




# External Devices Guide

## Definitions of Notes

We use the following symbols and conventions throughout this User's Guide:

<b>IMPORTANT</b>	IMPORTANT indicates a potentially hazardous situation which, if not avoided, may result in damage to property or loss of product functionality.
<b>NOTE</b>	NOTE specifies the operating environment, conditions for installation, or special conditions of use.
	Tips icons indicate helpful hints and supplementary information.
<b>Bold</b>	Bold style identifies buttons on the machine's control panel or computer screen.
<i>Italics</i>	Italicised style emphasises an important point or refers you to a related topic.
Courier New	Courier New font identifies messages shown on the machine's LCD.

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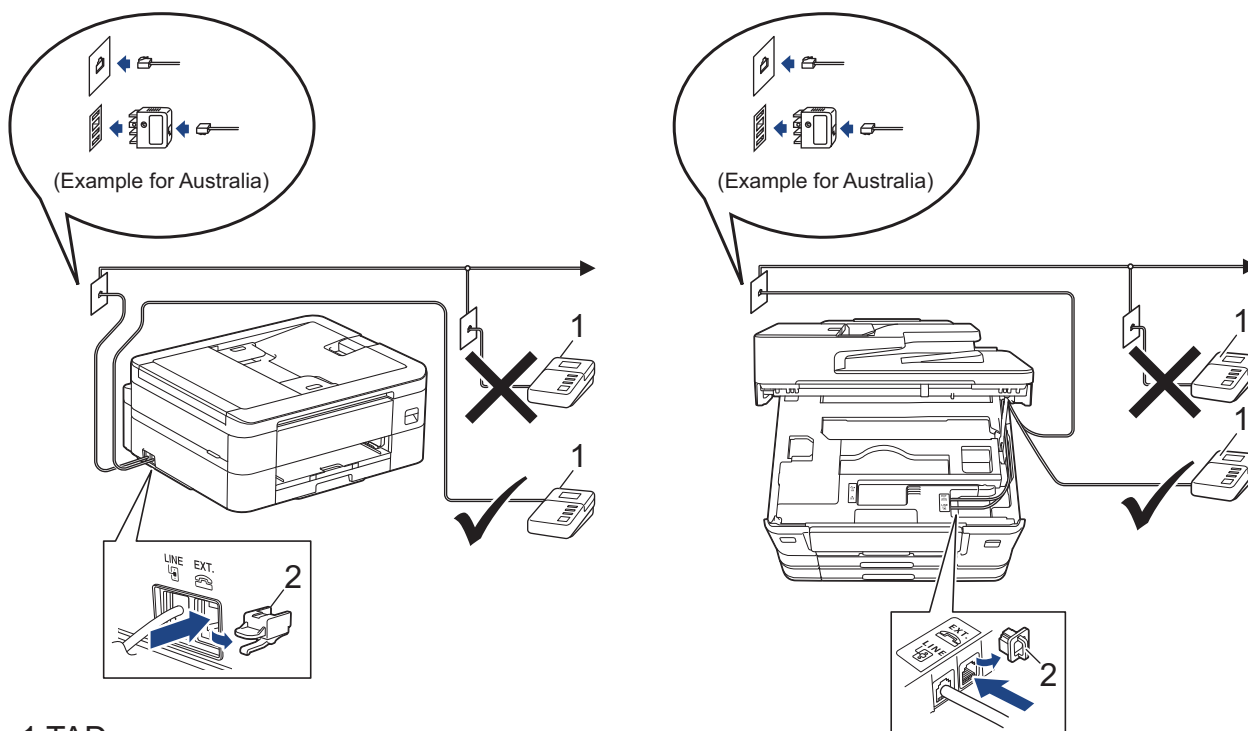
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## External TAD (Telephone Answering Device)

Connect an external Telephone Answering Device (TAD) to the same line as your machine. When the TAD answers a call, your machine will “listen” for the CNG (fax calling) tones sent by a sending fax machine. If it hears them it will take over the call and receive the fax. If it does not hear them, it will let your TAD take a voice message and the LCD will show [Telephone].

The external TAD must answer within two rings (we recommend setting it to two rings). This is because your machine cannot hear the CNG tones until the external TAD has picked up the call. The sending machine will send CNG tones for only eight to ten seconds longer. We do not recommend using the toll saver feature on your external TAD if it needs more than four rings to activate it.



### IMPORTANT

DO NOT connect a TAD elsewhere on the same telephone line.



If you have problems receiving faxes, reduce the Ring Delay setting on your external TAD.



### Related Information

- [Connect an External TAD](#)
- [Record an Outgoing Message \(OGM\) on the External TAD](#)
- [Multi-line Connections \(PABX\)](#)

## Connect an External TAD

1. Set your external TAD to the minimum number of rings allowed. For more information, contact your telephone provider. (The machine's Ring Delay setting does not apply.)
2. Record the outgoing message on your external TAD.
3. Set the TAD to answer calls.
4. Set the Receive Mode on your machine to [External TAD].



### Related Information

- [External TAD \(Telephone Answering Device\)](#)
-

## Record an Outgoing Message (OGM) on the External TAD

1. Record five seconds of silence at the beginning of your message. This allows your machine time to listen for fax tones.



We recommend beginning your OGM with an initial five second silence because the machine cannot hear fax tones over a loud voice. You may try leaving out this pause, but if your machine has trouble receiving faxes, then you should re-record the OGM to include it.

2. Limit your speaking to 20 seconds.
3. End your 20-second message by giving your Remote Activation Code for people sending manual faxes. For example: "After the beep, leave a message or press \*51 (\*91 for New Zealand) and Start to send a fax."



### Related Information

- [External TAD \(Telephone Answering Device\)](#)

## Multi-line Connections (PABX)

Most offices use a central telephone system.

We recommend that all our machines be connected to a discreet (dedicated) line. Although a particular PABX may appear to work with a particular model of fax machine, we cannot guarantee that the unit will operate correctly.

While it is often relatively simple to connect a fax machine to a PABX, (Private Automatic Branch Exchange), we suggest that you contact the company that installed your telephone system and ask them to connect the fax machine for you.

We do not recommend the use of a PABX line. PABX limitations in general can cause some functions of the fax machine not to work correctly.



### Related Information

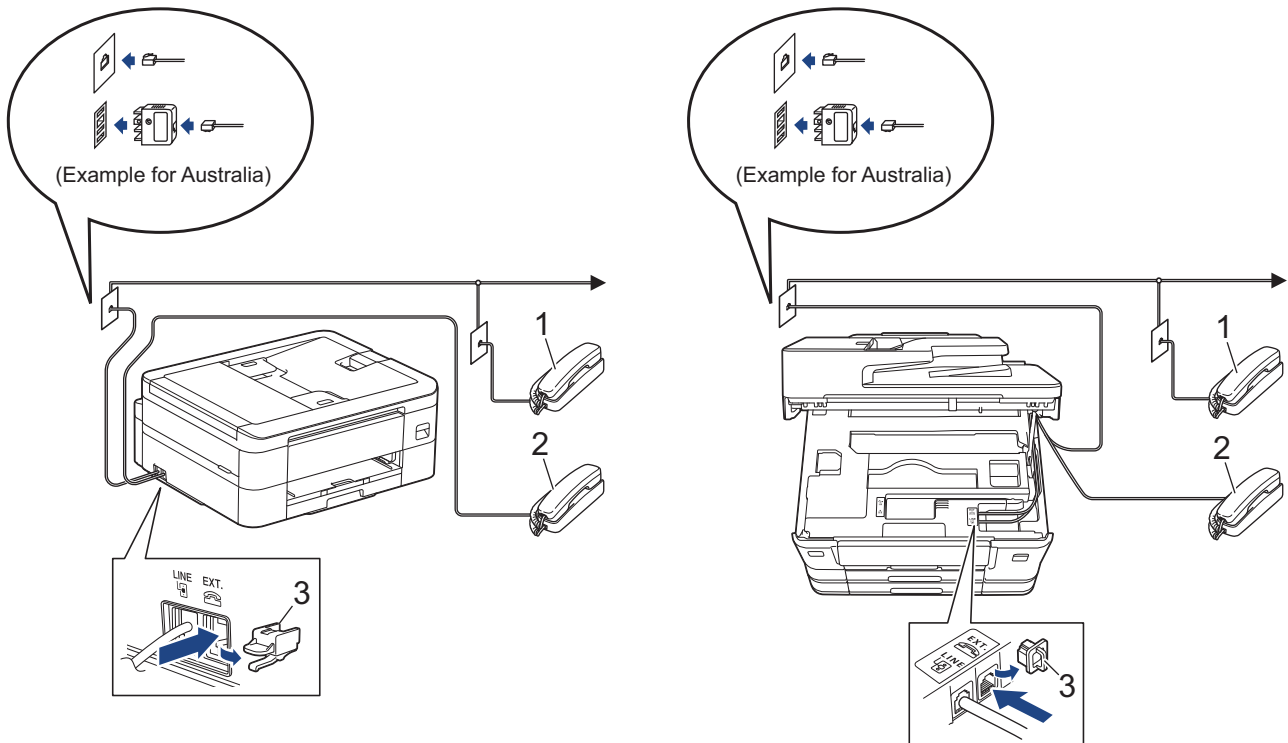
- [External TAD \(Telephone Answering Device\)](#)
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## External and Extension Telephones

- [Connect an External or Extension Telephone](#)
- [Operation from External and Extension Telephones](#)
- [Use a Cordless External Telephone](#)
- [Use the Remote Codes](#)

## Connect an External or Extension Telephone

You can connect a separate telephone to your machine as shown in the diagram below.



- 1 Extension telephone
- 2 External telephone
- 3 Protective Cap

### ✓ Related Information

- [External and Extension Telephones](#)

## Operation from External and Extension Telephones

If you answer a fax call at an extension or an external telephone, you can make your machine take the call by using the Remote Activation Code. When you press the Remote Activation Code **\*51** (**\*91** for New Zealand), the machine starts to receive the fax.

If the machine answers a voice call and pseudo/double-rings for you to take over, you can take the call at an extension telephone by pressing the Remote Deactivation Code **#51** (**#91** for New Zealand).

### If you answer a call and no one is on the line:

You should assume that you're receiving a manual fax.

Press **\*51** (**\*91** for New Zealand) and wait for the chirp or until the LCD shows [Receiving], and then hang up.



You can also use the Fax Detect feature to make your machine automatically take the call.



### Related Information

- [External and Extension Telephones](#)

## Use a Cordless External Telephone

Once the base unit of the cordless telephone has been connected to the same telephone line as the machine, you can answer calls on the cordless handset during the Ring Delay.



### Related Information

- [External and Extension Telephones](#)
-

## Use the Remote Codes

### Remote Activation Code

If you answer a fax call on an extension or external telephone, you can tell your machine to receive it by pressing the Remote Activation Code \*51 (\*91 for New Zealand). Wait for the chirping sounds then replace the handset.

If you answer a fax call at the external telephone, you can make the machine receive the fax by pressing the Start button and then selecting the option to receive.

### Remote Deactivation Code

If you receive a voice call and the machine is in F/T mode, it will start to sound the F/T ring (pseudo/double-ring) after the initial Ring Delay. If you pick up the call on an extension telephone you can turn the F/T ring off by pressing #51 (#91 for New Zealand) (make sure you press this between the rings).

If the machine answers a voice call and pseudo/double-rings for you to take over, you can take the call at the external telephone by pressing [Pickup] or by pressing **Hook**.



### Related Information

- [External and Extension Telephones](#)

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