set the Machine to Power Off Automatically
- Set the Date and Time
- Set the Time Zone
- Adjust the LCD Backlight Brightness
- Change How Long the LCD Backlight Stays On
- Set Your Station ID
- Set Tone or Pulse Dialling Mode
- Reduce Printing Noise
- Change the Language Displayed on the LCD

▲ Home > Machine Settings > Change Machine Settings from the Control Panel > General Settings > Adjust the Machine Volume

# Adjust the Machine Volume

### Related Models: MFC-T930DW/MFC-T935DW

- 1. Press Settings.
- 2. Press  $\blacktriangle$  or  $\blacksquare$  to make your selections:
  - a. Select [General Setup]. Press OK.
  - b. Select [Volume]. Press OK.
- 3. Press ▲ or ▼ to select one of the following options:

Option	Description
Ring	Adjust the ring volume.
Веер	Adjust the volume when you press a button, make a mistake, or after you send or receive a fax.
Speaker	Adjust the speaker volume.

4. Press OK.

- 5. Press ▲ or V to select the [Off], [Low], [Med], or [High] option. Press OK.
- 6. Press Stop/Exit.

### Related Information

• General Settings

▲ Home > Machine Settings > Change Machine Settings from the Control Panel > General Settings > Change for Daylight Saving Time Automatically

# Change for Daylight Saving Time Automatically

Related Models: MFC-T930DW/MFC-T935DW

You can program the machine to change automatically to Daylight Saving Time.

It will reset itself forward one hour in the spring, and backward one hour in the autumn. Make sure you have set the correct date and time in the [Date & Time] setting.

- 1. Press Settings.
- 2. Press ▲ or ▼ to make your selections:
  - a. Select [Initial Setup]. Press OK.
  - b. Select [Date & Time]. Press OK.
  - c. Select [Auto Daylight]. Press OK.
  - d. Select [On] or [Off]. Press OK.
- 3. Press Stop/Exit.

### Related Information

General Settings

▲ Home > Machine Settings > Change Machine Settings from the Control Panel > General Settings > Set Sleep Mode Countdown

# Set Sleep Mode Countdown

The Sleep Mode (or Power Save Mode) setting can reduce power consumption. When the machine is in Sleep Mode, it acts as though it is turned off. The machine will wake up and start printing when it receives a print job or a fax. Use these instructions to set a time delay (countdown) before the machine enters Sleep Mode.

- The timer will restart if any operation is carried out on the machine, such as receiving a fax or a print job.
- The factory setting is one minute.

>> DCP-T530DW/DCP-T535DW/DCP-T536DW/DCP-T730DW/DCP-T735DW/DCP-T830DW/DCP-T835DW >> MFC-T930DW/MFC-T935DW

## DCP-T530DW/DCP-T535DW/DCP-T536DW/DCP-T730DW/DCP-T735DW/ DCP-T830DW/DCP-T835DW

#### 1. Press Menu.

- 2. Press ▲ or ▼ to make your selections:
  - a. Select [General Setup]. Press OK.
  - b. Select [Ecology]. Press OK.
  - c. Select [Sleep Time]. Press OK.
  - d. Select the number of minutes (1-60) you want to set. Press OK.
- 3. Press Stop/Exit.

### MFC-T930DW/MFC-T935DW

- 1. Press Settings.
- 2. Press  $\blacktriangle$  or  $\triangledown$  to make your selections:
  - a. Select [General Setup]. Press OK.
  - b. Select [Sleep Time]. Press OK.
  - c. Enter the number of minutes (1-60) you want to set using the dial pad. Press OK.
- 3. Press Stop/Exit.

When the machine goes into Sleep Mode, the LCD backlight turns off.

### Related Information

- General Settings
- **Related Topics:**
- · Set the Machine to Power Off Automatically

▲ Home > Machine Settings > Change Machine Settings from the Control Panel > General Settings > Set the Machine to Power Off Automatically

## Set the Machine to Power Off Automatically

The Auto Power Off feature can reduce power consumption. If the machine does not receive any jobs for a certain length of time, based on your model and settings, the machine will automatically enter Power Off Mode. The machine will not go into Power Off Mode if it is connected to a network, a USB cable, NFC, Wi-Fi Direct, or a telephone line, or if there is any secure print data stored in its memory. The available features and interfaces vary depending on the model.

To turn on the machine after the Auto Power Off feature has turned it Off, press

>> DCP-T530DW/DCP-T535DW/DCP-T536DW/DCP-T730DW/DCP-T735DW/DCP-T830DW/DCP-T835DW >> MFC-T930DW/MFC-T935DW

### DCP-T530DW/DCP-T535DW/DCP-T536DW/DCP-T730DW/DCP-T735DW/ DCP-T830DW/DCP-T835DW

- 1. Press Menu.
- 2. Press ▲ or ▼ to make your selections:
  - a. Select [General Setup]. Press OK.
  - b. Select [Ecology]. Press OK.
  - c. Select [Auto Power Off]. Press OK.
  - d. Select [Off], [20 minutes], [1 hour], [2 hours], [4 hours], or [8 hours]. Press OK.
- 3. Press Stop/Exit.

### MFC-T930DW/MFC-T935DW

- 1. Press Settings.
- 2. Press ▲ or ▼ to make your selections:
  - a. Select [General Setup]. Press OK.
  - b. Select [Auto Power Off]. Press OK.
  - c. Select [Off], [20 minutes], [1 hour], [2 hours], [4 hours], or [8 hours]. Press OK.
- 3. Press Stop/Exit.

### Related Information

· General Settings

- · Set the Fax Journal's Interval Period
- Set Sleep Mode Countdown
- · Fax Reports

▲ Home > Machine Settings > Change Machine Settings from the Control Panel > General Settings > Set the Date and Time

# Set the Date and Time

(For models with facsimile function)

The LCD displays the date and time. If they are not current, re-enter them. You can add the date and time to each fax you send by setting your Station ID.

(For models without facsimile function)

If the machine's power has been off, the machine's date and time may not be current. Re-enter them.

>> DCP-T530DW/DCP-T535DW/DCP-T536DW/DCP-T730DW/DCP-T735DW/DCP-T830DW/DCP-T835DW >> MFC-T930DW/MFC-T935DW

## DCP-T530DW/DCP-T535DW/DCP-T536DW/DCP-T730DW/DCP-T735DW/ DCP-T830DW/DCP-T835DW

- 1. Press Menu.
- 2. Press ▲ or ▼ to make your selections:
  - a. Select [Initial Setup]. Press OK.
  - b. Select [Date & Time]. Press OK.
  - c. Select [Date & Time]. Press OK.
- 3. Press ▲ or ▼ on the control panel to set the last two digits of the year. Press **OK**. Repeat these steps for setting the month and day.
- Press ▲ or ▼ on the control panel to set the hour (in 24-hour format). Press OK. Repeat these steps for setting the minute.
- 5. Press Stop/Exit.

### MFC-T930DW/MFC-T935DW

- 1. Press Settings.
- 2. Press ▲ or ▼ to make your selections:
  - a. Select [Initial Setup]. Press OK.
  - b. Select [Date & Time]. Press OK.
  - c. Select [Date]. Press OK.
- 3. Enter the last two digits of the year using the dial pad, and then press OK.
- 4. Enter the two digits for the month using the dial pad, and then press OK.
- 5. Enter the two digits for the day using the dial pad, and then press OK.
- 6. Press  $\blacktriangle$  or  $\forall$  to select [Time], and then press OK.
- 7. Enter the time (in 24-hour format) using the dial pad, and then press OK.
- 8. Press Stop/Exit.

### Related Information

General Settings

#### **Related Topics:**

Set Your Station ID

▲ Home > Machine Settings > Change Machine Settings from the Control Panel > General Settings > Set the Time Zone

# Set the Time Zone

Set the time zone for your location on the machine.

>> DCP-T530DW/DCP-T535DW/DCP-T536DW/DCP-T730DW/DCP-T735DW/DCP-T830DW/DCP-T835DW >> MFC-T930DW/MFC-T935DW

## DCP-T530DW/DCP-T535DW/DCP-T536DW/DCP-T730DW/DCP-T735DW/ DCP-T830DW/DCP-T835DW

- 1. Press Menu.
- 2. Press ▲ or ▼ to make your selections:
  - a. Select [Initial Setup]. Press OK.
  - b. Select [Date & Time]. Press OK.
  - c. Select [Time Zone]. Press OK.
- 3. Select your time zone. Press OK.
- 4. Press Stop/Exit.

### MFC-T930DW/MFC-T935DW

- 1. Press Settings.
- 2. Press ▲ or ▼ to make your selections:
  - a. Select [Initial Setup]. Press OK.
  - b. Select [Date & Time]. Press OK.
  - c. Select [Time Zone]. Press OK.
- 3. Enter your time zone, and then select [OK].
- 4. Press Stop/Exit.

### Related Information

General Settings

▲ Home > Machine Settings > Change Machine Settings from the Control Panel > General Settings > Adjust the LCD Backlight Brightness

## Adjust the LCD Backlight Brightness

If you are having difficulty reading the LCD, changing the brightness setting may help.

>> DCP-T530DW/DCP-T535DW/DCP-T536DW/DCP-T730DW/DCP-T735DW/DCP-T830DW/DCP-T835DW >> MFC-T930DW/MFC-T935DW

## DCP-T530DW/DCP-T535DW/DCP-T536DW/DCP-T730DW/DCP-T735DW/ DCP-T830DW/DCP-T835DW

#### 1. Press Menu.

- 2. Press ▲ or ▼ to make your selections:
  - a. Select [General Setup]. Press OK.
  - b. Select [LCD Contrast]. Press OK.
  - c. Select [Light] or [Dark]. Press OK.
- 3. Press Stop/Exit.

### MFC-T930DW/MFC-T935DW

- 1. Press Settings.
- 2. Press ▲ or ▼ to make your selections:
  - a. Select [General Setup]. Press OK.
  - b. Select [LCD Settings]. Press OK.
  - c. Select [Backlight]. Press OK.
  - d. Select [Light], [Med], or [Dark]. Press OK.
- 3. Press Stop/Exit.

### Related Information

General Settings

▲ Home > Machine Settings > Change Machine Settings from the Control Panel > General Settings > Change How Long the LCD Backlight Stays On

# Change How Long the LCD Backlight Stays On

```
Related Models: MFC-T930DW/MFC-T935DW
```

Set how long the LCD backlight stays on.

- 1. Press Settings.
- 2. Press ▲ or ▼ to make your selections:
  - a. Select [General Setup]. Press OK.
  - b. Select [LCD Settings]. Press OK.
  - c. Select [Dim Timer]. Press OK.

```
d. Select [10 Secs], [30 Secs], [1 Min], [2 Mins], [3 Mins], or [5 Mins]. Press OK.
```

3. Press Stop/Exit.

### Related Information

• General Settings

▲ Home > Machine Settings > Change Machine Settings from the Control Panel > General Settings > Set Your Station ID

# Set Your Station ID

### Related Models: MFC-T930DW/MFC-T935DW

Set the machine's Station ID if you want the date and time to appear on each fax you send.

- 1. Press Settings.
- 2. Press ▲ or ▼ to make your selections:
  - a. Select [Initial Setup]. Press OK.
  - b. Select [Station ID]. Press OK.
- 3. Press  $\blacktriangle$  or  $\forall$  to select [Fax], and then press OK.
- 4. Enter your fax number (up to 20 digits) using the dial pad, and then press OK.
- 5. Press ▲ or V to select [Name], and then press OK.
- 6. Enter your name (up to 20 characters) using the dial pad, and then press OK.

### For more information about how to enter text, see Related Information.

#### 7. Press Stop/Exit.

Ø

### Related Information

· General Settings

- Transfer Faxes to Another Fax Machine
- Transfer the Fax Journal Report to Another Fax Machine
- Enter Text on Your Brother Machine
- Set the Date and Time

▲ Home > Machine Settings > Change Machine Settings from the Control Panel > General Settings > Set Tone or Pulse Dialling Mode

# Set Tone or Pulse Dialling Mode

Related Models: MFC-T930DW/MFC-T935DW

Your machine is set for a Tone dialling service. If you have a Pulse dialling (rotary) service, you must change the dialling mode.

This feature is not available in some countries.

- 1. Press Settings.
- 2. Press  $\blacktriangle$  or  $\blacksquare$  to make your selections:
  - a. Select [Initial Setup]. Press OK.
  - b. Select [Tone/Pulse]. Press OK.
  - c. Select [Tone] or [Pulse]. Press OK.
- 3. Press Stop/Exit.

Related Information

· General Settings

**Related Topics:** 

• Telephone and Fax Problems

▲ Home > Machine Settings > Change Machine Settings from the Control Panel > General Settings > Reduce Printing Noise

# **Reduce Printing Noise**

The Quiet Mode setting can reduce printing noise. When Quiet Mode is turned on, the print speed becomes slower.

The factory setting is [Off].

When the Quiet Mode setting is turned on, *papears on the Home screen. (MFC-T930DW/MFC-T935DW)* 

>> DCP-T530DW/DCP-T535DW/DCP-T536DW/DCP-T730DW/DCP-T735DW/DCP-T830DW/DCP-T835DW >> MFC-T930DW/MFC-T935DW

### DCP-T530DW/DCP-T535DW/DCP-T536DW/DCP-T730DW/DCP-T735DW/ DCP-T830DW/DCP-T835DW

1. Press Menu.

Ø

- 2. Press ▲ or ▼ to make your selections:
  - a. Select [General Setup]. Press OK.
  - b. Select [Ecology]. Press OK.
  - c. Select [Quiet Mode]. Press OK.
  - d. Select [On] (or [Off]). Press OK.
- 3. Press Stop/Exit.

### MFC-T930DW/MFC-T935DW

- 1. Press Settings.
- 2. Press ▲ or ▼ to make your selections:
  - a. Select [General Setup]. Press OK.
  - b. Select [Quiet Mode]. Press OK.
  - c. Select [On] or [Off]. Press OK.
- 3. Press Stop/Exit.

### Related Information

• General Settings

### **Related Topics:**

· Printing Difficulties

▲ Home > Machine Settings > Change Machine Settings from the Control Panel > General Settings > Change the Language Displayed on the LCD

# Change the Language Displayed on the LCD

Change the LCD language if needed.

This feature is not available in some countries.

>> DCP-T530DW/DCP-T535DW/DCP-T536DW/DCP-T730DW/DCP-T735DW/DCP-T830DW/DCP-T835DW >> MFC-T930DW/MFC-T935DW

## DCP-T530DW/DCP-T535DW/DCP-T536DW/DCP-T730DW/DCP-T735DW/ DCP-T830DW/DCP-T835DW

- 1. Press Menu.
- 2. Press  $\blacktriangle$  or  $\blacksquare$  to make your selections:
  - a. Select [Initial Setup]. Press OK.
  - b. Select [Local Language]. Press OK.
  - c. Select your language. Press OK.
- 3. Press Stop/Exit.

## MFC-T930DW/MFC-T935DW

- 1. Press Settings.
- 2. Press ▲ or ▼ to make your selections:
  - a. Select [Initial Setup]. Press OK.
  - b. Select [Local Language]. Press OK.
  - c. Select your language. Press OK.
- 3. Press Stop/Exit.

### Related Information

General Settings

▲ Home > Machine Settings > Change Machine Settings from the Control Panel > Print Reports

## **Print Reports**

- Reports
- Print a Report
- Fax Reports
- Telephone and Fax Problems

▲ Home > Machine Settings > Change Machine Settings from the Control Panel > Print Reports > Reports

### Reports

The following reports are available:

#### Transmission Verify (For models with facsimile function)

The Transmission Verify prints a Transmission Verification Report for your last transmission.

#### Address Book (For models with facsimile function)

The Address Book report prints a list of names and numbers stored in the Address Book memory.

#### Fax Journal (For models with facsimile function)

The Fax Journal prints a list of information about your last 200 incoming and outgoing faxes. (TX means Transmit, RX means Receive.)

#### **User Settings**

The User Settings report prints a list of your current settings.

#### Network Configuration (network models)

The Network Configuration report prints a list of your current network settings.

#### WLAN Report (wireless models)

The WLAN Report prints the wireless LAN connectivity diagnosis.

#### Related Information

Print Reports

▲ Home > Machine Settings > Change Machine Settings from the Control Panel > Print Reports > Print a Report

# **Print a Report**

>> DCP-T530DW/DCP-T535DW/DCP-T536DW/DCP-T730DW/DCP-T735DW/DCP-T830DW/DCP-T835DW >> MFC-T930DW/MFC-T935DW

### DCP-T530DW/DCP-T535DW/DCP-T536DW/DCP-T730DW/DCP-T735DW/ DCP-T830DW/DCP-T835DW

- 1. Press Menu.
- 2. Press ▲ or ▼ to make your selections:
  - a. Select [Print Reports]. Press OK.
  - b. Select the report you want to print. Press OK.
- 3. Press Mono Start.
- 4. Press Stop/Exit.

#### MFC-T930DW/MFC-T935DW

- 1. Press Settings.
- 2. Press ▲ or ▼ to make your selections:
  - a. Select [Print Reports]. Press OK.
  - b. Select the report you want to print. Press OK.
- 3. Press ▶.
- 4. Press Stop/Exit.

Related Information

Print Reports

▲ Home > Machine Settings > Change Machine Settings from the Control Panel > Settings and Features Tables

# **Settings and Features Tables**

- Settings Tables (1 Line LCD)
- Features Tables (1 Line LCD)
- Settings Tables (1.8" (4.5 cm) Colour LCD)
- Features Tables (1.8" (4.5 cm) Colour LCD)

▲ Home > Machine Settings > Change Machine Settings from the Control Panel > Settings and Features Tables > Settings Tables (1 Line LCD)

# Settings Tables (1 Line LCD)

#### Related Models: DCP-T530DW/DCP-T535DW/DCP-T536DW/DCP-T730DW/DCP-T735DW/DCP-T830DW/ DCP-T835DW

These tables will help you understand your machine's menu selections and options.

#### Menu > [Maintenance]

Level 1	Level 2	Descriptions
ImproveQuality	Check Quality	Check and correct the print quality, alignment and paper feeding according
	Alignment	to the LCD instructions.
	Correct Feed	
Cleaning	Black	Clean the print head according to the LCD instructions.
	Colour	
	All	
InkBottleModel	-	Check the ink bottle model numbers.
Print Options	ReduceSmudging	Reduce smudging on the paper or paper jams during printing.
	Enhance Print	Improve print quality and reduce blurriness.
Ink Low Notice	-	Set the machine to display the ink low messages.

#### Menu > [General Setup]

Level 1	Level 2	Level 3	Descriptions
Tray Setting (DCP-T830DW/ DCP-T835DW)	Tray 1	Paper Type	Set the type of paper in the paper tray.
		Paper Size (DCP-T830DW/ DCP-T835DW)	Set the paper size in the paper tray.
	MP Tray	Paper Type	Set the type of paper in the MP tray.
	(DCP-T830DW/ DCP-T835DW)	Paper Size (DCP-T830DW/ DCP-T835DW)	Set the size of paper in the MP tray.
	Сору	Select Tray	Select the tray to be used for copying.
	(DCP-T830DW/ DCP-T835DW)	Tray Priority (DCP-T830DW/ DCP-T835DW)	When Auto is selected in Select Tray, select the order in which the machine uses paper trays that contain paper of the same size.
	Print (DCP-T830DW/ DCP-T835DW)	Tray Priority	Select the order in which the machine uses paper trays that contain paper of the same size.
	Check Paper (DCP-T830DW/ DCP-T835DW)	-	Check the paper type and paper size when you pull the tray out of the machine or set the paper in the MP tray.
Paper Type	-	-	Set the type of paper in the paper tray.
(DCP-T530DW/ DCP-T535DW/ DCP-T536DW/ DCP-T730DW/ DCP-T735DW)			

Level 1	Level 2	Level 3	Descriptions
Paper Size	-	-	Set the paper size in the paper tray.
(DCP-T530DW/ DCP-T535DW/ DCP-T536DW/ DCP-T730DW/ DCP-T735DW)			
Check Paper	-	-	Check the paper type and paper size when
(DCP-T530DW/ DCP-T535DW/ DCP-T536DW/ DCP-T730DW/ DCP-T735DW)			you pull the tray out of the machine.
Ecology	Sleep Time	-	Set how long the machine must be idle before it goes into Sleep Mode.
	Quiet Mode	-	Decrease printing noise.
	Auto Power Off	-	Select how long the machine must wait before it automatically enters Power off mode.
			When set to Off, the machine does not power off automatically.
LCD Contrast	-	-	Adjusts the contrast of the LCD.

### Menu > [Copy]

Level 1	Descriptions
Density	Adjust the density.
Quality	Select the Copy resolution for your document type.
Auto Deskew	Set the machine to correct a skewed copy.

### Menu > [Network]

Level 1	Level 2	Level 3	Descriptions
Wired LAN (DCP-T830DW/	TCP/IP	BOOT Method	Select the Boot method that best suits your needs.
DCP-T835DW)		IP Address (DCP-T830DW/ DCP-T835DW)	Enter the IP address.
		Subnet Mask (DCP-T830DW/ DCP-T835DW)	Enter the Subnet mask.
		Gateway (DCP-T830DW/ DCP-T835DW)	Enter the Gateway address.
		Node Name (DCP-T830DW/ DCP-T835DW)	View the Node name.
		WINS Config (DCP-T830DW/ DCP-T835DW)	Select the WINS configuration mode.
		WINS Server (DCP-T830DW/ DCP-T835DW)	Specify the IP address of the primary or secondary WINS server.

Level 1	Level 2	Level 3	Descriptions
Wired LAN (DCP-T830DW/ DCP-T835DW)	TCP/IP	DNS Server (DCP-T830DW/ DCP-T835DW)	Specify the IP address of the primary or secondary DNS server.
		APIPA (DCP-T830DW/ DCP-T835DW)	Set the machine to allocate the IP address from the link-local address range automatically.
		<b>IPv6</b> (DCP-T830DW/ DCP-T835DW)	Turn the IPv6 protocol on or off.
	Ethernet (DCP-T830DW/ DCP-T835DW)	-	Select the Ethernet link mode.
	Wired Status (DCP-T830DW/ DCP-T835DW)	-	View the current wired status.
	MAC Address (DCP-T830DW/ DCP-T835DW)	-	View the machine's MAC address.
	Set to Default (DCP-T830DW/ DCP-T835DW)	-	Restore the wired network settings to the factory settings.
	Wired Enable (DCP-T830DW/ DCP-T835DW)	-	Turn the Wired LAN interface on or off manually.
WLAN (Wi-Fi)	Find Network	-	Configure your wireless network settings manually.
	WPS/PushButton	-	Configure your wireless network settings using the one-button push method.
	WPS/PIN Code	-	Configure your wireless network settings using WPS with a PIN.
	Recover WLAN	-	Reset and restart your wireless network.
	WLAN Status	Status	View the current wireless network status.
		Signal	View the current wireless network signal strength.
		SSID	View the current SSID.
		Comm. Mode	View the current Communication mode.
	TCP/IP	BOOT Method	Select the Boot method that best suits your needs.
		IP Address	Enter the IP address.
		Subnet Mask	Enter the Subnet mask.
		Gateway	Enter the Gateway address.
		Node Name	View the Node name.
		WINS Config	Select the WINS configuration mode.
		WINS Server	Specify the IP address of the primary or secondary WINS server.
		DNS Server	Specify the IP address of the primary or secondary DNS server.

Level 1	Level 2	Level 3	Descriptions
WLAN (Wi-Fi)	TCP/IP	APIPA	Set the machine to allocate the IP address from the link-local address range automatically.
		IPv6	Turn the IPv6 protocol on or off.
	MAC Address	-	View the machine's MAC address.
	Set to Default (DCP-T830DW/ DCP-T835DW)	-	Restore the wireless network settings to the factory settings.
	WLAN Enable	-	Turn the wireless network connection On or Off.
Wi-Fi Direct	Manual	-	Configure your Wi-Fi Direct network settings manually.
	Group Owner	-	Set your machine as the Group Owner.
	Push Button	-	Configure your Wi-Fi Direct network settings using the one-button push method.
	PIN Code	-	Configure your Wi-Fi Direct network settings using WPS with a PIN code.
	Device Info.	Device Name	View your machine's device name.
		SSID	View the Group Owner's SSID.
			When the machine is not connected, the LCD displays Not Connected.
		IP Address	View your machine's current IP Address.
	Status Info.	Status	View the current Wi-Fi Direct network status.
		Signal	View the current Wi-Fi Direct network signal strength.
			When your machine acts as Group Owner, the LCD always indicates a strong signal.
		Channel	Display the channel in use when the Wi-Fi Direct network is active.
		Speed	Display the connection speed when the Wi- Fi Direct network is active.
	I/F Enable	-	Turn the Wi-Fi Direct connection on or off.
Web Based Mgmt	-	-	Enable or disable Web Based Management. If you enable this function, make sure you
			specify the connection method to use Web Based Management.
IP Filter	-	-	Restrict access to your machine by enabling the IP filter.
Global Detect	Allow Detect	-	Enable or disable Global Detect, a function that detects and notifies the user when the user unintentionally connects to a global network.
	Reject Access	-	Disable connections to the global network.
Network Reset	-	-	Restore the machine's network settings back to the factory settings, except the administrator password.

### Menu > [Print Reports]

Level 1	Descriptions
User Settings	Print a list of your User settings.
Network Config	Print a list of your Network settings.
WLAN Report	Print the wireless LAN connection results.

### Menu > [Machine Info.]

Level 1	Descriptions
Serial No.	Check your machine's serial number.
Version	Check your machine's firmware version.
Page Counter	Display the printed pages.

### Menu > [Initial Setup]

Level 1	Level 2	Descriptions
Date & Time	Date & Time	Set the date and time on your machine.
	Time Zone	Set your time zone.
Reset	Machine Reset	Restore all the machine's settings that you have changed, such as Date and Time.
	Network Reset	Restore the machine's network settings back to the factory settings, except the administrator password.
	All Settings	Restore all the machine's settings back to the factory settings.
Local Language	-	Change your LCD language.
(Available only for some countries.)		

### **Related Information**

• Settings and Features Tables

▲ Home > Machine Settings > Change Machine Settings from the Control Panel > Settings and Features Tables > Features Tables (1 Line LCD)

# Features Tables (1 Line LCD)

Related Models: DCP-T530DW/DCP-T535DW/DCP-T536DW/DCP-T730DW/DCP-T735DW/DCP-T830DW/ DCP-T835DW

# 📤 🛛 Scan

Level 1	Level 2	Descriptions
Scan to PC	File	Scan documents and save them to a folder on your computer.
	OCR	Convert your scanned document to an editable text file.
	Image	Scan photos or graphics into your graphics applications.
	E-mail	Send a scanned document as an email attachment.
Web Service	Scan	Scan data using the Web Service protocol.
(Appears when you install a Web Services Scanner.)	Scan for E- mail	
	Scan for Fax	
	Scan for Print	

# Copy / Scan Options

Level 1	Level 2	Descriptions
Layout(2in1 ID)	-	Make N in 1, 2 in 1 ID, or Poster copies.
Quality	-	Select the Copy resolution for your document type.
Select Tray (DCP-T830DW/ DCP-T835DW)	-	Select the tray to be used for Copy mode.
Paper Type	-	Select the paper type that matches the paper in the tray.
Paper Size	-	Select the paper size that matches the paper in the tray.
Enlarge/Reduce	100%	-
	Fit to Page	Adjust the copy size to fit on the paper size you have set.
	Enlarge	Select an enlargement ratio for the next copy.
	Reduce	Select a reduction ratio for the next copy.
	Custom(25-400%)	Enter an enlargement or reduction ratio.
Density	-	Adjust the density.
Remove Bkg Clr	Black Setting	Change the amount of background colour that is removed.
	Colour Setting	
2-sided	-	Turn off or turn on 2-sided copying and select flip on long edge or flip on short edge.
Stack/Sort	-	Select to stack or sort multiple copies.
Auto Deskew	-	Set the machine to correct a skewed copy.

🗢 Wi-Fi

Level 2	Descriptions	
Find Network	Configure your wireless network settings manually.	
WPS/PushButton	Configure your wireless network settings using the one-button push method.	
WPS/PIN Code	Configure your wireless network settings using WPS with a PIN.	
Recover WLAN	Reset and restart your wireless network.	
WLAN Status	View the current wireless network status.	
TCP/IP	Set TCP/IP protocol.	
MAC Address	View the machine's MAC address.	
Set to Default (DCP-T830DW/DCP-T835DW)	Restore the wireless network settings to the factory settings.	
WLAN Enable	Turn the wireless network connection On or Off.	

# **Related Information**

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• Settings and Features Tables

▲ Home > Machine Settings > Change Machine Settings from the Control Panel > Settings and Features Tables > Settings Tables (1.8" (4.5 cm) Colour LCD)

# Settings Tables (1.8" (4.5 cm) Colour LCD)

#### Related Models: MFC-T930DW/MFC-T935DW

These tables will help you understand your machine's menu selections and options.

#### Settings > [General Setup]

Level 3	Level 4	Level 5	Descriptions
Maintenance	Impr. PrintQuality	Impr. PrintQuality	Check and correct the print quality, alignment and paper feeding according to the LCD instructions.
		Alignment	
		Correct Paper Feed	
	Print Head	Black only	Clean the print head according to the LCD
	Cleaning	Colour only	instructions.
		All	
	Ink Bottle Model	-	Check the ink bottle model numbers.
	Print Options	Reduce Smudging	Reduce smudging on the paper or paper jams during printing.
		Enhance Print	Improve print quality and reduce blurriness.
	Ink Low Notice	-	Set the machine to display the ink low messages.
Tray Setting	Tray 1	Paper Type	Set the type of paper in the paper tray.
		Paper Size	Set the paper size in the paper tray.
	MP Tray	Paper Type	Set the type of paper in the paper tray.
		Paper Size	Set the paper size in the paper tray.
	Сору	Select Tray	Select the tray to be used for copying.
		Tray Priority	When Auto is selected in Select Tray, select the order in which the machine uses paper trays that contain paper of the same size.
	Fax	Select Tray	Select the tray to be used for faxing.
		Tray Priority	When Auto is selected in Select Tray, select the order in which the machine uses paper trays that contain paper of the same size.
	Print	Tray Priority	Select the order in which the machine uses paper trays that contain paper of the same size.
	Photo Print	Select Tray	Select the tray to be used for photo printing.
	(JPEG)	Tray Priority	When Auto is selected in Select Tray, select the order in which the machine uses paper trays that contain paper of the same size.
	Check Paper	-	Check the paper type and paper size when you pull the tray out of the machine or set the paper in the MP tray.
Quiet Mode	-	-	Decrease printing noise.
Volume	Ring	-	Adjust the ring volume.
	Веер	-	Adjust the beeper volume.
	Speaker	_	Adjust the speaker volume.

Level 3	Level 4	Level 5	Descriptions
LCD Settings	Backlight	-	Adjust the brightness of the LCD backlight.
	Dim Timer	-	Set how long the LCD backlight stays on after returning to the Home screen.
Sleep Time	-	-	Set how long the machine must be idle before it goes into Sleep Mode.
Auto Power Off	-	-	Select how long the machine must wait before it automatically enters Power off mode.
			When set to Off, the machine does not power off automatically.

# Settings > [Fax] (For models with facsimile function)

Level 3	Level 4	Level 5	Descriptions
Setup Receive	Ring Delay	-	Set the number of rings before the machine answers in Fax Only or Fax/Tel mode.
	Receive Mode	-	Select the Receive Mode that best suits your needs.
	F/T Ring Time	-	Set the length of the pseudo/double-ring time in Fax/Tel mode.
	Fax Detect	-	Receive fax messages automatically when you answer a call and hear fax tones.
	Remote Codes	Remote Codes	
		Act.Code	codes to turn the Remote Codes on or off. You can personalise the codes.
		Deact.Code	
	Auto Reduction	-	Reduce the size of incoming faxes.
	PC Fax - Receive	-	Set the machine to send faxes to your computer.
			You can turn on the Backup Print safety feature.
	Fax Rx Stamp	-	Print the received time and date on the top of incoming faxes.
Report Setting	XMIT Report	-	Select the initial setup for the Transmission Verification Report.
	Journal	Journal	Set the interval for automatic printing of the Fax Journal.
	Period	Period	If you select an option other than Off and Every 50 Faxes,
		Time	you can set the time for the option. If you select Every 7 Days, you can set the day of the week.
		Day	in you select Every / Days, you can set the day of the week.
Print Document	-	-	Print incoming faxes stored in the machine's memory.
Remaining Jobs	-	-	Check which scheduled jobs are in the machine's memory and cancel selected jobs.
Miscellaneous	TX Lock	-	Prohibit most functions except receiving faxes.

# Settings > [Network]

Level 3	Level 4	Level 5	Descriptions
Wired LAN	TCP/IP	BOOT Method	Select the Boot method that best suits your needs.
		IP Address	Enter the IP address.
		Subnet Mask	Enter the Subnet mask.
		Gateway	Enter the Gateway address.

Level 3	Level 4	Level 5	Descriptions
Wired LAN	TCP/IP	Node Name	Enter the Node name.
		WINS Configuration	Select the WINS configuration mode.
		WINS Server	Specify the IP address of the primary or secondary WINS server.
		DNS Server	Specify the IP address of the primary or secondary DNS server.
		APIPA	Set the machine to allocate the IP address from the link-local address range automatically.
		IPv6	Turn the IPv6 protocol on or off.
	Ethernet	-	Select the Ethernet link mode.
	Wired Status	-	View the current wired status.
	MAC Address	-	View the machine's MAC address.
	Set to Default	-	Restore the wired network settings to the factory settings.
	Wired Enable	-	Turn the Wired LAN interface on or off manually.
WLAN (Wi-Fi)	Find Wi-Fi Network	-	Configure your wireless network settings manually.
	Setup Support	-	Configure your wireless network settings according to the information displayed on the LCD.
	WPS/Push Button	-	Configure your wireless network settings using the one-button push method.
	WPS/PIN Code	-	Configure your wireless network settings using WPS with a PIN.
	Recover WLAN	-	Reset and restart your wireless network.
	WLAN Status	Status	View the current wireless network status.
		Signal	View the current wireless network signal strength.
		SSID	View the current SSID.
		Comm. Mode	View the current Communication mode.
	TCP/IP	BOOT Method	Select the Boot method that best suits your needs.
		IP Address	Enter the IP address.
		Subnet Mask	Enter the Subnet mask.
		Gateway	Enter the Gateway address.
		Node Name	Enter the Node name.
		WINS Configuration	Select the WINS configuration mode.
		WINS Server	Specify the IP address of the primary or secondary WINS server.
		DNS Server	Specify the IP address of the primary or secondary DNS server.
		APIPA	Set the machine to allocate the IP address from the link-local address range automatically.
		IPv6	Turn the IPv6 protocol on or off.
	MAC Address	-	View the machine's MAC address.

Level 3	Level 4	Level 5	Descriptions
WLAN(Wi-Fi)	Set to Default	-	Restore the wireless network settings to the factory settings.
	WLAN Enable	-	Turn the wireless network connection On or Off.
Wi-Fi Direct	Manual	-	Configure your Wi-Fi Direct network settings manually.
	Group Owner	-	Set your machine as the Group Owner.
	Push Button	-	Configure your Wi-Fi Direct network settings using the one-button push method.
	PIN Code	-	Configure your Wi-Fi Direct network settings using WPS with a PIN code.
	Device	Device Name	View your machine's device name.
	Information	SSID	View the Group Owner's SSID.
			When the machine is not connected, the LCD displays Not Connected.
		IP Address	View your machine's current IP Address.
	Status	Status	View the current Wi-Fi Direct network status.
	Information	Signal	View the current Wi-Fi Direct network signal strength.
			When your machine acts as Group Owner, the LCD always indicates a strong signal.
	I/F Enable	-	Turn the Wi-Fi Direct connection on or off.
Web Connect Settings	Proxy Settings	Proxy Connection	Change the Web connection settings.
		Address	
		Port	
		User Name	
		Password	
Web Based Mgmt	-	-	Enable or disable Web Based Management.
			If you enable this function, make sure you specify the connection method to use Web Based Management.
IP Filter	-	-	Restrict access to your machine by enabling the IP filter.
Global Detect	Allow Detect	-	Enable or disable Global Detect, a function that detects and notifies the user when the user unintentionally connects to a global network.
	Reject Access	-	Disable connections to the global network.
Network Reset	-	-	Restore the machine's network settings back to the factory settings, except the administrator password.

# Settings > [Print Reports]

Level 3	Descriptions	
XMIT Verify	Print a Transmission Verification Report for your last transmission.	
Address Book	Print a list of names and numbers stored in the Address Book.	
Fax Journal	Print a list of information about your last 200 incoming and outgoing faxes.	
	(TX means Transmit. RX means Receive.)	
User Settings	Print a list of your User settings.	

Level 3 Descriptions	
Network Config Print a list of your Network settings.	
WLAN Report	Print the wireless LAN connection results.

### Settings > [Machine Info.]

Level 3	Descriptions
Serial No.	Check your machine's serial number.
Firmware Version	Check your machine's firmware version.
Firmware Update	Update your machine to the latest firmware.
Firmware Auto Check	View firmware information on the Home screen.
Page Counter	Check the total number of pages the machine has printed.

## Settings > [Initial Setup]

Level 3	Level 4	Descriptions
Date & Time	Date	Add the date and time on the screen and in the headings of the
	Time	faxes you send.
	Auto Daylight	Set the machine to change automatically for Daylight Saving Time.
	Time Zone	Set your time zone.
Station ID	Fax	Enter your name and fax number so it appears on each page you
	Name	fax.
Tone/Pulse (Available only for some countries.)	-	Select the dialling mode.
Fax Auto Redial	-	Set the machine to redial the last fax number if the fax did not go through because the line was busy.
Dial Tone	-	Shorten the dial tone detection pause.
Phone Line Set	-	Select the telephone line type.
Compatibility	-	Adjust the equalisation for transmission difficulties.
		VoIP service providers offer fax support using various standards. If you regularly experience fax transmission errors, select Basic (for VoIP).
Reset	Machine Reset	Restore all the machine's settings that you have changed, such as Date and Time.
	Network	Restore the machine's network settings back to the factory settings, except the administrator password.
	Address Book & Fax	Erase all stored phone numbers, fax data, and fax settings.
	Stored Fax Data	Erase all stored fax data and settings.
	All Settings	Restore all the machine's settings back to the factory settings.
Local Language (Available only for some countries.)	-	Change your LCD language.

### **Related Information**

 $\checkmark$ 

• Settings and Features Tables

▲ Home > Machine Settings > Change Machine Settings from the Control Panel > Settings and Features Tables > Features Tables (1.8" (4.5 cm) Colour LCD)

# Features Tables (1.8" (4.5 cm) Colour LCD)

Related Models: MFC-T930DW/MFC-T935DW

### **Fax (For models with facsimile function)**

Level 3	Level 4	Descriptions
Fax Resolution	-	Set the resolution for outgoing faxes.
Contrast	-	Adjust the contrast.
Glass Scan Size	-	Adjust the scan area of the scanner glass to the size of the document.
Broadcasting	-	Send the same fax message to more than one fax number.
Real Time TX	-	Send a fax without using the memory.
Overseas Mode	-	Set to On if you have difficulty sending faxes overseas.
Call History	Redial	Send a fax to the last number you called.
	Outgoing Call	Select a number from the Outgoing Call history, and then send a fax to it, add it to the Address Book, or delete it.
Address Book	Search	Dial by pressing only a few buttons.
	Set Speed Dial	Store Speed Dial numbers, so you can dial by pressing only a few buttons.
	Setup Groups	Set up Group numbers for broadcasting.
	Change	Change Address Book numbers.
	Delete	Delete Address Book numbers.
Set New Default	-	Save your settings as the default.
Factory Reset	-	Restore all settings back to the factory settings.



Scan

Level 3	Level 4	Descriptions
to Media (When a USB Flash drive is inserted)	-	Scan documents and save them directly to a USB flash drive without using a computer.
to PC	to File	Scan documents and save them to a folder on your computer.
	to OCR	Convert your scanned document to an editable text file.
	to Image	Scan photos or graphics into your graphics applications.
	to E-mail	Send a scanned document as an email attachment.
to Web	-	Upload the scanned data to an Internet service.
WS Scan	Scan	Scan data using the Web Service protocol.
(Appears when you install a Web Services Scanner.)	Scan for E- mail	
	Scan for Fax	
	Scan for Print	

Сору

Level 3	Level 4	Descriptions
Quality	-	Select the Copy resolution for your document type.
Select Tray	-	Select the tray to be used for Copy mode.
Paper Type	-	Select the paper type that matches the paper in the tray.
Paper Size	-	Select the paper size that matches the paper in the tray.
Enlarge/Reduce	100%	-
	Fit to Page	Adjust the copy size to fit on the paper size you have set.
	Enlarge	Select an enlargement ratio for the next copy.
	Reduce	Select a reduction ratio for the next copy.
	Custom(25-400%)	Enter an enlargement or reduction ratio.
Density	-	Adjust the density.
Remove Background	Black Copy Settings	Change the amount of background colour that is removed.
	Colour Copy Settings	
2-sided Copy	-	Turn off or turn on 2-sided copying and select flip on long edge or flip on short edge.
Stack/Sort	-	Select to stack or sort multiple copies.
Page Layout	-	Make N in 1, 2 in 1 ID, or Poster copies.
Auto Deskew	-	Correct a skewed copy.
Set New Default	-	Save your settings as the default.
Factory Reset	-	Restore all settings back to the factory settings.

# Photo/Web

Level 1	Level 2	Level 3	Descriptions
JPEG Print	Select Files	-	Print selected photos in your USB flash drive.
	Index Print	Print Index Sheet	Print a thumbnail page.
		Print Photos	Print photos by choosing the index numbers.
	Print All	-	Print all photos in your USB flash drive.
Scan to Media	-	-	Scan documents and save them directly to media without using a computer.
Web	-	-	Connect the Brother machine to an Internet service.

# ▲ (Ink)

Level 2	Level 3	Descriptions
Ink Bottle Model	-	Check the ink bottle model numbers.
Impr. PrintQuality	Impr. PrintQuality	Check and correct the print quality, alignment and paper feeding according to the LCD instructions. Clean the print head according to the LCD instructions.
	Alignment	
	Correct Paper Feed	
Print Head Cleaning	Black only	
	Colour only	
	All	

Level 2	Level 3	Descriptions
Print Options	Reduce Smudging	Reduce smudging on the paper or paper jams during printing.
	Enhance Print	Improve print quality and reduce blurriness.

## Image: Address Book) (For models with facsimile function)

Level 2	Descriptions	
Search	Dial by pressing only a few buttons.	
Set Speed Dial	<b>Speed Dial</b> Store Speed Dial numbers, so you can dial by pressing only a few buttons	
Setup Groups Set up Group numbers for broadcasting.		
Change	Change Address Book numbers.	
Delete	Delete Address Book numbers.	

### Redial/Pause (For models with facsimile function)

Level 2	Descriptions
Redial	Send a fax to the last number you called.
	Select a number from the Outgoing Call history, and then send a fax to it, add it to the Address Book, or delete it.



Level 2	Descriptions	
Find Wi-Fi Network	Configure your wireless network settings manually.	
Setup Support	Configure your wireless network settings according to the information displayed on the LCD.	
WPS/Push Button	Configure your wireless network settings using the one-button push method.	
Recover WLAN	Reset and restart your wireless network.	

### **Related Information**

Settings and Features Tables

▲ Home > Machine Settings > Change Machine Settings Using Web Based Management

### **Change Machine Settings Using Web Based Management**

Web Based Management is a utility that uses a standard web browser to manage your machine using the Hyper Text Transfer Protocol (HTTP) or Hyper Text Transfer Protocol over Secure Socket Layer (HTTPS).

- What is Web Based Management?
- Access Web Based Management
- Change the Login Password Using Web Based Management
- Set Up Your Machine's Address Book Using Web Based Management

▲ Home > Machine Settings > Change Machine Settings Using Web Based Management > What is Web Based Management?

### What is Web Based Management?

Web Based Management is a utility that uses a standard web browser to manage your machine using the Hyper Text Transfer Protocol (HTTP) or Hyper Text Transfer Protocol over Secure Socket Layer (HTTPS).

• We recommend using the latest version of the following web browsers:

- Microsoft Edge, Firefox, and Google Chrome<sup>™</sup> for Windows
- Safari, Firefox, and Google Chrome<sup>™</sup> for Mac
- Google Chrome<sup>™</sup> for Android<sup>™</sup>

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- Safari and Google Chrome<sup>™</sup> for iOS
- Ensure that JavaScript and Cookies are always enabled, regardless of which browser you use.
- Make sure your machine is On and connected to the same network as your computer, and that your network supports the TCP/IP protocol.

	brother
<	Status
Logout	Device Status
Home	Ready
Status Auto Refresh Interval	Automatic Refresh <ul> <li>Off</li> <li>On</li> </ul>
General	Estimated Ink Level
Address Book	
Fax	M C Y BK Above ink level might be different from actual remaining ink level. You can confirm the
Print	actual amount visually by looking through the window of the ink tank. If the remaining ink level is at or below the lower line under the minimum fill mark, refill the ink tank. The ink below the lower line is necessary to prevent damage to the machine.
Scan	Web Language
Administrator	Auto ~
Online Functions	Device Location Contact :
Network	Location :

The actual screen may differ from the screen shown above.

### **Related Information**

Change Machine Settings Using Web Based Management

▲ Home > Machine Settings > Change Machine Settings Using Web Based Management > Access Web Based Management

## Access Web Based Management

- We recommend using the latest version of the following web browsers:
  - Microsoft Edge, Firefox, and Google Chrome<sup>™</sup> for Windows
  - Safari, Firefox, and Google Chrome<sup>™</sup> for Mac
  - Google Chrome<sup>™</sup> for Android<sup>™</sup>
  - Safari and Google Chrome<sup>™</sup> for iOS
- Ensure that JavaScript and Cookies are always enabled, regardless of which browser you use.
- The default password to manage this machine's settings is located on the back of the machine and marked "**Pwd**". We recommend immediately changing the default password to protect your machine from unauthorised access. You can also find the default password in the Network Configuration Report.
- If the password is entered incorrectly several times, you will not be able to log in for a while. The lockout settings can be changed in Web Based Management.
- Up to eight computers or mobile devices can be logged in to Web Based Management at the same time. If you log in a ninth device, the first device will be logged out.
- We recommend using the HTTPS security protocol when configuring settings using Web Based Management. If you use HTTP when configuring settings using Web Based Management, follow the screen prompts to switch to a secure HTTPS connection.
- When you use HTTPS for Web Based Management configuration, your browser will display a warning dialog box. To avoid displaying the warning dialog box, you can install a self-signed certificate to use SSL/TLS communication. For more detailed information, see the *Security Features Guide*.
- >> Start from Your Web Browser
- >> Start from Brother iPrint&Scan (Windows/Mac)
- >> Start from Brother Utilities (Windows)
- >> Start from Brother Mobile Connect

#### Start from Your Web Browser

- 1. Start your web browser.
- 2. Type "https://machine's IP address" in your browser's address bar (where "machine's IP address" is your machine's IP address).

For example:

https://192.168.1.2

Your machine's IP address can be found in the Network Configuration Report.

See Print the Network Configuration Report.

• If you are using a Domain Name System or enable a NetBIOS name, you can type another name, such as "SharedPrinter" instead of the IP address.

For example: https://SharedPrinter

• If you enable a NetBIOS name, you can also use the node name.

For example: https://brn123456abcdef

- The NetBIOS name can be found in the Network Configuration Report.
- 3. If required, type the password in the Login field, and then click Login.

The default password to manage this machine's settings is located on the back of the machine and marked "**Pwd**". Change the default password by following the on-screen instructions when you first log in.

4. If you want to pin the navigation bar to the left side of the screen, click  $\equiv$  and then click  $\mathbf{x}$ .

You can now change the machine settings.

If you change the protocol settings, you must restart the machine after clicking **Submit** to activate the configuration.

After configuring the settings, click Logout.

### Start from Brother iPrint&Scan (Windows/Mac)

- 1. Start Brother iPrint&Scan.
  - Windows

Double-click the **EXAMPLE** (Brother iPrint&Scan) icon.

• Mac

In the **Finder** menu bar, click **Go** > **Applications**, and then double-click the iPrint&Scan icon.

The Brother iPrint&Scan screen appears.

- 2. If your Brother machine is not selected, click the **Add Machine** / **Select your Machine** button, and then select your model's name from the list. Click **OK**.
- 3. Click the **Supplies/Machine Settings** button.

If the Supplies/Machine Settings window appears, click the All Settings link.

Web Based Management appears.

4. If required, type the password in the Login field, and then click Login.

The default password to manage this machine's settings is located on the back of the machine and marked "**Pwd**". Change the default password by following the on-screen instructions when you first log in.

5. If you want to pin the navigation bar to the left side of the screen, click  $\equiv$  and then click  $\mathbf{x}$ .

You can now change the machine settings.

If you change the protocol settings, you must restart the machine after clicking **Submit** to activate the configuration.

After configuring the settings, click **Logout**.

#### Start from Brother Utilities (Windows)

- 1. Launch **Fig** (Brother Utilities), and then click the drop-down list and select your model name (if not already selected).
- 2. Click **Tools** in the left navigation bar, and then click **Machine Settings**.

Web Based Management appears.

3. If required, type the password in the Login field, and then click Login.

The default password to manage this machine's settings is located on the back of the machine and marked "**Pwd**". Change the default password by following the on-screen instructions when you first log in.

4. If you want to pin the navigation bar to the left side of the screen, click  $\equiv$  and then click  $\mathbf{x}$ 

You can now change the machine settings.

If you change the protocol settings, you must restart the machine after clicking **Submit** to activate the configuration.

After configuring the settings, click **Logout**.

### **Start from Brother Mobile Connect**

Install and set up Brother Mobile Connect on your mobile device.

- 1. Start Brother Mobile Connect on your mobile device.
- 2. Tap your model name on the top of the screen.

If your Brother machine is not displayed on your mobile device, swipe to select your machine's model name.

3. Tap All Machine Settings.

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Web Based Management appears.

4. If required, type the password in the Login field, and then tap Login.

The default password to manage this machine's settings is located on the back of the machine and marked "**Pwd**". Change the default password by following the on-screen instructions when you first log in.

5. If you want to pin the navigation bar on the left side of the screen, tap  $\equiv$  and then tap  $\mathbf{x}$ .

You can now change the machine settings.

If you change the protocol settings, you must restart the machine after tapping **Submit** to activate the configuration.

After configuring the settings, tap **Logout**.

#### Related Information

Change Machine Settings Using Web Based Management

#### **Related Topics:**

• Print the Network Configuration Report

▲ Home > Machine Settings > Change Machine Settings Using Web Based Management > Change the Login Password Using Web Based Management

## Change the Login Password Using Web Based Management

The default password to manage this machine's settings is located on the back of the machine and marked "**Pwd**". Change the default password by following the on-screen instructions when you first log in. We recommend immediately changing the default password to protect your machine from unauthorised access.

- 1. Start your web browser.
- 2. Type "https://machine's IP address" in your browser's address bar (where "machine's IP address" is your machine's IP address).

For example:

https://192.168.1.2

You will find your machine's IP address in the Network Configuration Report.

See Print the Network Configuration Report.

- 3. Do one of the following:
  - If you have previously set your own password, type it, and then click Login.
  - If you have not previously set your own password, type the default login password, and then click Login.
- 4. In the left navigation bar, click Administrator > Login Password.
- The default password to manage this machine's settings is located on the back of the machine and marked "Pwd".
  - If the left navigation bar is not visible, start navigating from ≡.
- 5. To change the password, type your current password in the **Enter Old Password** field.
- 6. Following the on-screen Login Password guidelines, type your new password in the Enter New Password field.
- 7. Retype the new password in the Confirm New Password field.
- 8. Click Submit.

You can also change the lockout settings in the Login Password menu.

#### Related Information

Change Machine Settings Using Web Based Management

#### **Related Topics:**

- Access Web Based Management
- Check Your Machine's Password

▲ Home > Machine Settings > Change Machine Settings Using Web Based Management > Set Up Your Machine's Address Book Using Web Based Management

# Set Up Your Machine's Address Book Using Web Based Management

Related Models: MFC-T930DW/MFC-T935DW

- We recommend using the HTTPS security protocol when configuring settings using Web Based Management.
- When you use HTTPS for Web Based Management configuration, your browser will display a warning dialog box.

1. Start your web browser.

2. Type "https://machine's IP address" in your browser's address bar (where "machine's IP address" is your machine's IP address).

For example:

https://192.168.1.2

You will find your machine's IP address in the Network Configuration Report.

See Print the Network Configuration Report.

3. If required, type the password in the Login field, and then click Login.

The default password to manage this machine's settings is located on the back of the machine and marked "**Pwd**". Change the default password by following the on-screen instructions when you first log in.

4. In the left navigation bar, click Address Book.

If the left navigation bar is not visible, start navigating from  $\equiv$ .

- 5. Click the target address numbers, and then add or update the Address Book information as needed.
- 6. Click Submit.

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#### Related Information

· Change Machine Settings Using Web Based Management

#### **Related Topics:**

Access Web Based Management

#### Home > Appendix

# Appendix

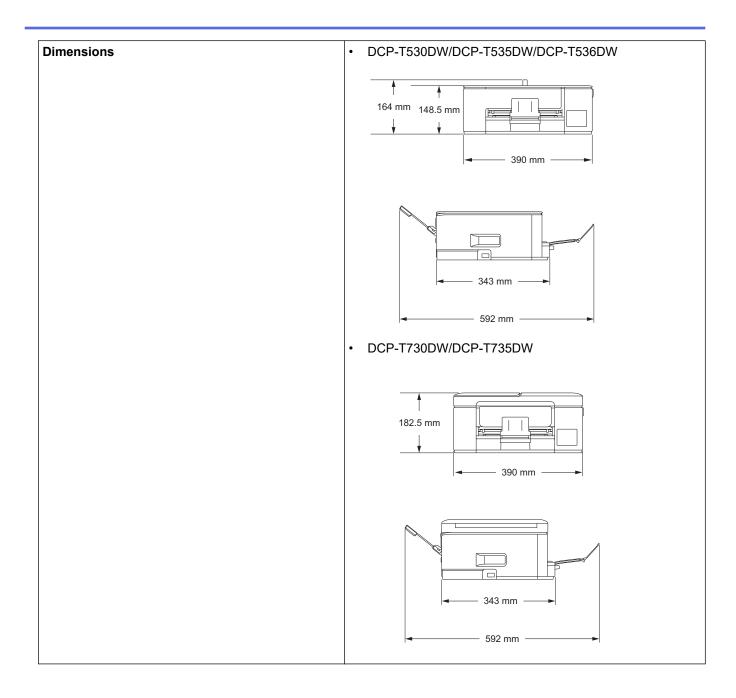
- Specifications
- Supply Specifications
- Environmental and Compliance Information
- Brother Help and Customer Support

## Specifications

- >> General Specifications
- >> Document Size Specifications
- >> Print Media Specifications
- >> Fax Specifications
- >> Copy Specifications
- >> USB Flash Drive Specifications
- >> Scanner Specifications
- >> Printer Specifications
- >> Interface Specifications
- >> Network Specifications
- >> Computer Requirements Specifications

### **General Specifications**

Printer Type		Inkjet
Print Head	Mono	Piezo with 210 nozzles x 1
	Colour	Piezo with 70 nozzles x 3 (DCP-T530DW/DCP-T535DW/ DCP-T536DW)
		Piezo with 210 nozzles x 3 (DCP-T730DW/DCP-T735DW/ DCP-T830DW/DCP-T835DW/MFC-T930DW/MFC-T935DW)
Memory Capac	ity	128 MB
Liquid Crystal Display (LCD)		<ul> <li>DCP-T530DW/DCP-T535DW/DCP-T536DW/</li> <li>DCP-T730DW/DCP-T735DW/DCP-T830DW/</li> <li>DCP-T835DW</li> </ul>
		1 line LCD
		<ul> <li>MFC-T930DW/MFC-T935DW<sup>1</sup></li> </ul>
		1.8 in. (4.5 cm) TFT Colour LCD
Power Source		AC 220 to 240 V 50/60 Hz
Power Consum	nption <sup>2</sup>	• DCP-T530DW/DCP-T535DW/DCP-T536DW
		Copying <sup>3</sup> : Approx. 16 W
		<b>Ready</b> <sup>4</sup> : Approx. 2.5 W
		Sleep <sup>4</sup> : Approx. 0.6 W
		Power Off <sup>4 5</sup> : Approx. 0.15 W
		• DCP-T730DW/DCP-T735DW
		Copying <sup>3</sup> : Approx. 16 W
		Ready <sup>4</sup> : Approx. 2.5 W
		Sleep <sup>4</sup> : Approx. 0.6 W
		<ul> <li>Power Off <sup>4 5</sup>: Approx. 0.15 W</li> <li>DCP-T830DW/DCP-T835DW</li> </ul>
		<b>Copying</b> <sup>3</sup> : Approx. 16 W
		Ready <sup>4</sup> : Approx. 3.0 W
		Sleep <sup>4</sup> : Approx. 0.8 W
		Power Off <sup>4 5</sup> : Approx. 0.10 W
		• MFC-T930DW/MFC-T935DW
		Copying <sup>3</sup> : Approx. 16 W
		Ready <sup>4</sup> : Approx. 3.5 W
		Sleep <sup>4</sup> : Approx. 0.9 W
		Power Off <sup>4 5</sup> : Approx. 0.10 W



			<ul> <li>DCP-T830DW/DCP-T835DW/MFC-T930DW/ MFC-T935DW</li> </ul>
			309 mm 180 mm 435 mm
			418 mm - 628
Weights			• DCP-T530DW/DCP-T535DW/DCP-T536DW
Weights			7.2 kg
			• DCP-T730DW/DCP-T735DW
			8.6 kg
			• DCP-T830DW/DCP-T835DW
			9.6 kg
			MFC-T930DW/MFC-T935DW
	Sound	Duin tin a	9.7 kg • DCP-T530DW/DCP-T535DW/DCP-T536DW
Noise Level	Pressure <sup>6</sup>	Printing	<ul> <li>DCP-T530DW/DCP-T535DW/DCP-T536DW</li> <li>Printing 56.0 dB (A) (Approx.)</li> <li>Copying (using the scanner glass) 53.0 dB (A) (Approx.)</li> <li>DCP-T730DW/DCP-T735DW</li> <li>Printing 55.0 dB (A) (Approx.)</li> <li>Copying (using the scanner glass) 53.0 dB (A) (Approx.)</li> <li>DCP-T830DW/DCP-T835DW/MFC-T930DW/ MFC-T935DW</li> <li>Printing 57.0 dB (A) (Approx.)</li> <li>Copying (using the scanner glass) 54.0 dB (A) (Approx.)</li> </ul>
Temperature	Operating	1	10 to 35°C
	Best Print Quali	ty	20 to 33°C
Humidity	Operating		20 to 80% (without condensation)
	Best Print Quali	ty	20 to 80% (without condensation)
Automatic Docum	nent Feeder (ADF)		Up to 20 pages

(DCP-T730DW/DCP-T735DW/DCP-T830DW/
DCP-T835DW/MFC-T930DW/MFC-T935DW)

- <sup>1</sup> Measured diagonally
- <sup>2</sup> Measured when the machine is connected to the USB interface. Power consumption varies slightly depending on the usage environment or part wear.
- <sup>3</sup> (DCP-T530DW/DCP-T535DW/DCP-T536DW) When single-sided printing, resolution: standard / document: ISO/IEC 24712 printed pattern.

(DCP-T730DW/DCP-T735DW/DCP-T830DW/DCP-T835DW/MFC-T930DW/MFC-T935DW) When using ADF, single-sided printing, resolution: standard / document: ISO/IEC 24712 printed pattern.

- <sup>4</sup> Measured according to IEC 62301 Edition 2.0.
- <sup>5</sup> Even when the machine is turned off, it will automatically turn itself on periodically for print head maintenance, and then turn itself off.
- <sup>6</sup> Noise depends on printing conditions.

### **Document Size Specifications**

Document Size	ADF Width	139.7 to 215.9 mm		
	(DCP-T730DW/DCP-T735DW/DCP-T830DW/ DCP-T835DW/MFC-T930DW/MFC-T935DW)			
	ADF Length <sup>1</sup>	• DCP-T730DW/DCP-T735DW		
	(DCP-T730DW/DCP-T735DW/DCP-T830DW/	210 to 355.6 mm		
	DCP-T835DW/MFC-T930DW/MFC-T935DW)	<ul> <li>DCP-T830DW/DCP-T835DW/MFC-T930DW/ MFC-T935DW</li> </ul>		
		148 to 355.6 mm		
	Scanner Glass Width	Max. 215.9 mm		
	Scanner Glass Length	Max. 297 mm		

<sup>1</sup> Documents that are longer than 297 mm must be fed one page at a time.

### **Print Media Specifications**

Paper Input	Paper Tray	Paper Type <sup>1</sup>	Plain Paper, Inkjet Paper (coated paper), Glossy Paper, Recycled Paper				
		Paper Size	<ul> <li>DCP-T530DW/DCP-T535DW/DCP-T536DW/ DCP-T730DW/DCP-T735DW</li> </ul>				
			A4, Letter, Legal, Mexico Legal, India Legal, Folio, Executive, A5, A6, Envelopes (C5, Com-10, DL, Monarch), Photo (10 x 15 cm), Photo L (9 x 13 cm), Photo 2L (13 x 18 cm), Index card (13 x 20 cm)				
			• DCP-T830DW/DCP-T835DW/MFC-T930DW/ MFC-T935DW				
			A4, Letter, Legal, Mexico Legal, India Legal, Folio, Executive, A5, A6, Envelopes (C5, Com-10, DL, Monarch), Photo (10 x 15 cm), Photo 2L (13 x 18 cm), Index card (13 x 20 cm)				
		Maximum Paper Capacity	Up to 150 sheets of 80 g/m² plain paper				
	Multi-purpose Tray (MP Tray) <sup>2</sup>	Paper Type <sup>1</sup>	Plain Paper, Inkjet Paper (coated paper), Glossy Paper, Recycled Paper				
	(DCP-T830DW/ DCP-T835DW/ MFC-T930DW/ MFC-T935DW)	Paper Size <sup>3</sup>	A4, Letter, Legal, Mexico Legal, India Legal, Folio, Executive, A5, A6, Envelopes (C5, Com-10, DL, Monarch), Photo (10 x 15 cm), Photo L (9 x 13 cm), Photo 2L (13 x 18 cm), Index card (13 x 20 cm)				
		Maximum Paper Capacity <sup>3</sup>	Up to 80 sheets of 80 g/m² Plain Paper				

Paper Input	Manual Feed Slot (DCP-T530DW/ DCP-T535DW/ DCP-T536DW/ DCP-T730DW/ DCP-T735DW)	Paper Type <sup>1</sup>	Plain Paper, Inkjet Paper (coated paper), Glossy Paper, Recycled Paper	
		Paper Size	A4, Letter, Legal, Mexico Legal, India Legal, Folio, Executive, A5, A6, Envelopes (C5, Com-10, DL, Monarch), Photo (10 x 15 cm), Photo L (9 x 13 cm), Photo 2L (13 x 18 cm), Index card (13 x 20 cm)	
		Maximum Paper Capacity	Up to 1 sheet	
			Up to 50 sheets of 80 g/m² Plain Paper (face up print delivery to the output paper tray)	

<sup>1</sup> For glossy paper, remove any printed pages from the output paper tray immediately to avoid smudging.

<sup>2</sup> We recommend using the MP tray for glossy paper.

<sup>3</sup> You can load only one sheet of paper that is larger than Letter/A4 size into the MP tray at a time.

#### **Fax Specifications**

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This feature is available for MFC-T930DW/MFC-T935DW.

Compatibility	ITU-T Group 3		
Modem Speed	Automatic Fallback: 14,400 bps		
Scanning Width	ADF: 208 mm (A4)		
(Single-sided document)	Scanner Glass: 204 mm (A4)		
Printing Width	204 mm (A4)		
Greyscale	Monochrome: 8 bit (256 levels)		
Resolution	203 dpi		
(Horizontal)			
Resolution	Standard:		
(Vertical)	98 dpi (Mono)		
	Fine:		
	196 dpi (Mono)		
	Superfine:		
	392 dpi (Mono)		
	Photo:		
	196 dpi (Mono)		
Address Book	40 numbers		
Groups	Up to 6		
Broadcasting	90 (40 Address Book/50 Manual Dial)		
Automatic Redial	3 times at 5 minute intervals		
Memory Transmission	Up to 170 pages <sup>1</sup>		
Out of Paper Reception	Up to 170 pages <sup>1</sup>		

<sup>1</sup> 'Pages' refers to the 'ITU-T Test Chart #1' (a typical business letter, Standard resolution, MMR code).

## **Copy Specifications**

Colour/Monochrome	Yes/Yes
Copy Width	204 mm <sup>1</sup>
Multiple Copies	Stacks/Sorts up to 99 pages

Enlarge/Reduce	25% to 400% (in increments of 1%)		
ResolutionPrints up to 1200 × 1800 dpi (DCP-T530DW/DCP-T535DW/DCP-T536DW)			
	Prints up to 1200 × 2400 dpi (DCP-T730DW/DCP-T735DW/DCP-T830DW/DCP-T835DW/ MFC-T930DW/MFC-T935DW)		

<sup>1</sup> When copying on A4 size paper.

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### **USB Flash Drive Specifications**

This function is available for MFC-T930DW/MFC-T935DW.

Compatible Media <sup>1</sup>		USB Flash drive <sup>2</sup>
Photo Resolution		Up to 1200 x 6000 dpi
Paper Type		Plain Paper, Inkjet Paper (coated paper), Glossy Paper
Paper Size		A4, Letter, Photo (10 x 15 cm), Photo 2L (13 x 18 cm)
File Format		JPEG (Progressive JPEG format is not supported)
Scan to Media	File Format	JPEG, PDF (Colour, Grey)
		TIFF, PDF (Monochrome)

<sup>1</sup> USB Flash drives are not supplied with product.

<sup>2</sup> Hi-Speed USB 2.0. USB Mass Storage standard. Supported formats: FAT12/FAT16/FAT32/exFAT

### **Scanner Specifications**

Colour/Monochrome	Yes/Yes		
TWAIN Compliant	Yes		
	(Windows 10 / Windows 11)		
WIA Compliant	Yes		
	(Windows 10 / Windows 11)		
Colour Depth	30 bit colour processing (Input)		
	24 bit colour processing (Output)		
Greyscale	10 bit colour processing (Input)		
	8 bit colour processing (Output)		
Resolution	Up to 19200 × 19200 dpi (interpolated) $^{12}$		
	(from Scanner Glass)		
	Up to 1200 × 2400 dpi (optical)		
	(from ADF) <sup>3</sup>		
	Up to 1200 × 600 dpi (optical)		
Scanning Width and Length	(Scanner Glass)		
(Single-sided document)	Width: Up to 213.9 mm		
	Length: Up to 295 mm		
	(ADF) <sup>3</sup>		
	Width: Up to 213.9 mm		
	Length: Up to 353.6 mm		

1 The TWAIN driver only (Maximum 1200 × 1200 dpi scanning with the WIA driver in Windows 10 and Windows 11.)

<sup>2</sup> The scanning range may decrease as the scanning resolution increases.

<sup>3</sup> ADF models only

### **Printer Specifications**

Resolution		Up to 1200 × 6000 dpi (Windows only) (DCP-T530DW/DCP-T535DW/ DCP-T536DW)	
		Up to 1200 × 6000 dpi (DCP-T730DW/DCP-T735DW/DCP-T830DW/ DCP-T835DW/MFC-T930DW/MFC-T935DW)	
Printing Width <sup>1</sup>		204 mm	
		Borderless <sup>2</sup> : 210 mm	
Borderless		A4, Letter, A6, Photo (10 x 15 cm), Photo L (9 x 13 cm), Photo 2L (13 x 18 cm), Index card (13 x 20 cm)	
	Paper Type	Plain Paper, Recycled Paper	
Printing	Paper Size	A4, Letter, Executive, A5	
Print Speed		See your model's page on your local Brother website.	

1 When printing on A4 size paper.

<sup>2</sup> When the Borderless feature is set to On.

#### Interface Specifications

USB <sup>12</sup>	Use a USB 2.0 interface cable (Type A/B) that is no longer than 2 m.
LAN (DCP-T830DW/DCP-T835DW/MFC-T930DW/ MFC-T935DW)	Use an Ethernet UTP cable category 5 or greater.
Wireless LAN	IEEE 802.11a/b/g/n (Infrastructure) IEEE 802.11a/g/n (Wi-Fi Direct)

<sup>1</sup> Your machine has a USB 2.0 Hi-Speed interface. The machine can also be connected to a computer that has a USB 1.1 interface.

<sup>2</sup> Third party USB ports are not supported.

### **Network Specifications**

(DCP-T530DW/DCP-T535DW/DCP-T536DW/DCP-T730DW/DCP-T735DW/DCP-T830DW/ DCP-T835DW)

You can connect your machine to a network for Network Printing and Network Scanning.

• (MFC-T930DW/MFC-T935DW)

You can connect your machine to a network for Network Printing, Network Scanning, PC-Fax Send, and PC-Fax Receive (Windows only).

Network Security (Wired) (DCP-T830DW/DCP-T835DW/MFC	SSL/TLS (IPPS, HTTPS)	
Network Security (Wireless)	SSL/TLS (IPPS, HTTPS)	
Wireless Network Security <sup>1</sup>		WEP 64/128 bit, WPA-PSK (TKIP/ AES), WPA2-PSK (TKIP/AES), WPA3-SAE (AES)
Wireless Setup Support Utility	WPS	Yes

1 Wi-Fi Direct supports WPA2-PSK (AES) only.

### **Computer Requirements Specifications**

Computer Platform & Operating System Version		PC Interface	PC Interface			Hard Disk Space to Install <sup>1</sup>	
		USB <sup>2</sup>	Wired LAN <sup>3</sup>	WLAN (Wi- Fi)		For Drivers	For Applicatio ns (Including Drivers)
Windows Operating System	Windows 10 Home <sup>4 5</sup> Windows 10 Pro <sup>4 5</sup> Windows 10 Education <sup>4 5</sup> Windows 10 Enterprise <sup>4 5</sup> Windows 11 Home <sup>4 5</sup> Windows 11 Education <sup>4 5</sup> Windows 11 Education <sup>4 5</sup>	Printing PC Fax <sup>6</sup> Scanning			32 bit (x86) or 64 bit (x64) processor 64 bit (x64) processor	650 MB	1.3 GB
	Windows Server 2016 Windows Server 2019 Windows Server 2022	Printing Scanning	Printing		64 bit (x64) processor	80 MB	80 MB
Mac Operating System 7	macOS v12 macOS v13 macOS v14	Printing PC Fax (Send) Scanning	68		64 bit processor	N/A	550 MB

### **Supported Operating Systems And Software Functions**

<sup>1</sup> An Internet connection is required to install the software.

- <sup>2</sup> Third party USB ports are not supported.
- <sup>3</sup> DCP-T830DW/DCP-T835DW/MFC-T930DW/MFC-T935DW only.
- <sup>4</sup> For WIA, 1200 x 1200 resolution.
- <sup>5</sup> Nuance<sup>™</sup> PaperPort<sup>™</sup> 14SE supports Windows 10 and Windows 11.
- <sup>6</sup> PC Fax supports black and white only. (For models with facsimile function)

7 macOS Disclaimer AirPrint capable: Printing or scanning via macOS requires the use of AirPrint. Mac drivers are not provided for this machine.

<sup>8</sup> AirPrint only.

For the latest driver updates, go to your model's **Downloads** page at support.brother.com/downloads.

For the latest supported OS, go to your model's Supported OS page at support.brother.com/os.

All trademarks, brand and product names are the property of their respective companies.

### **Related Information**

• Appendix

 $\checkmark$ 

# **Supply Specifications**

Ink	The machine uses individual Black, Yellow, Cyan and Magenta ink tanks that are separate from the print head assembly.
Service Life of Ink Bottle	The first time you fill the tank the machine will use an amount of ink to fill the ink delivery tubes for high quality printouts. This process will only happen once. Actual yield of initial bottles may be lower than the replacement bottles, due to ink system initialisation.
Replacement Supplies	<black bottle="" ink=""> BTD100BK <yellow bottle="" ink=""> BTD100Y <cyan bottle="" ink=""> BTD100C <magenta bottle="" ink=""> BTD100M Black - Approximately 7500 pages <sup>1</sup> Yellow, Cyan and Magenta - Approximately 5000 pages <sup>1</sup></magenta></cyan></yellow></black>

<sup>1</sup> Quoted approx. yields are extrapolated based on Brother original methodology using Test Patterns ISO/IEC 24712. Quoted approx. yields are not based on ISO/IEC 24711.

### Related Information

• Appendix

▲ Home > Appendix > Environmental and Compliance Information

- Information Regarding Recycled Paper
- Availability of Service Parts
- Chemical Substances (EU REACH)

▲ Home > Appendix > Environmental and Compliance Information > Information Regarding Recycled Paper

# Information Regarding Recycled Paper

- Recycled paper is of the same quality as paper made from original forest sources. Standards governing
  modern recycled paper ensure that it meets the highest quality requirements for different printing processes.
  The imaging equipment supplied by Brother is suitable for using with recycled paper meeting the EN
  12281:2002 standard.
- Purchasing recycled paper saves natural resources and promotes the circular economy. Paper is made using cellulose fibres from wood. Collecting and recycling paper extends the life of fibres over multiple life cycles, making the best use of the resources.
- The recycled paper production process is shorter. The fibres have already been processed, so less water and energy, and fewer chemicals are used.
- Paper recycling has the benefit of saving carbon by diverting paper products from alternative disposal routes such as landfill and incineration. Landfill waste emits methane gas, which has a powerful greenhouse effect.

### **Related Information**

▲ Home > Appendix > Environmental and Compliance Information > Availability of Service Parts

### **Availability of Service Parts**

Brother warrants that service parts will be available for at least seven years after the last date we place models on the market.

To obtain service parts, contact your Brother supplier or dealer.



#### **Related Information**

▲ Home > Appendix > Environmental and Compliance Information > Chemical Substances (EU REACH)

### **Chemical Substances (EU REACH)**

Information concerning chemical substances within our products required for the REACH Regulation can be found at <u>https://www.brother.eu/reach</u>.



#### **Related Information**

▲ Home > Appendix > Brother Help and Customer Support

## **Brother Help and Customer Support**

If you need help with using your Brother product, visit <u>support.brother.com</u> for FAQs and troubleshooting tips. You can also download the latest software, drivers and firmware, to improve the performance of your machine, and user documentation, to learn how to get the most from your Brother product.

Further product and support information is available from your local Brother office website. Visit <u>global.brother/en/gateway</u> to find the contact details for your local Brother office and to register your new product.



• Appendix





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